CITY OF GREATER GEELONG

MINUTES

ORDINARY MEETING OF COUNCIL

Tuesday, 12 May 2015

Held at the
Council Conference and Reception Centre
City Hall, Little Malop Street, Geelong
commencing at 7.00p.m.

COUNCIL:

Cr. D. Lyons *Mayor*	(G21 Geelong Regional Alliance, Finance, Governance, Regional Cities)
Cr. T. Ansett *(Windermere)*	(Heritage, Rural Communities)
Cr. L. Ellis *(Coryule)*	(Coastal Communities, Infrastructure, Parks and Gardens, Climate Change)
Cr. J. Farrell *(Beangala)*	(Community Safety, Youth, Women in Community Life, Finance)
Cr. K. Fisher *(Corio)*	(Community Development, Tourism)
Cr. B. Harwood *(Kardinia)*	(Enterprise Geelong, Primary Industries)
Cr. M. Heagney *(Brownbill)*	(Central Geelong, Planning)
Cr. J. Irvine *(Austin)*	(Sport and Recreation)
Cr. E. Kontelj *(Cowie)*	(Aboriginal Affairs, Multicultural Affairs, Finance)
Cr. Dr. S. Kontelj *(Kildare)*	(Veteran Affairs)
Cr. R. Macdonald *(Cheetham)*	(Major Projects, Knowledge Economy & Education)
Cr. R. Nelson *(Deakin)*	(Major Events)
Cr. A. Richards *(Buckley)*	(Environment & Sustainability, Transport, Arts & Culture, Climate Change)

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MINUTES OF THE ORDINARY MEETING OF THE GREATER GEELONG CITY COUNCIL HELD AT THE COUNCIL CONFERENCE AND RECEPTION CENTRE CITY HALL, LITTLE MALOP STREET, GEELONG TUESDAY, 12 MAY 2015 COMMENCING AT 7.00P.M.

PRESENT: Crs D Lyons (Mayor), T Ansett, L Ellis, J Farrell, K Fisher, B Harwood, M Heagney, J Irvine, E Kontelj, R Macdonald, R Nelson, A Richards

Also present: G Miles (Chief Executive Officer), D Frost (General Manager Strategy & Performance), P Bettess (General Manager Planning and Tourism), W Tieppo (General Manager City Services), L Quinn (Acting General Manager Community Services), J McMahon (Acting General Manager Projects, Recreation and Central Geelong), J Brown (Manager Administration and Governance), R Bourke (Governance Co ordinator), J Merlo (Senior Media Officer), A Paterson (EO – Mayor)

OPENING: The Mayor declared the meeting open at 7.00pm

ACKNOWLEDGEMENTS:

Council acknowledges Wadawurrung Traditional Owners of this land and all Aboriginal and Torres Strait Islander People who are part of the Greater Geelong community today.

APOLOGIES: Cr S Kontelj

LEAVE OF ABSENCE:

Cr Fisher moved, Cr Richards seconded –

That Leave of Absence be granted to Cr Macdonald from 1 – 12 June 2015, inclusive.

Carried.

CONFIRMATION OF MINUTES:

Cr Irvine moved, Cr Harwood seconded -

That the Minutes of the Ordinary Meeting held on 28 April 2015 be confirmed and signed.

Carried.

DECLARATIONS OF CONFLICTS OF INTEREST:

The following Declarations of Conflicts of Interest were made in relation to Agenda Item 1 – Budget Referrals 2015-2016:

1) *Cr Farrell declared an indirect interest in the Victorian Local Governance Association (VLGA) in that she works as a contractor for the VLGA.*

2) *Cr Irvine declared an indirect interest in St Albans Breakwater Cricket Club in that he is the President of the St Albans Breakwater Cricket Club.*

3) *Cr Harwood declared an indirect interest in the Composting Site Setup Works in that he undertakes consultancy work for a company that is assisting Council in establishing a green organics site.*

4) *Cr E Kontelj declared an indirect interest in the Geelong Soccer Club Facilities Upgrade due to his close association with a committee member.*

5) *Cr Lyons declared a direct interest in the Town Centre Tree Lighting in that he owns property in the CBD that may be impacted by the continuation of the lighting and decoration program.*

6) *Cr Heagney declared a direct interest in the Town Centre Tree Lighting in that she owns property in the CBD that may be impacted by the continuation of the lighting and decoration program.*

7) *Cr Heagney declared an indirect interest in Managing Future Growth Batesford South Study due to her close association with a ratepayer who has significant property interests in the area.*

Cr Ellis declared an Indirect Interest by a Conflicting Duty in Agenda Item 6 – C274 HO1600 Heritage Review, Batman Park, Indented Head in that he is a Board Member of the Bellarine Bayside Foreshore Committee.

Cr Nelson declared an Indirect Interest in Agenda Item 9 – Highton Drainage/Flood Study as he owns a property in the flood overlay zone.

QUESTION TIME:

Question Time is an opportunity for questions to be addressed to Council and while the minutes record the general content, they do not purport to be a transcript of what was said by individuals. Likewise Councillor or Officer verbal responses are in summary form only. Views expressed may not be the views of Council.

Council's practice is to provide a separate document on its website setting out questions and responses including any more detailed written responses which may be provided subsequent to the meeting.

Mark Boyanton (Bicycle Users Geelong) asked the following questions:

1) Can Council please write to Bicycle Users Geelong and Bikesafe and list off the cycling related projects delivered in the 2014/15 budget, and cycling projects in the draft 2015/2016 budget? And can that list detail the works undertaken, the cost, and how it has or will improve cycling outcomes? Can we have answers in writing within two weeks?
2) What work is being done by the City of Greater Geelong to lobby and work with the state and federal government to gain funding and drive more cycling infrastructure?
3) There is limited cycling access to the Geelong CBD that is safe. What is Council doing about this and when and where can we expect to see improvements?

Cr Richards thanked Mr Boyanton for his questions and as requested a written response will be forwarded to both Bicycle Users Geelong and Bikesafe.

Cr Heagney also thanked Mr Boyanton for attending the Meeting and advised she attended a presentation by Barton on Friday morning in relation to the bike network.

William Tieppo added Council is working to provide a safe connection for pedestrians and cyclists from eastern suburbs into Central Geelong and the waterfront. The project is jointly funded and includes the construction of a 1.5km long, 2.5metre wide asphalt shared path through Eastern Park and along Ryrie Street; and realignment of road markings on Garden Street to provide safer space for cyclist. Completion should be November 2015.

Dan Cowdell asked Council to write to the Geelong Sustainability Group outlining all draft budget allocations for 2015-2016 to do with:

a) Council Environmental Unit
b) Council's Future Proofing Geelong Unit
c) Council's Waste Area
d) Any other allocation from other areas considered to be environment or sustainability orientated

Cr Richards responded that a written response, as requested, will be forwarded to the Geelong Sustainability Group.

William Tieppo added a more detailed written response will be provided. Council is committed to improving the local environment as reflected in the 2015/16 budget. Specific measures within the budget included supporting the work undertaken by Future Proofing Geelong, the allocation towards restoring waterways, wetlands etc. Council has also been making provision for funding the rehabilitation of the Corio Landfill and for a continuation of risk assessments and monitoring works on disused landfills.

Nanette Mannix asked her questions as a very concerned resident of Geelong regarding the front page of the Geelong Advertiser Friday, 8 May 2015:

1) How many Councillors knew beforehand of the epic spray in state parliament given by Geelong Labor MP, Christine Couzens, regarding Mayor Darryn Lyons?
2) Do all Councillors agree with Ms Couzens using parliamentary privilege was warranted of our Mayor and Geelong Council being in shambles, turmoil, chaos, bad smell and bullying?
3) What is the Councillor's response in publicly answering these accusations or are you going to continue the infighting rather than stand united for the benefit of Geelong?

The Mayor expressed his disappointment and indicated he was not aware of what happened last week other than when it was announced.

Cr Eddy Kontelj added he is not part of any political party and was not in Geelong at the time. Cr Kontelj expressed his extreme disappointment that Ms Couzens, so early in her tenure, would speak ill of our Council and the Mayor. He was very disappointed and the comments made were not beneficial to any of us.

Cr Heagney advised she is a member of the Liberal Party and was not aware of the comments made beforehand. This Council is coming together, we have disagreements but that's democracy and part of that is the political process, it doesn't mean there is infighting. The best possible outcome is achieved by all political parties working together.

Paul Westcott addressed Council in relation to the Moorabool Street Bus Interchange:

1) Has any previous decision of the full Council or of Council's Central Geelong Taskforce supported the removal of the Interchange from its current location, and if so, where is it, and if not, how can Councillors advocate for the facility to be moved? I note that public transport and the Bus Interchange are a State Government responsibility, so what input has Public Transport Victoria and the State Government had into this effort? Will Council and the Taskforce undertake genuine consultation with the general public, and in particular, public transport users to ascertain what they think of such a major change to the current arrangements, and if the Task Force persists with the view that the Interchange should be removed, will that be subject to ratification by the full Council?
2) The recently published plans of the Taskforce obviously rely on successfully reducing car use in and around the city centre, which surely requires the improvement of other sustainable transport options, in particular public transport. What importance does Council and its Central Geelong Taskforce place on improving public transport to the CBD? How do the published plans make public transport into Geelong more usable and attractive?
3) Bus users are heartily sick of being blamed for economic and social problems which have nothing to do with public transport, and for which they have absolutely no responsibility. When there were no bus stops in Moorabool Street for almost five years, the street, sadly, continued to decline.

Cr Heagney responded that the Central Geelong Special Task Force, is looking at ways to 'Green our CBD' through the "City in a Park" project. A potential suggestion was to move the bus interchange to Lt Malop Street so Moorabool Street can be green and we can link Moorabool Street and the Waterfront.

Cr Richards added there is no decision by this Council to move the Bus Interchange and I would expect any decision to do so would come back to this Chamber and would not recommend anything until full support of Council has been reached.

Mr Westcott asked why should public transport users be subjected to a less convenient service because they are being mistakenly blamed for the problems of the central city?

Cr Heagney added she did not believe that public transport users are an issue to the CBD. We have got to go through a process to gain public feedback.

Cr Richards suggested Mr Westcott directly address the Central Geelong Task Force in relation to the public transport and bus interchange issues.

PETITIONS: Nil.

1. BUDGET REFERRALS 2015-2016

Portfolio: **Finance – Cr Lyons (Mayor), Cr Farrell, Cr E Kontelj**
Source **Strategy & Performance - Administration & Governance**
General Manager: **Dean Frost**
Index Reference **Subject: Budget Fin Yr 2015-2016**

Purpose

To declare any conflicts of interest that Councillors may have with the 2015-2016 Budget.

Summary

- The proposed 2015-2016 Budget contains items in which a Councillor has indicated they have a conflict of interest.
- The *Local Government Act 1989* exempts a Councillor from a conflict of interest when Council has previously approved the matter in which the Councillor has an interest, including funding, and the Councillor has disclosed the conflict of interest at the time the matter was approved by Council.
- Any items proposed for inclusion in the Budget in which a Councillor has indicated a conflict of interest are to be dealt with by separate resolution.
- Once all declarations have been made and the item which is the subject of any declaration is determined by Council, all Councillors are able to vote on Agenda Item 2, being the Proposed 2015-2016 Budget.
- Declarations are made under the General, Disbursement and Capital categories for the 2015-2016 Budget.

Cr Farrell moved, Cr E Kontelj seconded -

That Councillors who have a Conflict of Interest in items proposed for the inclusion in the 2015-2016 Budget declare the nature of that interest:

- **General**

Victorian Local Governance Association (VLGA) membership

Cr Farrell declared an indirect interest in that she works as a contractor for the Victorian Local Governance Association (VLGA) Membership.

Cr Farrell left the meeting room at 7.23pm

Cr Heagney moved, Cr Macdonald seconded -

That funding of VLGA Annual Membership be approved for inclusion in the 2015-2016 Council Budget.

Carried.

Cr Farrell returned to the meeting room at 7.23pm

Managing Future Growth Batesford South Study

Cr Heagney declared an indirect interest due to her close association with a ratepayer who has significant property interests in the area.

