

MINUTES

ORDINARY MEETING OF COUNCIL

Tuesday, 11 November 2014

Held at the
Council Conference and Reception Centre
City Hall, Little Malop Street, Geelong
commencing at 7.00p.m.

COUNCIL:

Cr. D. Lyons <i>Mayor</i>	(G21 Geelong Regional Alliance, Finance, Governance, Regional Cities)
Cr. T. Ansett (<i>Windermere</i>)	(Heritage, Rural Communities)
Cr. L. Ellis (<i>Coryule</i>)	(Coastal Communities, Infrastructure, Parks and Gardens)
Cr. J. Farrell (<i>Beangala</i>)	(Community Safety, Youth, Women in Community Life)
Cr. K. Fisher (<i>Corio</i>)	(Community Development, Aboriginal Affairs)
Cr. B. Harwood (<i>Kardinia</i>)	(Enterprise Geelong, Primary Industries)
Cr. M. Heagney (<i>Brownbill</i>)	(Central Geelong, Planning)
Cr. J. Irvine (<i>Austin</i>)	(Sport and Recreation)
Cr. E. Kontelj (<i>Cowie</i>)	(Aboriginal Affairs, Multicultural Affairs, Finance)
Cr. Dr. S. Kontelj (<i>Kildare</i>)	(Finance)
Cr. R. Macdonald (<i>Cheetham</i>)	(Major Projects, Knowledge Economy & Education)
Cr. R. Nelson (<i>Deakin</i>)	(Major Events, Tourism)
Cr. A. Richards (<i>Buckley</i>)	(Environment & Sustainability, Transport, Arts & Culture)

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**MINUTES OF THE ORDINARY MEETING
OF THE GREATER GEELONG CITY COUNCIL
HELD AT THE COUNCIL CONFERENCE AND RECEPTION CENTRE
CITY HALL, LITTLE MALOP STREET, GEELONG
TUESDAY, 11 NOVEMBER 2014
COMMENCING AT 7.00P.M.**

PRESENT: Crs D Lyons (Mayor), T Ansett, L Ellis, J Farrell, K Fisher, B Harwood, M Heagney, J Irvine, S Kontelj, R Macdonald

Also present: D Frost (Acting Chief Executive Officer), M Kelly (Acting General Manager Corporate Services), P Bettess (General Manager Planning and Tourism), G Van Driel (General Manager City Services), J McMahon (General Manager Community Services), P Jane (Acting General Manager Projects, Recreation and Central Geelong), R Walker (Executive Director – Enterprise Geelong), J Brown (Manager Administration and Governance), J Merlo (Senior Media Officer), A Paterson (EO – Mayor)

OPENING: The Mayor declared the meeting open at 7.00pm

REMEMBRANCE DAY:

The Meeting observed a one minute's silence in memory of those who died or suffered in all wars and armed conflicts.

ACKNOWLEDGEMENTS:

Council acknowledges Wadawurrung Traditional Owners of this land and all Aboriginal and Torres Strait Islander People who are part of the Greater Geelong community today.

APOLOGIES: Cr E Kontelj, Crs Richards and Nelson (Leave of Absence)

LEAVE OF ABSENCE:

Cr Harwood moved, Cr Irvine seconded -

That Leave of Absence be granted to Cr Macdonald from 12-23 November, inclusive and Cr Lyons (Mayor) from 13 December 2014 to 11 January 2015, inclusive.

Carried.

CONFIRMATION OF MINUTES:

Cr Ansett moved, Cr Ellis seconded -

That the Minutes of the Ordinary Meeting held on 28 October 2014 be confirmed and signed.

Carried.

DECLARATIONS OF CONFLICTS OF INTEREST: Nil.

QUESTION TIME:

Question Time is an opportunity for questions to be addressed to Council and while the minutes record the general content, they do not purport to be a transcript of what was said by individuals. Likewise Councillor or Officer verbal responses are in summary form only. Views expressed may not be the views of Council.

Council's practice is to provide a separate document on its website setting out questions and responses including any more detailed written responses which may be provided subsequent to the meeting.

Colin Wallace asked-

At the 9 September 2014 Council Meeting, I asked why the opportunity for members of the public using the publicly accessible Council website geelongaustralia.com.au to access by themselves Minutes from before 2012 was taken away and if that access would be restored. The subsequent written response signed by Acting General Manager Corporate Services Mike Kelly encourages the belief that the decision to take away this access coincided with a change to PDF and that the cost of converting to PDF the Minutes from prior to 2012 was not justified, given the use members of the public were making of these Minutes, according to some apparent monitoring. In fact, when the access as described was taken away in December 2012, the Minutes going back about ten years were already in PDF, so whatever cost there would be in converting to PDF the Minutes of the period going back about ten years from December 2012 had already been incurred. Therefore, simply and starkly what happened was that members of the public used to be able to access by themselves on geelongaustralia.com.au the Minutes from before 2012 going back about ten years, but in December 2012 – straight after what was the last Council Meeting of that year and just the third ordinary Meeting in the mayoralty of Keith Fagg – that public access was taken away and you have to wonder why a government that purports to run democratically would do that.

In light of this and, recognising that the officer responsible for providing the written response for Mike Kelly to sign is Manager Administration and Governance John Brown and the officer responsible for forwarding this letter to me is Manager Customer Service and Councillor Support Tim McDonald, also that in December 2012 John Brown and Tim McDonald between them had responsibility for taking away public access to Minutes as described and diverting members of the public seeking access to such Minutes to customer service centres which were then and are still within Tim McDonald's department, and in further recognition that Mike Kelly bore no line responsibility for what was done as described in December 2012 and that it would be unfair expecting him to know that the belief to do with PDF encouraged in the letter he signed was bogus, would Mr Kelly consider that he was misinformed by officers within the City of Greater Geelong, with particular responsibility at the feet of two managers in his division reporting directly to him, Manager Administration and Governance John Brown and Manager Customer Services and Councillor Support Tim McDonald?

Michael Kelly responded he would take the question on notice for a further written response.

Janice Pocock asked the following in respect of the Whittington War Memorial Kindergarten:

In relation to the above kindergarten, there was for many, many years photographs of the five men who passed away in the Second World War displayed in the old infant welfare centre. My question is: where are those photos now and would like them to be put back in their rightful place?

The Mayor took the question on notice for a written response.

PETITIONS: Nil.

1. SALE OF FORMER WAR MEMORIAL KINDERGARTEN - 17 TOWNSEND ROAD WHITTINGTON

Portfolio:	Finance - Cr Lyons (Mayor), Cr S Kontelj & Cr E Kontelj
Source	Corporate Services - Property Management
A/General Manager:	Michael Kelly
Index Reference	Land Sales

Purpose

The purpose of this report is to recommend that the Council commence the process to sell the land at 17 Townsend Road, Whittington being the former War Memorial Kindergarten.

Summary

- The Council property at 17 Townsend Road formerly the War Memorial Kindergarten has been vacant since 2012 and is included in the adopted 2014/15 land sales budget.
- The building was originally constructed in 1955 as an infant welfare centre (MCH) and extended in 1961 for a kindergarten. The land was purchased by the former Shire of Bellarine and the community raised one third of the funds to construct the infant welfare centre. The balance of the funds, including those required for the kindergarten, were provided by the Shire and through government grants.
- Due to the status of the building as a war memorial and the presence of plaques relating to that status, two community meetings have been held to discuss the future of the property. The feeling of those at the meetings is that the property and buildings should be retained however no proposals for their future use have been forthcoming.
- It has been put to the community meetings that a permanent memorial garden of approximately 65m² could be established at the front of the property where the plaques would be suitably mounted with an explanation of their origin and the significance of the site. Other locations for the plaques have also been suggested including the St Albans Park Kindergarten, the War Memorial Reserve at Boundary and St Albans Road, Whittington Senior Citizens Hall.
- The sale of this property is included in the adopted land sales budget and it is recommended that the Council commence the sale process and seek submissions under s189 of the Local Government Act.
- If submissions are received they will be heard by the Submissions Review Panel and a further report will be put to Council. Whether or not submissions are received a further report will be put to Council relating to the future location of the memorial plaques, should it be decided to proceed with the sale of the land.

Cr Irvine moved, Cr Fisher seconded -

That Council:

- 1) remove this property from the potential sale list;**
- 2) officers seek alternative use of this site for community benefit, including the creation of a living memorial park to honour our fallen service personnel.**

Carried.

Background

The War Memorial Kindergarten is located on land at 17 Townsend Road, Whittington. The first building to be erected on the land in 1955 was an infant welfare centre (now known as maternal child health centres) and in 1961 the building was extended for use as a kindergarten. These uses extended through to 2012 at which time the building ceased to be used for either function due to declining demand and the construction of the new kindergarten in St Albans Park. The building is currently used once a week for a local playgroup.

The land has an area of 1,335.7m² and is zoned Residential 1. Refer Attachment 1.

Discussion

Research into the history of the property indicates that following World War 2 members of the local community engaged with the Shire of Bellarine to establish a permanent memorial to those who fell during that war. Following consideration of options it was decided to purchase the land at 17 Townsend Road and build an infant welfare centre and a kindergarten.

In 1951 the Shire purchased the land from R and E Maxwell for 100 pounds as evidenced by the transfer of land registered at the Titles Office. There is an alternative view that the land was donated by the Maxwells however that is not supported by the transfer of land.

To assist with construction costs, the local community engaged in a range of activities including paper and bottle drives, rabbit drives and dinner dances. About one third of the cost of the infant welfare centre was raised by the community and the balance was contributed through the Shire and other grants.

There exist two plaques on the building: one remembering 5 local community members who fell during WW2, and another erected in 1995 by the then kindergarten remembering Australian men and women who served and died in conflicts since 1945. Refer Attachment 2.

Two public meetings were held in May and August 2014 attended by between 15 and 20 people to discuss the future of the buildings and the plaques. At the second of the meetings which was attended by Cr Irvine, the community provided feedback on a proposal to establish a memorial garden. Refer Attachment 3.

The memorial garden proposal was for both plaques to be mounted on a masonry or stone slab inscribed with appropriate words explaining their origin and the significance of the site.

The slab is to be mounted on a gabion wall (dry stone wall in stainless steel basket) and located upon a small grassed reserve which will be maintained by the Council. The balance of the land being some 1,270m² is proposed to be sold.

The memorial garden proposal did not receive support from the public meetings. There was support for the retention of the buildings however no suggestions were forthcoming as to what use the buildings could be put.

Alternatives for the plaques which were similarly not supported included their relocation to the St Albans War Memorial at Boundary and St Albans Roads some 200m to the west, relocation to either of the Whittington Senior Citizens Hall in Westmoreland Street or relocation to the St Albans Park Kindergarten in Homestead Drive, St Albans Park.

The main brick building on the land is in reasonable condition the rear section of which is a large open room formerly used for a kindergarten.

There are other rooms within the main building variously used for offices, storage and amenities, including other lightly constructed outbuildings in the rear yard. Adapting the main building for any other public building use will require full compliance with modern building regulations, meeting standards for access, fire, toilets and ventilation. Fit-out costs would be in addition to any compliance works.

The site itself is located on the increasingly busy Townsend Road which carries between 14,000 and 16,000 vehicles per day, and any future public use will require the construction of on site parking and possible modification of the building to allow appropriate vehicle access.

Environmental Implications

There exists a large eucalyptus tree in the rear yard of the property which appears to have been planted soon after the property was purchased by the Shire. It is planted close to the eastern boundary and has been pruned to restrict overhanging. While not ideally located, the tree is on good health and will require on going management to avoid root intrusion and dropping of leaves and branches onto the neighbouring property.

Financial Implications

The proceeds from the sale of the land will be recurrent income for which provision is made in the 2014/15 budget with an indicative revenue of \$290,000. As property assets are disposed of the written down value is adjusted on the asset register.

The estimated cost of the memorial garden is \$30,000.

Policy/Legal/Statutory Implications

Section 189 of the Local Government Act ("LG Act") requires Council to give public notice of its intention to sell the land and consider any submissions received. If any submissions are received they will be heard by the Submissions Hearing Panel followed by a report to Council. Whether or not submissions are received it is recommended that a further report come to Council to consider the future of the memorial plaques should it be decided to proceed with the sale of the land.

The same section of the LG Act also requires that a certified valuation be obtained and dated not more than six months prior to the sale of the land being the date of the contract of sale. Prior to sale a certified valuation of the land will be obtained for the land the final sale price will not be less than the Council's valuation.

Alignment to City Plan

The recommendation supports the action priority relating to Responsible and Sustainable Financial Management where the sale of assets no longer required will support the identified progress indicators.

Officer Direct or Indirect Interest

No officers or contractors involved in the preparation of this report have a direct or indirect interest in matters to which this report relates.

Risk Assessment

The risks associated with the subdivision and sale of this land are able to be managed following normal management procedures and processes.

Social Considerations

Being constructed to honour community members who gave their lives during WW2 it is important that the site, while no longer used for infant welfare or a kindergarten, has permanent recognition of its original purpose. The memorial garden may be an appropriate and respectful way to do this while allowing the disposal of an asset no longer required.

Human Rights Charter

This report has no negative or positive impact on the Human Rights Charter.

Consultation and Communication

Any person will have an opportunity to make a submission on the proposed sale of the land when notice of intention to sell the land is published.

Attachment I

Aerial Image of 17 Townsend Road Whittington



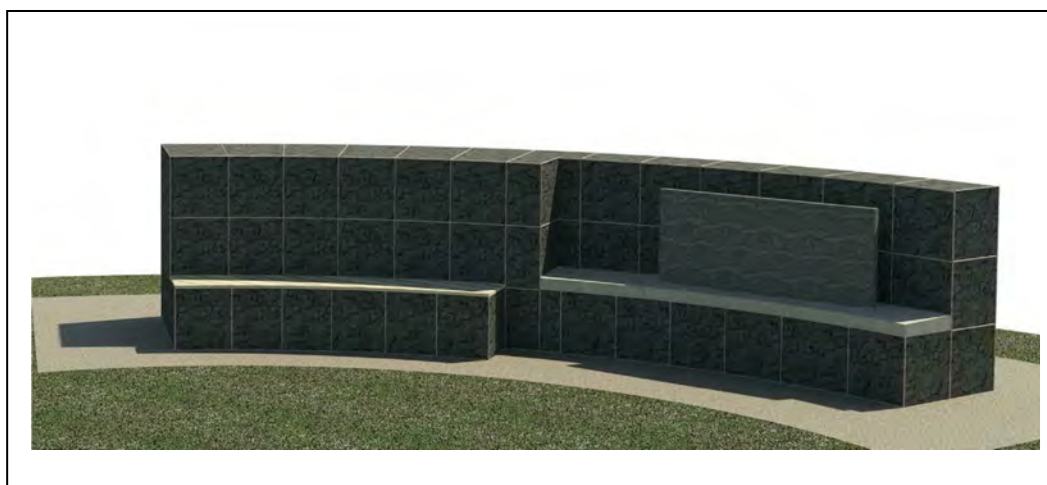
Attachment 2

Memorial Plaques on the Building at 17 Townsend Road Whittington



Attachment 3

Proposed Memorial Garden Wall Perspective



Proposed Memorial Garden Plan



2. DEVELOPMENT CONTRIBUTION PLANS – ANNUAL REPORT

Portfolio:	Planning – Cr Heagney
	Finance – Cr S Kontelj
Source	Planning & Tourism
General Manager:	Peter Bettess
Index Reference	Development Contribution Plans - Governance

Purpose

As part of Council's Development Contribution Governance Framework an annual report is to be presented to Council and the Audit Advisory Committee reporting on the income and expenditure for the previous 12 months.

Summary

- Council currently has five active Development Contribution Plans (DCP) that facilitate the collection of development contributions and facilitate the delivery of essential projects within Council's major growth areas.
- DCP's include obligations on both the Council and developers to fund infrastructure.
- A robust governance framework has been setup for the management and administration of these Development Contribution Plans with a particular emphasis on consistency, accountability, transparency and strategic focus.
- Council DCPs require the delivery of approximately \$459M in essential projects to service urban growth (\$307M in active DCPs and \$152M in DCP pending approval), with an income of approximately \$437M expected over the next 20 years. This represents a funding requirement on Council of approximately \$22M.
- The risks to Council are in not funding or delivering its obligations under the DCP which could result in the loss of the developer's contribution.
- The performance of Council DCP's during the 2013-14 financial year has seen \$581,400 in income received (cash) and \$3.19M in expenditure (\$3.14M in developer works-in-kind projects and \$57,000 in Council projects).
- An external audit has also been undertaken on the management of DCPs within Council and confirmed "a sound framework for the management of developer contribution and having reviewed this function at a number of Council's I am confident that the processes implemented by Council are ahead of most Council's operating in this area".

Cr Heagney moved, Cr Macdonald seconded -

That Council notes the report.

Carried.

Background

Geelong is experiencing significant urban growth across the municipality and with this growth comes the need for delivering key infrastructure to service these new communities.

One of the key funding avenues to facilitate this development is the use of development contributions, or more formally, the use of a Development Contribution Plan (DCP).

A DCP is an incorporated document within the planning scheme that allows Council to levy a charge upon a specific area / precinct of development in order to facilitate the delivery of future projects specifically required to service this area / precinct (eg: traffic lights, recreation reserves, community centres, etc).

Over the past four years the City of Greater Geelong has been implementing a detailed governance framework for the administration of DCPs. The framework is aimed at ensuring all DCPs are managed and administered in a strategic, consistent, accountable and transparent manner (Refer Appendix 1 – CoGG DCP Governance Framework).

A recognised component of the governance framework was the need to provide an annual report to Council detailing the performance of Council's DCPs over the past financial year.

The report is aimed at summarising the following key features:

- Income received
- Works in Kind projects delivered by developers
- Council expenditure on DCP projects
- Land provided to Council (funded by a DCP)
- Current funding gaps for DCPs

These themes are also consistent with the recommendations made by the Standard Development Contribution Advisory Committee responsible for recommending reforms within the new development contributions system.

The implication of the Standard Development Contribution

During 2013-14 Council also undertook an external audit of its total DCP Governance Framework (Crowe Horwath, CoGG Management of Development Contributions, Nov 2013). The report provided positive feedback on the management of DCPs within the City of Greater Geelong and contained ten general recommendations detailing potential system improvement.

It should also be noted that many of the Audit recommendations were already well underway prior to the audit taking place, which again reconfirmed the robust nature of the Framework and Council officers emphasis on continuous improvement.

The full conclusion of the report is shown in Appendix 5, while an extract is detailed below.

"Council have established a sound framework for the management of developer contributions. A comprehensive developer contribution manual has been developed to guide the DCP process. The manual was found to be logical, comprehensive and easy to follow. Our review of two DCP's found that both had been prepared consistent with the manual. In addition Council has a dedicated team focussed on managing the challenges of the DCP's. The team includes an appropriate mix of engineering and financial skills.

Having reviewed this function at a number of Council's I am confident that the processes implemented by Council are ahead of most Council's operating in this area.

In addition, implemented as designed, they will negate the deficiencies noted in the accounting for DCP's that were raised in the Auditor-General's report to parliament on the use of developer contribution plans (December 2009)."

Notwithstanding this positive endorsement of Council DCP management, there were areas for improvement also noted in the Audit. Council officers will focus on addressing these matters of DCP management over the next 12 months.

Discussion

OVERVIEW

The City of Greater Geelong currently has five active Development Contribution Plans across three of Geelong's major growth areas. These five DCP's represent **\$288M** in forecasted development contributions income to the City over their expected 20 year life span; delivering **\$307M** in projects.

These DCPs include:

- Armstrong Creek East Precinct
- Armstrong Creek West Precinct
- Armstrong Creek North-East Industrial Precinct
- Jetty Road Growth Area
- Lara West Growth Area

These five active DCPs require a combined contribution of almost **\$19M** in Council funding over the life of the DCPs. This "gap" funding does not include the cost of forward funding (financing) projects in advance of cash being available, any likely increases in scope for DCP projects, the exposure to land compensation claims for land projects included in the DCP (in advance of available funds or project need), and other projects required to services these growth areas.

In addition to these five active DCPs, there are two DCP's currently awaiting adoption into the Greater Geelong Planning Scheme; these being the Armstrong Creek Town Centre and Horseshoe Bend Precincts. These two Precincts represent an additional **\$152M** in projects with forecasted development contributions income of **\$149M** (ie: a funding gap of **\$3M**). This \$3M obligation results in a total Council funding requirement of \$22M.

Across all seven of these DCP precincts (approved and pending approval) its estimated that Council will require an additional **\$70M** in funding to facilitate the delivery of planned projects such as key regional facilities such as a library, aquatic facilities, arts and cultural space, various road projects and recreation and open space land and works. This funding is over and above the Council's \$22M commitments in the DCP's over their life.

PERFORMANCE AND OUTCOMES

In relation to the performance of the five active DCPs a summary of the income, expenditure, works-in-kind delivered (including land) is included in:

- Appendix 2 – DCP Summary Report
- Appendix 3 – DCP Whole of Life Liability and Funding Gaps
- Appendix 4 – DCP Levies - Indexation Trends (3 years)

As seen by the summary information contained within Appendices 2 – 4 Council has received \$581,400 in cash income (combination of both the Development Infrastructure Levy and the Community Infrastructure Levy (ie: \$900/dwelling).

This is matched with \$3.19M in DCP projects delivered during 2013/14 made up of \$3,14M in developer works-in-kind projects and \$57,000 in Council delivered projects.

No DCP land projects were provided during 2013-14.