Cr Heagney left the meeting room at 7.24pm

Cr Ansett moved, Cr Farrell seconded -

That funding of D65A12 Managing Future Growth Batesford South Study for $100,000 be approved for inclusion in the 2015-2016 Council Budget.

Cr Heagney returned to the meeting room at 7.24pm

- **Disbursements 2015-2016**

St Albans Breakwater Cricket Club

Cr Irvine declared an indirect interest in that he is the president of the St Albans Breakwater Cricket Club.

Cr Irvine left the meeting room at 7.25pm

Cr Fisher moved, Cr Ellis seconded -

That funding of D66A31 St Albans Breakwater Cricket Club for $35,000 be approved for inclusion in the 2015-2016 Council Budget.

Cr Irvine returned to the meeting at 7.25pm

- **Capital 2015-2016**

Composting Site Setup Works

Cr Harwood declared an indirect interest in that he undertakes consultancy work for a company that is assisting Council in establishing a green organics site.

Cr Harwood left the meeting room at 7.25pm

Cr Nelson moved, Cr Richards seconded -

That funding of C16303 Composting Site Setup Works for $250,000 be approved for inclusion in the 2015-2016 Council Budget.

Cr Harwood returned to the meeting at 7.26pm

Geelong Soccer Club Facilities Upgrade

Cr E Kontelj declared an indirect interest due to his close association with a committee member.

Cr E Kontelj left the meeting room at 7.26pm

Cr Irvine moved, Cr Fisher seconded -

That funding of C16840 Geelong Soccer Club Facilities Upgrade for $250,000 be approved for inclusion in the 2015-2016 Council Budget.

Cr E Kontelj returned to the meeting at 7.27pm

Town Centre Tree Lighting

Cr Lyons declared a direct interest in that he owns property in the CBD that may be impacted by the continuation of the lighting and decoration program.

Cr Heagney declared a direct interest in that she owns property in the CBD that may be impacted by the continuation of the lighting and decoration program.

Cr Macdonald moved, Cr Richards seconded –

That Cr Harwood be nominated to Chair the Meeting in the absence of the Mayor and Cr Heagney.

Carried.

Cr Lyons vacated the Chair and left the meeting room at 7.29pm

Cr Heagney left the meeting room at 7.29pm

Cr Harwood assumed the Chair at 7.29pm.

Cr Farrell moved, Cr Irvine seconded -

That funding of C16849 Town Centre Tree Lighting for $300,000 be approved for inclusion in the 2015-2016 Council Budget.

Cr Lyons returned to the meeting and assumed the Chair at 7.29pm.

Cr Heagney returned to the meeting at 7.29pm.

Carried.

Background

In developing the 2015-2016 Budget an extensive range of activities and initiatives have been considered for funding. Councillors who may have a conflict of interest in any items to be considered are required to disclose the nature of any conflict of interest.

The Local Government Act 1989 requires a Councillor to declare any conflict of interest in relation to matters to be considered by Council and to leave the meeting for the duration of discussion and vote on that matter.

Discussion

A number of Councillors have indicated conflicts of interest in items contained within the proposed budget and to facilitate disclosure the following are suggested as categories for disclosure:

- General - any item proposed for funding with the Budget but not specifically contained within a schedule to the Budget.
- Disbursements 2015-2016 – any items within the Disbursements schedule to the Budget.
- Capital Projects 2015-2016 – any items within the Capital Projects schedule to the Budget.

Environmental Implications

There are no environmental implications relative to this report.

Financial Implications

Financial implications are addressed in the 2015-2016 Proposed Budget.

Policy/Legal/Statutory Implications

This report has been prepared to address requirements of the Local Government Act 1989, specifically section 79C (2) which deal with conflicts of interests in the Budget adoption process.

Alignment to City Plan

Aligns to How We do Business in City Plan.

Officer Direct or Indirect Interest

No officer involved in the preparation of this report has an interest relative to the advice provided.

Risk Assessment

The declaration of any interests ensures transparency.

Social Considerations

There are no social considerations relative to this report.

Human Rights Charter

This report has no impact on Human Rights.

Consultation and Communication

Councillors have been consulted in the preparation of this report and the report is available as a public document.

2. 2015-2016 PROPOSED BUDGET

Portfolio:	**Finance – Cr Lyons (Mayor), Cr E Kontelj & Cr Farrell**
Source	**Strategy & Performance – Financial Services**
General Manager	**Dean Frost**
Index Reference	**Financial Management / Budget – Fin Yr 2015/2016**

Purpose

Adopt the Proposed 2015-2016 Budget to allow for a 28 day public submission period prior to adoption of the final budget by 30 June 2015.

Summary

- The Proposed 2015-2016 Budget has been prepared in accordance with the requirements of the Local Government Act 1989 (LGA) and the Best Practice Guidelines that were developed by a Local Government industry taskforce.
- The Proposed Budget (Appendix 1) includes:
  (a) The Budgeted Statements of Comprehensive Income, Cash Flows, Balance Sheet, Capital Works, Changes in Equity and Human Resources.
  (b) The Strategic Objectives to be undertaken during the financial year and Service Performance Outcome Indicators in relation to each Strategic Objective;
  (c) The relationship between the activities and initiatives in contributing to achieving the strategic objectives specified in the City Plan, and
  (d) Details of the activities and initiatives to be funded in the budget.
- As required under the LGA a schedule declaring the differential rates and charges (Appendix 2) has been provided for public scrutiny and comment.
- The Rating Strategy for 2015-2016 contains the Council Policy, Procedure, rate assistance and information on the City's approach to the raising of property rates updated to reflect the outcome of Council's budget deliberations.

Cr Farrell moved, Cr E Kontelj seconded -

That Council:

1) Pursuant to Section 127 of the LGA, the Council:

(a) Receive and consider the Proposed 2015-2016 Budget document, (Appendix 1), which includes the Budgeted Statements of Comprehensive Income, Cash Flows, Balance Sheet, Capital Works, Changes in Equity and Human Resources.

(b) Receive and consider the Four Year Strategic Resource Plan (Appendix 1, Section 3) including Budgeted Statements of Comprehensive Income, Cash Flows, Balance Sheet, Capital Works, Changes in Equity and Human Resources (under Section 126 of the LGA).

(c) Receive and consider the Rates, Municipal Charge, Waste Collection & Recycling charge and other income (required to meet the appropriate financial requirements as proposed in the 2015-2016 Budget package).

(d) Receive and consider the proposed declaration of Rates and Charges (Appendix 2), for the purpose of:

(i) public scrutiny and comment, and

(ii) inclusion within the Rating Strategy 2015-2016 of Rate waivers under section 171of the LGA as detailed therein.

(iii) inclusion within the Rating Strategy 2015-2016 of Rate rebates, under section 169 of the LGA as detailed therein.

(e) Receive and consider Councillor allowances in accordance with the notification published under section 73B of the LGA in the Victorian Government Gazette on 6 November 2014.

2) Advertise the Proposed Budget and make it available for inspection at Customer Service Centres and the Council website. The advertisement be placed in the Geelong Advertiser on Wednesday, 13 May 2015 inviting written submissions from the public by 5pm on Tuesday, 9 June 2015.

3) Appoint a Budget Submissions Panel to hear submissions made in relation to the Budget, Differential Rating, and Councillor allowances, such Panel to:

(f) consist of councillors each of whom shall have voting rights, with the quorum being three members;

(g) meet on Friday, 12 June 2015 to consider any written submissions and to hear any person who wishes to address the Panel in support of a submission; and

(h) report to Council in relation to the submissions that have been received and any recommended amendments to the Proposed Budget.

4) After considering the report of the Budget Submissions Panel, adopt the budget, declare the rates, and also adopt the Councillor allowance, the Deputy Mayor allowance and also the Mayoral allowance, at a Council Meeting to be held on Tuesday, 23 June 2015.

5) Advertise the adoption of the budget, declaration of the rates, and Councillor allowances, following the Council meeting on 23 June 2015.

Cr Ansett left the meeting room at 7.38pm for the evening.
Cr Fisher left the meeting room at 7.39pm.
Cr Fisher re-entered the meeting room at 7.41pm.

Carried.

Background

In accordance with Section 127 of the LGA, Council is required to prepare a budget for each financial year and must ensure that it contains:

(a) The budgeted statements in the form and containing the matters required by the regulations;

(b) A description of the activities and initiatives to be funded in the budget;

(c) A statement as to how the activities and initiatives described under paragraph (b) will contribute to achieving the strategic objectives specified in the Council Plan;

(d) Separately identified Strategic Objectives to be undertaken during the financial year and service performance outcome indicators in relation to each Strategic Objective;

(e) Any other details required by the regulations.

In addition, Council must ensure the budget considers the following:

(a) The information the Council is required to declare under section 158(1);

(b) If the Council intends to declare a differential rate under section 161, the details listed in section161(2), and

If the Council intends to declare a differential rate under section 161A, the details listed in section 161(2).

Discussion

The Proposed 2015-2016 Budget for the financial year commencing 1 July 2015, as reviewed during recent Councillor Budget sessions, has been completed.

The Proposed 2015-2016 Budget document (Appendix 1) has been prepared on the basis of the Best Practice Guidelines as developed by a Local Government industry taskforce and issued to all municipalities across Victoria. The Proposed Budget document has been developed under the following sections:

- Overview,
- Budget Analysis,
- Budget Strategies and
- Appendices, including Activities and Initiatives linked with City Plan.

In accordance with the LGA, the Proposed 2015-2016 Budget also includes clear linkages to Council's Proposed "City Plan 2013-2017, (2015-2016 Update)", and its supporting Key Strategies and Actions.

Specific inclusions in the Proposed Budget are a summary by Strategic Directions:

- The activities and initiatives to be funded in the Budget.
- How the activities and initiatives will contribute to achieving the strategic objectives, and,
- The service performance outcome indicators in relation to each strategic objective.

In addition, a component of the Proposed Budget is the setting of Rates and Charges. The Declaration of Rates and Charges for 2015-2016 is attached (Appendix 2). The formal Rating Strategy document will be updated that reflects Council's statements of policy, procedure, general information and historical trends.

Council has declared a special rate in respect of the central business district of Geelong applicable to non-residential, non-exempt properties. The special rate is the Central Activities Area (CAA) Rate and is in addition to other rates and charges. The purpose of the special rate is to promote the CAA as a commercial shopping precinct using events, marketing and media.

Mayor and Councillor Allowances

The LGA regulates the allowance payable to the Mayor and Councillors of Local Governments in Victoria.

By notice in the Government Gazette published on 6 November 2014 the Minister for Local Government implemented an annual adjustment of allowances payable to Mayor, Deputy Mayor and Councillors effective from 1 December 2014. For the City of Greater Geelong the Mayoral Allowance is $187,414.73, the Deputy Mayoral Allowance is $58,673.39 and for Councillors $30,881. These allowances have been provided for in the 2015-2016 Budget.

Rating Strategy 2015-2016

The Rating Strategy document will be updated to reflect the outcome of Council's Budget deliberations.

Rates and Charges are the major source of Council revenue accounting for 62% of the total Council revenue annually. An increase in rate income is required to meet the objectives of Council aspirations and community expectations for new infrastructure.

The proposed rate increase for 2015-2016 at 4.5% is consistent with the previous years Strategic Resource Plan which advocated sustainable rate increases over the next four years, required to fund new initiatives and maintain existing service levels.

The State Government has announced that Local Government rates will be capped to CPI from the 2016-2017 financial year.

Current Year Rate Increases

Changes proposed for 2015-2016 are:

1. Rates and Charges on a residential property will increase overall by 4.45%, including rate in $ movement 4.5%, Municipal Charge movement 3%, and Waste Collection Service Charge 4.77%. The residential rate has been set at $0.002832 per $ of CIV valuation.
2. Vacant Land rate in the dollar will remain at 145% of residential in order to encourage building activity and development.
3. The Waste Collection Service charge is calculated based on a fee for service, including direct, indirect and overhead costs. The charge is impacted by cost estimates of EPA levy $28.75 per tenement. The charge for 2015-2016 will increase from $246.50 to $258.25 or 4.77%.
4. The Municipal Charge represents a fee on all rateable assessments as a contribution to the fixed and unavoidable costs of governance. The Municipal Charge is to increase from $91.55 to $94.30 or 3%.
5. The Farm rebate will remain at 34% and represents a cost to Council of $1.289M.
6. The Housing Support Waiver for eligible Charitable Housing will be maintained for 2015-2016 and is available upon application.
7. A rates waiver introduced for the New Corio Estate from 2013-2014 recognising this inappropriate subdivision and Planning Scheme Amendment C243 will be maintained.
8. The pensioner concession will increase from $208.00 in accordance with movement in CPI for Melbourne as advised by the Australian Bureau of Statistics to an estimated $212.70 (to be confirmed in May 2015).
9. The transitional rebate introduced in 2010-2011 for nominated charitable housing properties was reduced to 25% in 2014-2015 and has been withdrawn from 2015-2016.
10. Petroleum and Automobile differentials have been aligned to the same rate in the dollar. Council's adopted Statement of Principle is to reduce the gap between the rate in the dollar for these differentials and the industrial differential. For 2015-2016 Petroleum and Automobile differential have moved from 367% to 322% relative to residential.

These increases are required in order to fund increases to recurrent expenditure, and the continuing capital works program.

Residential Rates and Charges

The average Capital Improved Value of residential properties within the municipality has increased from $375,674 to $377,721.

The total increase in rates and charges for the average property with a capital improved value of $377,721 is $60.55 or 4.45%.

This increase is made up of $46.05 for General Rates, $2.75 for Municipal Charge and $11.75 for the Waste Collection Service.

Residential Properties	2014-2015 Rates on Average CIV $	2015-2016 Budget Rates on Average CIV $	Increase %
General Rates CIV x Rate in $	1023.60	1069.65	4.50%
Municipal Charge	91.55	94.30	3.00%
Waste Collection Service	246.50	258.25	4.77%
Total Rates and Charges	**1,361.65**	**1,422.20**	**4.45%**

Rate Waiver

Council declares a waiver under Section 171 of the LGA for residential land and farm land properties where the valuation of the assessment has increased between the 2012 valuation and the 2014 valuation by 50% or more and that increase is purely attributable to market factors, not attributable, in whole or in part, to improvements made to the assessment by the owner (or occupier). The amount of the waiver be set at:

- between 25% and 49.99% of the general rates payable for the 2015-2016 financial year, increasing pro rata according to the valuation increase, for valuation increases between 50% and 59.99%; and
- 50% of the general rate payable for the 2015-2016 financial year for valuation increases of 60% or more.

The waiver is designed to mitigate the rates shock of a valuation increase and is only claimable once in a two year valuation cycle.

Council declare a Housing Support waiver under section 171 of the LGA of 100% of general rates and municipal charge for the following types of housing. Transitional, Emergency, Crisis Housing, Housing for Legatees or War Widows provided by the Geelong Legacy Club or provided by RSL, and supported Housing for disabled people. This waiver recognises that these properties provide specific needs within the community. Application can be made to Council to have land classified as being eligible for the waiver.

The New Corio Estate is an old and inappropriate subdivision within an established farming zone in Corio. Since the land is zoned as farming land it cannot be developed for residential use with no services available for the area. There is no prospect of these services becoming available in the future. In addition, environment reports in recent years have shown that the land contains significant native vegetation which Council is obligated to protect for future generations. Council adopted Planning Scheme amendment C243 which formally protects the native vegetation and provides some certainty over the future of the land. This amendment was approved by the Minister of Environment & Climate Control on 30 April 2013.

From 2013-2014 Council declared a waiver under section 171 of the LGA of 100% of general rates and municipal charge for privately owned properties in the New Corio Estate. This rates assistance waiver recognises the financial burden associated with ownership of the land and the encumbrances that prevents property owners from making any demands on Council services now and into the future.

Rate Rebates

Council has declared a Farm rebate to support the continuation of broad acre farming at 34% of general rates.

Rate Structure

Council has 12 rating or tariff groups with the application of differential rates to each of these groups in accordance with Section 161 of the LGA. The finalised Ministerial Guidelines for Differential Rating were gazetted on 26 April 2013 and came into effect from 1 July 2013. The intention of the Guidelines is to provide clarity, consistency and transparency.

Council needs to consider the objectives, the suitable uses and the types of classes of land when introducing a differential rate. The Guidelines establish three groups of types and classes of land categories for differential rates – those which are considered 'appropriate', those which must be 'carefully considered' by a council and those which would 'not be appropriate'.

Fire Services Property Levy

The Fire Services Property Levy Act 2012 (FSPL) came into effect from 1 July 2013 and requires Local Government to bill, receipt and collect FSPL on rateable and non-rateable properties. The FSPL is billed on the annual rate notice in accordance with legislative requirements.

The FSPL rates applicable for 2015-2016 will be released in May 2015. The levy amount to be remitted to the State Revenue Office in 2015-2016 will be approximately $23.4M.

Environmental Implications

The Proposed Budget identifies the sources and allocation of the resources to implement the many environmental initiatives that impact on the community as outlined with Council's 2013-2017 City Plan, (2015-2016 Update).

Financial Implications

The budget has been prepared in accordance with the direction provided by Council. Changes in rates, fees and charges have been structured to meet the financial requirements as proposed for the 2015-2016 financial year.

Expenditure includes the continuation of Council services to the community.

The Budget includes a recurrent operating surplus of $0.7M.

The gross capital expenditure of $94.9M includes new funding of $13.7M on Infrastructure Leisure, $24.8M on roads, footpaths, kerb & channel and drains and $21.9M on buildings.

New loans of $27.9M are proposed for 2015-2016 including $14.9M deferred loans from 2014-2015. The projected total amount of borrowings as at 30 June 2016 is $81.7M.

Policy/Legal/Statutory Implications

The Annual budget is prepared to comply with the requirements of the Local Government Act 1989 and the Local Government (Planning and Reporting) Regulations 2014.

The annual budget process also recognises the need to align the Annual Budget to the direction and allocation of resources identified within the proposed City Plan update.

Alignment to City Plan

This report contributes to responsible and sustainable financial management as aligned in Council's City Plan objective on How We Do Business.

Officer Direct or Indirect Interest

No Council officers involved in the preparation of this report have a direct or indirect interest in any matter to which this report relates.

Risk Assessment

Under Section 130 of the Local Government Act Council must adopt the Annual Budget by 30 June each year commencing 2015-2016 Budget.

On 28 October 2014 Council adopted a budget timetable to include community consultation, meetings of the executive and Council to prepare the 2015-2016 Budget/City Plan update. The timetable provides a framework to manage risk in order for Council to meet its statutory obligations and avoid adverse implications if the process is delayed. These include:

- A lack of internal control to monitor the financial position of the City into the new financial year.
- Delays in commencing (and therefore completion) of projects identified within the Annual Budget.
- Delaying the issuing of the first rate instalment notices (due in early September).

Social Considerations

The Proposed Budget identifies the sources and allocation of resources to implement the many social initiatives that impact on the community as outlined with Council's 2013–2017 (2015-2016 Update) City Plan.

Human Rights Charter

There are no known positive or negative effects.

Consultation and Communication

A Public Notice is scheduled to be published in the Geelong Advertiser on Wednesday, 13 May 2015 advising that the Proposed 2015-2016 Budget will be available for public scrutiny and inviting written submissions to be made.

Following the closing date for the written submissions, it is proposed to convene a Budget Submissions Panel on Friday, 12 June 2015 to review any submissions that have been received and put forward to Council a report on any recommended amendments to the Proposed Budget.

Council is scheduled to meet on Tuesday, 23 June 2015 at which time the report from the Budget Submissions Panel will be considered.

Public Notice of the adopted budget and declaration of rates and charges will be advertised following the Council Meeting.

APPENDIX 1

2015-2016
PROPOSED BUDGET

APPENDIX 2

DECLARATION OF RATES & CHARGES

1. Amount Intended to be raised by General Rates, Municipal Charge, and Annual Service Charge for the period 1 July 2015 - 30 June 2016.

An amount of $190,839,558 be declared as the amount which Council intends to raise by General Rates, Municipal Charge and the Annual Service Charge, which amount is calculated as follows:
General Rates $153,337,132
Municipal Charge $10,799,024; and
Annual Service Charge $26,703,402.

2. General Rates

2.1 A general rate be declared for the period 1 July 2015 to 30 June 2016.

2.2 It be further declared that the general rate be raised by the application of differential rates.

2.3 A differential rate be respectively declared for rateable land having the respective characteristics specified below, which characteristics will form the criteria for each differential rate so declared.

2.3.1. **Farm Land** – means any land which:

i. is not less than 2 hectares in area; and

ii. is used predominantly for the business of grazing (including agistment), dairying, pig-farming, poultry farming, fish farming, tree farming, bee-keeping, viticulture, horticulture, fruit growing or the growing of crops of any kind or for any combination of those activities; or

iii. satisfies the criteria for municipal purpose benefit for large holdings to the extent that it is, for example, land that is predominantly used and maintained for heritage, cultural or environmental purposes, or land that is held as natural bushland under a trust for nature covenant, or land that is held under some other type of similar formal undertaking.

To avoid doubt, 'business' for the purposes of identifying Farm Land has the same meaning as that given to it by section 2(1) of the *Valuation of Land Act* 1960 for the same purpose, being a business that:

a) has a significant and substantial commercial purpose or character; and

b) seeks to make a profit on a continuous or repetitive basis form its activities on the land; and

c) is making a profit from its activities on the land, or that has a reasonable prospect of making a profit from its activities on the land if it continues to operate in the way that it is operating.

2.3.2 **Residential Land** - means any land:

i. that is used exclusively for residential purposes; or

ii. on which a habitable building is erected, which building is unoccupied, and which is zoned residential under the Greater Geelong Planning Scheme.

2.3.3 **Vacant Land** - means any land:

i. that does not have the characteristics of Farm Land; and

ii. on which no building is erected, save for any uninhabitable shed or shelter, the size of which does not exceed 5% of the total area of the land.

2.3.4 **Petroleum Production Land** – means any land that is:

i. used primarily for the production or conveyance of petroleum and/or petroleum by-products; and

ii. is described as such in Schedule A.

2.3.5 **Industrial Land** – means any land that:

i. does not have the characteristics of

a) Vacant Land; or

b) Commercial Land; or

c) Petroleum Production Land; or

d) Automobile Manufacture Land; and

ii. is used predominantly for industrial purposes, which includes manufacturing, repairing, servicing, processing and reprocessing.

2.3.6 **Commercial Land** – means any land that:

i. does not have the characteristics of:

a) Farm Land; or

b) Industrial Land; or

c) Petroleum Production Land; or

d) Automobile Manufacture Land; and

ii. is used predominantly for the sale of goods or services or other commercial purposes; or

iii. on which a habitable building is erected, which building is unoccupied, and which is zoned other than residential under the Greater Geelong Planning Scheme.

2.3.7 **Aluminium Production Land** –
The Aluminium Production Land differential rate has been discontinued from 2015-2016, given there are no applicable rateable properties. This follows the closure of the Alcoa smelter in December 2014.

2.3.8 **Automobile Manufacture Land** – means any land that is:

i. used primarily for the manufacture of automobiles or automobile products;
and

ii. is described as such in Schedule A.

2.3.9 **Mixed Use Land** – means any land that:

i. has the characteristics of Residential Land combined with the characteristics of Commercial Land or Industrial Land; and

ii. is used partly for residential purposes and partly for commercial and/or industrial purposes.

2.3.10 **The Point – Residential Land -** means any land that:

i. is used exclusively for residential purposes; or

ii. on which a habitable building is erected, which building is unoccupied, and which is zoned residential under the Greater Geelong Planning Scheme; and

iii. is described as such in Schedule A.

2.3.11 **The Point – Vacant Land -** means any land:

i. that does not have the characteristics of Farm Land; and

ii. on which no building is erected save for any small uninhabitable storage shed or shelter, the size of which does not exceed 5% of the total land area; and

iii. is described as such in Schedule A.

2.3.12 **The Point – Commercial Land -** means any land that:

i. does not have the characteristics of:

a) Farm Land; or

b) Industrial Land; and

ii. is used predominantly for the sale of goods or services, or other commercial purposes; or

iii. on which a habitable building is erected, which building is unoccupied, and which is zoned other than residential under the Greater Geelong Planning Scheme; and

iv. is described as such in Schedule A.