STATUS REPORT FOR EACH DCP PRECINCT

Armstrong Creek East Precinct

The Armstrong Creek East Precinct main developer Warralily is progressing development on two main fronts from Barwon Heads Rd and Surf Coast Hwy. They are constructing DCP Projects as works in kind to offset their DCP liabilities including intersections, major drainage and creek works and recreation facilities. An additional two new developments have also commenced construction during 2013/14.

Armstrong Creek West Precinct

The Villawood Properties *Armstrong* Estate has commenced development west of Surfcoast Highway and will be completing projects as works in kind to offset their DCP liabilities. These works include intersections, major drainage, creek works and recreation facilities.

Armstrong Creek North East Industrial Precinct

The Armstrong Creek North East Industrial Precinct Development Contribution Plan was approved in 2010. Development is yet to commence in this precinct.

Jetty Road Urban Growth Area Stage 1

The Jetty Road development is well underway with the 260 lot Curlewis Parks Estate nearing completion and three other developments under construction. Projects completed as part of the Jetty Road DCP are the main East West Collector Road (land and construction) and the Jetty Road / Wyndham Street signalised intersection. Works have commenced on the Griggs Creek Landscape and Improvements and Jetty Road Foreshore improvement works.

Lara West Urban Growth Area

Amendment C285 – Revised Lara West Urban Growth Area DCP was approved by the Minister for Planning on 17 July 2014. Development is expected to commence during the 2014/15 financial year.

Armstrong Creek Town Centre Precinct (recently approved)

Council adopted Amendment C267 Armstrong Creek Town Centre Precinct Structure Plan and Development Contributions Plan at its meeting on 13 May 2014. The Amendment was recently approved by the Minister and is currently awaiting gazettal. The Town Centre DCP projects will include intersections, shared paths, drainage works and a contribution towards the construction of a Library.

Horseshoe Bend Precinct (pending approval)

Council adopted Amendment C259 Armstrong Creek Horseshoe Bend Precinct Structure Plan and Development Contribution Plan on 14 October 2014. The Amendment has now been sent to the Minister for Planning for formal approval. The Horseshoe bend DCP projects will include active open space, intersections, shared paths, drainage and community centres.

Environmental Implications

There are no significant environmental impacts as a result of the management and administration of Council DCP system.

Financial Implications

One of the main features of the development contributions system to ensure that new development funds essential infrastructure required to service these new communities.

The system is also setup to ensure these new development don't create an unfair burden on the existing community. Therefore it is important to recognise the \$22M funding requirement on Council and ensure these funds are included in Council's long-term financial plan and various funding strategies are put in place to secure these funds with minimal impact to the existing community.

Policy/Legal/Statutory Implications

The report has been prepared to reflect Council's obligations under the Victorian Local Government Act (1989) and Planning and Environment Act (1987).

Alignment to City Plan

The report supports the How We Do Business strategic direction of City Plan, in particular the priority of 'responsible and sustainable financial management.

Officer Direct or Indirect Interest

There is no direct or indirect officer conflict.

Risk Assessment

As part of the Governance Framework a detailed risk assessment has been undertaken to capture the management of development contribution within Council. Key risks have been recorded on Council's corporate risk register, while lesser risks have been included as part of the DCP administration process / procedures.

Social Considerations

There are no significant social impacts as a result of the management and administration of Council DCP system.

Human Rights Charter

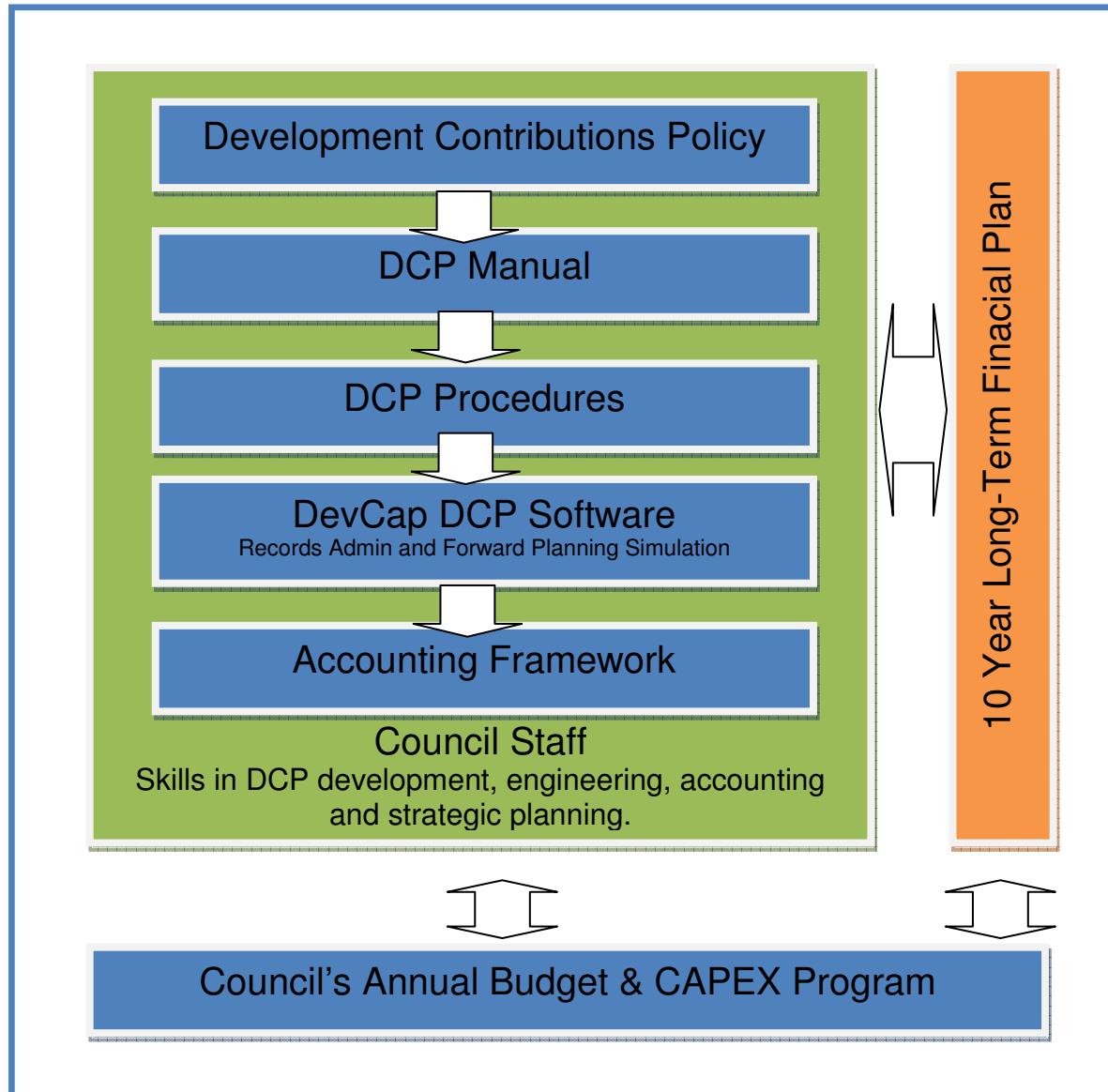
Council officers have taken into consideration the Human Rights Charter relative to the subject matter of this report.

Consultation and Communication

A summary of the report has been included in the draft City of Greater Geelong 2013-14 Annual Report.

APPENDIX 1

DEVELOPMENT CONTRIBUTION GOVERNANCE FRAMEWORK



DEVELOPMENT CONTRIBUTIONS PLANS – SUMMARY REPORT

As at 30 June 2014

Development Contributions Plans	Income (\$)	Total Project Value (\$)	Value Completed 13/14	% Completed 13/14
ARMSTRONG CREEK EAST PRECINCT				
Development Infrastructure Levy	-			
Community Infrastructure Levy	404,100			
Projects Delivered by Developer				
DI_OS_08 Local Parks - Playground Equipment (5 in total)		556,875	111,375	20%
Projects Delivered by Council		-	-	0
ARMSTRONG CREEK WEST PRECINCT				
Development Infrastructure Levy	-			
Community Infrastructure Levy	63,900			
Projects Delivered by Developer				
DI_RO_6 Intersection - Surf Coast Hwy & Burvilles Rd		2,923,707	1,461,854	50%
Projects Delivered by Council		-	-	0

JETTY ROAD URBAN GROWTH AREA				
Development Infrastructure Levy	-			
Community Infrastructure Levy	113,400			
Projects Delivered by Developer				
R005 East West Collector Road Part C- Additional Construction to Collector Road Standard		1,651,984	1,230,722	74%
R004 Internal North South/East West Collector Road Intersection		711,547	277,503	39%
OS002 Griggs Creek- Landscaping and Improvements		1,293,026	56,117	4%
Sub-Total		3,656,557	1,564,343	
Projects Delivered by Council				
OS001 Griggs Creek- Rehabilitation and Revegetation		942,171	36,748	3.9%
R003 Intersection - North South Collector Road Part A and Geelong Portarlinton Road		1,629,555	20,460	1.3%
Sub-Total		2,571,726	57,208	
TOTAL	581,400		3,194,779	

* Note – Lara West Growth Area and North East Industrial Precinct DCPs are not included in the above table due to development yet to commence.

(All figures are reflected in 2013/14 dollars)

Development Contribution Plans - Whole of Life Liability and Funding Gap

As at 30 June 2014

Development Contributions Plan	Total Liability (\$)	Expected Income (\$)	Funding Gap* (\$)	% Total DCP Projects Complete (based on expenditure)
Armstrong Creek East Precinct	121,508,262	118,026,845	3,481,417	9%
Armstrong Creek West Precinct	103,596,744	98,447,607	5,149,137	1%
Jetty Road Urban Growth Area	25,984,559	19,345,720	6,638,839	13%
Armstrong Creek North East Industrial Precinct	13,254,590	13,254,590	-	0
Lara West Urban Growth Area	42,222,797	38,588,087	3,634,710	0
TOTAL	306,566,952	287,662,849	18,904,103	

** Gap funding includes Community Infrastructure Levy shortfall, CoGG contribution and DEECD contribution*

(All figures are reflected in 2013/14 dollars)

Development Contribution Plan Levies – Indexation Trends (3 years)

Development Infrastructure Levy

Development Contributions Plan	2012-13	2103-14	2014-15	Average Annual Increase
Armstrong Creek East Precinct (residential)	231,000	237,432	242,152	2.4 %
Armstrong Creek West Precinct (residential)	246,225	253,819	258,493	2.5 %
Jetty Road Urban Growth Area (residential)	84,700	86,049	88,038	1.9 %
Armstrong Creek North East Industrial Precinct (industrial)	93,151	95,358	97,186	2.2 %
Lara West Urban Growth Area * (residential – Charge Area A)	125,716	128,785	TBC	TBC

*. Amendment C285 – Revised Lara West Growth Area (incl Manzeene Ave) DCP was approved in July 2014. Indexation is currently being finalised.

APPENDIX 5

Management of Development Contributions - City of Greater Geelong

External Audit - Crowe Horwath

November 2013

Audit Conclusion

"Council have established a sound framework for the management of developer contributions. A comprehensive developer contribution manual has been developed to guide the DCP process. The manual was found to be logical, comprehensive and easy to follow. Our review of two DCP's found that both had been prepared consistent with the manual. In addition Council has a dedicated team focussed on managing the challenges of the DCP's. The team includes an appropriate mix of engineering and financial skills.

Having reviewed this function at a number of Council's I am confident that the processes implemented by council are ahead of most Council's operating in this area. In addition, implemented as designed, they will negate the deficiencies noted in the accounting for DCP's that were raised in the Auditor-General's report to parliament on the use of developer contribution plans (December 2009)."

Notwithstanding the strong framework a number of issues were noted where improvements to the current processes could be achieved. Overall these areas of improvement fall into three broad categories as follows:

- **Risk management** – Council would benefit from a greater use of risk management tools in relation to the individual DCP's. This would include the conduct of a formal risk assessment to identify, treat and monitor risks attributable to each DCP. It is recommended that the risk assessment process be undertaken in line with that outlined in ISO 31000 Risk Management.
- **Clarity of accounting for DCP's** - The need for more detailed financial accounting for each DCP. The DCP's identify the expected inflows and outflows of funds over the life of the plans. However, currently there is not an ability to gain a snapshot of key financial implications of each of the DCP's
- **Impact of the time value of money** - A risk exists that 'funding gaps' could occur as a result of council receiving contributions in advance of the construction of infrastructure. As these funds are recorded at their nominal value, a significant difference could accrue as a result of the indexing of construction costs over time. Equally a risk exists in relation to the costs associated with the forward funding of infrastructure. This will occur where Council are required to fund the construction of DCP infrastructure in advance of the receipt of contributions."

3. REFORMS TO VICTORIA'S DEVELOPMENT CONTRIBUTIONS SYSTEM

Portfolio:	Planning – Cr Heagney
Source	Planning & Tourism
General Manager:	Peter Bettess
Index Reference	Development Contributions – Governance

Purpose

Provide an update on the new development contribution reform due for implementation on 1 July 2015.

Summary

- In May 2012 the Minister for Planning announced a review of Victoria's development contributions system, with a particular aim of:
 - Establishing standard levies, so that Developers, Councils and the State Government are able to budget effectively and understand their obligations at the outset of the development process.
 - Helping to deliver an acceptable standard and quantum of infrastructure as a result of growth and change.
 - Providing for a streamlined approval process to implement the Standard Levies through local planning schemes and deliver substantial savings in approval time.
 - Ensuring that non-residential development also makes an appropriate contribution to infrastructure, in proportion to the demand for infrastructure that these developments generate.
- In September 2012 the Minister for Planning appointed a Standard Development Contribution Advisory Committee to review the system and make recommendations for the establishment of a new system.
- Over a period of 12 months the Advisory Committee consulted with all key stakeholders and met with an extensive list of local and national representatives to determine the best process for Victoria. The culmination of the Committee's work was the preparation of two reports, *Setting the Framework* and *Setting the Levies* that were presented to the Minister for Planning for consideration.
- In May 2014 the Minister for Planning released the Government's response to the Advisory Committee recommendations and proposed new system, and confirmed that a new development contributions system would be developed over the next 12 months and be effective as of 1st July 2015.
- The new development contributions system would utilise a series of standard levies for various development setting, a list of allowable items (projects) that can be funded under the levy, preparation of an Infrastructure Contributions Plan (ICP) and a streamlined implementation process to remove the adversarial nature of the current process.
- Under the new system the City of Greater Geelong would utilise new non-metropolitan standard levies, with notable development settings being Greenfield Residential - Regional : \$210,000 / ha, Greenfield Residential – Small Town : \$120,000 / ha and Strategic Development Areas Residential : \$3,600 / dwelling.

Cr Heagney moved, Cr Macdonald seconded -

That Council writes to the Minister for Planning, post State Election, requesting that the City of Greater Geelong be considered at an equivalent funding level for the purpose of the standard development contribution levies as that of metropolitan Councils. This is in recognition of the need to deliver our residents with equivalent infrastructure.

Carried.

Background

The Minister for Planning announced in May 2012 that the Victorian Government had identified a preferred framework for a revised Development Contributions System in Victoria. The new framework was set out in *A New Victorian Local Development Contributions System – A Preferred Way Forward*, prepared by the Department of Planning and Community Development (DPCD) in July 2012.

The objective of the new system was to provide fairness, certainty and a simplified approach for Councils, developers and the community through the use of pre-determined standard development levies.

In September 2012, the Minister for Planning appointed an Advisory Committee to review and report on the new system in accordance with prescribed Terms of Reference. The Committee undertook targeted consultation in October and November 2012 with stakeholders from local government and the development industry.

On 17 December 2012, the Advisory Committee submitted its Report 1 *Setting the Framework* to the Minister for Planning; who released it publicly on 26 January 2013.

The Committee's Report 1 set out a proposed approach to assigning standard levies in different development settings and invited comments on the detail of the framework.

On the 31 May 2013, the Advisory Committee submitted Report 2, *Setting the Levies* to the Minister that proposes refinements to the levy framework and it defined a series of standard levies tailored for each development setting.

On 1 May 2014 the Minister for Planning, announced the introduction of Standard Levies for development contributions in priority growth locations, the implementation of a new Infrastructure Contribution Plan (ICP) and a streamlined approval process.

The Standard Levies will be available for use from 1 July 2015 and will be able to be applied in identified metropolitan and non-metropolitan growth locations. The Victorian Government's reforms were informed by the recommendations of the Standard Development Contributions Advisory Committee and its two reports.

Development contributions play an important role in the planning and development system in Victoria. They enable contributions towards infrastructure such as community and sports facilities, drainage, roads and open space, the need for which arises from the use and development of land for urban purposes.

The development contributions reforms aim to:

- Establish standard levies, so that Developers, Councils and the State Government are able to budget effectively and understand their obligations at the outset of the development process.
- Help deliver an acceptable standard and quantum of infrastructure as a result of growth and change.

- Provide a streamlined approval process to implement the Standard Levies through local planning schemes and deliver substantial savings in approval time.
- Ensure that non-residential development also makes an appropriate contribution to infrastructure, in proportion to the demand for infrastructure that these developments generate.

The new Standard Levies will apply to the following priority growth locations (development settings):

Greenfield Growth Areas - Land which is in, or planned to be included in, or is appropriate to be included in the Urban Growth Zone, in both metropolitan and non-metropolitan areas.

Strategic Development Areas - Areas that provide valuable development opportunities located close to public transport and other infrastructure. These locations have the capacity to accommodate a large proportion of future housing and employment needs close to transport and services. They may be large-scale, under-utilised former industrial sites, areas around existing and planned transport infrastructure or under-utilised land and business parks on the existing and planned road network. In most cases, they will be high-density, mixed-use developments. The Strategic Development Areas Standard Levy will be applied in locations identified in *Plan Melbourne* or regional growth plans.

To assist with the implementation of the new reforms the Minister for Planning has appointed an Implementation Reference Group (IRG) made up of various stakeholders involved in the development contribution system. These include representatives from the development, property and legal industries along with three local government representatives from Whittlesea, Brimbank and Warrnambool. The IRG has been put in place to assist Government with the preparation and review of critical implementation material (eg: guidelines, templates, etc).

Discussion

The new development contribution system has the potential to provide Council with an easy means of levying development contributions across various scales and types of development within the municipality.

The new system will replace the existing Development Contribution Plan (DCP) system currently utilised by growth Councils across Victoria. However, unlike the current system the new system will provide greater opportunities for infill areas and rural Councils to levy development contributions.

The main features of the new system include:

- Two development settings;
 - Greenfield growth areas (metro and non-metro), and
 - Strategic development areas (metro and non-metro)
- Three development types
 - Residential
 - Industrial
 - Commercial
- A fixed development contributions levy for each development type (commonly referred to as the “standard levies”).
- A fixed list of allowance items that can be funded under each specific levy
- A combined community and recreation levy capped at \$80,000 per hectare (2012 dollars).

- All public open space land and improvements within growth areas (ie: 10% land) will now be collected via the development contributions levy, rather than Clause 52.01- Public Open Space Contribution and Subdivision of the relevant planning scheme.
- A supplementary levy that can be utilised in exceptional circumstances. This can also include a Drainage Levy for Councils outside Metropolitan Melbourne (eg: the City of Greater Geelong as a drainage authority).
- Abolishing the \$900 / dwelling Community Infrastructure Levy currently utilised within DCPs.

Appendix 1 and 2 provide further background on the new development contributions reforms (Appendix 1 – Standard Levies and Appendix 2 – Development Contribution Reforms Overview)

The notable levies that would be available to the City of Greater Geelong as a non-metropolitan Council are:

Greenfield Growth Areas (all levies are in 2012 dollars):

Non-Metropolitan	Residential \$210,000 per Net Developable Hectare. <i>(Eg: Armstrong Creek)</i> Or \$120,000 per Net Developable Hectare (small towns) <i>(Eg: Jetty Road)</i>	Retail \$126,000 per Net Developable Hectare Commercial and Industrial \$63,000 per Net Developable Hectare
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Note – all levies exclude drainage works and land.

Strategic Development Areas (all levies are in 2012 dollars):

Non-Metropolitan	Residential \$3,600 per dwelling <i>(Eg: West Fyans Precinct)</i>	Retail \$36 per square metre, Gross Floor Area Commercial and Industrial \$13 per square metre, Gross Floor Area
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Note – all levies exclude drainage works and land.

The exact details of the new system are still being developed to confirm all of the implementation issues and procedures prior to the system going live on 1 July 2015.

To understand the impact of the new reforms on the City of Greater Geelong Council officers undertook an assessment of the new system, based on the best information available as part of the Minister's reform package, and applied the new rates to Council's current Development Contributions Plans (DCP).

The assessment showed that for the five Armstrong Creek DCPs (approved or pending approval), Lara West Growth Area and Jetty Road Growth Area DCPs the impact was approximately **\$75M** (2012 dollars) less in development contribution revenue (ie: funded projects) from a total revenue of approximately \$445M. This equates to a loss of approximately 17% in revenue.

This impact was predominately the result of the new cap on community and recreation projects (\$80,000/ha) with approximately \$64M in lost revenue for these two critical areas infrastructure.

As a result of the reform Council will need to be mindful when planning for future growth areas that the new system will restrict the level of development contributions previously achieved within current growth areas across Geelong. This will mean a much stronger reliance on general rate revenue and State / Federal government grants to fund significant gaps in funding in these new growth areas.

In the case of the Armstrong Creek growth area, the early planning was supported by detailed infrastructure planning that determine the quantum of infrastructure cost and the likely funding agency. This allowed a clear understanding of development contribution infrastructure items and Council's broader obligations. This model would be recommended for all future areas of Greenfield urban growth where development contributions will play a critical role in infrastructure funding.