2.4 A rate pursuant to the Cultural and Recreational Lands Act 1963 be declared for rateable land having the respective characteristics specified below.

2.4.1 **Cultural and Recreational Land -**

Any land which -

(a) has the characteristics of Recreational land as defined by the Cultural and Recreational Lands Act 1963; and

(b) is described as such in Schedule A.

2.5 Each differential rate and Cultural and Recreation Lands Rate will be determined by multiplying the Capital Improved Value of each rateable land (categorised by the characteristics described in paragraph 2.3 and 2.4 by the relevant percentages indicated in the following table:

CATEGORY %

Farm Land .002832 (or .2832 percent of Capital Improved Value).

A rebate of 34% of the CIV by rate in dollar in accordance with Council policy for farm rating.

Residential Land .002832 (or .2832 percent of Capital Improved Value).

Vacant Land .004107 (or .4107 percent of Capital Improved Value).

The Point Residential Land .002832 (or .2832 percent of Capital Improved Value).

The Point Vacant Land .004107 (or .4107 percent of Capital Improved Value).

The Point Commercial Land .005908 (or .5908 percent of Capital Improved Value).

Petroleum Production Land .009133 (or .9133 percent of Capital Improved Value).

Industrial Land .007881 (or .7881 percent of Capital Improved Value).

Commercial Land .005908 (or .5908 percent of Capital Improved Value).

Automobile - Production Land .009133 (or .9133 percent of Capital Improved Value).

Mixed Use Land .004333 (or .4333 percent of Capital Improved Value).

Cultural and Recreational .001846 (or .1846 percent of Capital Improved Value).

2.6 It be recorded that Council considers that each differential rate will contribute to the equitable and efficient carrying out of Council functions; and that

2.6.1 the respective objectives of each differential rate be those specified in Schedule B;

2.6.2 the respective types or classes of land which are subject to each differential rate be those defined in Schedule B;

2.6.3 the respective uses and levels of each differential rate in relation to those respective types or classes of land be those described in Schedule B; and

2.6.4 the relevant

(a) uses of; and
(b) geographical locations of; and
(c) planning scheme zonings of; and
(d) types of buildings on the respective types or classes of land be those identified in Schedule B; and

2.7 It be confirmed that no amount is fixed as the minimum amount payable by way of general rate in respect of each rateable land within the municipal district.

3. Rebates

3.1 Farm Rebate

For 2015-2016 Council declare a rebate under section 169 of the LGA of 34% for all land classified and rated as farm land. Properties defined as farms will be entitled to a rebate recognising that there is a benefit to the community in encouraging the retention of large lot primary producing holdings. An application can be made to Council to have land classified as Farm land.

4. Waivers

4.1 Rates Assistance Waivers

1.1. Council declares a waiver of general rates under Section 171 of the LGA for the class of persons comprised of ratepayers in respect of assessments which are categorised as Residential Land or Farm Land where the valuation of the assessment has increased, between the 2012 valuation and the 2014 valuation, by 50% or more and that increase is purely attributable to market factors, not attributable, in whole or in part, to improvements made to the assessment by the owner (or occupier). The amount of the waiver is set at:

4.1.1 between 25% and 49.99% of the general rates payable for the 2015-2016 financial year, increasing pro rata according to the valuation increase, for valuation increases between 50% and 59.99%; and

1.2. 50% of the general rates payable for the 2015-2016 financial year for valuation increases of 60% or more.

1.3. The waiver is designed to mitigate the rates shock of a valuation increase and can only be claimed in respect of an assessment once in a two year valuation cycle.

4.2 Council declares a Housing Support waiver of 100% of general rates and municipal charge under section 171 of the LGA for the class of persons comprised of ratepayers in respect of assessments which contain the following types of housing:

4.2.1 transitional, emergency or crisis housing;

4.2.2 housing for Legatees or War Widows, provided by the Geelong Legacy Club or provided by RSL; and

4.2.3 supported housing for disabled people.

This waiver recognises that these properties provide for specific needs within the community. Application can be made to Council to have land classified as being eligible for the waiver.

4.3 New Corio Estate (Inappropriate Subdivision)

For 2015-2016 financial year, Council declares a waiver of 100% of general rates and municipal charge under Section 171 of the LGA for the class of persons comprised of ratepayers in respect of assessments which are in private ownership within the inappropriate subdivision known as New Corio Estate. This rates assistance waiver recognises the financial burden associated with ownership of this land. Land within the New Corio Estate is zoned as farming land and the area has been determined to be an inappropriate subdivision due to the difficulty of providing utilities and drainage and due to its distance from other residential areas. The Minister for Environment & Climate Change has approved a native vegetation plan for this land in support of natural temperate grassland of the Victorian Volcanic Plains. The waiver recognises the ongoing encumbrances on the land that prevent owners from making any demands on Council services now and into the future.

5. Municipal Charge

5.1 An annual municipal charge be declared for the period commencing 1 July 2015 to 30 June 2016.

5.2 The purpose of the municipal charge is to recover some of the administrative costs of the Council.

5.3 The charge be the sum of $94.30 for each rateable property in the municipality.

5.4 Applications for exemption for farm land in accordance with section 159 of the LGA, is to be made within two months from the date of issue of annual rate notice.

6. Annual Service Charge

6.1 An Annual Service Charge be declared for the period commencing 1 July 2015 to 30 June 2016.

6.2 The Annual Service Charge be declared for the collection and disposal of refuse.

6.3 The Annual Service Charge be $258.25 for each rateable land and non-rateable land (or part) in respect of which the Annual Service Charge may be levied.

6.4 The criteria specified below, be the criteria, which form the basis of the Annual Service Charge, so declared:

Geographic existence within those areas of the municipal district in which Council provides a domestic refuse collection and disposal service. The charge will be raised irrespective of whether the service is used or not.

7. Central Activities Area Rate

Council has declared a special rate in respect of the central business district of Geelong applicable to non-residential, non-exempt properties. The special rate is the Central Activities Area (CAA) Rate and is in addition to other rates and charges. The purpose of the special rate is to promote the CAA as a commercial shopping precinct using events, marketing and media.

2015-2016 represents the final year of the Special Rate & Charge scheme. The scheme provides a 2.5% increase to raise $824,510 ($804,400 in 2014-2015). The rate in dollar for 2015-2016 is set at $0.0006478 and $0.0002024 for Cultural & Recreation (Cultural and Recreation properties are charged a reduced CAA rate, in accordance with the ratio of the recreation rate to the commercial rate).

8. Incentives

No incentives be declared as the incentives to be given by Council for the payment of General Rates, Municipal Charge and the Annual Service Charge (described earlier in this document) before the dates fixed for their payment under Section 167 of the LGA.

9. Consequential

8.1 Notwithstanding anything said in any earlier Resolution of Council, the Geelong Advertiser be chosen, as the newspaper in which the public notice will appear.

8.2 The Responsible Officer of Council be authorised to levy and recover the General Rates, Municipal Charge and the Annual Service Charge described earlier in accordance with the LGA.

10. Interest

Interest on unpaid rates and charges will be charged in accordance with Section 172 of the LGA. Interest will be charged at the penalty interest rate of 10.5% for 2015-2016. In proven cases of hardship where Council allows rates to be deferred, interest will be charged at 5.82% for 2015-2016.

SCHEDULE A

1. Petroleum Production Land

All that land generally bounded more or less by Princes Highway, Shell Parade, Corio Bay Foreshore, Wharf Road, Station Road and neighbouring land.

2. Automobile Manufacture Land

(a) All that land generally bounded more or less by Cowies Creek, Melbourne Road, North Shore Road and Geelong – Melbourne Railway, excluding the land known as 60-80 North Shore Road being the Ford Research and Development Facility.

(b) All that land generally bounded more or less by Sea Beach Parade, St Georges Road, Geelong-Melbourne Railway and neighbouring southern land.

3. The Point Residential Land

All the residential land formerly described in Certificate of Title Volume 11423 Folio 073 and 074 and also described in Lot C PS 638301 and PS 722214.

4. The Point Vacant Land

All the vacant land formerly described in Certificate of Title Volume 11423 Folio 073 and 074 and also described in Lot C PS 638301 and PS 722214.

5. The Point Commercial Land

All the commercial land formerly described in Certificate of Title Volume 11423 Folio 073 and 074 and also described in Lot C PS 638301 and PS 722214.

6. Cultural and Recreational Land

Any land reserved under the Cultural and Recreational Lands Act 1963 including the following:

Ratepayer Name	Property Address
Bareena Bowling Club Incorporated	89 Noble Street, Newtown VIC 3220
Drumcondra Bowling Club	9 Glenleith Court, Geelong VIC 3220
Geelong Race Course Trustees	99 Breakwater Road, Breakwater VIC 3219
Geelong Agricultural & Pastoral Society	79 Breakwater Road, Breakwater VIC 3219
Royal Geelong Yacht Club	25 Eastern Beach Road, Geelong VIC 3220
Eastern Park Bowling Club Inc	51-55 Garden Street, East Geelong VIC 3219
Geelong Football Club Incorporated	360-380 Moorabool Street, South Geelong VIC
East Geelong Golf Club	Eastern Park Circuit, East Geelong VIC 3219
Highton Bowling Club Inc	204 Roslyn Road, Highton VIC 3216
Barwon Heads Golf Club Incorporated	Golf Links Road, Barwon Heads VIC 3227
Belmont Bowling Club Incorporated	16-36 Reynolds Road, Belmont VIC 3216
Geelong Lawn Tennis Club Incorporated	12-20 Sommers Street, Belmont VIC 3216
Geelong Bowls Club Incorporated	4-10 Sommers Street, Belmont VIC 3216
Beckley Park Committee of Management Inc	40 Broderick Road, Corio VIC 3214
Bell Park Sport & Rec Club Inc	68 Calvert Street, Hamlyn Heights VIC 3215
St Leonards Golf Club Inc	79-175 Harvey Road, St Leonards VIC 3223
Clifton Springs Golf Club Incorporated	86-88 Clear Water Drive, Clifton Springs VIC 3222
Clifton Springs Bowling Club	Clifton Street, Clifton Springs VIC 3222
Drysdale Bowling & Croquet Club inc	19-29 Collins Street, Drysdale VIC 3222
Lonsdale Golf Club	31-69 Fellows Road, Point Lonsdale VIC 3225
Portarlington Bowls Club Incorporated	Harding Street, Portarlington VIC 3223
Portarlington Golf Club	92-160 Hood Road, Portarlington VIC 3223

Ratepayer Name	Property Address
Leopold Sportsmans Club Inc	131-139 Kensington Road, Leopold VIC 3224
Ocean Grove Bowling Club	16-24 The Terrace, Ocean Grove VIC 3226
St Leonards Bowling Club	1274 Murradoc Road, St Leonards VIC 3223
Curlewis Golf Club Incorporated	1201-1419 Portarlington Road, Curlewis VIC 3222
Australian Croatian Sporting Centre	15 Gibbons Road, Lara VIC 3212
Bell Park Sports Club Inc	515 Ballarat Road, Batesford VIC 3221
Geelong West Bowling Club Incorporated	12 Bowlers Avenue, Geelong West VIC 3218
Barwon Rowing Club Inc	2 Barwon Terrace, South Geelong VIC 3220
Geelong Grammar School Rowing	6 Barwon Terrace, South Geelong VIC 3220
Geelong Rowing Association	8 Barwon Terrace, South Geelong VIC 3220
Corio Bay Rowing Club	10 Barwon Terrace, South Geelong VIC 3220
East Geelong Uniting Church Tennis Club Inc	39 Denman Street, East Geelong VIC 3219
East Geelong Recreation Reserve Committee	137-139 McKillop Street, Geelong VIC 3220
Portarlington Sailing Club	219 Point Richards Road, Portarlington VIC 3223
Indented Head Boat Club	The Esplanade, Indented Head VIC 3223
Indented Head Yacht Club	The Esplanade, Indented Head VIC 3223
St Leonards Yacht Club & Motor Squadron	Lower Bluff Road, St Leonards VIC 3223
Geelong Watersports Club Incorporated	493-499 Wilsons Road, St Albans Park VIC 3219
Geelong College Rowing Club	4 Barwon Terrace, South Geelong VIC 3220
Geelong Pistol Club	70-80 Williams Road, Mount Duneed VIC 3216
Geelong Table Tennis Association	84-88 Church Street, North Geelong VIC 3215
Western Beach Boat Club Incorporated	74-90 Western Foreshore Road, Geelong VIC 3220
Lagoon Boat Club Inc	Foreshore Road, Corio VIC 3214
Lara Sporting Club Incorporated	4 Walkers Road, Lara VIC 3212
Western District Car Club	55 Beach Road, Avalon VIC 3212
Corio Bay Sailing Club	Foreshore Road, Corio VIC 3214
North Shore Sports & Community Club Inc	39 Rose Avenue, Norlane VIC 3214
Herne Hill Bowls Club Inc	180 McCurdy Road, Fyansford VIC 3221
Norlane Bowling Club Incorporated	26-36 St Georges Road, Corio VIC 3214
Lara Bowling Club Inc	10 Alkara Avenue, Lara VIC 3212
Barwon Heads Bowling Club	18 Geelong Road East, Barwon Heads VIC 3227
Geelong & Dist Angling Club & Fish Protect Society	9 Yuille Street, Geelong West VIC 3218
Seabrae Boat Owners Club Inc	302 Clifton Avenue, Leopold VIC 3224

Properties granted Cultural & Recreational Rate status include any other not-for-profit clubs or associations having similar characteristics and objectives to Cultural & Recreational land as defined which is extended to include indoor sporting, recreational and cultural activities.

To be considered, each property should have limited venue hire, restricted liquor licensing provisions and have little impact on neighbouring amenity.

Ratepayer Name	Property Address
Geelong Bridge Club	148-152 Portarlington Road, Newcomb Vic 3219
Austrian Club Geelong Incorporated	258 Plantation Road, Lovely Banks Vic 3221
Serbian Parish Youth Club	256 Plantation Road, Lovely Banks, Vic 3221
Polish Community Association in Geelong	35 Ryrie Street, Geelong Vic 3220
Geelong Speedway Drivers Club Inc	1/4 Wood Street, South Geelong VIC 3220
Wood Street Public Recreation Reserve COM Inc.	2/4 Wood Street, South Geelong VIC 3220
Wood Street Public Recreation Reserve COM Inc.	3/4 Wood Street, South Geelong VIC 3220
Geelong Transport Drivers Social Club Inc	4/4 Wood Street, South Geelong VIC 3220
Croatian Community Centre of Geelong (Inc)	172-178 Cox Road, CORIO VIC 3214
Association of Ukrainians - Victoria	16-21 Monastery Court, Lovely Banks VIC 3213

SCHEDULE B

1. Farm Land

Rating Objectives:

i. To ensure that all rateable land makes an equitable and efficient financial contribution to the cost of carrying out the functions of Council generally, including the:

   a) construction and maintenance of public infrastructure;

   b) development and provision of health and community services; and

   c) provision of general support services.

ii. To encourage and support the business of primary production and, where appropriate, expand the business of primary production.

These objectives will be met by setting the Farm Land differential at 100% of the Residential Land differential and by the provision of a farm rebate under Section 169 of the LGA.

Types and Classes

Rateable land having the relevant characteristics described previously in 2.3.1

Use and Level of Differential Rate

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.
The level of the differential rate less the applicable rebate is the level, which Council considers it necessary to achieve the objectives specified above.

Geographic Location

Wherever located within the municipal district.

Use of Land

Any use permitted under the Greater Geelong Planning Scheme.

Planning Scheme Zoning

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the Greater Geelong Planning Scheme.

Types of Buildings

All buildings which are now constructed on the land or which are constructed prior to 30 June 2016.

2. Residential Land

Rating Objective:
To ensure that all rateable land makes an equitable and efficient financial contribution to the cost of carrying out the functions of Council generally, including the:

a) construction and maintenance of public infrastructure;

b) development and provision of health and community services; and

c) provision of general support services.

Types and Classes

Rateable land having the relevant characteristics described previously in 2.3.2

Use and Level of Differential Rate

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

Geographic Location

Wherever located within the municipal district.

Use of Land

Any use permitted under the Greater Geelong Planning Scheme.

Planning Scheme Zoning

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the Greater Geelong Planning Scheme.

Types of Buildings

All buildings which are now constructed on the land or which are constructed prior to 30 June 2016.

3. Vacant Land

Rating Objectives:

i. To ensure that all rateable land makes an equitable and efficient financial contribution to the cost of carrying out the functions of Council generally, including the:
   a) construction and maintenance of public infrastructure;
   b) development and provision of health and community services; and
   c) provision of general support services.
ii. To encourage the prompt development of vacant land to attract new residents and businesses to the City of Greater Geelong.
iii. To discourage untimely and unnecessary divisions of land.

These objectives will be met by setting the Vacant Land differential at 145% of the Residential Land differential.

Types and Classes

Rateable land having the relevant characteristics described previously in 2.3.3

Use and Level of Differential Rate

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

Geographic Location

Wherever located within the municipal district.

Use of Land

Any use permitted under the Geelong Regional Planning Scheme.

Planning Scheme Zoning

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the Geelong Regional Planning Scheme.

Types of Buildings

No building must be located on the land or constructed prior to 30 June 2016 save for any uninhabitable shed or shelter that does not exceed more than 5% of the total area of the land.

4. Petroleum Production Land

Rating Objective:
To ensure that all rateable land makes an equitable and efficient financial contribution to the cost of carrying out the functions of Council generally, including the:

a) construction and maintenance of public infrastructure;

b) development and provision of health and community services; and

c) provision of general support services.

The Petroleum Production Land differential is set at 322% of the Residential Land differential with the intention that the Petroleum Production Land differential be at the Industrial Land rate differential from 2017-2018.

Types and Classes

Rateable land having the relevant characteristics described previously 2.3.4

Use and Level of Differential Rate

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

Geographic Location

As described in Schedule A.

Use of Land

Any use permitted under the Greater Geelong Planning Scheme.

Planning Scheme Zoning

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the Greater Geelong Planning Scheme.

Types of Buildings

All buildings which are now constructed on the land or which are constructed prior to 30 June 2016.

5. Industrial Land

Rating Objective:
To ensure that all rateable land makes an equitable and efficient financial contribution to the cost of carrying out the functions of Council generally, including the:

a) construction and maintenance of public infrastructure;

b) development and provision of health and community services; and

c) provision of general support services.

Types and Classes

Rateable land having the relevant characteristics described previously in 2.3.5

Use and Level of Differential Rate

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

Geographic Location

Wherever located within the municipal district.

Use of Land

Any use permitted under the Greater Geelong Planning Scheme.

Planning Scheme Zoning

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the Greater Geelong Planning Scheme.

Types of Buildings

All buildings which are now constructed on the land or which are constructed prior to 30 June 2016.

6. Commercial Land

Rating Objective:
To ensure that all rateable land makes an equitable and efficient financial contribution to the cost of carrying out the functions of Council generally, including the:

a) construction and maintenance of public infrastructure;

b) development and provision of health and community services; and

c) provision of general support services.

Types and Classes

Rateable land having the relevant characteristics described previously in 2.3.6

Use and Level of Differential Rate

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

Geographic Location

Wherever located within the municipal district.

Use of Land

Any use permitted under the Greater Geelong Planning Scheme.

Planning Scheme Zoning

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the Greater Geelong Planning Scheme.

Types of Buildings

All buildings which are now constructed on the land or which are constructed prior to 30 June 2016.

7. Aluminium Production Land

The Aluminium Production Land differential rate has been discontinued from 2015-2016, given there are no applicable rateable properties. This follows the closure of the Alcoa smelter in December 2014.

8. Automobile Manufacture Land

Rating Objective:
To ensure that all rateable land makes an equitable and efficient financial contribution to the cost of carrying out the functions of Council generally, including the:

a) construction and maintenance of public infrastructure;

b) development and provision of health and community services; and

c) provision of general support services.

The Automobile Manufacture Land differential is set at 322% of the Residential Land differential with the intention that it will be at the Industrial Land differential rate from 2017-2018.

Types and Classes

Rateable land having the relevant characteristics described previously in 2.3.8

Use and Level of Differential Rate

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

Geographic Location

As described in Schedule A.

Use of Land

Any use permitted under the Greater Geelong Planning Scheme.

Planning Scheme Zoning

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the Greater Geelong Planning Scheme.

Types of Buildings

All buildings which are now constructed on the land or which are constructed prior to 30 June 2016.

9. Mixed Use Land

Rating Objective:
To ensure that all rateable land makes an equitable and efficient financial contribution to the cost of carrying out the functions of Council generally, including the:

a) construction and maintenance of public infrastructure;

b) development and provision of health and community services; and

c) provision of general support services.

Types and Classes

Rateable land having the relevant characteristics described previously in 2.3.9
Use and Level of Differential Rate
The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

Geographic Location

Wherever located within the municipal district.

Use of Land

Any use permitted under the Greater Geelong Planning Scheme.

Planning Scheme Zoning

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the Greater Geelong Planning Scheme.

Types of Buildings

All buildings which are now constructed on the land or which are constructed prior to 30 June 2016.

10. The Point – Residential Land

Rating Objectives:

i. To ensure that all rateable land makes an equitable and efficient financial contribution to the cost of carrying out the functions of Council generally, including the:

    a) construction and maintenance of public infrastructure;

b) development and provision of health and community services;

c) provision of general support services; and

d) management of environmentally sensitive land.

ii. To ensure that, following the development of the Point Land, and transfer to Council of the management of environmentally sensitive land, including the provision of a range of services around an existing waterway, constructed lake and canal system, an equitable and efficient financial contribution to the cost of Council's management responsibilities will be made by the ratepayers in respect of that land.

Types and Classes

Rateable land having the relevant characteristics described previously in 2.3.10

Use and Level of Differential Rate

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

Geographic Location

As described in Schedule A.

Use of Land

Any use permitted under the Greater Geelong Planning Scheme.

Planning Scheme Zoning

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the Greater Geelong Planning Scheme.

Types of Buildings

All buildings which are now constructed on the land or which are constructed prior to 30 June 2016.

11. The Point – Vacant Land

Rating Objectives:

i. To ensure that all rateable land makes an equitable and efficient financial contribution to the cost of carrying out the functions of Council, generally including the:

a) construction and maintenance of public infrastructure;

b) development and provision of health and community services;

c) provision of general support services; and

d) management of environmentally sensitive land.

ii. To ensure that, following the development of the Point Land, and transfer to Council of the management of environmentally sensitive land, including the provision of a range of services around an existing waterway, constructed lake and canal system, an equitable and efficient financial contribution to the cost of Council's management responsibilities will be made by the ratepayers in respect of that land.

Types and Classes

Rateable land having the relevant characteristics described previously in 2.3.11

Use and Level of Differential Rate

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

Geographic Location

As described in Schedule A.

Use of Land

Any use permitted under the Greater Geelong Planning Scheme.

Planning Scheme Zoning

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the Greater Geelong Planning Scheme.

Types of Buildings

All buildings which are now constructed on the land or which are constructed prior to 30 June 2016.

12. The Point – Commercial Land

Rating Objectives:

i. To ensure that all rateable land makes an equitable and efficient financial contribution to cost of carrying out the functions of Council, generally including the:
   a) construction and maintenance of public infrastructure;
   b) development and provision of health and community services;
   c) provision of general support services; and
   d) management of environmentally sensitive land.

ii. To ensure that, following the development of the Point Land, and transfer to Council of the management of environmentally sensitive land, including the provision of a range of services around an existing waterway, constructed lake and canal system, to ensure that an equitable and efficient financial contribution to the cost of Council's management responsibilities will be made by the ratepayers in respect of that land.

Types and Classes

Rateable land having the relevant characteristics described previously in 2.3.12

Use and Level of Differential Rate

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

Geographic Location

As described in Schedule A.

Use of Land

Any use permitted under the Greater Geelong Planning Scheme.

Planning Scheme Zoning

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the Greater Geelong Planning Scheme.

Types of Buildings

All buildings which are now constructed on the land or which are constructed prior to 30 June 2016.