The Minister has appointed an Implementation Reference Group made up of nine representatives, three being from local government.

To support these local government representatives, growth Council's have established a working group to discuss various issues and opportunities within the new system, with a particular focus on the delivery of a robust set of guidelines, templates, tools, etc. This will assist Councils in the effective and consistent implementation of the new system.

A further report will be presented to Council once the new system has been established and greater clarity is provided around the implementation of the new system and the known impacts and opportunities for the City of Greater Geelong.

Environmental Implications

There are no significant environmental impacts as a result of the new development contributions reform.

Financial Implications

Although the new system does provide some opportunities for greater consistency in the application of development contributions across various development setting, the new system does significantly reduce the potential development contributions revenue generated from new greenfield development areas compared to those achieved in recent Development Contribution Plans (DCPs).

Greenfield development areas are recognised as representing the greatest risk to Councils due to these communities having little to no infrastructure and won't have access to much of the "organic / historic" infrastructure developed within inner urban areas, noting that much of this infrastructure was established over many decades via a variety of funding avenues.

As detailed in the report, a hypothetical assessment against existing Council Development Contribution Plans identified a reduction in development contributions revenue of approximately 17% if the new system were applied to these areas now.

As a contrast to these concerns, the new reforms also provide opportunities to attract new development contributions from infill (Strategic Development Areas) on a per dwelling basis. A detailed assessment would need to be undertaken to determine the viability of a Strategic Development Area Levy for Geelong infill areas considering factors such as total potential income, development timing, political appetite and appropriate boundary for the applied levy.

Policy/Legal/Statutory Implications

The reforms will be rolled out under proposed changes to the Planning and Environment Act, 1989, with implementation occurring through a planning scheme amendment.

Alignment to City Plan

The report supports the Growing Our Economy and the How We Do Business strategic directions of City Plan, in particular the priority of facilitating major infrastructure and investment to enable growth (under growing the economy) and responsible and sustainable financial management (under how we do business).

Officer Direct or Indirect Interest

There is no direct or indirect officer conflict.

Risk Assessment

A detailed risk assessment will need to be undertaken when determining implementation of the new system for key greenfield or infill growth areas, with particular importance paid to Council long-term financial risk and infrastructure “gap” funding.

Social Considerations

One of the most significant impacts of the new reforms will be the capped community and recreation levy (fixed at \$80,000 / ha, 2012 dollars). This will have a significant impact on Council’s ability to service new and growing communities in a timely manner.

A likely impact of the new development contributions system will be additional pressure on existing services and infrastructure within established areas prior to the delivery of basic infrastructure and services in these new growth areas.

Human Rights Charter

Council officers have taken into consideration the Human Rights Charter relative to the subject matter of this report

Consultation and Communication

The Minister for Planning has consulted with all stakeholders during the development of the new development contribution reforms, including two rounds of submissions, opportunities to present to the Standard Development Contribution Advisory Committee and targets workshops with key stakeholders.

No further public consultation is proposed at this point of the reforms development and implementation.

APPENDIX 1

New Development Contribution System

“STANDARD LEVIES”

GREENFIELD GROWTH AREAS

New Standard Levies will apply for Greenfield Growth Areas from 1 July 2015.

Standard Levy (at 2012 Levels)

Metropolitan	Residential \$268,000 per Net Developable Hectare.	Retail \$161,000 per Net Developable Hectare Commercial and Industrial Commercial and Industrial \$80,000 per Net Developable Hectare
Non-Metropolitan	Residential \$210,000 per Net Developable Hectare. Or \$120,000 per Net Developable Hectare (small towns)	Retail \$126,000 per Net Developable Hectare Commercial and Industrial \$63,000 per Net Developable Hectare

The Standard Levy for Greenfield Growth Areas comprises three categories:

- A capped Community and Recreation component of \$80,000 per Net Developable Hectare;
- A variable Transport construction component of \$77,000 per Net Developable Hectare; and
- A variable Public Land component of \$111,000 per Net Developable Hectare.

Standard Levy - Allowable Items¹

	Allowable items	Land included in Levy?	Construction funded from Levy?
Community and Recreation²			
Community facilities	Community facilities typically incorporating some of the following: Multi-purpose community rooms Kindergarten/pre-school/3 year old group Childcare, including occasional childcare Maternal and child health	Yes	Yes

	Adult Education Community arts and cultural facilities Neighbourhood House Adult day care/planned activity group Business accelerator Community learning centre/Library Youth Services Performing arts Delivered meals facility Kitchen/s Ancillary space including storage, toilets, amenities, circulation space, waiting rooms, foyer, office space etc Outdoor space, playground, car parking, landscaping		
Local sports facility	Local sports facilities including, but not limited to, Football ovals, Soccer pitches, Cricket ovals, Rugby fields, Tennis courts, Basketball courts, Netball courts, Bowls lawns, Bocce lawns, Baseball diamonds, Softball diamonds, Hockey fields, and other local sports facilities³ which may include: Earthworks, levelling and preparation of playing surfaces Turf, drainage and irrigation Synthetic playing surfaces Goal posts, score boards, fencing, lights, practice facilities Coaches and interchange shelter/seating Buildings for indoor sports Pavilion, clubhouse, change rooms (player and umpire), toilets, seating, first aid, kiosk	Yes	Yes
Local parks and open space Reserves (including drainage reserves)	Improvements to parks and open space reserves including, but not limited to: Playgrounds Car parking and internal roads Bicycle facilities and pedestrian paths Seating Landscaping BBQ and picnic facilities Lighting	Yes	Yes
Transport⁴			

Arterial road – council	Interim as per Design Guidelines, including upgrade to existing to restore to pre-development operating conditions	Yes	Yes
	Ultimate as per Design Guidelines	Yes	Yes
Arterial road - VicRoads	Interim as per Design Guidelines, including upgrade to existing to restore to pre-development operating conditions	Yes	Yes
	Ultimate as per Design Guidelines	No ⁵	No
Intersections with council arterial roads	Interim as per Design Guidelines, including upgrade to existing to restore to pre-development operating conditions	Yes	Yes
	Ultimate as per Design Guidelines	Yes	Yes
Intersections with VicRoads arterial roads	Interim as per Design Guidelines, including upgrade to existing to restore to pre-development operating conditions		
	Ultimate as per Design Guidelines	No	No
Public transport	Council owned bus or tram shelters on council land	Yes	Yes
Public Land			
Public Land	Public land for community and recreation facilities and transport to be funded from the Public Land Levy.	Yes	No

Note 1. Up to 1% of the revenue raised by the Standard Levy can fund the preparation of an ICP in Greenfield Growth Areas.

Note 2. Councils can direct funds collected via the capped Community and Recreation category of the standard levy to construction for the items listed in the tables as indicated. Land for these facilities should be included in the public land category of the standard levy. Public land is to be set aside in accordance with the applicable structure plan.

Note 3. Other sports may be appropriate, depending on local needs, the demographic area and changing requirements over time.

Note 4. New guidelines will be prepared by the Metropolitan Planning Authority to outline the responsibilities, definitions, design of roads and intersections. These guidelines will make clear the required standards to meet interim and ultimate standards for the provision of roads.

Note 5. Land required for VicRoads arterial roads should be reserved via a Public Acquisition Overlay.

Supplementary Levy – Allowable Items

Facility	Allowable items	Land in Levy?	Construction in Levy?
Transport	Including but not limited to: Roads: council primary or secondary arterial road infrastructure demonstrably over and above the 'Standard' expectations of scope and spacing set out in the <i>Design Guidelines</i> Bridges for council arterial roads over and above the 'Standard' expectations set out in the <i>Design Guidelines</i> Public transport	Apportioned in Levy	Apportioned in Levy
Public Land	Where the amount of public land exceeds that which is being delivered in the standard levy and the additional cost can not be accommodated with the overall Standard Levy	Yes	No
Drainage ¹	New drainage scheme where council is the drainage authority. As specified in drainage plan for the catchment. Includes retarding basins and stormwater treatment	Yes	Yes
Developer funded local or collector roads	Local or collector road projects that are fully developer funded but for expediency, are managed through a Supplementary Levy	Yes	Yes

Note 1 - Only applies in non-metropolitan locations.

STRATEGIC DEVELOPMENT AREAS

New Standard Levies will apply for Strategic Development Areas from 1 July 2015.

Standard Levy (at 2012 Levels)

Metropolitan	Residential \$4,500 per dwelling	Retail \$46 per square metre, Gross Floor Area Commercial and Industrial \$16 per square metre, Gross Floor Area
Non-Metropolitan	Residential \$3,600 per dwelling	Retail \$36 per square metre, Gross Floor Area Commercial and Industrial \$13 per square metre, Gross Floor Area

Standard Levy - Allowable Items^{1,2}

Facility	Allowable Items	Included in Standard Levy?
Community facilities	Contribution to expanding or upgrading space for: Multi-Purpose Community Centre/Library Kindergarten/Pre-School/Occasional childcare Maternal and Child Health consulting room Other community services facilities	Yes
Public realm	Urban design elements that improve pedestrian access or enable high density living Creation of high quality public spaces – including paving, seating, landscaping, lighting	Yes
Public transport	Council owned bus, tram shelters on council land	Yes
Roads	Road widening and intersection upgrades on council roads including council local roads, collectors and arterials Installation of traffic management items to reduce the impact of increased traffic Improvements to bicycle and pedestrian connectivity	Yes
Drainage	Upgrades to existing council drainage assets Stormwater treatment projects to improve water quality including Water Sensitive Urban Design treatments and wetlands	Yes
Land	Land required as an integral part of providing any of	Yes

	the Allowable Items	
State owned infrastructure	VicRoads arterial roads State owned public transport facilities and services	No
Public open space ³	Improvements to local sports facilities, local parks and open space reserves.	No

Note 1 - Up to 1% of the revenue raised by the Standard Levy can fund the preparation of an ICP in Strategic Development Areas.

Note 2 - Projects included in the Infrastructure Contribution Plan may be expansions or upgrades to existing facilities or may be part of a new or replacement facility.

Note 3 - Contributions to open space purchase and improvement will be through Clause 52.01 of the Victoria Planning Provisions or Section 18 of the *Subdivision Act 1988*.

Supplementary Levy – Allowable Items

Facility	Allowable items	Land in Levy?	Construction in Levy?
Drainage ¹	New drainage scheme where council is the drainage authority. As specified in drainage plan for the catchment. Includes retarding basins and stormwater treatment	Yes	Yes
Roads	Including but not limited to: Upgrade or new council owned roads not funded directly by developers required to unlock access to the site Works on council arterial roads and intersections to restore network capacity to pre-development conditions	Yes	Yes
Transport	State road or public transport infrastructure	Yes	Yes
Public Realm Projects	Specific larger scale public realm improvement works as part of urban renewal projects.	Yes	Yes
Developer funded local or collector roads	Local or collector road projects that are fully developer funded but, for expediency, are managed through a Supplementary Levy		

APPENDIX 2

Development Contribution Reforms OVERVIEW

DEVELOPMENT CONTRIBUTIONS REFORM

Implementing Standard Levies

On 1 May 2014 the Minister for Planning, Matthew Guy, announced the introduction of Standard Levies for development contributions in priority growth locations, the implementation of a new Infrastructure Contribution Plan and a streamlined approval process.

The Standard Levies will be available for use from **1 July 2015** and will be able to be applied in identified metropolitan and non-metropolitan growth locations. The Victorian Government's reform is informed by the recommendations of the Standard Development Contributions Advisory Committee and its final report "Report 2 –Setting the Levies".

Implementing Standard Levies in priority growth locations

Development contributions play an important role in the planning and development system in Victoria. They enable contributions towards infrastructure such as community and sports facilities, roads and open space, the need for which arises from the use and development of land. Detailed work has been undertaken to determine how best to reform the existing development contributions system in Victoria to ensure a more streamlined, transparent and equitable framework exists to support growth.

Development contributions reform will:

- Establish standard levies, so that developers, councils and the state government are able to budget effectively and understand their obligations at the outset of the development process.
- Help deliver an acceptable standard and quantum of infrastructure as a result of growth and change.
- Provide a streamlined approval process to implement the Standard Levies through local planning schemes and deliver substantial savings in approval time
- Ensure that non-residential development also makes an appropriate contribution to infrastructure, in proportion to the demand for infrastructure that these developments generate.

Strategic Development Areas and Greenfield Growth Areas

The new Standard Levies will apply in Victoria from 1 July 2015 in the following priority growth locations:

Strategic Development Areas: Areas that provide valuable development opportunities located close to public transport and other infrastructure. These locations have the capacity to accommodate a large proportion of Victoria's future housing and employment needs close to transport and services. They may be large-scale, under-utilised former industrial sites, areas around existing and planned transport infrastructure or under-utilised land and business parks

on the existing and planned road network. In most cases, they will be high-density, mixed-use developments. The Strategic Development Areas Standard Levy will be applied in locations identified in *Plan Melbourne* or the regional growth plans.

Greenfield Growth Areas: Land which is in, or planned to be included in, or is appropriate to be included in the Urban Growth Zone, in both metropolitan and non-metropolitan areas.

A new Infrastructure Contribution Plan

The Infrastructure Contribution Plan (ICP) is a new tool with which development contributions will be levied in priority growth locations. The ICP will be prepared by a Planning Authority in consultation with relevant stakeholders. It will provide the strategic justification for the application and allocation of the development contributions levy to a specific precinct or site. It will align with the Precinct Structure Plan, structure plan or similar planning framework that applies to a Strategic Development Area. It is expected that consultation on infrastructure projects, priorities and delivery will occur as part of setting the strategic framework for locations of growth and change and that this will inform the ICP.

The ICP will:

- Specify the area to which the plan applies
- Set out the infrastructure to be funded through the plan
- Identify the strategic basis for the infrastructure
- Identify any infrastructure items that are proposed to be funded by a Supplementary Levy
- Provide for collection of a levy in respect to any development for which a permit is not required.
- Be prepared in accordance with a new Ministerial Direction on the form and content of ICPs

The ICP will identify if a Standard Levy, a Supplementary Levy or both is applicable. A Supplementary Levy will be rarely used as most infrastructure should be adequately funded through the Standard Levy.

Standard Levy: standard monetary contribution to infrastructure that meets a local needs and is 'basic and essential' for a growing/changing community.

Supplementary Levy: variable monetary contribution for an exceptional infrastructure item that can not be funded by the Standard Levy or is required to unlock growth in a specific location.

The infrastructure that may be funded by a Standard Levy and Supplementary Levy will be set out in a list of 'Allowable Items' for each development setting.

The ICP will be implemented in the planning scheme through a new Infrastructure Contributions Overlay, schedule and map that will make clear where an ICP applies. The Planning Authority may seek the Ministers approval of the ICP and associated planning scheme amendment either as a full planning scheme amendment process where appropriate or request the Minister to use his powers under Section 20(4) or 20(2) of the *Planning and Environment Act 1987*. This may be appropriate where an ICP is developed in conjunction with a Precinct Structure Plan or similar strategic plan that has been subject to consultation.

Infrastructure Standing Advisory Committee

A new Infrastructure Standing Advisory Committee (ISAC) will be established to provide timely recommendations to the Planning Authority as part of the ICP preparation process in circumstances where:

- A Supplementary Levy is proposed; or
- A reduced Standard Levy is proposed in a Greenfield Growth Area but cannot be agreed to by all parties.

The ISAC will comprise members with expertise and experience in the development contributions and planning system. A terms of reference and appointment of members of the ISAC will be finalised as part of the implementation package.

Implementation Package

A detailed implementation package will be prepared to support the introduction of the reformed development contributions system. The implementation package will include:

- Legislation to amend the *Planning and Environment Act 1987*
- Ministerial Direction to set out the form and content of Infrastructure Contribution Plans
- Infrastructure Contributions Plan Guidelines
- Preparation of an Infrastructure Contribution Overlay, schedule and practice note.
- Guidelines on the use of Section 173 Agreements to facilitate off-site infrastructure as a condition of a planning permit where this is required by the Responsible Authority or a Referral Authority to mitigate the direct impacts of the proposed development.
- Guidelines to define how work in kind agreements can be used to deliver infrastructure identified in the ICP.
- Design Guidelines that outline responsibilities, definitions, design of roads and intersections prepared by the Metropolitan Planning Authority in consultation with relevant transport agencies.
- Resolution of outstanding issues including indexation of the Standard Levy, public land valuation methodology and exemptions from the Standard Levy.
- Terms of reference and appointment of the Infrastructure Standing Advisory Committee.

A review of the operation of the new ICP and Standard Levies will be completed after 18 months of operation to ensure that the original objectives of the reform are being met. This review will focus on resolving any implementation issues and providing additional clarity to deliver system improvement.

4. ROAD DEVIATION - CARTER ROAD, ARMSTRONG CREEK

Portfolio:	Governance – Cr Lyons
Source	Urban Growth Area Planning – Planning Strategy & Urban Growth
General Manager:	Peter Bettess
Index Reference	Armstrong Creek, Road Discontinuance

Purpose

This Report proposes a deviation of part of Carter Road, Armstrong Creek by way of a land exchange to facilitate the implementation of the Armstrong Creek Urban Growth Plan (**ACUGP**)

Summary

- This Report proposes a deviation of a road reserve by way of a land exchange.
- The land to be exchanged is:
- Part of a Government Road with an area of 2678m² shown cross hatched on the Plan attached as Annexure 1 (Plan) to be transferred to Armstrong Creek (McMahon) Pty Ltd (McMahon) and Armstrong Creek (Camerons) Pty Ltd (Camerons)
- Part of freehold land owned by Camerons shown hatched on the Plan.
- The Department of Environment and Primary Industries have indicated acceptance of the proposed land/road exchange, with ultimate approval being required from the Minister for Environment and Climate Change
- All abutting properties are either owned or controlled by McMahon and Camerons or their associated entities.
- Armstrong Creek Development Corporation Pty Ltd (ACDC), which is an entity associated with McMahon and Camerons, will be paying for the survey and civil works and all other costs required for the deviation of Carter Road under this Report. There are no cost implications to Council for the deviation of Carter Road. ACDC owns approximately 70% of the Warralily Estate.
- The road deviation is required to mitigate safety concerns of the existing intersection and provide appropriate amenity and road layout to service the surrounding development.
- It is recommended that the statutory procedures for the discontinuance and transfer of part of Carter Road be commenced pursuant to the Local Government Act 1989 (Act) allowing any person to make a submission. If there are no submissions the road will be exchanged/deviated. If submissions are received the submissions will be heard by the Submissions Hearing Panel and a further report will be put to Council.

Cr Macdonald moved, Cr Harwood seconded -

That Council, in respect of the proposed land exchange and road deviation of Carter Road, Armstrong Creek and pursuant to section 206 and clause 2 of Schedule 10 of the Local Government Act ("Act") resolves:

- 1) To give public notice as required under ss207A and 223 of the Act allowing anyone to make a submission for the exchange of that part of Carter Road cross hatched on the Plan for land upon which Carter Road will be constructed shown hatched on the Plan;**
- 2) The Submissions Hearing Panel be appointed to hear and report to Council on any submissions in relation to the proposed land exchange/road deviation; and**
- 3) In the event that no submissions are received:**
 - (a) pursuant to the provisions of Clause 2(3) of Schedule 10 of the Act, be published in the Victorian Government Gazette;**
 - (b) that any easements, rights or interests required to be created or saved over the government road by any authority be done so and not be affected by the land exchange/road deviation;**
 - (c) that the government road, once deviated, be transferred and consolidated to the adjoining the land owned by McMahon in exchange for land upon which the new road has been deviated.**
- 4) That Council sign and seal any Transfer of Land instrument required to transfer any freehold land and to any other documents to which Council's seal is required in connection with the road deviation and land exchange; and**
- 5) That the General Manager – Corporate Services be delegated the power to sign all other documents relating to the road deviation/exchange.**

Carried.

Background

The ACUGP approved in May 2008 guides the future planning for civil, community and social infrastructure across the Armstrong Creek Growth Area. The ACUGP provides the principles for the planning and development of activity centres. More specifically the ACUGP identified the need for a Neighbourhood Activity Centre in the Armstrong Creek East Precinct. The principles within the ACUGP informed the development of Precinct Structure Plans for the Armstrong Creek Growth Area.

The Armstrong Creek East Precinct Structure Plan approved in May 2010 and amended in November 2011 designates the land to provide for the Armstrong Creek East Neighbourhood Activity Centre, together with the required deviation of Charlemont Road now known in part as Carter Road (**Carter Road**).

The intersection of Carter Road (formerly Charlemont Road) and Barwon Heads Road was also identified during the early planning for the Armstrong Creek East Precinct as having safety concerns that require augmentation during development. The project is also strongly supported by VicRoads; road authority for Barwon Head Road.

Discussion

The Armstrong Creek East Precinct Structure Plan and background technical reports identify the future deviation of Carter Road in order to facilitate the development of the neighbourhood activity centre.

A planning permit (Planning Permit) has been issued for properties known as 722-770 & 772-800 Barwon Heads Road and 155-175 Batten Road, Armstrong Creek (Land). The Planning Permit facilitates the staged multi lot subdivision, creation of easements, removal of an easement and creation and alteration of access to a category 1 road zone of the Land.

Armstrong Creek (McMahon) Pty Ltd (McMahon) and Armstrong Creek (Camerons) Pty Ltd (Camerons) are the owners of the abovementioned properties and propose to subdivide the Land and carry out the obligations under the Planning Permit as part of their development of the Warralily Estate, which includes the Land.

Council and McMahon and Camerons agree that the development of the Armstrong Creek east neighbourhood activity centre requires the deviation of part of Carter Road, near the intersection with Barwon Heads Road. The deviation and subsequent land swap will be facilitated by the signing of the Deed of Agreement between Council and McMahon and Camerons (**Deed**).