13. Cultural and Recreational Land

Has the characteristics of Recreational land as defined by the Cultural and Recreational Lands Act 1963.

Types and Classes

Rateable land having the relevant characteristics described previously in 2.4.1

Use and Level of Differential Rate

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

Geographic Location

As described in Schedule A.

Use of Land

Any use permitted under the Greater Geelong Planning Scheme.

Planning Scheme Zoning

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the Greater Geelong Planning Scheme.

Types of Buildings

All buildings which are now constructed on the land or which are constructed prior to 30 June 2016.

3. PROPOSED CITY PLAN 2013-2017 (2015-2016 UPDATE)

Portfolio: **Governance - Cr Lyons (Mayor)**
Source **Strategy & Performance - Corporate Strategy**
General Manager: **Dean Frost**
Index Reference **Subject: Corporate Strategy**

Purpose

City Plan 2013-2017 has been reviewed as per section 125(7) of the Local Government Act 1989. This report is to advise Council of the proposed amendments/update.

Summary

- Following the October 2012 Council Election, Council was required to prepare a new Council Plan and have it submitted to the Minister for Local Government by 30 June 2013 as per the Local Government Act 1989. Section 125(7) also provides that at least once in each financial year, a Council must consider whether the current Council Plan requires any adjustment in respect of the remaining period of the Council Plan.
- City Plan 2013-2017 (2015-2016 Update) contains the following amendments:
    - As in previous years, City Plan has been updated to include the 2015-2016 City Plan Actions under each priority within each strategic direction.
    - The Strategic Resource Plan has also been updated to include the proposed 2015-2016 Annual Budget as the base year.
    - A revised Mayor's message has also been included explaining that City Plan 2013-2017 has been reviewed.
    - The Council Funding Priorities have been removed from this document and will form a document of its own. As these priorities can be reviewed, updated, changed or replaced at any time during the Council's term, it is not feasible to have them in the City Plan. Also, it is not a requirement for these to appear in the Council Plan under the Local Government Act 1989.
    - Two indicators have been removed:
        - 'Percentage of infants breast fed at 12 months of age' (accurate data is only collected up to six months of age and data at Victorian level is not collected).
        - 'Employers assisted with Skilled Migration Support Services' (program is no longer being undertaken).
- The remainder (and majority) of City Plan 2013-2017 remains unchanged.
- A draft 'City Plan 2013-2017 (2015-2016 Update)' has been developed and will be available at Customer Service Centres and on Council's website as per section 125(11) of the Local Government Act 1989.
- Pursuant to section 125(10) of the Local Government Act 1989, the Minister will be notified of these adjustments and receive a copy of the updated City Plan.
- Public submissions on the revised City Plan are not required as per the Local Government Act 1989. These are only required when the new Council Plan is prepared post a general Council election.

Cr E Kontelj moved, Cr Harwood seconded -

That Council:

1) **note that in accordance with section 125(7) of the Local Government Act 1989, City Plan 2013-2017 has been reviewed and as a result:**

   a) **2015-2016 Draft City Plan Actions have been added under each Strategic Direction/Priority;**

   b) **Strategic Resource Plan has been updated using the draft 2015-2016 Annual Budget as the base year; and**

   c) **Revised message from the Mayor.**

2) **note the adjustments to City Plan 2013-2017 (2015-2016 Update) (as per Appendix 1-1) and take the necessary steps to advise the Minister of these adjustments pursuant to section 125(10) of the Local Government Act 1989.**

Carried.

Background

The Local Government Act 1989 requires that a Council must prepare and approve a Council Plan within the period of six months after each general election or by the next 30 June, whichever is later.

Section 125 of the Local Government Act also prescribes that a Council Plan must include:

- The strategic objectives of the Council,
- Strategies for achieving the objectives for at least the next four years,
- Strategic indicators for monitoring the achievement of these objectives,
- A Strategic Resource Plan, and
- Any other matter prescribed by the regulations.

In subsequent years, councils are required to, at least once in each financial year; consider whether the current Council Plan requires any adjustment in respect of the remaining period of the Council Plan.

The Council's performance and results in achieving the strategic indicators of the City Plan are required to be reported in the Council's Annual Report.

City Plan 2013-2017 was developed to reflect the results of the extensive community engagement which was undertaken, Council's current priorities and the supporting resource allocation.

The framework for the City Plan 2013-2017 incorporates the planning framework based on the on the Quadruple Bottom Line framework and features four strategic directions (Community Wellbeing, Growing our Economy, Sustainable Built and Natural Environment and How We Do Business), supporting internal objectives and the Council's Vision, Mission, Values and Behaviours section.

City Plan identifies the key priorities, strategies and progress indicators that are currently planned over the said four-year period, as well as detailed actions associated with implementing this four-year City Plan.

The priorities under each of the four strategic directions are as follows:

Community Wellbeing

- Healthy lifestyles
- Healthy environments
- Connected, creative and strong communities

Growing our Economy

- Support existing businesses and encourage new and emerging growth sectors
- Facilitate major infrastructure and investment to enable economic growth
- A prosperous and innovative Geelong
- A successful and vibrant city centre
- Greater Geelong is a leading city for tourism, arts, culture and events

Sustainable Built and Natural Environment

- Enhance and protect natural areas and ecosystem health
- Support our community to live sustainably
- Advocate for and promote sustainable design and development
- Minimise our environmental footprint

How We Do Business

- Lead by advocating and collaborating on issues important to the Greater Geelong community
- Efficient and customer focused organisation
- Responsible and sustainable financial management
- Informed and engaged community
- Motivated and skilled staff in a safe work environment

All the actions within City Plan have been developed collaboratively across the organisation and support the long-term social, environmental and economic benefits for the community articulated through the Vision, Mission and Objectives established by the Council.

Discussion

City Plan 2013-2017 (2015-2016 Update) has been reviewed pursuant to section 125(10) of the Local Government Act 1989. It contains the following amendments:

- As in previous years, City Plan has been updated to include the 2015-2016 City Plan Actions under each priority within each strategic direction.
- The Strategic Resource Plan has also been updated to include the proposed 2015-2016 Annual Budget as the base year.
- A revised Mayor's message has also been included explaining that City Plan 2013-2017 has been reviewed.
- The Council Funding Priorities have been removed from this document and will form a document of its own. As these priorities can be reviewed, updated, changed or replaced at any time during the Council's term, it is not feasible to have them in the City Plan. Also, it is not a requirement for these to appear in the Council Plan under the Local Government Act 1989.

Two indicators have been removed:

- 'Percentage of infants breast fed at 12 months of age' (accurate data is only collected up to six months of age and data at Victorian level is not collected).
- 'Employers assisted with Skilled Migration Support Services' (program is no longer being undertaken).

The remainder (and majority) of City Plan 2013-2017 remains unchanged.

A draft 'City Plan 2013-2017 (2014-2015 Update)' has been developed and will be available at Customer Service Centres and on Council's website as per section 125(11) of the Local Government Act 1989.

Pursuant to section 125(10) of the Local Government Act 1989, the Minister will be notified of these adjustments and receive a copy of the updated City Plan.

Environmental Implications

City Plan 2013-2017 (2015-2016 Update) outlines the objectives and strategies to deliver the environmental benefits to the community. Details of these can be found within the Sustainable Built and Natural Environment Strategic Direction

Financial Implications

City Plan 2013-2017 (2015-2016 Update) includes Council's four-year financial strategy and plan. The proposed 2015-2016 Annual Budget is the base year in the Strategic Resource Plan in this revised City Plan.

Policy/Legal/Statutory Implications

The Local Government Act 1989 requires that a Council must prepare and approve a Council Plan within the period of 6 months after each general election or by the next 30 June, whichever is later.

Section 125(2) of the Local Government Act also prescribes that a Council Plan must include:

- The strategic objectives of the Council,
- Strategies for achieving the objectives for at least the next four years,
- Strategic indicators for monitoring the achievement of these objectives,
- A Strategic Resource Plan, and
- Any other matter prescribed by the regulations.

If a Council makes an adjustment to the Council Plan, the Council must within 30 days of making the adjustment advise the Minister of the details of the adjustment to the Council Plan.

The draft City Plan 2013-2017 (2015-2016 Update) complies with the Local Government Act, 1989.

Alignment to City Plan

Not applicable.

Officer Direct or Indirect Interest

There is no direct or indirect officer interest to which this report relates.

Risk Assessment

Failing to notify the Minister of any adjustments would result in non-compliance.

Social Considerations

City Plan 2013-2017 (2015-2016 Update) outlines the objectives and strategies to deliver the social benefits to the community.

Human Rights Charter

City Plan 2013-2017 (2015-2016 Update) will be made available on Council's website and on request at Council's Customer Service Centres. There are no known positive or negative effects.

Consultation and Communication

City Plan 2013-2017 (2015-2016 Update) will be available for inspection at Council's Customer Service Centres and on Council's Internet site (www.geelongaustralia.com.au).

Public submissions on the revised City Plan are not required as per the Local Government Act 1989, these are only required when the new Council Plan is prepared post a general Council election.

The Minister will be notified of any amendments to City Plan following review each subsequent year.

4. CITY PLAN 2013-2017 PROGRESS REPORT TO MARCH 2015

Portfolio	**Governance - Cr Lyons (Mayor)**
Source	**Strategy and Performance**
General Manager	**Dean Frost**
Index Reference	**Corporate Strategy Planning**

Purpose

Council at its meeting on 24 June 2014 adopted the 2014-2015 Update of City Plan 2013-2017, which outlines the Strategic Directions and Priorities planned by the Council over the four-year period, and the Annual Business Plan Actions planned for the coming 12 months.

This report is the progress report to Council of the organisations achievements against these actions.

Summary

Attachment A details the status and provides commentary against the Annual Business Plan actions *(previously provided with Briefing papers).* The key to the status of actions is:

On Schedule:	Green	171
Completed:	Black	29
Major Issue:	Red	1
Minor Issue:	Yellow	26
Not Started:	White	5
Total Actions		232

Cr Harwood moved, Cr E Kontelj seconded -

That Council receives and notes the City Plan Progress Report to 31 March 2015.

Carried.

Background

Council at its meeting on 24 June 2014 adopted the 2014-2015 Update of City Plan 2013-2017 which outlines the Strategic Directions and Priorities planned by the Council over the four-year period, and the Annual Business Plan Actions planned for the coming 12 months.

Community Wellbeing

Healthy Together Geelong: to enhance health, wellbeing and quality of life of Greater Geelong Communities.

Growing Our Economy

Securing Geelong's economic future.

A Sustainable Built and Natural Environment

Partnering with our community to protect and enhance our natural ecosystems and to encourage sustainable design and reduced resource consumption.

How We Do Business

We will focus on developing and maintaining effective working relationships to deliver Council's strategic directions and cost effective services that meet the changing needs of the community.

Discussion

This report and attachment indicates the status of the actions in City Plan 2013-2017 for the 2014-2015 financial year as at 31 March, 2015.

The attachment provides status and comments for each of the 232 actions within the four strategic directions.

There has been significant progress in the March quarter towards achieving the actions in 2014-2015 including:

Community Wellbeing

Status Summary:

On Schedule: 78 Completed: 14 Major Issue: 1

Minor Issue: 13 Not Started: 4

- Hundreds of young children started education programs at the four new child care and family centres throughout the region. The new centres located in Barwon Heads, Grovedale, Leopold and Norlane are designed to be 'one-stop-shops' for families, enabling them to access all the services they need in one central location. The new Ocean Grove Community Hub incorporating the relocated Ocean Grove Neighbourhood Centre, will open in April in time for the start of term two.
- The Municipal Children's Services Infrastructure Plan 2013-2030 was endorsed by Council on 24 March 2015. The document will guide Council planning decisions regarding future infrastructure development and asset management of existing Council buildings that provide children's services. Council has 62 buildings that accommodate more than 200 different children's services such as maternal and child health, child care, kinder, playgroups and family support. The plan will be used to plan for the next 15 years, and to strengthen Council's ability to secure funding and resources in the future.
- The Emergency Management Plan 2015-2017 was adopted by Council on 10 March, 2015. The Plan outlines the agreed arrangements for preparing for and recovering from emergencies affecting the municipality. Council's role in emergency management – both during and after an emergency event is critical to the ongoing wellbeing of the affected communities.
- The Women in Community Life Advisory Committee are calling for applicants to help advise Council on women's participation, representation and leadership in Geelong. Applicants will help inform Council on barriers to women's participation, emerging women's issues, aspirations and initiatives to help ensure gender equality in the Geelong Community. The Committee recently hosted an International Women's Day event where the finalists of the inaugural 2015 Women in Community Life Award were recognised.
- Cultural Diversity Week was held during this quarter with two major events taking place on 19 and 20 March, 2015. The Multi Faith forum held at Simonds Stadium was attended by over 100 people, whilst approximately 300 people attended the annual Mayoral Welcome to New Arrivals to Geelong event.