The Deed will facilitate the following:

- 1) The deviation and closure of part of Carter Road shown crossed hatched on the Plan;
- 2) The vesting of that part of Carter Road which is to be deviated and closed to McMahon as the adjoining land owner; and
- 3) The vesting or transfer of part of Camerons land to Council for the land required to deviate Carter Road. This land is shown in hatching on the Plan. The Camerons land which vests in Council will be created as a road on a plan of subdivision which is referred to in the Planning Permit.

No monetary consideration is passing between the parties for the performance of their obligations under the Deed in relation to the deviation of Carter Road as the objectives of the deviation are inline with the ACUGP.

The Armstrong Creek Development Corporation Pty Ltd (ACDC) is the developer of the *Warralily* estate within the Armstrong Creek East Precinct and represents a controlling interest of more than 70% of the Precinct.

ACDC are undertaking the development of the Neighbourhood Activity Centre in partnership with the Department of Education and Early Childhood Development and Council to facilitate the delivery of much needed social, recreation and retail facilities to service the growing community. These facilities include a new primary and special needs school, a health and wellbeing centre (State Government grant), active open space reserve and supermarket and retail facilities.

Environmental Implications

There are no environmental implications arising under this Report.

Financial Implications

No impact to budget.

McMahon and Camerons will be paying for the survey and civil works and other costs required for the deviation of Carter Road under this Report.

Policy/Legal/Statutory Implications

Before proceeding with the deviation, Council must give public notice of the proposed discontinuance in accordance with ss207A and 223 of the Act. The Act provides that a person may, within 28 days of the date of the publication, lodge a written submission regarding the proposed deviation.

Where a person has made a written submission to Council requesting that he or she be heard in support of a written submission, the submission(s) will be heard by the Submissions Hearing Panel. The Panel will further report to Council on the outcome of the hearing.

If there are no submissions the road will be deviated and the land exchanged.

Alignment to City Plan

This Report aligns with the City Plan initiatives of Community Wellbeing, Growing the Economy and Sustainable and Built Environment.

Officer Direct or Indirect Interest

No officers or contractors involved in the preparation of this Report have a direct or indirect interest in the matters to which this Report relates.

Risk Assessment

The risks involved in the deviation and exchange of land are not significant and can be managed in the normal manner. As an extra measure of protection to Council, the deviation of Carter Road will not be gazetted in the Victorian Government Gazette (which is the action which officially extinguishes the road status of the land) until such time as a Statement of Compliance has been issued for the Planning Permit under which the deviated section of Carter Road is to be constructed. In this way, there is no risk to Council that part of Carter Road is discontinued without the alternative road access being constructed and available.

Social Considerations

This Report has no impact on social considerations.

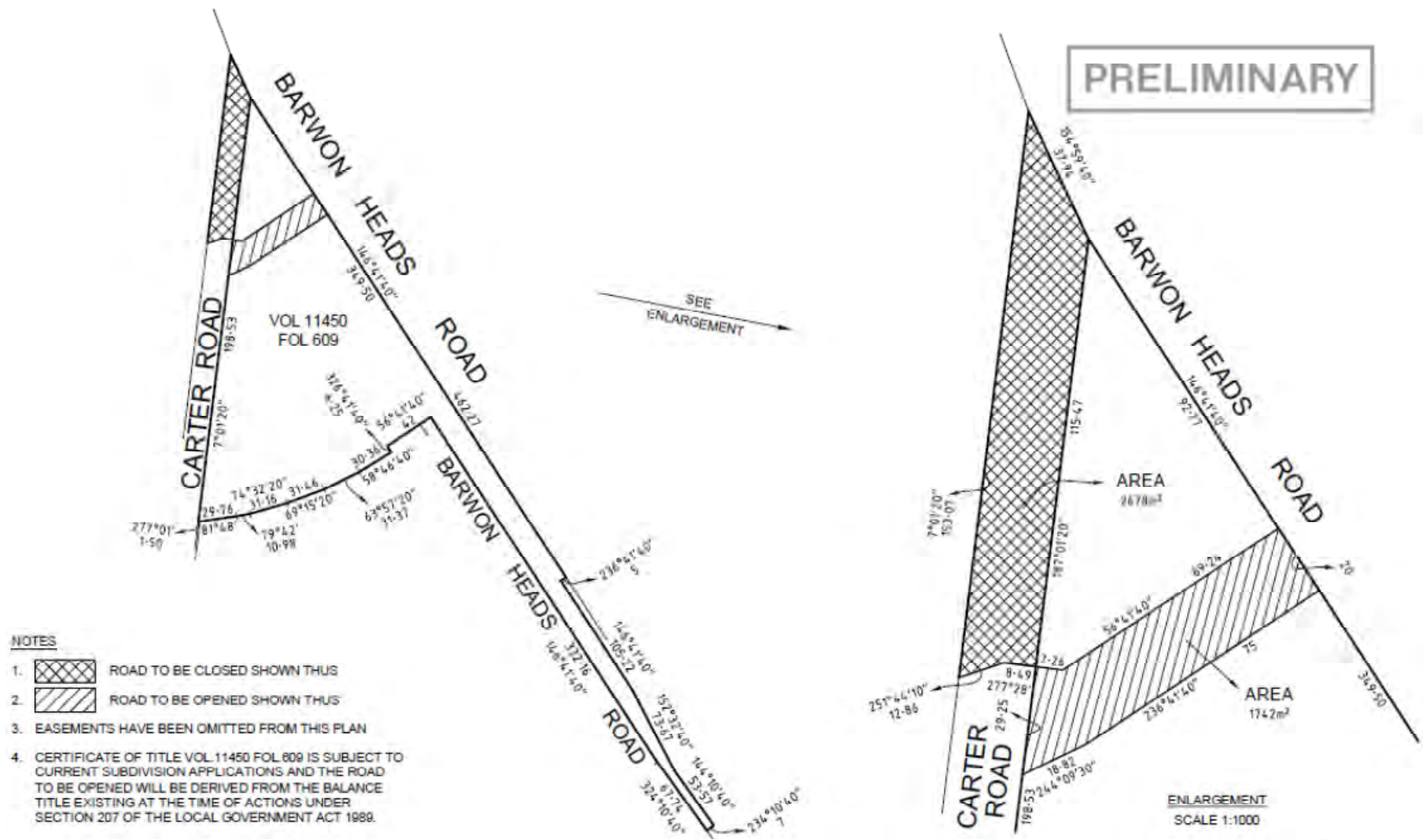
Human Rights Charter

This Report has no impact on human rights.

Consultation and Communication

A very extensive public consultation process was carried out by Council as part of the adoption and implementation of the ACUGP together with the preparation, development and approval of the Armstrong Creek East Precinct Structure Plan.

Annexure 1 – Plan of proposed Carter Road deviation.



5. CITY PLAN 2013-2017 PROGRESS REPORT TO SEPTEMBER 2014

Portfolio:	Governance – Cr Lyons (Mayor)
Source	Corporate Services - Corporate Strategy
A/General Manager:	Michael Kelly
Index Reference	Corporate Management

Purpose

Council at its meeting on 24 June 2014 adopted the 2014-2015 Update of City Plan 2013-2017, which outlines the Strategic Directions and Priorities planned by the City over the four-year period, and the Annual Business Plan Actions planned for the coming 12 months. This report is the progress report to Council of the organisations achievements against these actions.

Summary

Attachment A details the status and provides commentary against the Annual Business Plan actions. The key to the status of actions is:

On Schedule:	Green	197
Completed:	Black	4
Major Issue:	Red	0
Minor Issue:	Yellow	17
Not Started:	White	14
Total Actions		232

Cr S Kontelj moved, Cr Harwood seconded -

That Council receives and notes the City Plan Progress Report to 30 June 2014.

Carried.

Background

Council at its meeting on 24 June 2014 adopted the 2014-2015 Update of City Plan 2013-2017, which outlines the Strategic Directions and Priorities planned by the City over the four-year period, and the Annual Business Plan Actions planned for the coming 12 months:

Community Wellbeing

Healthy Together Geelong: to enhance health, wellbeing and quality of life of Greater Geelong Communities.

Growing Our Economy

Securing Geelong's economic future.

A Sustainable Built and Natural Environment

Partnering with our community to protect and enhance our natural ecosystems and to encourage sustainable design and reduced resource consumption.

How We Do Business

We will focus on developing and maintaining effective working relationships to deliver Council's strategic directions and cost effective services that meet the changing needs of the community.

Discussion

This report and attachment indicates the status of the actions in City Plan 2013-2017 for the 2014-2015 financial year as at 30 September, 2014.

The attachment provides status and comments for each of the 232 actions within the four strategic directions.

There has been significant progress towards achieving the actions in 2014-2015 including:

Community Wellbeing

Status Summary:

On Schedule: 98 Completed: 3 Major Issue: 0
Minor Issue: 7 Not Started: 2

- A number of community hubs and children facilities are under construction this financial year, including:

Ocean Grove Community Hub - construction works commenced in August. The building will provide a new home for the Ocean Grove Neighbourhood Centre which has hosted thousands of classes and activities over the past 25 years.

Leopold Community Hub – construction is underway and scheduled for completion in late December. Playground works have also begun.

Grovedale Community Centre – partial practical completion was achieved this quarter with hand over of the new reception area and multipurpose room. Final completion is expected in March 2015.

Norlane Child and Family Centre (Windsor Park) - currently under construction and due to open in time for the 2015 school year.

Barwon Heads Early Learning Centre – construction is on schedule and enrolments are being taken for the 2015 school year.

- This was a busy quarter for official openings and announcements of sport and community venues:

A new synthetic hockey pitch at Stead Park was officially opened in this quarter. Geelong now has a regional hockey centre capable of hosting state, national and international competitions.

The extension to the Geelong East Men's Shed in Newcomb was officially opened in August. The Men's Shed has approximately 90 members who meet six days a week for companionship and to work in the workshops with other men aged 50 years and over.

New netball change rooms at Myers Reserve were officially opened in August. The new facility includes two new change rooms for home and away teams, disability access toilet and shower, umpires room, first aid and store room.

- Leisurelink Aquatic and Recreation Centre was named Life Saving Victoria's Swim and Survive Licensee of the Year. The award recognises the commitment of a facility for their outstanding delivery of the Royal Life Saving's Swim and Survive program and their dedication to providing learn to swim and water safety to the community. The team at Leisurelink deliver the Swim and Survive program to more than 3,000 students aged six months to 85 years annually.
- Geelong Council's Healthy Together Geelong program continues this financial year supporting a number of information sessions aimed at improving people's health where they live, learn, work and play. Council held two forums in September seeking the communities input in regards to healthy eating and food safety to assist with the development of their first food policy. Topics covered will include food, health, food safety, food security, food and the environment, food and the local economy and food culture.
- Council's Learn to Swim programs are again achieving outstanding results. In Term three 2014 the programs attracted 5,205 enrolments across the four indoor leisure centres (Leisurelink, Waterworld, Splashdown and Bellarine Aquatic and Sports Centre) which is slightly ahead of the previous year.
- M~M 24 Hour Extreme Arts Walk project won an Australian Event Award at State level (Best Arts, Cultural and Music Event category) and has been nominated for an award at National Level (Best Community Event category).

Growing Our Economy

Status Summary:

On Schedule: 43 Completed: 0 Major Issue: 0
Minor Issue: 6 Not Started: 5

- Construction continues on the Lara Town Centre expansion project, with four of the six stages completed and works have commenced on the remaining two stages being the construction of a new supermarket and speciality retail shops and the redevelopment of Austin Park. The supermarket is on target to open before Christmas 2014 and the detail design for the reconfiguration of Austin Park is currently being finalised with works to commence late 2014.
- The Geelong Small Business Festival was held in August with over 40 events, workshops and seminars on offer at no or minimal cost to the community. Event topics included social media and marketing, negotiation skills, recruiting and how to develop and grow your business. The festival also offered plenty of networking opportunities.
- Brand Geelong is a project supported by Council, State Government, Tourism Greater Geelong and The Bellarine, Deakin University, Committee for Geelong and G21. A forum was held in August and attended by 80 representatives from business, industry, government, education, advocacy groups and the media and is a positive start to the project. Brand Geelong will not only identify the perceptions people currently hold about Geelong, but will identify its unique qualities and use these to develop a strategy that sells the region to the world. Further focus groups will be held together with a broader community survey.
- Council received an update on the "Light and Decorate Geelong" project. This project aims to make the city a safer and more enticing place to visit. Installation of tree lighting and light projections will operate throughout the year. The program also includes the floating Christmas tree - a giant 25 metre tree which will create a unique signature piece for Geelong located on one of our enduring assets – Corio Bay.

- Central Geelong Marketing won the Mainstreet Digital Connections Award at the 2014 Mainstreet Australia awards. The Central Geelong Smart Phone App offers consumers the ability to locate 'What's on' in the city.
- The Central Geelong Action Plan continues to encourage activity into Central Geelong to create a smart and successful 21st century city centre with a strong sense of identity and community. Projects such as new planter boxes which will be installed in October, Food Truck Friday which is proving to be a huge success and scoping of several other projects are currently being undertaken to transform the city centre to a vibrant and positive area.

Council also agreed to continue the trialling of truck restrictions throughout Central Geelong indefinitely. The trial has to date seen a 25 per cent reduction of trucks using Malop Street as an east-west thoroughfare however there has been some minor impacts on other streets which will be assessed as part of the Freight Study to commence in November. The Freight Study will be delivered by VicRoads.

The Geelong region continues to support new and emerging growth sectors and the last quarter saw the opening of the \$5 million Karingal Kommercial centre in North Geelong. Karingal has a history of supporting local people with disabilities and their families. The goal for the centre is to create 60 new jobs within two years.

- A number of events showcasing our region were held during this quarter including Extravaganza, Food Truck Friday, National Tree Planting Day, and National Science Week all bringing in valuable economic and environmental benefit. It was also announced that Geelong will be the host city for new international cycle race. The Cadel Evans Great Ocean Road Race is scheduled for January/February 2015 and is expected to be of great economic benefit to the region. The race will provide a testing course for the world's best cyclists while showcasing the beautiful Geelong region to an international audience.
- The construction phase of the Geelong Library and Heritage Centre is well underway with the first prototype panel for the iconic dome roof having been constructed and is currently being tested at Kane Constructions storage facility. The dome has been inspired by the great domed libraries of the world such as the State Library of Victoria. The Geelong Library and Heritage Centre dome is a futuristic take on this traditional form and will inspire admiration and unprecedented visits from across the State and beyond. There are 332 panels making up the dome skin and will take several months to be installed with works expected to start early 2015. The new centre will be an impressive addition to Geelong's architectural and cultural landscape. It will be a six-storey state-of-the-art facility with all the modern conveniences for today's library user.
- A new Accredited Visitor Information Centre to provide information on The Bellarine is in progress and expected to open in the Flying Brick Cider House, Bellarine Highway, Wallington in mid December. The centre will be open from 9am to 5pm seven days a week. This centre is in addition to the current visitor information centres already operating from several locations across the region.

Sustainable Built and Natural Environment

Status Summary:

On Schedule: 25 Completed: 1 Major Issue: 0
Minor Issue: 3 Not Started: 4

- As part of the development of the Environmental Management Strategy, Council is currently seeking further information on the coal seam gas extraction process known as 'fracking' and has called for public submissions on the issue. A report on the submissions will be presented to Council. Council will seek advice from relevant State Government departments and agencies as well as experts in various fields. As at 30 September, over 400 submissions had been received.
- Implementation of 'soft engineering' beach stabilisation measures at Ramblers Road foreshore, Portarlington will continue with Council seeking an independent review of the causes of coastal erosion in this part of the Bellarine. Council's Environment unit have been undertaking remediation works, including sand importation to rebuild the primary dune and guard against inundation of private homes, without altering the natural coastal processes. Council would consider a vegetation planning program in the winter of 2015 to infill and stabilise the dune if the 'soft engineering' measures lead to a build up of sand in the primary dune and reinstatement of the continuous sand barrier.

Major works were also carried out along the northern coast of the Bellarine from Portarlington to Curlewis which included sand fencing, re-nourishment, rock gryones, seawalls, rock revetments, rock stability and groundwater pumps which have preserved the cultural and natural value of the coastline. These works by the Environment unit have been recognised at the Victorian Coastal Awards. The work was undertaken with consultation with the local community and key user groups.

- Sustainable House Day was celebrated in September with 14 eco-friendly houses open to the public in the Geelong region. Sustainable House Day gives people real-world examples of sustainable design. Sustainable House Day was preceded by The Smarter Living Expo held at Geelong Performing Arts Centre (GPAC). The expo is a great resource for residents to learn how to live a greener and more sustainable life.
- The 'Rethink Your Rubbish' program continues to be a success with various initiatives undertaken in the last quarter. A discount was offered during the month of August for the public to dispose of their old lounge suites, with just under 200 lounge suites were dropped off during the month long promotion.
- Council's Future Proofing Geelong program has been announced as the Sustainability and Environment Award winner. The national award ceremony recognises organisations that make a positive impact surrounding economy, planning, environment and community development in regional areas.
- Two local businesses have also been successful in obtaining State Government grants - Showerline and LaMadre Bakery. Both companies are recent graduates of Sustainability Victoria's GreenLight training course, which saw them identify ways in which they could reduce waste and reduce costs in production. Sustainability Victoria also funded the GreenLight training, which was a partnership with Future Proofing Geelong and the Geelong Manufacturing Council.

- The mosquito treatment program commenced in September with aerial applications of mosquito larvae control products in some of the wetland areas around Barwon Heads, Breamlea, Ocean Grove, and Wallington with other wetlands to be targeted in the covering weeks as environmental conditions become suitable. It is the biggest program of its type in Victoria and targets the mosquitoes in their larval stage to prevent the emergence of large numbers of adult mosquitoes and is utilises helicopters in aerial treatment of the main breeding sites. Council encourages residents to take precautionary measures around their homes to eliminate any potential mosquito breeding areas.

How We Do Business

Status Summary:

On Schedule: 31 Completed: 0 Major Issue: 0

Minor Issue: 1 Not Started: 3

- The VicSmart planning system was introduced to Geelong in September. The new VicSmart system will streamline the planning process in Geelong with 10 day turnaround times for the 12 most common types of applications. The change will encourage a more vibrant city centre for people to live, work and visit. VicSmart will make it easier to do business, meaning less cost for applicants and more certainty for investors and business start ups.
- The Geelong Railway Stations Local Infrastructure Survey was undertaken this quarter to help identify the need of upgrades to local infrastructure around Geelong railways stations, in particular feedback around the future Grovedale railway station. This feedback will be used to advocate on behalf of the community to both the State and Federal Governments for improvements. Over one hundred submissions were received.
- Significant changes have been made to the Council's General Local Law 2005 as part of the preparation of the draft Neighbourhood Amenity Local Law 2015 as endorsed by Council. The statutory process will now commence for the making of the local law, giving formal notice of its exhibition and inviting the public to submissions on its contents. The Draft Neighbourhood Local Law 2015 was a result of an extensive public consultation which included six public forums, an on-line survey and invitations to residents to write in with their suggested changes and modifications. The draft features ten new local laws that respond to the wide ranging community feedback and a total of 46 existing local laws being deleted and others being modified, reflecting the expressed public submissions.
- Social media continues to be a key communication channel for Council to inform and engage with the community. The City of Greater Geelong and Geelong Mayor's Facebook and Twitter accounts are monitored seven days a week. Between the two pages, Facebook currently has 47,000 likes and Twitter 119,800 followers. Publication of City News and Community Update are all on schedule, with the Community Update now being published as an e-newsletter.
- The Financial Sustainability Review is progressing well with six service reviews underway or near completion. The Service Planning project is also nearing completion and will inform the way forward on any future efficiency reviews and any possible future cost savings. Work continues on reviewing the project management methodology and in particular the initiating stages and business justification components. Significant improvement actions are underway with strategic asset management and will continue throughout 2014-2015.

- A number of corporate training programs have been undertaken by Council staff in the past quarter including Council and Information Services Induction programs, Managing Conflict through Negotiation, Engage in Council, Effective Management of Employee Performance Training, Stepping up to Leadership, Dataworks training, OHS Training and Plain English. Eight new potential leaders have also been selected to partake in the Accerler8 Emerging Leaders program. The program provides training and development opportunities to enhance and support future leaders throughout the organisation.

Environmental Implications

There are several actions under the Sustainable Built and Natural Environment Strategic Direction within City Plan that aim to enhance and protect natural areas and ecosystem health, support our community to live sustainably, advocate for and promote sustainable design and development, and minimise our environmental footprint.

Financial Implications

Council's Annual Budget provides the Resource Plan to support the initiatives identified within the adopted Annual Business Plan.

Policy/Legal/Statutory Implications

Council's external auditors will undertake a Performance Audit of the planned Key Strategic Activities and prepare a report as part of the 'sign off' of the Annual Accounts.

Alignment to City Plan

This report is the progress report of the organisations achievements against the adopted City Plan 2013-2017, 2014-2015 actions.

Officer Direct or Indirect Interest

There is no conflict of interest to be disclosed.

Risk Assessment

The risks arising from the actions are managed within the framework of the Council's adopted Policies, Procedures and Risk Management strategies.

Social Considerations

Several of the actions identified within City Plan are aimed at improving the quality of life for the residents in the City of Greater Geelong. This is particularly the case for actions within the Community Wellbeing Strategic Direction.

Human Rights Charter

This report provides an update on the implementation of City Plan 2013-2017 and will be made available on Council's website and on request at Council's Customer Service Centres as part of the Council meeting minutes. There are no known positive or negative effects.