- The City's Learn to Swim programs achieved outstanding results in term one. The programs attracted 6,509 enrolments across the four indoor leisure centres (Leisurelink, Waterworld, Splashdown and Bellarine Aquatic and Sports Centre), the highest ever term one results. This is a three per cent increase on the previous year.
- The arts community gathered to celebrate the launch of the three new online resources: Arts Atlas, Geelong Arts and Culture Trails and Connecting Memory. The three digital resources were developed with the aim of opening up new audiences and networks to the region's artists. Over 100 artists have already registered their own page. It is a free digital platform for all types of artists to promote their work.
- Preparations for the STREETFACE project as part of National Youth Week (6-19 April) are well underway. This innovative public arts project will see Geelong buildings covered with giant portraits of 16 local youths. Each person featured in STREETFACE has a great story, whether it is working in the UN, volunteering in East Timor, overcoming disability or preserving Aboriginal language. STREETFACE first commenced in 2010 and was originally a project between Diversitat and the City of Greater Geelong.
- The City of Greater Geelong held its first ever local Midsumma event as well as participating in the Pride March at Midsumma in St Kilda. The City of Greater Geelong was joined by six local governments in the west of Melbourne to host Midsumma Go West. The festival is a high profile arts and cultural festival for gay, lesbian, bisexual, trans, intersex and queer (LGBTIQ) people and their friends and supporters. The Geelong community was brought together and celebrated the LGBTIQ community with an afternoon of book readings and an evening of movies aimed at mid teens.
- City of Greater Geelong is the first Council in Australia to introduce an integrated awareness raising campaign on the Kids in Hot Cars issue in partnership with Kidsafe Victoria. As part of the campaign, signs will be installed through Council run facilities, together with an extensive education and social media campaign.

Growing Our Economy

Status Summary:

On Schedule: 44 Completed: 6 Major Issue: 0

Minor Issue: 4 Not Started: 1

- The March quarter is the peak events season for the municipality with a number of major events held, bringing in valuable economic benefit and showcasing our regions. Events included the Scarf Festival 2015, The Cadel Evans Great Ocean Road Race, Victorian Open Golf Tournament, Great Australian Beer Festival, Pako Festa, Australian International Airshow, Festival of Sails, Day on the Green, Geelong Nightjar in The City (market), Portarlington Mussel Festival, Suicide Awareness Week, Ironman 70.3 Geelong, Motor City Music Festival, Camp Quality Convoy and Australia Day Children's Free Fun Day to name a few.

  The 2015 Australian International Airshow event injects $20 million into the Geelong economy and $100 million into the Victorian economy. Business deals worth more than $1.25 billion were announced at the 2015 Australian International Airshow. The successful biennial event recorded an attendance record of 169,251.

  The Cadel Evans Great Ocean Road Race was a hugely successful event with a total of 85,000 in attendance, a fantastic result for an event in its first year. The Cadel Evans Great Ocean Road Race comprised of an elite women's race and public participation ride on Saturday 31 January and an elite men's race on Sunday 1 February 2015. The Sunday race was the last professional race of Cadel Evan's 20 year career.

- The Geelong Central Action Plan continues to be implemented. Projects and activities such as the following occurred this quarter:

  Food Truck Fridays will continue until November after completing a successful six month trial in Central Geelong. Consultation via Central Geelong Action Plan has indicated a strong desire for the Pop Up Street vendors to continue and the City of Greater Geelong are now calling for expressions of interest from unique and quality food truck operators.

  VicRoads and the City of Greater Geelong are continuing positive discussions with the trucking and transport industry on freight movement within the Geelong CBD. Transport operators and industry representatives explored options for alternative truck routes now that Mercer and Malop Street have full-time bans. Council is continuing to monitor vehicle and transport movements through the Geelong CBD and the surrounding network due to the truck restrictions on Malop Street.

  Council has introduced The Central Geelong Major Heritage Fund to support the restoration of heritage building facades, which will improve the quality and attractiveness of streets within Central Geelong. Applications for grants under the new Central Geelong Major Heritage Fund opened on 21 March and close on 15 May 2015. The fund is a Grants Program for one-off capital improvements offering dollar for dollar funding. $125,000 worth of grants are available this financial year.

- Geelong's push to become the hub for all Mercedes-Benz military business in Australia has been taken to Canberra. A commitment from Mercedes-Benz was tabled to establish an Integration Facility in Geelong. If Geelong's bid is successful, the $600 million Land 121 Phase 5B project will create at least 150 jobs in Geelong, assembling 1,100 military training vehicles for the Australia Army.

- An extensive community consultation and an expression of interest process resulted in the historic Portarlington Rotunda continuing to be used for community purposes. The consultation process gathered 99 responses with the majority of these strongly supporting the rotunda to be used for community purposes. The Portarlington Community Association who are a strong and active part of the town will take over the lease in April and operate the premises as a Community Information Centre. Tourism Greater Geelong and The Bellarine will provide visitor guides and maps, however the centre will not be managed through the Visitor Information Centre structure.

- Council has partnered with the Department of Economic Development, Jobs, Transport and Resources to prepare an implementation plan for the Portarlington Harbour redevelopment. The implementation plan, incorporating a business case, will articulate the social and economic justification for the harbour redevelopment and identify opportunities for private sector investment. The redevelopment of the harbour would be an economic driver for the entire Bellarine Peninsula, creating employment in the growing aquaculture industry and generating further opportunities for leisure and tourism.

Sustainable Built and Natural Environment

Status Summary:

On Schedule: 22 Completed: 3 Major Issue: 0

Minor Issue: 8 Not Started: 0

- The 'Rethink Your Rubbish' program continues to be a success with various initiatives held during this quarter. A free chemical drop off day was held on 14 February with 428 people dropping off over 6,500 kilograms of unwanted chemicals. More than 70 per cent of participants were first time users of the service.

- 'Recycle for free' is an initiative to encourage the public to drop off items such as televisions, computer equipment, household batteries, small electrical appliances and more.
- Clean Up Australia Day's 25th anniversary was celebrated nationally during this quarter. In our municipality three days were allocated for Clean Up Australia in February and March (Business Clean Up Day – Tuesday 24 February, Schools Clean Up Day – Friday 27 February and Clean Up Australia Day – Sunday 1 March 2015). In the Geelong area there were 36 registered sites and the City of Greater Geelong provided 23 skips to help keep our parks, waterways, beaches and rural areas clean.
- The Sustainable Living Festival was a great success in February attracting approximately 10,000 people. More than 80 local events were run by community groups and small businesses around Geelong. The three week program is to encourage people to lead a more sustainable lifestyle. Tim Silverwood, a high profile activist visited 13 schools, met with coast conservation groups and presented at the Smarter Living Big Weekend at GPAC in February as part of the Festival.
- The Geelong Active Streets program is also part of the Festival and is a creative and vibrant cycling and walking event. It promotes the message that walking and riding for transport is better for the environment and better for our community. Another feature of the festival was free energy efficiency workshop for business and commercial building owners hosted by the City of Greater Geelong.
- Work commenced on pedestrian and cycling paths near Queens Park Golf Course in this quarter. The works will enable bank stabilisation and re-vegetation including planting of local indigenous species. The works and native tree re-planting are part of the overall environment management plan for the length of the river.
- Geelong sporting clubs have been invited to apply for grants to assist with funding for an Energy Assessment Report. Energy Assessment Reports determine current energy use as well as carbon emissions, and make recommendations on how energy use can be reduced for clubs. Future Proofing Geelong are funding up to 50 per cent of the costs of these assessments through its Energy Assessment Grants Program for 2014-2015.

How We Do Business

Status Summary:

On Schedule: 27 Completed: 6 Major Issue: 0

Minor Issue: 1 Not Started: 0

- Social media continues to be a key communication channel for Council to inform and engage with the community. The City of Greater Geelong and Geelong Mayor's Facebook and Twitter accounts are monitored seven days a week. Between the two pages, Facebook currently has 49,500 likes and Twitter 107,450 followers.
- A number of corporate training programs have been undertaken by Council staff during this quarter including Engage in Council, Plain English, Stepping up to Leadership, Assertive Communication, Dataworks, First Aid Level 2, OHS Training and Manage Conflict through Negotiation.
- The revised Special Rates and Charges Policy was adopted by Council in February. The significant change was made to the Contributions Guidelines of the existing document. The changes highlighted the mandatory use of the Benefit Ratio Calculation (BRC) contained in the Local Government Act 1989.

The BRC determines the percentage of funding that comes from the benefiting property owners and from Council. The BRC takes into account the benefit that the new infrastructure will provide to the wider community. In general terms, the higher the community benefit, the lower the Benefit Ratio becomes, this in turn reduces the property owner's contribution to a scheme.

- Parking in Central Geelong has become more user-friendly with a series of upgrades now completed. Motorists can now use an 'app' enabling them to pay for their parking via their phones. Council has been implementing a graduated process of upgrading its parking machines throughout Central Geelong. This involved the modification of 252 existing machines and the installation of 25 new machines.
- All seasonal bookings for outdoor sporting facilities are now online and accessible directly by the community. Clubs have traditionally been required to complete paper based booking forms for all seasonally allocated facilities. The online booking system will improve data collection, reporting, record management and invoicing processes. The booking system uses the myGeelong functionality of Council's website as the user interface.

Environmental Implications

There are several actions under the Sustainable Built and Natural Environment Strategic Direction within City Plan that aim to enhance and protect natural areas and ecosystem health, support our community to live sustainably, advocate for and promote sustainable design and development, and minimise our environmental footprint.

Financial Implications

Council's Annual Budget provides the Resource Plan to support the initiatives identified within the adopted Annual Business Plan.

Policy/Legal/Statutory Implications

Council's external auditors will undertake a Performance Audit of the planned Key Strategic Activities and prepare a report as part of the 'sign off' of the Annual Accounts.

Alignment to City Plan

This report is the quarterly progress report of the organisation's achievements against the adopted City Plan 2013-2017, 2014-2015 actions.

Officer Direct or Indirect Interest

There is no conflict of interest to be disclosed.

Risk Assessment

The risks arising from the actions are managed within the framework of the Council's adopted Policies, Procedures and Risk Management strategies.

Social Considerations

Several of the actions identified within City Plan are aimed at improving the quality of life for the residents in the City of Greater Geelong. This is particularly the case for actions within the Community Wellbeing Strategic Direction.

Human Rights Charter

This report provides an update on the implementation of City Plan 2013-2017 and will be made available on Council's website and on request at Council's Customer Service Centres as part of the Council meeting minutes. There are no known positive or negative effects.

Consultation and Communication

A comprehensive report on the 2014-2015 City Plan actions will be published in the City of Greater Geelong Annual Report by 30 September 2015, which will be submitted to the Minister for Local Government and available to the public in hard copy and on the Council's website (www.geelongaustralia.com.au).