Consultation and Communication

A comprehensive report on the 2014-2015 City Plan actions will be published in the City of Greater Geelong Annual Report by September 30, 2015, which will be submitted to the Minister for Local Government and available to the public in hard copy and on the City's website (www.geelongaustralia.com.au).

City Plan Council Report for 2014/15
For Quarter Ending: Sep 2014

City of Greater Geelong
29 October 2014

Description	Completion Date	Status	Comments
Strategic Direction: Community Wellbeing			
Outcome: Healthy Lifestyles			
Coordination of the City of Greater Geelong Municipal Public Health and Wellbeing Plan implementation	Jul 2014	C	The City of Greater Geelong Municipal Public Health and Wellbeing Plan implementation has been uploaded to into our Corporate reporting system and responsible Officers designated. The actions have been apportioned across the four years of the plan. Executive Management Team have aligned membership of the Community Wellbeing Arena to support City Plan, the Greater Geelong Municipal Public Health and Wellbeing Plan and Council becoming a Health Promoting Workplace.
Corio-Norlane Best Start project		OnS	Best Start partnership group has increased membership to include Deakin University, Medicare Local and three private childcare centres increasing scope and implementation of actions within annual and long term plans. Funding from Department of Education and Early Childhood Development continuing into 2014-2015 financial year.
Development of a Food Policy to secure long term food production options		OnS	A food policy discussion paper has been produced to engage with the community. Seven consultation events have been run with over 100 businesses, stakeholders and citizens attending. A Food Policy will be put to Council to be placed on public consultation in November.
Healthy Together Geelong - Early Years		OnS	Figures as at the end of Term 3 2014: Early Learning Centres: Only six of the 90 early learning centres are yet to register for the Achievement Program. Of the 84 registered, 31 are at committed stage, two are at health promoting status and 12 have achieved health promoting status. Primary Schools: 40 of the 67 schools are registered for the Achievement Program. Of these 40, 16 are at committed stage, two are at health promoting status and four have achieved health promoting status. Secondary Schools: 10 of the 25 secondary schools are registered for the Achievement Program.
Healthy Together Geelong - Workplaces		OnS	As at the end of June 2014, 21 of the 43 large businesses (>200 employees) are registered with the achievement program with three having reached recognition point one. As at the end of June 2014, 37 of the 207 medium businesses (20-199 employees) are registered with the achievement program with one having reached recognition point one.
Implementation of the Physical Activity Strategy		OnS	A cross-divisional group involving Managers and other staff from Engineering Services, Sport and Recreation and Healthy Together Geelong is coming together to oversee implementation of the Physical Activity Strategy. An implementation plan for the strategy has been developed and actions assigned to relevant officers across the life of the strategy. 16 of the 33 actions are currently being implemented. Appointment of an Active Travel Officer is key to the delivery of many actions within the strategy and funding for this position will be sought.
Learn to Swim program including School Swim program		OnS	Program tracking well. We attracted 5,377 enrolments for Term three which is 2% ahead of previous year. Another highlight was Leisurelink winning Life Saving Victoria Swim School Licensee of the Year award in July.

City Plan Council Report for 2014/15
For Quarter Ending: Sep 2014

City of Greater Geelong

29 October 2014

Description	Completion Date	Status	Comments
Promote breastfeeding through additional consultations and referrals to other agencies.		OnS	The number of referrals for issues for the period July to August regarding infant growth and altered nutrition was 21 and 17 respectively.
Promote kindergarten enrolments through public media releases.		OnS	Media release promoting kindergarten enrolment in 2014 was distributed in July, 2014 including the new Norlane Children's Centre.
Provide Maternal Child Health nurses with professional development opportunities on lactation.		OnS	From 1 July to 31 August information on two professional development programs was forwarded to staff and Australian Breastfeeding Association journal provided to staff.
Stronger Families / Family Coaching program		OnS	Service provision year to date is a total of seven clients having received a service totalling 202 hours.
Outcome: Healthy Environments			
Clifton Springs fishing pier construction		OnS	Risk assessment commissioned and advice sought for design and location.
Conduct community dog/cat micro-chipping and registration/pet ownership roadshows and forums		OnS	A session was held at the recent Million Paws Walk. Two more forums will be held in November at the Geelong Animal Welfare Shelter Open Day and the launch of the Hooded plover season at Pt Lonsdale.
Continue to conduct investigations of barking dogs and nuisance animals		Min	Council continues to receive a high number of complaints around barking dogs. This is one of the most common neighbourhood dispute issues and Council has recently reviewed procedures to bring forward enforcement/notice issuing stages based on legal advice received. Also, in accordance with local dog behaviouralists, we will aim to engage such expertise with dog owners needing such assistance.
Dog control signage upgrades		OnS	Signage for off leash areas have been designed and produced. Installation will occur between now and December 2014. Signage for on leash areas will be based on community needs and operational requirements.
Implement Municipal Emergency Management Plan		OnS	Three year full review completed. Plan will be presented to Municipal Emergency Management Plan Committee on 6 November for endorsement and then to Council for adoption.
Implement Year 2 actions of the Domestic Animal Management Plan		Min	Main focus has been on changing signs around high pedestrian areas (tracks, pathways, beaches etc). Next focus will be on launching the off leash areas with associated maps. The signage work has delayed the other actions somewhat including the new dog waste and bin requirements and the municipal wide on leash requirements.
Jetty Road community precinct concept plan development		OnS	Currently in discussions with Department of Education and Early Childhood Education Development regarding location of the early years component.
Monitor, assess and register all food premises based on compliance		OnS	All food premises currently registered and media advertising reviewed for new premises. Class One, Two and Three assessed and inspection rates on target. Non conformances followed up. Class Four completely reviewed with some alterations to class level and new premises. 775 inspections carried out with two formal notices issued.
Municipal Fire Prevention Plan implementation		OnS	Annual review completed. Full review to be undertaken prior to 2015 Country Fire Authority audit and then sent to the Municipal Emergency Management Plan Committee. AMFPO currently working on updating VFRR data into plan as time permits.
Parks and reserves maintenance		OnS	Maintenance programs are on target. Spring grass slashing program and oval renovations are underway.
Renewal work on Council owned buildings		OnS	Work is well underway with all projects on approved list.
Respond, resolve or refer for resolution all neighbourhood amenity and local law requests		OnS	Neighbourhood Amenity - 159 'Request for Services' received year to date. 91 remain under investigation, resolution rate currently 80 per cent, nine Local Law Notices issued and six Animal Management Notices issued.

City Plan Council Report for 2014/15
For Quarter Ending: Sep 2014

City of Greater Geelong

29 October 2014

Description	Completion Date	Status	Comments
			Environmental Health - 45 'Request for Services' received year to date. Resolution rate currently 92 per cent. No orders or Penalty Infringement Notice's issued year to date, one Notice issued.
Safer Greener Geelong – planting up of three roundabouts		OnS	Roundabouts identified and planning underway for development at end of grass slashing season.
School Crossing Supervisor - LED light batterns		Min	Investigation into LED lights for School Crossing Supervisor 'Stop Bats' has been undertaken. Presently there are no suppliers that can meet Australian Standards or VicRoads approval. Investigation will continue.
Toilet block renewal and replacement program		OnS	Projects are on track. Hamlyn Park completed. Transvall square drawing and quotes completed. Geelong West drawings completed.
<i>Bike paths and facilities</i>			
Bellarine Rail Trail chicane/vehicle access point remedial works		OnS	Stage One works at Boundary Road, St Albans Road and Breakwater Road are underway. Further scoping of works re other Rail Trail key areas to progress first week of October.
Bellarine Rail Trail pedestrian lights (Jetty Road)		OnS	The project forms part of a total package of works along the Bellarine Rail trail, including trail improvements and new pedestrian lights. The Jetty Road pedestrian lights component of the project is progressing well with civil works commencing shortly.
Bicycle infastructure program		OnS	Funds of \$50,000 received from Department of Transport Planning and Local Infrastructure for Eastern Park off road path. Transport Accident Commission application submitted. Designs progressing on Gheringhap Street route. Cycling Strategy to be updated to reflect Principal Bicycle Network.
Geelong Criterium Circuit - Regional cycling pavillion construction		OnS	Project Working Group established and meeting schedule being developed. Design brief being created.
Greater Geelong Cycle Strategy implementation		OnS	Application for \$100,000 submitted to Transport Accident Commission for the Eastern Park shared path project. Awaiting the outcome of the application prior to any works commencing.
<i>Footpaths</i>			
Construction of footpath in Montpelliar Drive(East side) between Culzean Crescent and Lambhill Crescent, Highton,.		OnS	Brief with design, scheme to be developed.
Construction of footpath in Roslyn Road (south side) between Thornhill Road and Remony Ave, Highton.		OnS	Brief with design, scheme to be developed.
Footpath renewal program		OnS	Program at 20 per cent v's projected 14 per cent. Program ahead of schedule.
<i>Playgrounds</i>			
Barwon Heads Village Park playground upgrade		OnS	Landscape architect has been appointed.
Playground development program		OnS	Quotes and designs have been received for all playgrounds. Works will be awarded by end of September with construction commencing between November 2014 and March 2015.
<i>Recreation facility upgrades</i>			
Belmont Bowls Club solar panel contribution	Sep 2014	C	Project completed.
Corio Cricket Club disbursement		OnS	Project details form received.
Elcho Golf Course fairway replacement program - Year 1		OnS	Project on schedule for works to commence in October 2014.
Geelong Amateurs Football Netball Club and Newtown Chilwell Cricket Club change room renovation		OnS	Scope being developed, preparing budget estimate for funding application.

City Plan Council Report for 2014/15
For Quarter Ending: Sep 2014

City of Greater Geelong
29 October 2014

Description	Completion Date	Status	Comments
Geelong Soccer Club facilities upgrade - concept planning		OnS	Ongoing discussions with Club and Council's Sport and Recreation department regarding the proposed design/s. The Club have commenced developing two concept design options as requested by Council officers.
Landy Field storage facility		OnS	Committee of Management completing design as in kind contribution. Liaising with Building Surveyor regarding the building classification and flood level implications. Structural Engineer engaged.
Leopold Football and Netball Club clubroom upgrade		Min	Concern over project budget. Supermarket site in Melaluka road was sold, with new owner yet to commit to funding the \$500,000 contribution.
Mt Duneed Pony Club - enclosed riding arena construction		OnS	Awaiting confirmation from the Club with regards to selected locations and design/specification. Awaiting preliminary comparative quotes from the Club. Statutory Planning requirements to be confirmed.
Regional Paddle Sports pavilion redevelopment		OnS	Project Charter/Agreement and Project Management Structure endorsed by Project Control Group, awaiting comment from Corangamite Catchment Management Authority. Architect has been engaged and will soon be commencing the design phase.
Stead Park beginner level BMX track development		OnS	Design and Construct contract has been awarded with design works to commence shortly and expected to be completed by end of November. Cultural heritage investigation is currently being undertaken.
Thomson Reserve tennis court sportslighting		OnS	Quotes being sourced for electrical works - closes 10 October.
Waurm Ponds Skate Park ramp replacement		OnS	New scope being developed due to Engineer's Report.
Recreation reserve upgrades			
Austin Park, Lara redevelopment		OnS	Developer funded project, Architects have developed detailed design and Council's Capital Project department are managing delivery. Stage One underway.
Barwon Heads Village Park soccer pitch upgrade		OnS	Works have been awarded to the successful contractors. Irrigation installation is to commence in early October.
Capital renewal of civil assets in parks across the municipality		OnS	Program on track. First of five projects has been completed (Blackrock Road carpark) with payments currently being processed.
Evans Reserve asbestos remediation	Sep 2014	C	Project is complete.
Shell Road Reserve Master Plan implementation		OnS	Currently out to tender. Pre-tender estimate indicates that options are unlikely to be included. Tenders due to close 1 October.
St Albans Football and Netball Club scoreboard relocation		OnS	Project details form sent to Club.
West Oval stadium lighting		OnS	Quote for lighting design and fittings to occur in October. Program has been communicated to the Club.
Swim Sport and Leisure Centre upgrades			
Bellarine Aquatic and Sports Centre filter upgrade		OnS	Project on schedule. Currently in discussions with Aquatic Engineer for best method to proceed with works.
Concrete core replacement program		OnS	Currently sourcing quotations for concourse surface replacement at Waterworld Recreation Centre.
Geelong Arena cyclical and programmed maintenance		OnS	Utilising facilities report to maintain and monitor.
Kardinia Pool underground infrastructure upgrade and leak prevention		OnS	Some work commenced. Majority of works programmed for after the pool season finishes in April 2015.
Leisurelink Aquatic and Recreation Centre - aquatic area air handling		OnS	Investigation works required to determine extent of current loss of energy through building structure design.
Leisurelink Aquatic and Recreation Centre gymnasium extension construction		OnS	Documentation complete. Awaiting confirmation of funding to proceed to tender, this is unlikely to occur prior to June 2015.

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Leisurelink Aquatic and Recreation Centre main pool headwall replacement		OnS	In discussions with Aquatic Engineer for best method of replacement.
Splashdown aquatic play park plan and construction		OnS	In discussions with Aquatic Engineer for pool water source to operate play park.
Splashdown main pool tiling		OnS	Quotation being sourced.
Waterworld gymnasium roof replacement		OnS	Need to meet with property maintenance for planned project delivery.
Waterworld outdoor pools boiler replacement		OnS	Project plan being finalised with Aquatic Engineer.
Outcome: Connected, creative and strong communities			
Aboriginal Action Plan implementation		OnS	The Karreenga Aboriginal Action Plan 2014-2017 was adopted by Council on 27 May 2014. There are 50 actions in the Plan and these actions are being progressively implemented. Further discussion continues with the Aboriginal communities.
Barwon Heads Community Arts Hub feasibility study		OnS	Project management and structure of feasibility study to be confirmed with Barwon Heads Arts Council early November.
Children's Week activity program		OnS	Childrens Week on schedule for 20 October, 2014 with official launch by Mayor on 17 October. Calendar consists of over 70 events.
Councillor Community Grants Program		OnS	As at 23 September 2014, approximately \$72,400 has been allocated to successful applicants.
Geelong After Dark - city centre night festival		OnS	Project planning commenced. Stakeholder meeting set for October.
Geelong Library and Heritage Centre collection stock purchase		OnS	First instalment of \$250,000 disbursed to Geelong Regional Library Corporation.
Geelong Regional Library contribution		OnS	Geelong Regional Library Corporation delivering on a range of objectives.
Geelong Seniors Festival		OnS	The program has been distributed and the events will start the first week in October.
Indigenous kindergarten assistance		OnS	Commonwealth funding confirmed for 2014 school year. Federal review of the program underway to determine ongoing operation of this program. Current reporting and targets on track.
Lara Performing Arts Centre stage 2 development		OnS	Project description form to commence disbursement process has been sent.
Linking Learning Program - Eastern Suburbs		OnS	Recruitment of Project Officer is underway. Action plan is being developed.
Multicultural Action Plan 2014-2015 implementation		OnS	The Multicultural Action Plan Advisory Committee has just held its planning workshop and has decided on the next steps forward of the Multicultural Action Plan which will be endorsed at the next meeting. The highly successful Women's Swimming Program will operate again this year. The program aimed at being inclusive of women from a range of cultures will operate at Waterworld from 12 October to 14 December, 2014.
M~M 24 Hour Extreme Arts Walk		OnS	Research Project nearing completion. Project has won an Australian Event Award at State level (Best Arts, Cultural and Music Event category) and nominated for National Level (Best Community Event category). Upgraded website has been developed.
Rosewall/Connections Park land acquisition		NS	No progress to date. First action is to agree terms with the Department of Education and Early Childhood Development, and obtain Engineer's report and valuations.
School Holiday Program		OnS	School Holiday Program ran successfully during the the September holidays. Utilisation as expected.
Supported playgroups and parent groups initiative		OnS	New supported playgroup in Bell Park and two new groups in Armstrong Creek.
Women in Community Life project implementation		OnS	Women in Community Life Committee members invited to the Victorian Local Government Association 100 Years of Women in Local Government Celebration to be held on 6 November, 2014. The Victorian Local Government Association and Hobsons Bay City Council, with support of the Australian Local Government Women's Association Victoria and the Municipal Association

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			Victoria are hosting this event.
Youth activities, programs and events including Skaart, National Youth Week, Courthouse Youth Arts, SSAGQYSP initiative, GASP implementation, Engage it up, Youth action teams, Lara Youth Centre, Switch magazine, multicultural youth development,		OnS	Youth activities, programs and events including successful school holiday programs run across the unit; 17 Secondary schools committed to submitting films for Odyssey Film Festival; TRIUMPH Festival, Funding for Cyber Republic, Equip Grant, SKAART Committee implemented, Left Overs music gig, GASP Stand Out in Schools Forum and Stand Out Camp.
Armstrong Creek			
Armstrong Creek East - Neighbourhood Activity Centre pavilion construction		Min	The project has experienced ongoing delays in finalising a funding agreement with State Government for this critical \$7 million facility, however a draft agreement has now been received and should be signed over in the coming weeks.
Armstrong Creek West - Neighbourhood Activity Centre design		OnS	Project is currently being scoped by Council's Community Development department.
Arts, Culture and Heritage			
Community arts and festivals grant programs		OnS	All projects for Community Arts and Festivals have been assessed with grants ceremony due to take place mid October. Professional development and quick response grants will remain open all year.
Children Services			
Acquisition and replacement of resources and equipment at City Learning and Care Centres		OnS	Commenced equipment scoping.
Children services facilities upgrades		OnS	Multiple minor works to be delivered within this program at various sites across the municipality.
Fyans Park Kindergarten extension		Min	Awaiting result of grant application. Initial Concept Design prepared and to be reviewed and progressed, following pending advice with regards to Statutory Planning. Planning Consultant and Traffic Consultant appointed.
Community Facilities			
Ceres Temperance Hall remedial and renewal works		NS	Application for grant was unsuccessful.
Community halls upgrade program		OnS	Various works being delivered at various sites within the municipality.
Disability access program		OnS	Various projects underway.
Portarlington Senior Citizens Centre upgrade		OnS	Awaiting information from Service Manager.
Community Hubs			
Barwon Heads Early Learning Centre construction		OnS	Project is on schedule. External cladding continues. Plastering completed ready for painting. External civil works started.
Bellevue Highton Family Hub concept development		OnS	Consultation with schools completed. Council report being developed by Council's Family Services Unit.
Grovedale Children's and Community Centre construction		OnS	Handover is expected to occur for the first rooms in October, with final completion due March 2015.
Jetty Road –Regional Community and Learning Hub construction		OnS	Project currently being scoped by Council's Community Development department.
Jetty Road– Childrens and Community Hub planning and design		OnS	Project currently being scoped by Council's Community Development department in consultation with the Department of Education.
Leopold Community Hub stage 1 construction		OnS	Plastering, painting, plumbing, electrical, civil works all continuing.
Leopold Community Hub stage 2 concept design		OnS	Preliminary project meetings scheduled to re-establish scope. Two concept cost plans developed for discussion.
Windsor Park Early Learning Centre construction		OnS	Windsor Park Children's and Family Centre project is currently under construction and due to be completed late December.

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Neighbourhood Houses			
Grovedale Neighbourhood House		OnS	Programs and activities still operating normally despite building works currently underway.
Neighbourhood Houses support		OnS	Currently negotiating funding agreements for all Neighbourhood Houses.
Ocean Grove Neighbourhood House upgrade		OnS	Ocean Grove Neighbourhood House project is currently under construction and due to be completed early March, 2015.
Whittington Place Based Activities			
Bellarine Living and Learning Centre expansion		OnS	Application submitted to Council for reduced floor level. Detail design to follow if approval granted.
Linking The Link pedestrian and active transport improvements		OnS	Site meetings to confirm scope and extent of works have been scheduled for the first week of October.
Whittington community building and engagement. Implement Whittington Action Plan.		OnS	3219 Forum held on 8 September and next forum is scheduled for 1 December, 2014. Current focus is on the new Early Years project, the Digital Inclusion project, and community safety - with new lighting to be installed at the Whittington Link. The Flamefest Festival is once again being held and is planned for 31 October, 2014.
Whittington Flamefest 2014		OnS	The annual FlameFest will take place on 31 October at the Whittington Link. This is an annual community celebration that supports local connections in Whittington. Since 2008 FlameFest has continued to grow. It is a free festival that invites children, young people, their family and friends, organisations and businesses to participate in fun and motivating ways.
Strategic Direction: Growing our Economy			
Outcome: Support existing businesses and encourage new and emerging growth sectors			
Avalon Airshow - Enterprise Geelong business connections opportunity		OnS	Project planning commenced. Project to be delivered in the first quarter of 2015.
Economic Development Industrial Investment Support		OnS	Project expenditure to commence next quarter.
Enterprise Geelong Strategy development		NS	Project currently being scoped.
Marketing skill capability and lifestyle attributes of the Geelong region		OnS	Project planning to commence next quarter. Project to be delivered in second quarter of 2015.
Online communications platform development - Enterprise Geelong		OnS	Project scoped for commencement October/November 2014.
Six Ways roundabout redevelopment - Lara		NS	Pre planning to commence.
Outcome: Facilitate major infrastructure and investment to enable economic growth			
Bellarine Structure Plans review - St Leonards Structure Plan review finalisation, Portarlington and Ocean Grove Structure Plan reviews to commence		OnS	This project has been included in the departments annual workplan for 2014-2015. It will be progressed in the later part of the financial year due to resourcing capabilities.
Lara Town Centre expansion project		OnS	Budget to be carried over. Works underway.
Managing future growth - Lovely Banks and Batesford South growth investigation		OnS	Scope approved by Council. Currently seeking alternative external funding sources. Request for quote process in November.
Municipal Strategic Statement review 2014		OnS	Ongoing engagement with internal units. Report to Council in January 2015.
Portarlington Safe Harbour Strategic Plan		OnS	Draft project brief complete. Tender process to commence in November.
Western Beach boat yard environment reclamation		OnS	Detailed design to address land contamination issues is being developed.

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Armstrong Creek			
Armstrong Creek Urban Growth Plan continued implementation		OnS	Finalising the approval of the Armstrong Creek Town Centre Precinct Structure Plan, currently with the Minister for Planning. Horseshoe Bend Precinct Structure Plan is scheduled for Council adoption in October 2014 and works are due to commence for Marshall Precinct Structure Plan in late 2014.
Armstrong Creek West - Baanip Boulevard / North South connector intersection		OnS	Project is progressing well as part of VicRoads Baanip Boulevard (Geelong Ring Road Section 4C) construction project. Total project, including this intersection, is scheduled for completion in late 2015.
Geelong Ring Road Employment Precinct			
Development of 25 McManus Road, Corio		Min	Infrastructure to support two allotments off O'Briens Road complete. Further sales pending to provide funds for construction of success way.
Elcho infrastructure services construction - industrial estate at 162 McManus Road, Corio		OnS	Tenders let for sewer pump station and rising main (commenced) and infrastructure services to support development (commenced). Works on schedule.
Geelong Ring Road Employment Precinct (GREP) design and implementation		OnS	On schedule for financial year.
Outcome: A prosperous and innovative Geelong			
BioGeelong cluster development		NS	Project to be scoped. Planning for the project is yet to commence.
Geelong Centre for Emerging Infectious Disease –City of Greater Geelong Contribution		OnS	First funding milestone met.
Knowledge economy facilitation project		OnS	Digital Strategy in draft. Action plan from strategy to be implemented first quarter of 2015.
Skilled migration program		OnS	Project is running until completion date of 30 June 2015.
Whittington Place Based Activities			
Implementation of the Whittington Works project		OnS	Whittington Works Graduation - a certificate presentation and informal BBQ celebration was held on 24 September. This was to celebrate the hard work and commitment of the Transport and Logistics Education to Employment program participants.
Outcome: A successful and vibrant city centre			
Central Geelong Marketing programs and activities		OnS	Continued success of programs that are bringing in over \$6 million of new economic benefit to Central Geelong Traders.
Central Geelong Park and Ride shuttle service		OnS	The Park and Ride is continuing until the boarder program is implemented. Park and Ride is servicing approximately 120 passengers per day. Low on street parking rates has affected the Park and Ride numbers.
Geelong Library and Heritage Centre Car Park construction		Min	Project currently being designed and preparing a Planning Permit application. Options to resolve the Mercer Street tunnel issue being explored. Engaging Environmental Consultant to carry out further site assessment in preparation for site remediation.
Geelong Library and Heritage Centre construction		OnS	Level five concrete pours have been completed and service fit out of lower floors is occurring. Project is progressing on time and on budget.

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Central Geelong Action Plan			
Central Geelong Action Plan - Investment, facilitation and attraction		OnS	Inception meeting to be held in October. Project scope to be developed from this meeting with deliverables being enacted for first quarter of 2015.
Central Geelong Action Plan Monitoring Data		OnS	Meeting scheduled for October to progress this project.
Central Geelong Advancement Fund - matching fund		OnS	Funding announced on 10 September by the Premier. Preliminary discussions with Regional Development Victoria re Funding agreement.
Central Geelong Building Advisory Service		OnS	Scoping of work with building consultant.
Central Geelong Design Assessment Panel		Min	Letters requesting nomination of members sent out. Two positive responses. Requires follow up.
Central Geelong Lighting Strategy implementation		OnS	Project to commence February 2015.
Central Geelong Major Heritage Fund		OnS	Discussions have been held re scope of works and next steps. Drafting position paper.
Central Geelong Task Force Team		OnS	Workshop held in September.
City Heart Investigation		OnS	Currently scoping the project.
City loop bus feasibility and expansion of park and ride services		OnS	Initial proposal was to cater for more broad customer base, however experience dictates that a stronger worker focus is more likely. Initial loop was to gather workers at train station/car parks and orientate hospitals and high traffic precincts. Revising loops being tested.
Detailed plantings in Central Geelong		Min	Planter Boxes are near completion and are planned to be installed in October. The pole planters are being built but are delayed due to a failure in the first prototype and need to be redesigned. This has been done and the suppliers are promising December delivery.
Improve pedestrian connections to Deakin University and The Gordon		OnS	The project is currently in the scoping stage.
Myer and Bellerine Street parking, cycling and safety improvements		Min	Project has interaction with Council's Capital Projects and Urban Design departments where original engineering proposal to introduce improved parking, cycle and pedestrian provisions was received. Request was to review roundabout and increase pedestrian meeting/seating places. A recent assessment has been reviewed and the roundabout must remain for safety/functionality reasons. Also a large impact has been the materials used in streetscape design not been fully determined and can impact visual and cost outlay for programming project. At this time, both matters should not impact on final instalment date.
Myers Street unifying streetscape works		OnS	In design phase for the next segments of work.
Postcode 3220 Strategy		OnS	Preliminary discussion with building surveyor and City of Melbourne about approach.
Public Realm Strategy		OnS	Project scope and processes being determined.
Transport Network Operation Plan		Min	There is a need to determine the real and potential impacts of increased city living in the next 15 years plus consideration of the road network plan for the City and interfeeding traffic demands to the suburbs. Traffic unit and Intergrated Comprehensive Traffic Plan officers welcome encouraging smart movement of people rather than vehicles, hence more people walking/cycling/public transport. Less provisions for heavy goods/private car through movements. Two larger mode share problems exist at the moment that create challenges for ultimate plan - trucks and buses. Additionally there needs to be resolve on the Intergrated Comprehensive Traffic Plan which is a broad focus document of how to plan for growth for Greater Geelong in the future.
Visible Voices installation		OnS	Application for matching funds submitted.
Weight restriction for heavy vehicles in Central Geelong		OnS	Council has committed \$50,000 towards a Freight Study being delivered by VicRoads to assess the impacts of re-routing heavy vehicles to the south of Central Geelong. Current heavy vehicle

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			restrictions in Malop and Mercer Streets are working well. Some minor impacts on other streets to be assessed as part of this study. Study to commence in November.
Outcome: Greater Geelong is a leading city for tourism, arts, culture and events			
Australian International Airshow 2015		OnS	The Australian International Airshow will be staged between 24 February and 1 March 2015. The City has a sponsorship contract with the event and in addition stages corporate activities at the event including an Expo Site in the Trade Show and a Corporate Chalet for business networking.
Community and Visitor Information Centre - Portarlington Rotunda		NS	Several meetings and more recent discussions have been held with a group of Portarlington locals who are keen to open an outlet at the Rotunda in Portarlington on weekends and holiday periods. They intend to manage the outlet themselves in a volunteer capacity, they also want community information and no requirement to be tourism members. Visitor Information Services have shown caution to developing this, as filling the roles of volunteers when many have other priorities to volunteering can be a challenge, as is the operating and overseeing of each of the facilities. Funding was sort and granted via Council to set the building up, but discussions are still in progress.
Conference Marketing and Delegate Boosting programs	Jun 2014	OnS	* Editorial coverage supporting full page advertorial in two key 'Meetings, Incentives, Conferences and Exhibitions' (MICE) publications * 2,765 delegate welcome packs provided to conferences held within region since July 1, 2014 * Delegate boosting material and representation at Land Forces Expo 2014 Brisbane * Media trade familiarisation tour held with head editor from CIM Magazine showcasing 15 venues / services within region. * Corporate familiarisation tour held over two days with nine qualified buyers showcasing 12 venues / services within region. * Represented the region at two key interstate trade shows: Executive Assistant Network Canberra and InspireEX Expo Sydney.
Geelong Art Gallery contribution		OnS	First instalment due October.
Geelong Botanic Gardens interpretative signage and plant labelling		NS	Funding is through Friends of Geelong Botanic Gardens, however project has not commenced.
Geelong Major Events funding		OnS	Funding is allocated at the discretion of the Geelong Major Events Committee, throughout the year.
Light and decorate Geelong		OnS	All projects are underway with various areas across Council responsible for their delivery. Tree Lighting, priority sites selected and specification to market schedule for October. Floating tree, progressing well, manufacture has begun locally. Christmas Decorations, local contractor appointed and have begun manufacture. Catenary - specification for market due October, will be split into building and electrical works. Projections - Tender closes early Oct. Trader activation - working with Central Geelong marketing
Provide for tourist information and administrative support centres within the Geelong region	Jun 2014	OnS	A new Accredited Visitor Information Centre (9am - 5pm seven days a week) to provide information on The Bellarine is in progress and expected to open in the Flying Brick Cider House, Bellarine Highway, Wallington in mid December. Below is a summary of the current services: Geelong and Great Ocean Road Visitor Information Centre is an accredited centre located at the BP Service Centre on the Princes Highway, Little River. Geelong Visitor Information Centre at the National Wool Museum. The Market Square shopping centre offers a service to visiting friends and relatives. The Waterfront Booth which operates dependant on the weather. We have recently opened a number of outlets for visitors to help themselves to information, these include a new

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			incentive with Bendigo Community Banks. Our first outlet was opened this year at the Bendigo Community Bank in Lara and we are currently under discussions with Bendigo Bank Ocean Grove and hope to have an outlet open there prior to Christmas. In addition to this new outlets have also been opened at the service stations on both sides of the Ring Road near the Ballarat Road entry/exits. These are restocked on a fortnightly basis. Other outlets that have been open for some years will be reviewed once the Bellarine Centre is open are at the Mazen Games Wallington the Bellarine Aquatic Centre, Bellarine Winery and Drysdale Craft Shop. Finally, we have a information caravan that is staffed by volunteers every summer (10am-4pm) at Barwon Heads.
Walter Conservatory repairs - Geelong Botanic Gardens		OnS	Remedial steelwork nearing completion, roof is next, windows being quoted.
Strategic Direction: Sustainable Built and Natural Environment			
Outcome: Enhance and protect natural areas and ecosystem health			
Barwon River infrastructure project implementation (Mt Brandon Landscape Plan)		Min	Have been waiting for potential state funding announcement prior to works beginning. If no announcement made in coming weeks, works will begin.
Barwon River trail realignment at Queens Park		OnS	Consultation with stakeholders completed. Quotes to be sourced for the various elements of works.
Clifton Springs coastal erosion mitigation works		NS	These works are scheduled for Summer 2014-2015.
Clifton Springs Dell maintenance		OnS	Awaiting final design for works.
Coastal and conservation reserves and infrastructure maintenance		OnS	Works pending final design.
Council environmental reserves maintenance and improvement works		OnS	Works pending final design.
Friends of Buckley Falls contribution		OnS	Meeting held, program developed and works occurring.
Geelong / Queenscliffe coastal adaptation planning program		NS	Funds for this program are yet to be secured, awaiting confirmation from the State Planning Minister.
Ramblers Road Foreshore Management Plan review		OnS	Works ahead of schedule due to immediate advice required following weather and subsequent erosion from winter storms.
The Dell Access Path, Stage 2		OnS	Final design completed, engineering and all ability advice currently being sought.
Tree planting, establishment and aftercare		OnS	Program on target. Tender currently out for tree planting, establishment and aftercare services.
Water programs			
Geelong Healthy Waterways program		OnS	Program of pest plant and animal control has begun on key reserves as well as infrastructure delivery.
Stormwater Quality Management Plan implementation		OnS	This project is well underway and will be completed ahead of the revised completion date.
Water quality programs		OnS	New tender for Blue-Green Algae monitoring will be prepared in October/November and quotes sought to deliver this service. Program runs from January 2015 to April/May 2015. Aquatic reserve maintenance program using new specialist contractors commences in October. Liaison with key Friends of groups, Geelong Field Naturalists Club and community to be undertaken as part of the delivery of the Program and in respect to some specific projects (ie Typha control in Begola Wetlands). Ongoing investigations underway regarding poor water quality in Cowies Creek involving Barwon Water.
Outcome: Support our community to live sustainably			

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Future Proofing Geelong		OnS	Future Proofing Geelong program will continue to be delivered as per previous year with an emphasis on business and industry, commercial buildings and community engagement. The budget fund part staff resourcing and part projects, with the projects to be delivered throughout the financial year.
Peninsula Park and Ride service		OnS	
Victorian Adaptation Sustainability grants		OnS	Program milestones being met including workshops held and meetings with key stakeholders.
Waste			
Hard waste pick up service for eligible Home and Community Care (HACC) clients		Min	Working with Community Services and other departments to finalise program.
Hardwaste Initiatives		OnS	Program has been developed for implementation throughout 2014-2015.
Waste Hardship Support		OnS	Summary report has been prepared. Circulation and consultation with affected groups is to occur in the near future.
Outcome: Advocate for and promote sustainable design and development			
Implement and promote actions within Councils Sustainable Buildings Policy		OnS	Geelong Library Heritage Centre achieved a 5 Star Greenstar Rating, Children's hubs at Leopold and Windsor Park are being developed as 5 star equivalent buildings.
Promotion and assistance with National Sustainable House Day	Sep 2014	C	The Sustainability Unit assisted Geelong Sustainability Group to coordinate another successful Sustainable House Day event for 2014. The day involved 13 open houses and many volunteers to assist in the running of the day. Assistance with event included media and marketing to the value of \$4000 and inkind officer support to the value of \$3,000. This included working closely with the marketing department in the design to develop a communication and marketing plan for the event, printing and booking of four community notice boards, three weeks of City News advertising, several media releases prior to the event and supply of promotional material for each house.
Outcome: Minimise our environmental footprint			
Civic Car Park green roof and vertical garden installation		OnS	Steering group established, project due to commence November.
Development of an integrated water cycle management plan		NS	Discussions to be held with Council's Environment Unit.
Geelong Botanic Gardens irrigation upgrade		OnS	Currently stage three works are approx 90 per cent complete. Commissioning of all stage three works will be effective early October.
Leopold Reserve Oval 1 - irrigation system upgrade		OnS	Awarded works. Discussions currently being held with Club re timing of installation.
Landfill works			
Closed landfills monitoring project - 2014-2015		Min	Ongoing program to monitor closed landfill.
Corio landfill rehabilitation		OnS	Design is complete. Tenders for clay, subsoil and topsoil will be called for in November 2014. Once the material is secured, capping works will be tendered.
Drysdale landfill - construction of cell 6		OnS	Cell Six design has been submitted to the Design Auditor for approval and forwarding on to the Environmental Protection Agency for endorsement. Bulk excavation works have commenced and cell lining is expected to commence in October 2014.
Drysdale Landfill - Desilting and improvements to eastern dam		OnS	Dewatering process has been setup and is ready to go.

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Drysdale Landfill - Leachate management		NS	Not started yet.
Drysdale Landfill Cell 4A - separation bund construction		OnS	Western and southern cell wall extensions have commenced and will be constructed in stages.
Drysdale Quarry - quarry to landfill feasibility		OnS	Preliminary works have been undertaken. Site quarrying lease has been relinquished. Survey has been undertaken to allow detailed investigation to commence. Auditor review of subsurface conditions and likely lining requirements has been undertaken.
Strategic Direction: How We Do Business			
Outcome: Lead by advocating and collaborating on issues important to the Greater Geelong community			
Electoral Representation Review		NS	Meeting to be held shortly with the Victorian Electoral Commission. Representation has been made back to Local Government Victoria and Municipal Association of Victoria on proposed changes.
G21 Contribution		OnS	Monthly contribution made.
Outcome: Efficient and customer focused organisation			
Project Server upgrade		OnS	Project meeting scheduled and project progressing.
DataWorks (data management system) upgrade 4.03		NS	Out to tender to look at potential alternative Document Management Systems.
Drainage design and construction program		OnS	All works identified and programmed. Works have commenced with initial payments processed.
Implement change control and business transformations around new integration communications system		NS	
Implement the new Information Services Strategy		OnS	Rollout of the strategic actions continues guided by the IS Business Plan.
Kerb and channel renewal program		OnS	Program at 39 per cent complete v's 9 per cent projected. Program well ahead of schedule.
Maternal Child Health IT system update		OnS	Project being managed by Municipal Association of Victoria. Public tender released.
Mayor and Councillor accommodation improvements		OnS	Report drafted to go to Council.
New parking machine installations		OnS	New machines will be installed and commissioned at the tail end of the current machine upgrade process around mid November.
PABX / Telephone System replacement		OnS	18 responses received from Request for Tender, shortlisting process commenced.
Parking machine upgrades to comply with EFTPOS/credit card security requirements		OnS	Meetings with suppliers have been conducted to agree on a timeframe for the rollout and an appropriate communications plan. Expected to commence on 15 October and be completed by the middle of November (including the installation of 27 new machines).
Roads - construction and design including local roads, Federal Roads Program and Vic Roads Funded works		OnS	Roads to Recovery program well underway with Melaluka Road (main project) nearing completion. VicRoads projects confirmed and being designed with all works programmed.
Special rates and charges to carry out roads, footpaths, kerb and channel and drainage works		OnS	Works tenders are underway for Albert Street laneway, Prospect Street laneway, Aberdeen Street carpark and Belmont Street carpark.
Traffic management - investigation, design and construction		OnS	All projects have been scheduled for construction.
Bridge upgrades			
Bridge upgrades - major renewal works		OnS	Bailey Street bridge construction scheduled for October.
Lee's Road bridge replacement		OnS	Proposing a design and construct tender.
Outcome: Responsible and sustainable financial management			

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Completion of the Buildings Asset Management Plan inclusive of community service levels		Min	No (known) progress by Service Managers.
Financial Sustainability Review project actions implementation		OnS	Financial Sustainability Review projects are progressing. Service Planning is nearing completion. Project Management review is progressing with options put forward for 2015-2016 budget development. Strategic Asset Management review is following the Municipal Association of Victoria National STEP program for continued improvement opportunities. Service Reviews currently underway include Face-to-Face Customer Service, Geelong Saleyards, Golf Courses, Breamlea Caravan Park and Long Day Care Service.
Outcome: Informed and engaged community			
Community engagement training to staff who conduct these activities, based on the International Association for Public Participation (IAP2) principles.		OnS	Training has commenced with sessions now held monthly. To date there have been two 'Engage in CoGG' sessions and one on Surveys.
Corporate banner and billboard program		OnS	The banner and billboard program is used to promote key corporate projects and events across the year.
Distribution of Community Update via electronic media six times per year		OnS	Community Update is now being published as an e-newsletter.
Expand the use and increase the promotion of the MyGeelong personal web space to residents and ratepayers		OnS	Promotion to internal departments continuing.
General Local Law Review		OnS	Initial feedback session completed and a draft Neighbourhood Amenity Local Law has been presented to Council and is now out for public comment. All comments will be presented to a Council Submissions Panel.
Publication and distribution of annual calendar		OnS	The 2015 calendar is being produced as a community competition. Entry images are being assessed to create a short list.
Publication of City News advertising weekly		OnS	City News design review has resulted in cost savings.
Social media development of channels and content		OnS	Social media has become a primary communications channel for the organisation. Service is provided seven days a week.
Undertake internal Plain English campaign		OnS	Plain English is a key corporate objective. Training is delivered through the corporate training program and support available through corporate communications.
Outcome: Motivated and skilled staff in a safe work environment			
Actively seek feedback to continuously improve training and development opportunities for staff within Council		OnS	Hard copy feedback forms are provided at the conclusion of each session for evaluation. Roadshows seeking feedback in group environments within own workplaces to communicate where training and development is heading. One-on-ones are offered for participants to communicate any feedback they may have after completing qualifications. Analyzing performance reviews to improve on programs offered.
Develop best practice and innovative HR functional delivery through Centres of Excellence		OnS	Have implemented initial stages of the centre of excellence.
Improve HR access and service to all employees through HR Service Desk		OnS	In the process of creating email and Human Resources phone number hotline.

City Plan Council Report for 2014/15
For Quarter Ending: Sep 2014

City of Greater Geelong

29 October 2014

Description	Completion Date	Status	Comments
Improve strategic HR support to the organisation through HR Business Partners		OnS	Human Resources business partner role has developed, and a new business model is to be rolled out through the organisation.
Ongoing review and communication of CitySafe procedures		OnS	Drug and Alcohol procedure to Executive Management Team for 'in principle' support. OHS Policy endorsed at Council. Various other procedures under review - scheduled developed and will be worked on over next 12 months.
Provide training and development opportunities to enhance and support potential leaders throughout the organisation		OnS	Acceler8 Emerging Leaders program, Group six, eight new potential leaders enhancing their knowledge. Once Leadership Capability Framework is determined, will design leadership programs at all levels to develop future leaders within the organisation.

6. GEELONG PUBLIC HEALTH AND WELLBEING PLAN 2013-2017 ANNUAL REVIEW

Portfolio:	Community Development - Cr Fisher
Source	Community Services - Aged and Disability Services
General Manager:	Jenny McMahon
Index Reference	Subject: Municipal Public Health Plan

Purpose

The purpose of this report is for Council to note the progress of the Geelong Public Health and Wellbeing Plan 2013-2017 over the past 12 months.

Summary

- The Geelong Public Health and Wellbeing Plan 2013-2017 was adopted by Council on 22 October 2013.
- Conducting an annual review of a Municipal Public Health and Wellbeing Plan is a statutory requirement of councils under the Public Health and Wellbeing Act 2008.
- Section 26 (4) of the Act states that: 'A Council must review its municipal public health and wellbeing plan annually and if appropriate amend the plan'.
- The Geelong Public Health and Wellbeing Plan 2013-2017 is a plan of action demonstrating how Council works to improve health and wellbeing.
- The plan contains six action guides. Action guide one is dedicated to 'improving how we do business in health and wellbeing'. The remaining five action guides are dedicated to each of the following health and wellbeing priority areas:
 - Accessible and nutritious food;
 - Physical activity and active communities;
 - Social inclusion and community connectedness;
 - Reducing harm from alcohol, drugs and problem gambling;
 - Reducing tobacco use.
- Reporting of the Geelong Health and Wellbeing Plan 2013-2017 has been aligned with the reporting for City Plan with all actions incorporated in Department business plans and aligned to a responsible officer within the organisation.
- This report contains a summary of the key outcomes of the last 12 months.
- The plan contains 73 actions with 65 scheduled to commence in Year 1. Of the 65 actions 57 (88%) have commenced and are on schedule.

Cr Fisher moved, Cr Farrell seconded -

That Council notes the progress that has occurred in the implementation of the Geelong Public Health and Wellbeing Plan 2013-2017 over the last 12 months.

Carried.

Background

The Geelong Public Health and Wellbeing Plan builds on the work of previous Council health and wellbeing plans; and fulfils the requirements of the Public Health and Wellbeing Act 2008.

The Geelong Public Health and Wellbeing Plan 2013-2017 aligns with:

- City Plan 2013-2017
- Greater Geelong Physical Activity Strategy 2014 - 2017
- The Victorian Public Health and Wellbeing Plan 2011 – 2015

An Action Guide has been developed for each health and wellbeing priority and the 'improving how we do business' section of the plan.

Actions will be reported to Council on a bi-annual basis to satisfy the legislative requirement regarding the ongoing monitoring and review of the plan.

Discussion

The Geelong Public Health and Wellbeing Plan actions have been uploaded into Department Business Plans via CorVu. This enables Council managers to report on the progress of each action on a quarterly basis in alignment with City Plan reporting. The Health and Wellbeing Arena has also taken on a governance role of the Health and Wellbeing Plan and ensures cross divisional sharing of information, discussion and broad support for corporate initiatives.

Of particular note in the area of health and wellbeing has been the progress of Council through the Healthy Together Geelong (HTG) achievement program. A number of officers across Council have been appointed to champion the integration of health and wellbeing across Council business and to support the Well4Life program.

During the 2013-14 summer, the Lara pool kiosk menu was redesigned in accordance with the Healthy Choice Guidelines. This pilot project involved considerable community consultation and ownership. The evaluation confirmed community acceptance of the menu and a reduction in the consumption of saturated fat by 72 % and a 45% reduction in total amount of energy sold from all products over the season while maintaining profit margins. This work will now inform other kiosk menu projects.

Within the area of healthy food, Healthy Together Geelong has also coordinated the development of the Geelong Healthy Catering Guide for Geelong Workplaces, which will assist organisations to source and order healthy luncheons and snacks for their functions. The development of a Food Policy for Geelong, that addresses all facets of the food system has commenced and will be considered by Council in November 2014.

Healthy Together Geelong is working closely with 79 early learning centres, 40 primary schools, 10 secondary schools and 66 workplaces to support health promoting environments. Three facilitated workshops promoting active play, physical activity and active transport have been conducted and HTG have supported VicHealth Walk to School month, and led the Safe Routes to School pilot at Portarlington Primary School in partnership with Engineering and Bellarine Community Health.

Through the support of Be Active, the Active Travel Maps for Greater Geelong were developed and are now available via all customer service centres.

The Greater Geelong Physical Activity Strategy was formally adopted by Council in June 2014 and the Open Space Strategy is currently in the consultation phase.

Council's Multicultural Action Plan was adopted and it is now being implemented and all new Council facilities are being designed to ensure they are accessible and inclusive for all people.

Council continues to provide place-based supports to strengthen communities in Norlane/Corio and Whittington/East Geelong and over 800 street activities are organised in Central Geelong each year to celebrate the municipality's diversity in collaboration with local stakeholders and community.

Awareness of alcohol and gambling free events and activities have been promoted via the media, including FebFast and March Away from Gambling programs. Education programs were also conducted during Drug Action Week and Responsible Gambling Awareness Week.

In relation to tobacco use, the current local law is being reviewed including the clauses relating to smoking in public places, staff have been trained on the new Tobacco Act, and a media strategy was developed to promote the new regulations. In addition, the "Cats don't smoke" mobile App was launched on 23 May 2014.

Business cases will be prepared for the 2015-16 budget for an Active Travel, and a Health Planner position.

(Refer to Attachment 1 for a more comprehensive list of the actions to date).

Environmental Implications

The Geelong Public Health and Wellbeing Plan 2013-2017 has been developed to meet the requirements of the Climate Change Act 2010, which is in accordance with the Public Health and Wellbeing Act 2008.

There is a key action in the Geelong Public Health and Wellbeing Plan to review the organisations preparedness for the challenges presented by climate change and urban heat impacts, particularly in relation to vulnerable populations.

Financial Implications

Coordination of the Municipal Public Health and Wellbeing Plan falls to Healthy Together Geelong which is a funded initiative of the State Government until June 2015. Council does not commit any resources to development, coordinating delivery, reviewing or evaluating the plan and there is no central budget allocated to deliver on the Plan.

- Funding for a Health Planner will be sought in future budgets.
- Funding for an Active Travel Officer will be sought in future budgets.
- Funding to deliver on individual actions will be sought where available.

Policy/Legal/Statutory Implications

The annual review of the Geelong Public Health and Wellbeing Plan 2013-2017 fulfils the requirements outlined under Section 26 (4) of the Public Health and Wellbeing Act 2008.

Alignment to City Plan

The Geelong Public Health and Wellbeing Plan 2013-2017 is aligned to City Plan 2013-2017 in that its vision mirrors that of the Community Wellbeing strategic direction and all actions seek to address the City Plan's three strategic priorities for Community Wellbeing: Healthy Lifestyles, Healthy Environments and Connected, Creative and Strong Communities.

Officer Direct or Indirect Interest

No officer involved in the preparation of this report has any direct or indirect interest relative to the advice provided in the report.

Risk Assessment

The preparation of this report ensures compliance with the Public Health and Wellbeing Act 2008.

Social Considerations

The purpose of the Geelong Public Health and Wellbeing Plan 2013-2017 is to demonstrate how Council will work to improve the health and wellbeing of the local community over the next four years.

Human Rights Charter

The guiding principles section of the plan articulates the core values and philosophy that have been used to develop this plan and that will guide the work of Council in all areas. It captures the need to explicitly consider issues relating to diversity, equity and community participation and empowerment.

Consultation and Communication

The Geelong Public Health and Wellbeing Plan 2013-2017 is available via the Geelong Australia Website and at Customer Service Centres in both designed and accessible formats.

GEELONG PUBLIC HEALTH AND WELLBEING PLAN 2013-2017

ANNUAL REVIEW - KEY ACHIEVEMENTS AND ISSUES

Some of the key achievements and issues in each of the priority themes include:

Action Guide 1: Improving how we do business in health and wellbeing

A governance structure to support implementation and review of the Geelong Public Health and Wellbeing Plan has been established through the Community Wellbeing Arena. EMT endorsed changes to the Terms of Reference and Membership to ensure the Community Wellbeing Arena was best positioned to support implementation of City Plan, Geelong Public Health and Wellbeing Plan and Council becoming a Health Promoting Workplace. A Manager has been aligned to lead each action guide and a responsible officer has been assigned to each action within the plan, (Action 1.02).

The establishment of a chain of leadership that understands and champions the integration of health and wellbeing across Council business is partially in place. The revised Community Wellbeing Arena and the Healthy Together Governance Group are driving action across Council and the community. At a Councillor level having a health portfolio or embedding health within the portfolio of all Councillors could still be considered, (Action 1.01).

To develop a system for reporting and monitoring of the Geelong Public Health and Wellbeing Plan, actions have been uploaded into CorVu Department Business Plans. Reporting cycles have been aligned with City Plan quarterly reporting to improve efficiency and reduce duplication of reporting. Reporting on the Geelong Public Health and Wellbeing Plan will now be presented to the Community Wellbeing Arena quarterly and to Council bi-annually, (Action 1.06).

A new Community Engagement Hub has been developed providing staff with resources to assist in planning and conducting community engagement activities. This was launched to the organisation in June 2014, (Action 1.10).

Council's CityWeb has progressively become more compliant with World Wide Web. Through the Disability Action Plan Council officers are aware of the need to provide information in accessible formats, the Braille printer is used to print out rate notices for blind ratepayers and virtually all documents are available in large and readable forms, (Action 1.07).

In considering the organisation's preparedness for the challenges presented by climate change and urban heat impacts, a review has been undertaken of how the organisation is considering climate change impacts and how well we are embedding consideration of climate risks in our processes. This project is a two year program in partnership with the State Government and the City of Yarra. There is also another two year partnership project with the State Government and Surf Coast Shire called Heatwaves and Social Vulnerability. The aim of this project is to identify and build on the levels of resilience of those who are most vulnerable from a social perspective to the impacts of heatwaves and increased heat. A Heatwave Vulnerability Map has been completed and preparation is in place for Council staff training workshops, (Action 1.04).

The significant input of the Healthy Together Geelong (HTG) team into the coordination of the Geelong Public Health and Wellbeing Plan has been identified, and given the limited term of the State Government funding for HTG, it is proposed to seek funding in the 2015-16 budget for an additional Health Planner to continue this work, (Action 1.11).

Action Guide 2: Accessible and nutritious food

The Food Security Network, led by Council, has been rebranded to the Food Systems Network in June 2014. The Network completed a local food access needs assessment in 2013 which identified nine recommendations for action, (Action 2.01).

Healthy Together Geelong has implemented a number of key initiatives for early learning services, schools and workplaces to support healthy eating including: Three professional development sessions facilitated by the Healthy Eating Advisory Service, an early year's network breakfast as well as delivering a Secondary School Health Ambassador workshop to 12 students in October covering healthy eating, (Action 2.02).

Healthy Together Geelong redesigned the Lara pool kiosk menu to fit with the Healthy Choice Guidelines. The evaluation showed a reduction in saturated fat by 72 per cent and a 45 per cent reduction in total amount of energy sold from all products, (Action 2.02).

The development of a Food Policy for Geelong that addresses all facets of the food system has commenced. Community consultation has been undertaken to inform the development of the food policy discussion paper. Six key themes have been identified; health, security, environment, culture, economy and safety. It is expected the Food Policy will be presented to Council in November 2014, (Action 2.03).

Council continues to have an active and supporting role on the Emergency Food Relief Network to improve service coordination and increase access to nutritious foods for vulnerable groups, (Action 2.10).

Support to home gardening, urban agriculture, neighbourhood orchards and community gardens is provided through the Community Gardens Network, which meets approximately three times per year. A new garden has been established at Breamlea with approximately 22 members, (Action 2.11).

In August 2014, Council coordinated data collection of the Victorian Healthy Food Basket surveys across 45 supermarkets in the G21 region to monitor the cost of a fortnightly healthy diet for different family types, (Action 2.06).

Healthy Together Geelong has coordinated the development of the Geelong Healthy Catering Guide for Geelong Workplaces, (Action 2.06).

Action Guide 3: Physical activity and active communities

Healthy Together Geelong is working closely with 79 early learning centres, 40 primary schools, 10 secondary schools and 66 workplaces to support health promoting environments, (Action 3.02).

To support physical activity and active lifestyles for early childhood services and schools, Healthy Together Geelong, has facilitated three workshops promoting active play, physical activity and active transport. Healthy Together Geelong has actively supported VicHealth Walk to School month and led the Safe Routes to School pilot at

Portarlington Primary School in partnership with Engineering and Bellarine Community Health, (Action 3.02).

To support physical activity and active lifestyles for workplaces, Healthy Together Geelong has facilitated one workshop in Geelong for registered workplaces and developed a 'Bike Friendly Business' program which included the development of a video case study. State wide campaigns including Ride to Work Day and Walk the Block have also been actively supported, (Action 3.02).

Through the support of Be Active, the Active Travel Maps for Greater Geelong were developed and are now available via all customer service centres, (Action 3.02).

The Greater Geelong Physical Activity Strategy was developed and formally adopted by Council in June 2014, (Action 3.01).

The development of an Active Transport Plan was identified as a key action in the Geelong Public Health and Wellbeing Plan and the Greater Geelong Physical Activity Strategy. This action is subject to the appointment of an Active Travel Officer that was identified as critical for the success of the Greater Geelong Physical Activity Strategy. Funding will be sought for an Active Travel position, (Action 3.06).

The Open Space Strategy is currently being reviewed, with an updated strategy due for completion by the end of June 2015. The project is currently in the consultation phase, (Action 3.05).

Healthy By Design guidelines are referenced within Council Sustainable Communities Infrastructure Development Guidelines for implementation in new communities, where practicable. Ongoing review and update is required to ensure relevance, (Action 3.04).

Health promotion policies are being considered for implementation with local sporting clubs. The review of Fees and Charges for Sporting Facilities includes the investigation into introducing "Healthy Sporting Environment" incentives to reduce rental fees for example; good sports, smoking policies, healthy eating policies, (Action 3.08).

Action Guide 4: Social inclusion and community connectedness

Activities occurring in local communities, particularly Whittington, Norlane, Portarlington and Geelong West that increase opportunities for social participation, study, employment, volunteerism, civic engagement and access to supportive networks, (Action 4.01).

Implementation of the Multicultural Action Plan addresses barriers and provides opportunities for people from diverse geographic, social, economic and cultural backgrounds to participate in social and community group based activities, (Action 4.02).

Council remains committed to encouraging social engagement within parks and reserves. Increased social engagement within open space is dependent on improved infrastructure as recommended within the Sustainable Communities Infrastructure Development Guidelines and improved programming through sporting clubs and community groups, (Action 4.04).

All Council facilities are designed to ensure they are accessible and inclusive for all people, (Action 4.06).

Council is continuously reviewing the most appropriate ways to engage with the community as part of consultation, including exhibitions or input into the development and implementation of land use planning projects, (Action 4.09).

Council continues to provide place-based supports to strengthen communities in Norlane/Corio and Whittington/East Geelong, (Action 4.11).

Over 800 street activities are organised in Central Geelong each year to celebrate the municipality's diversity in collaboration with local stakeholders and community, (Action 4.12).

Action Guide 5: Reducing harm from alcohol, drugs and problem gambling

Awareness of alcohol and gambling free events and activities have been promoted via the media including FebFast and March Away from Gambling programs, (Action 5.02).

Education programs were conducted during Drug Action Week and Responsible Gambling Awareness Week, (Action 5.03).

Council makes submissions as needed to Victorian Commission for Gambling and Liquor Regulation, (Action 5.04).

Council continues to ensure the enforcement of regulations in accordance with the Public Health and Wellbeing Act 2008. The review of the Local Law has resulted in greater flexibility with alcohol in public places based on people taking responsibility and reasonable behaviour, (Action 5.05).

The Drug Action Plan is being implemented through the Drug Action Plan Committee, (Action 5.07).

The Drug Statement is being reviewed against current projects, (Action 5.09).

Council continues to support the Municipal Association Victoria and Victorian Local Government Association campaigns if relevant, (Action 5.12).

Action Guide 6: Reducing tobacco use

Healthy Together Geelong has commenced work around smoke free workplaces with around 25 of the registered workplaces, including private and not-for-profit organisations. Healthy Together Geelong has supported both Barwon Health and Deakin University to transition to smoke free workplaces, (Action 6.01).

Media releases about the current smoking rates in Geelong and negative impacts of smoking informed by Quit Victoria have been disseminated by Healthy Together Geelong, (Action 6.02).

Environmental Health staff conduct regular tobacco inspections and education including the provision of signage. Two tobacco test purchasing days were held in September 2014, resulting in the need for additional education and warnings to the businesses who sold tobacco to minors, (Action 6.03).

Workplaces are supported with educational and no smoking signage when implementing smoke free environments through Environmental Health, (Action 6.04).

As of 1 April 2014 under the Tobacco Act, smoking is prohibited within ten metres of outdoor public children's playground equipment, skate parks and sporting venues during organised under age sporting events, as well as in outdoor areas of public swimming pools. Staff have been trained on the new regulations. A media strategy was developed and implemented to promote the new regulations, (Action 6.05).

The current local law is being reviewed including the clauses relating to smoking in public places. Consultation is currently underway and a new clause proposing council powers to declare certain locations as smoke free, (Action 6.06).

A new two year partnership was launched between Healthy Together Geelong, Geelong Football Club and Quit Victoria designed to encourage Geelong residents to quit smoking. This partnership led to the development and the launch of the "Cats don't smoke" App on the 23 May 2014, promotional video at 6 games in the 2014 season, extensive presence on the Geelong Australia website (Healthy Together Geelong) and extensive presence on the Cats' website, (Action 6.07).

Healthy Together Geelong has supported Quit Victoria messaging on social media to support and encourage smoking cessation, promoted 'Cats don't smoke' via social media and printed posters to all workplaces, briefing nurses in smoking clinics regarding the 'Cat's don't smoke' App and recorded a video using Geelong captain Joel Selwood to encourage people to quit and realise the health benefits, (Action 6.09).

7. COMMUNITY ARTS & FESTIVALS GRANTS PROGRAM 2014-2015

Portfolio: Arts and Culture - Cr Richards
Source: Community Services - Arts and Culture
General Manager: Jenny McMahon
Index Reference: Subject: Arts and Culture /Reports – Arts and Culture / Reports

Purpose

To provide Council with information on the allocations made under the 2014-2015 round of the Community Arts and Festivals Grants Program.

Summary

- The Community Arts & Festivals Grants program assists the City to attain the strategic vision of Creativity+, which aims to build cultural strengths and raise the profile of the Geelong municipality as a creative region.
- A total of \$218,300 was allocated to the Community Arts and Festivals Grants Program in the 2014-2015 budget.
- The 2014-2015 grant round opened on 1 July 2014 and closed on 31 July 2014.
- 23 applications were received under the Community Arts Grants Program requesting a total of \$132,700.
- 22 arts groups were successful with a total of \$126,700 allocated (including two 2nd year Biennial grant commitments, Appendix 1).
- 14 applications were received under the Community Festivals Grants Program requesting a total of \$84,600.
- 14 festival groups were successful with a total of \$82,600 allocated (Appendix 2).
- An allocation of \$9,000 has been held in reserve for Quick Response and Professional Development grant streams throughout 2014-2015.
- A grant ceremony for recipients was held on 15 October 2014, which showcased projects from the previous round and offered a networking opportunity for community arts and festival groups.
- The Arts & Culture Department will undertake a review of the allocation procedures and process prior to the opening of the 2015-2016 grant round.

Cr Farrell moved, Cr Harwood seconded -

That Council note the allocations to community groups under the Community Arts and Festivals Grants Program for the 2014-2015 round.

Carried.

Background

The Community Arts and Festivals Grants Program (Program) is part of the implementation of *Creativity+*, Council's Culture Strategy which aims to build the cultural strengths and raise the profile of the Geelong municipality as a creative region.

The program has two categories.

The Community Arts category – comprising four streams:

- Arts Projects – open during the main round only;
- Biennial Arts – open during the main round only;
- Quick Response – open throughout the year;
- Professional Development – open throughout the year.

Community Festivals category – comprising three streams:

- One-Off – open during the main round only;
- Development – open during the main round only;
- Triennial – open during the main round (by invitation only).

Discussion

The 2014-2015 grant round was open from 1 – 31 July 2014.

Each year the Program is reviewed and refined. As in previous years, all applicants discussed their projects with Arts & Culture staff prior to submission. The application and assessment process in 2014-2015 was delivered using the 'SmartyGrants' online system. The online process was again extremely well received, with fewer technical support contacts required by applicants than in previous years.

Appendices 1 and 2 provide a list of all successful applicants in each category.

Some very exciting projects were funded this year, particularly innovative projects included: "Grave Listening", a project which creates a suite of music inspired by personal stories centred on the cemeteries of the Bellarine; the conversion of a local retiring dragon boat into a permanent public art installation; and "Fly away Peter", a festival in commemoration of the ANZAC Centenary.

The 2014-2015 Grant Ceremony was held on 15 October 2014 and celebrated some of the outstanding projects from the previous round.

The Program was audited in mid 2014 by Council's internal auditor, with the Auditor's report still being finalised. The Arts & Culture Department will undertake a review of the allocation procedures and process prior to the opening of the 2015-16 grant round.

Environmental Implications

The grant round process was delivered fully online. The application and assessment process were paperless. This substantially reduced paper wastage, creating a positive environmental impact.

As with previous rounds, the environmental impact of each arts project and festival was taken into account in the overall assessment of each application, with applicants being required to detail their approach to minimise their project's impact on the environment. This proved to be an excellent way to encourage conversation about what is sustainable arts practice in the municipality.

Financial Implications

In the 2013-2014 round \$6,266 was held in reserve for Quick Response (QR) and Professional Development (PD) applications. 13 grant requests were made. Nine projects were successful receiving a total of \$4,300. One QR and one PD application were received and processed late in 2013-14 resulting in a \$1,700 payment being allocated against the 2014-2015 year approved grant budget of \$220,000.

A total of \$218,300 was therefore available for allocation to the Community Arts and Festivals Grants Program in the 2014-2015 round.

In the 2014-2015 round the Community Arts Grants Program received 23 applications. \$126,700 has been allocated to 22 Community Arts projects. The total included two pre-allocated Biennial projects approved as part of the 2013-2014 round.

\$9,000 was held in reserve for forthcoming applications to QR and PD streams in 2014-2015.

In the 2014-2015 round the Community Festivals Grants Program received 14 applications. \$82,600 was allocated to 14 Community Festivals.

Current approved budget.

The 2014-2015 Community Arts and Community Festivals Program budget was structured to provide a total of \$220,000 for distribution, with \$120,000 allocated for Arts and \$100,000 for Festivals.

Policy/Legal/Statutory Implications

Each year a cross-departmental panel of officers led by the Arts & Culture Unit conducts preliminary assessment and presents recommendations to the Community Arts and Festivals Assessment Committee for consideration. The current members of this committee are Mayor Councillor Darryn Lyons and Councillors Andy Richards (Chair), Jan Farrell, Eddy Kontelj and Michelle Heagney. Prior to review by the Committee, all Councillors have opportunity to ask questions or make comment on applications at a Councillor Drop-in Session. Final recommendations are then provided to the General Manager Community Services for approval under delegation.

The Arts & Culture Department will undertake a review of the allocation procedures and process prior to the opening of the 2015-2016 grant round.

Applications for the 2014/15 Round were assessed in accordance with Grant Program Guidelines and culturally-specific assessment criteria. Guidelines and criteria were available online to all applicants as part of the promotion process.

Alignment to City Plan

The Program relates to City Plan's Strategic Directions 'Community Wellbeing' (Priority Areas: 'Connected, creative and strong communities') and 'Growing Our Economy' (Priority Areas: 'A prosperous and innovative Geelong', 'A successful and vibrant city centre' and 'Greater Geelong is a leading city for tourism, arts, culture and events').

Officer Direct or Indirect Interest

The Coordinator, Arts & Culture Unit is a non-voting board member for Courthouse ARTS Inc. however as the Coordinator represents Council on this Committee, it is not considered to be a conflict of interest.

Risk Assessment

The guidelines, application process, and applicant support procedures minimise potential risks associated with managing the grant program.

A thorough assessment process is undertaken with officers from the Arts & Culture, Community Development and Event Services Departments, to ensure cross-departmental awareness of related projects, and mitigate risks related to funded events and projects. This includes the need for submission of Event/Risk Plans, public liability matters, or pending acquittals for projects previously funded by other departments.

All significant commentary relating to processes of scoring, grant amount recommendations, final allocations and special conditions of funding are recorded in SmartyGrants, to ensure transparency and good governance.

Successful applicants are required to sign a Funding and Service Agreement with Council which details their roles and responsibilities, including parameters for expenditure of funds and monitoring and evaluation processes. The agreement is countersigned by the appropriate Council officer prior to release of funds.

Social Considerations

The Program provides vital support to community groups and organisations, increases community engagement in social and cultural activity and enriches community life.

The Grants enhance community wellbeing by supporting projects that provide an avenue for community involvement in the planning, creation, participation and attendance at arts events and activities.

Criteria are designed to build community capacity, rewarding projects that focus on accessibility, community engagement and community strengthening.

In recent years Grant Ceremonies have been held to provide networking opportunities for community cultural groups and showcase previously funded projects.

The previous Grant Ceremony was held on 14 October 2013 to celebrate projects, which were successful from the 2013-2014 round.

Human Rights Charter

Analysis of the HRC matrix shows that no human rights consequences arise from this program.

Consultation and Communication

Officers promoted the program extensively via local press, online and via Customer Service Centres. Multiple Grant Information Sessions were also conducted at venues across the municipality throughout June 2014. Promotion also occurred via direct email to all groups that have applied over the previous three years. Officers had direct contact with over 71 interested parties.

Both successful and unsuccessful applicants have been notified of the outcome of the grants assessment process.

Further promotion of the QR and PD streams will be conducted in November 2014 and in February, March and May 2015.

APPENDIX 1

COMMUNITY ARTS GRANTS (ARTS PROJECT)

Summary: 2013-2014

PROJECT	ORGANISATION / AUSPICE
We are Geelong	Western Edge Youth Arts Inc.
Grave Listening – a song cycle and online archive	Artists Network / Auspicious Arts Projects
Beau Tin - River Dragon	Geelong Canoe Club
Arrival of the Rajah	Diversitat
VCE Students Art Exhibition 2014	Geelong Art Society Inc.
PlayNation - ALL PLAY	Bluebird Foundation Inc
Seasons Series of Concerts	Music at the Basilica Inc
Bellarine Arts Trail Weekend	Barwon Heads Arts Council Inc.
Blues Boot Camp Bellarine	Blues Boot Camp
Surveillance of Memory	Encompass Community Services Inc.
VIGEX INTERNATIONAL PHOTOGRAPHIC SALON 2015	VIGEX Inc
Inspiring A New Way Forward: Identity and the Joint Image	Diversitat
Geelong Artisans at Large	Artisans of Geelong Inc (known as Geelong Artisans Group)
Concert Series 2015 plus Master Class	Geelong Chamber Music Society Inc
Projektor	Courthouse ARTS
South Sudanese Women Art Project	South Sudanese Nuer Languages School of Australia Inc.
KarnivART	Karingal
Australian Youth Classical Music Competition - 25th Anniversary	Trustee of the Geelong Advertiser Music Scholarship Trust

Conflict and Compassion	Osborne Park Association Inc
Open4 - Rooftop Cinema	Open4 Inc

COMMUNITY ARTS GRANTS (BIENNIAL)

Summary: 2013-2014

PROJECT	ORGANISATION / AUSPICE
Dare to be Faceless	Doorstep Arts Pty Ltd
Contemporary Theatre Practice for People with Disabilities 2014 - 2015	Back to Back Theatre Inc

APPENDIX 2

COMMUNITY FESTIVALS GRANTS (ONE-OFF)

Summary: 2013-2014

FESTIVAL (One-Off)	ORGANISATION / AUSPICE
Fly Away Peter - A Commemoration Of Anzac Centenary 2015	Music at the Basilica Inc.

COMMUNITY FESTIVALS GRANTS (DEVELOPMENT)

FESTIVAL (Development)	ORGANISATION / AUSPICE
WestFEST 2015	Geelong West Neighbourhood House
Reconciliation in the Park 2015	Geelong One Fire Reconciliation Group
Cloverdale Autumn Festival 2015	Cloverdale Community Centre
Going Potty	Rosewall Neighbourhood Centre
Geelong Summer Rock Festival	Geelong Jukebox Rockers Incorporated
FIGMENT Geelong 2015	FIGMENT Geelong
Wholefoods Food of the World Festival 2014	Diversitat
Geelong Classic Dancesport Festival	DanceSport Victoria
South Sudanese Youth Cultural Day	South Sudanese Nuer Language School of Australia Inc
HopeFest 2014	Urban Seed Norlane
Picnic @ The Park	Ocean Grove Neighbourhood Centre

COMMUNITY FESTIVALS GRANTS (TRIENNIAL)

Summary: 2013-2014

FESTIVAL (Triennial)	ORGANISATION / AUSPICE
Drysdale Festival of Glass	Drysdale & Clifton Springs Community Association Inc.
GPAC Poppykettle Children's Festival	Geelong Performing Arts Centre

8. LARA RECREATION RESERVE - INFRASTRUCTURE UPGRADES PROJECT

Portfolio:	Sport & Recreation – Cr Irvine
Source	Projects Recreation & Central Geelong
Act/General Manager:	Paul Jane
Index Reference	Project: C13847 – Lara Recreation Reserve – Infrastructure Upgrades

Purpose

The purpose of this report is to seek direction from Council on project C13847 - Lara Recreation Reserve – Infrastructure Upgrade.

Summary

- At its meeting of 13 August 2013 Council amended the project description and budget for Project C13847 changing it from Lara Sporting Club Development to Lara Recreation Reserve – Infrastructure Upgrades.
- Some expenditure has occurred against the project which has been related to the improvement of some facilities and design costs for a new soccer pavilion.
- A project for the construction of a soccer pavilion has been developed and tendered, however a budget shortfall of approximately \$180,000 has meant that this project cannot proceed at this point in time.

Cr Ansett moved, Cr Fisher seconded -

That the report be deferred.

Carried.

9. NATIONAL STRONGER REGIONS FUND

Portfolio:	Governance - Cr Lyons
Source	Projects, Recreation & Central Geelong
General Manager:	Dean Frost
Index Reference	Subject: Grants Funding Income / Other Grants / Funding

Purpose

The purpose of this report is to seek Council endorsement of proposed funding applications to the National Stronger Regions Fund.

Summary

- The Federal Government has announced a funding program that targets regional Australia.
- The program focuses on projects that look to:
 - improve economic outcomes
 - increase productivity
 - improve employment outcomes
- Two rounds have been announced with Round 1 closing 28 November 2014 and Round 2 closing 31 July 2015.
- Grant applications must be for a minimum of \$20,000 up to a maximum of \$10m and funding is based on at least a \$:\$ basis. A range of other criteria apply.
- Councils are limited to one application per round.

Cr Macdonald moved, Cr Fisher seconded -

That Council endorse an application to the National Stronger Regions Fund for Leopold Community Hub (\$12m - \$6m City of Greater Geelong, \$6m Federal Government).

Carried.

Background

Council has the opportunity to apply for funding under the National Stronger Regions Fund.

Discussion

The National Stronger Regions Fund provides Council with the opportunity to secure up to \$10 million funding for infrastructure projects within the municipality.

Key assessment criteria for projects are;

The extent the project;

- contributes to economic growth in the region
- supports disadvantage in the region
- increases investment and builds partnerships
- is viable and sustainable.

Other important considerations for Council are that funding is provided on a \$:\$ basis and projects must be completed by 31 December 2019.

A number of projects have been considered when developing the recommendation to Council. These are listed below.

Project	Status	Comment
Yarra Street Pier Project Cost - \$37m	Priority project of Council. Detailed business case developed. \$7.5m committed funding. \$30m required.	Maximum application is \$7.5m, leaving \$22.5m shortfall. Project yet to receive State Government funding. Other Federal Government funding program available – Growth Fund, Regional Infrastructure Program. Not recommended.
Northern ARC Project Cost - \$50-60m	Master Plan being finalised. State Government committed \$28m to health facility.	Maximum application \$10m using State funds as matching. Further planning required – underway. Strongly recommend consideration for Round 2.
Leisurelink Gym Extension Project Cost - \$3.4m	Detailed design completed. Council committed \$1.4m	Shovel ready. Council would need to commit additional \$300k to secure funding of \$1.7m. Not recommended.
Armstrong Creek Regional Soccer Project Cost - \$12m	Key infrastructure identified in Armstrong Creek infrastructure plans and included in DCP.	Maximum application \$6m with matching funds via DCP. May need to consider cash flow of DCP receipt. Not recommended.
Flinders Peak Rugby Redevelopment Project Cost - \$2.5m	Council pursuing development of facility following DEECD decision to sell school site.	Maximum grant available \$1.25m. Requires Council funding commitments. Not recommended.
Leopold Community Hub Project Cost - \$12-15m	Project Stage 1 being constructed (Cost \$10,137,000). Project current in design phase.	Maximum funding application \$7.5m based on \$15m project. \$5.75m in Council's long term financial plan. Recommended for Round 1 applicant.

Barwon to Bay Cycleway Project Cost - \$2.5m	Project design commenced.	Total \$2.5m \$1.25m maximum grant. Remaining funds not confirmed. Required Council matching funds. Not recommended.
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In drafting the recommendations for Council the following was considered;

- alignment with funding assessments criteria
- ability to secure maximum funding
- Council's current funding commitments.

Environmental Implications

There are no environmental considerations linked to this report. Should the funding application be successful and the nominated project proceed, environmental factors will be considered during the design process.

Financial Implications

The Leopold Community Hub project is highlighted in Council's long term financial plan. Total cost \$12m. Council's proposed funding in \$5.45m.

It is proposed that Council consider increasing its contribution to \$6m. This will allow a federal funding application for \$6m.

This does not preclude Council making application to other funding sources to reduce Council's commitment. That said, once an agreement is signed with the Federal Government it commits \$:\$ funding.

Policy/Legal/Statutory Implications

There are no policy / legal / statutory implications associated with this report save that should Council's application be successful it will be required to enter into a funding agreement with the Federal Government.

Alignment to City Plan

The various projects considered for funding are aligned with the objectives of City Plan.

Officer Direct or Indirect Interest

No Council officer involved in the development of this report have a direct or indirect interest in matters contained in this report.

Risk Assessment

This report considers projects that may be eligible for Federal Government funding. There are no material risks associated with this report.

Social Considerations

Each of the projects highlighted in this report impact on the community and each project is a worthy project.

Council's resolution does not impact on the community in a negative way.

Human Rights Charter

Council adopting the recommended resolution will not impact on any basic rights, freedoms, or responsibilities as set out in the charter.

Consultation and Communication

Council officers will consult with the Federal Government regarding the National Stronger Regions Fund, and in the development of our application.

Council will advise the community of the outcome of the applications.

10. CONSIDERATION OF TENDER SUBMISSIONS FOR TENDER T1400048 PROVISION OF SECURITY SERVICES

Portfolio:	Infrastructure, Parks and Gardens - Cr Ellis
Source	Corporate Services - Corporate Strategy & Property Management
Act/General Manager:	Michael Kelly
Index Reference	Project T1400048

Purpose

To provide Council with the prerequisite information to facilitate the approval of the tender evaluation panel's recommendation in relation to the provision of security services.

Summary

- Council has sought tenders for the provision security services for Council buildings and other assets. The required services includes the monitoring of alarm systems, maintenance and emergency repair works of security and surveillance equipment, manual and/or vehicular patrols/inspections, closing/locking of Council premises and ancillary security services.
- The term of the Contract for the provision of this service shall be for an initial term of two years with the maximum period for which the contract may be extended beyond the initial contract being three years. Extension options are at the sole discretion of Council.
- A total of four companies have provided tender submissions for the provision of security services.
- Following a detailed evaluation of each of the submissions it is considered that the tender submission of Micom Security Pty Ltd is preferred.
- The total price of the proposed contract over the potential five year term exceeds the CEO delegation.

Cr Ellis moved, Cr Macdonald seconded -

That Council:

- 1) accept the tender submission from Micom Security Pty Ltd for Tender No T1400048 – Provision of Security Services for the schedule of rates (excluding GST) provided within their tender submission;**
- 2) sign and seal the contract documents.**

Carried.

Background

Tenders for the Provision of Security Services were invited via public advertisement in the Geelong Advertiser, The Age and on Tenderlink on Saturday 19 July 2014.

At the close of tenders on Wednesday 13 August 2014 the following tender submissions were received:

Tenderer
Charter Security Protective Services Pty Ltd
Micom Security Pty Ltd
Securitel Security Pty Ltd
Southern Cross Group Services Pty Ltd

All tenders have been submitted exclusive of GST.

Discussion

The tender submissions associated with this supply service were evaluated by a panel consisting of:

Frank Howard	Co-ordinator Facilities Maintenance
David Farmer	Facility Maintenance System Administration
Philip Pavey	Technical Officer - Works
Graeme Kemp	Contracts Officer (Non Voting)

Stage One – Mandatory Criteria

OHS mandatory requirements applies to this Tender.

All other submissions responded to all mandatory requirements set down in the Tender documents and are considered to conform.

Stage Two –Comparative Criteria

Tender submissions were assessed based on the respondent's performance or tender response in the following areas:

Criteria	Weighting
Financial Assessment	40%
Technical Capability to meet specification	45%
Customer Service	10%
Economic Contribution to Region	5%
	100%

At the conclusion of the evaluation, the tenderers were ranked in the following order in accordance with the above criteria:

Tenderer	Rank
Micom Security Pty Ltd	1
Charter Security Protective Services Pty Ltd	2
Securitel Security Pty Ltd	3
Southern Cross Group Services Pty Ltd	4

Charter Security Protective Services Pty Ltd, a Melbourne based security firm, offered a worthy competitive tender with a local connection for the provision of security patrols services. There was a marginal difference in the tender price of the two top ranked tenderers. The panel determined that after taking into consideration the non priced attributes, such as contribution to the Geelong region and understanding of the service requirements, that Micom Security Pty Ltd ranked highest and represented best value to Council.

Micom Security Pty Ltd is the incumbent provider of this service to Council and has successfully undertaken this service for a term that exceeds ten years. Micom Security has the necessary current security licences and clearances required to undertake a contract of this nature.

Micom's rates are considered satisfactory by the Panel, variations to rates are adjusted in accordance with the relevant index (CPI).

Micom Security Pty Ltd is Geelong based and has demonstrated by way of their submission and during a subsequent interview a thorough understanding of service to be provided including outlining methodologies that will provide Council with the required outcomes. Micom Security Pty Ltd through their past performance demonstrated their strengths lie with their local content and a thorough understanding of faults and call out issues required to be addressed through the provision of this service. Micom Security Pty Ltd has demonstrated the necessary technical capacity, expertise, resources and ability to continue to successfully undertake this service on behalf of Council.

Environmental Implications

Any environmental implications associated with this contract will arise from the execution of this service. It is considered that these are the responsibility of the Contractor and will be managed through the contract documentation.

Financial Implications

The funding for the provision of security services will be drawn from various recurrent budgets. The infrastructure services component which is primarily monitoring services, is estimated to be \$250,000 annually with the additional service requirements, such as the provision of security guards for events and the like, drawn from various other budgets. The schedule of rates covers the provision of security services that includes -

- total day-night security including monitoring of electronic alarm systems, mobile patrols, alarm response call outs and locking of Council facilities.

- provision of on-site security services (e.g. personnel to guard facilities after major damage or break-in) until the facility has been secured.
- periodic servicing, general maintenance and repairs of all security monitoring and surveillance equipment throughout the period of the Contract.
- installation of security systems and associated works.

Policy/Legal/Statutory Implications

The requirements of Section 186 of the Local Government Act have been complied with for this tender. There are no other policy, legal or statutory implications associated with this tender process.

Alignment to City Plan

Council's security service requirements are incorporated into the key City Plan objectives.

Officer Direct or Indirect Interest

No officers involved in the preparation of this report have a direct or indirect interest in matters to which this report relates.

Risk Assessment

There are not considered to be any risks associated with the acceptance of this tender that cannot be managed through the contract conditions.

Social Considerations

The provision of security services protects publicly owned assets and monitors the security of areas for the benefit of staff, residents and visitors to the City.

Human Rights Charter

There are not considered to be any Human Rights impacts associated with the acceptance of this tender that cannot be managed through the contract conditions.

Consultation and Communication

There are no communication issues that will arise from the acceptance that cannot be managed through the contract conditions.

11. LEGAL MATTER

Portfolio:	Finance – Cr Lyons (Mayor) Cr S Kontelj & Cr E Kontelj
Source	Financial Services
Act/General Manager:	Michael Kelly
Index Reference	Financial Management

Cr Macdonald moved, Cr Fisher seconded -

That in accordance with Section 89 (2)(f) of the Local Government Act 1989, this legal matter be considered at the conclusion of all other business at which time the meeting be closed to members of the public.

Carried.

URGENT BUSINESS (*Confidential*)

Note: Introduction of Urgent Business requires a two-thirds majority vote.

Cr Harwood proposes to raise the following item as Urgent Business:

Cr Harwood moved, Cr Macdonald seconded -

That Council considers as Urgent Business a motion concerning a confidential contractual matter.

Carried.

Cr Macdonald moved, Cr Fisher seconded -

That in accordance with Section 89 (2)(d) of the Local Government Act 1989, this contractual matter be considered at the conclusion of all other business at which time the meeting be closed to members of the public.

Carried.

ASSEMBLY OF COUNCILLORS RECORD

Portfolio: Governance – Cr Lyons (Mayor)
Source: Corporate Services
Act/General Manager: Michael Kelly

Summary

- Section 80A (2) of the Local Government Act 1989 requires the record of an Assembly of Councillors be reported to the next practicable Ordinary Meeting of Council.
- A record of Assembly of Councillors meeting(s) is attached as an Appendix to this report.

Cr Harwood moved, Cr Macdonald seconded -

That the information be received.

Carried.

RECORD OF ASSEMBLIES OF COUNCILLORS
(Council Meeting 11 November 2014)

Assembly Details	Councillor Attendees	Officer Attendees	Matters Discussed	Conflict of Interest Disclosures
Councillor Briefing 4 November 2014	Crs Ansett, Ellis, Farrell, Fisher, Harwood, Heagney, Irvine, Macdonald	D Frost (A/CEO) L Quinn (A/GM) P Bettess (GM) M Kelly (A/GM) G Van Driel (GM) P Jane (A/GM) J Brown (MGR) A Paterson (EO – MAYOR)	- Local Government Inspectorate – Community Priorities Scheme Review (Confidential) - Customer Service Face-to-Face Facilities (Confidential) - National Stronger Regions Fund - Legal Matter (Confidential) - Development Contribution Plans - Annual Report - Reforms to Victoria's Development Contributions System - Road Deviation – Carter Road, Armstrong Creek - City Plan 2013-2017 Progress Report to September 2014 - Sale of Former War Memorial Kindergarten – 17 Townsend Road, Whittington - Consideration of Tender Submissions for Tender T140048 – Provision of Security Services - Geelong Public Health and Wellbeing Plan 2013-2017 – Annual Review - Community Arts and Festivals Grants Program 2014-2015	Nil.

Cr Harwood moved, Cr Fisher seconded –

That the meeting be closed to the public.

Carried.

The Meeting was closed to the public at 8.30pm

A record of the proceedings of this section of the meeting is contained in a Confidential Minute Book.

The Meeting was opened to the public at 8.57pm

As there was no further business the meeting closed at 8.57pm. Tuesday, 11 November 2014.

Signed: _____
Chairperson

Date of Confirmation: _____