City Plan Council Report for 2014/15

For Quarter Ending: Mar 2015

City of Greater Geelong

16 April 2015

Description	Completion Date	Status	Comments
Strategic Direction: Community Wellbeing			
Outcome: Healthy Lifestyles			
Coordination of the City of Greater Geelong Municipal Public Health and Wellbeing Plan implementation	Jul 2014	C	The City of Greater Geelong Municipal Public Health and Wellbeing Plan implementation has been uploaded into our Corporate reporting system and responsible officers designated.The actions have been apportioned across the four years of the Plan. Executive Leadership Team have aligned membership of the Community Wellbeing Arena to support City Plan, the Greater Geelong Municipal Public Health and Wellbeing Plan and Council becoming a Health Promoting Workplace.
Corio-Norlane Best Start project		OnS	New partnership agreement finalised and signed by partners, Department of Education and Training reporting requirements on track, draft Action Plan for 2015-2016 developed.
Development of a Food Policy to secure long term food production options		OnS	Council is currently scoping the development of several Food Policy Directives that would have been developed as part of the Food Policy Action Plan. This is an alternative method of achieving the same Food Policy outcomes in a manageable way.
Healthy Together Geelong - Early Years		OnS	Current figures: 77 Early Childhood Services are registered with the achievement program with 16 being recognised. 45 Primary Schools are registered with the achievement program with six being recognised. 15 Secondary Schools are registered with the achievement program with zero being recognised.
Healthy Together Geelong - Workplaces		OnS	75 businesses are registered with the achievement program with 27 having reached recognition point one and one having reached recognition point two.
Implementation of the Physical Activity Strategy		OnS	A Physical Activity Strategy – Implementation Governance Group has been established as a cross-divisional group involving Managers and staff from Healthy Together Geelong, Sport and Recreation and Engineering Services. The group met for the first time in March and will meet again in May. The group will report through the Manager of Engineering Services to the Community Wellbeing Arena. 17 of the 33 actions are currently in progress with key successes this quarter being the Geelong Active Streets event in February and the commencement of the Geelong Active City project. Appointment of an Active Travel Officer remains key to the implementation of many actions within the strategy and funding for this position is being sought in the 2015-2016 budget.
Learn to Swim program including School Swim program		OnS	Highest ever term one enrolments achieved, with 6,509 enrolments across the four Indoor Leisure Centres. Represents a three per cent increase on previous year's figures which is an excellent result. Strong growth at Splashdown and Bellarine Aquatic and Sports Centre, with Splashdown returning to growth in the last six months after five years of nil growth. This has been driven by recruitment of new highly experienced instructors.
Promote breastfeeding through additional consultations and referrals to other agencies.		OnS	Referrals regarding infant growth and altered nutrition for the period July 2014 to February 2015 was 80 and 67 respectively.
Promote kindergarten enrolments through public media releases.		OnS	Five media releases have been distributed in this reporting period promoting the opening of four new child and family centres and development of a new bush kindergarten initiative from the Boorai Centre in Ocean Grove.
Provide Maternal Child Health nurses with professional development		OnS	Recommended text purchased for Maternal Child Health library. Breast feeding review March 2015

Description	Completion Date	Status	Comments
opportunities on lactation.			available to staff. Link to Raising Children site and the new Breast Feeding resource was provided to staff. Ongoing further development of resources also provided by Community Child Health Infant nutrition project group.
Stronger Families / Family Coaching program		OnS	Year to date figures from July - 12 clients 554 hours assistance.
Outcome: Healthy Environments			
Clifton Springs fishing pier construction		Min	Risk assessment commissioned, advice sought for design and location, currently out for public comment.
Conduct community dog/cat micro-chipping and registration/pet ownership roadshows and forums		OnS	Registration and microchipping roadshow was held as part of 'a dogs breakfast' event on 21 March, 2015. Two roadshows conducted year to date and one forum attended. A session was held at Million PAWS walk and Council held a presence at the Geelong Animal Welfare Society Open Day. Several community based registration and micro chipping days are being planned leading up to and immediately after the next animal registration renewal period in April 2015.
Continue to conduct investigations of barking dogs and nuisance animals		OnS	A total of 327 complaints received year to date for barking dogs and nuisance animals, 85 per cent resolution rate. Six Notices to Comply have been issued. Barking dogs are one of the most common neighbourhood dispute issues and Council continues to work through these issues to reach a suitable outcome for all. Council has recently reviewed procedures to bring forward enforcement/notice issuing stages based on legal advice received. Also, in accordance with local dog behaviouralists, we will aim to engage such expertise with dog owners needing such assistance.
Dog control signage upgrades		OnS	Installation underway for off-leash parks and reserves.
Implement Municipal Emergency Management Plan		OnS	The Municipal Emergency Management Plan 2015-2017 was adopted by Council in March. The Plan outlines the agreed arrangements for preparing and recovering from emergencies affecting the municipality. Review of current locations of permit to burn signs, relevance of wording of signs to be part of review. Municipal Fire Prevention Officers arranging meeting with Country Fire Authority, VicRoads and Council staff to discuss same. This matter is being organised through the Municipal Fire Management Planning Committee.
Implement Year 2 actions of the Domestic Animal Management Plan		OnS	Off-leash areas having signage installed. Order under the Domestic Animals Act 1994 involving the cat curfew and compulsory de-sexing of cats to be gazetted in April.
Jetty Road community precinct concept plan development		OnS	Awaiting response from Department of Education and Training after formal written request in December 2014.
Monitor, assess and register all food premises based on compliance		OnS	A maximum of four premises potentially to be re-registered. Some of these are likely to close or are in the process of transfer. Process to conclude within two weeks. Monitoring of media has picked up a number of unregistered premises in particular home occupations.
Municipal Fire Prevention Plan implementation		OnS	Have received instruction from Emergency Management Victoria to hold off doing a full review and rewrite of the plan until futher instructions are received from them. Have commenced updating Council data for plan and working on updating the Victorian Fire Risk Register components and other parts of plan that can be modified for a partial review and adoption of plan to be undertaken. Anticipate to have this review completed by the end of the financial year.
Parks and reserves maintenance		OnS	Maintenance programs are on schedule. Several growth sites have been handed over in the east

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Description	Completion Date	Status	Comments
			zone and added to maintenance program.
Renewal work on Council owned buildings		OnS	No issues. Work is well under way and currently on track with projects on approved list.
Respond, resolve or refer for resolution all neighbourhood amenity and local law requests		OnS	A total of 841 Neighbourhood Amenity Request for Service have been received year to date with 97 per cent resolution. The highest number of requests relate to litter - 470 year to date. Ten Notices to Comply have been issued.
Safer Greener Geelong – planting up of three roundabouts		OnS	No change, programmed works on remaining roundabouts will be undertaken when weather conditions are suitable for planting.
School Crossing Supervisor - LED light batterns		Min	No further progress due to LED lit stop bats not meeting Australian Standards.
Toilet block renewal and replacement program		OnS	All Toilet Block projects are on track. Hamlyn Park and Transvall Square toilet blocks are completed. Geelong West toilet block project is to go out for community consulation. Barwon Valley toilet block (blue stone building) works are due to commence shortly.
Bike paths and facilities			
Bellarine Rail Trail chicane/vehicle access point remedial works		OnS	Works around chicane upgrades continuing. Concreting to widen kerb and channel sites, improve fine gravel surfaces, remove additional chicane areas in Drysdale and improve entry exit areas.
Bellarine Rail Trail pedestrian lights (Jetty Road)		OnS	The project forms part of a total package of works along the Bellarine Rail Trail, including trail improvements and the new pedestrian lights. The Jetty Road pedestrian lights component of the project is progressing well with civil works completed in January 2015. Works have now been delayed due to defects, with works now scheduled for completion in June 2015.
Bicycle infastructure program		OnS	Design currently underway with works expected to be completed before the end of the financial year.
Geelong Criterium Circuit - Regional cycling pavillion construction		OnS	Flood report complete and submitted to Catchment Authority for endorsement. Design to be advertised.
Greater Geelong Cycle Strategy implementation		OnS	Council's in-house Engineering and Design teams are close to finalising the path design and alignment for the Eastern Geelong Cycling and Pedestrian Project. Officers have met and secured in-principle approval from Tryboys and CSIRO for the shared path to cross their property boundary along Ryrie Street. Council's Property Management team are drafting a land lease to formalise this arrangement. Once the final designs are received we will be undertaking a Cultural Heritage Master Plan and securing Heritage Victoria approval. Subject to no approval process delays the expected project completion date is 30 June 2015.
Footpaths			
Construction of footpath in Montpelliar Drive(East side) between Culzean Crescent and Lambhill Crescent, Highton,.		Min	Scheme progressing, however works are expected to be undertaken in 2015-2016.
Construction of footpath in Roslyn Road (south side) between Thornhill Road and Remony Ave, Highton.		Min	Scheme progressing, however works are expected to be undertaken in 2015-2016.
Footpath renewal program		OnS	Program on schedule - 74 per cent complete versus 70 per cent projected.
Playgrounds			
Barwon Heads Village Park playground upgrade		Min	Detailed design currently underway, playground equipment quotes received. Expect to commence work on site early June 2015.
Playground development program		OnS	Coolabah Park is nearing completion, under surfacing mulch will be undertaken in early April. This

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Description	Completion Date	Status	Comments
			will complete the upgrade program.
Recreation facility upgrades			
Belmont Bowls Club solar panel contribution	Sep 2014	C	Project completed.
Corio Cricket Club disbursement	Mar 2015	C	Works completed.
Elcho Golf Course fairway replacement program - Year 1		OnS	Majority of works completed.
Geelong Amateurs Football Netball Club and Newtown Chilwell Cricket Club change room renovation		Min	Concept design near completion, currently awaiting advice from the club.
Geelong Soccer Club facilities upgrade - concept planning		OnS	Partnership Project with design being completed by the club. Council officers have met with the club and architect to inform the design. Cost estimate required once design is developed.
Landy Field storage facility		Min	Council's Sport and Recreation department are seeking Corangamite Catchment Management Authority approval in relation to flood level of the Class 10a shed building. Likely significant delay to project. Metal shed is the only affordable option at this stage.
Leopold Football and Netball Club clubroom upgrade		Min	Stage one project funding to be confirmed. Developers $500,000 contribution has been rescinded. Community concept submitted Stages one and two $4 million. State Government election promises made for $1.5 million for Stage two.
Mt Duneed Pony Club - enclosed riding arena construction		OnS	Planning Permit application lodged late February 2015. Notice of Decision from Statutory Planning pending. Quotations to be reviewed/revised by the club. Awaiting pre-construction documentation from the club.
Regional Paddle Sports pavilion redevelopment		Min	The Canoe Club has signed off on the design. Contract documentation to occur during April, prior to pretender estimate and confirmation of club's in-kind works. Tender likely to be released in May/June, with construction starting in July.
Stead Park beginner level BMX track development		OnS	Track works are complete with fencing to be installed mid April to complete the project.
Thomson Reserve tennis court sportslighting		OnS	Light poles, wiring and new meter installed. Lights completed - in process of handover.
Waurn Ponds Skate Park ramp replacement		Min	Quotes received, evaluating.
Recreation reserve upgrades			
Austin Park, Lara redevelopment		OnS	Early works are complete. Landscaping works are now underway. Construction of boardwalk and amphitheatre. Rough-in of services and beginning of garden bed formations together with pathway layout.
Barwon Heads Village Park soccer pitch upgrade	Mar 2015	C	The ground renovation works are complete.
Capital renewal of civil assets in parks across the municipality		OnS	Program all but complete - 94 per cent complete versus 75 per cent projected - only minor works left to be completed.
Evans Reserve asbestos remediation	Sep 2014	C	Project is complete.
Shell Road Reserve Master Plan implementation		OnS	Structure is starting to rise off the ground with precast concrete wall panels being installed for the ground floor. Terraces facing the football oval have been excavated and screw piles installed. The project is still on schedule for completion Autumn 2016
St Albans Football and Netball Club scoreboard relocation		OnS	Project is being managed by Council's Capital Projects Team. Project officer is developing a funding agreement for the project to be signed by the club.
West Oval stadium lighting		OnS	Installation commenced in March 2015. Transfer of sub-circuits to new control gear is occurring over the next two weeks, 45 of 48 light fittings are currently operational.
Swim Sport and Leisure Centre upgrades			
Bellarine Aquatic and Sports Centre filter upgrade		OnS	Works commenced. Learners and toddlers pools completed. Main pool filter works commenced
Concrete core replacement program		OnS	Waterworld concourse works commenced and expected to be completed over the Easter period.

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Description	Completion Date	Status	Comments
			Funds to be carried over to address the concourse issues at Splashdown as part of the aquatic redevlopment project.
Geelong Arena cyclical and programmed maintenance		OnS	Continue to utilise SPM Facilites report to manage required works. With significant time passed from original Hunt Report, SPM has taken on guiding the elements to work after ensuring all data was transferred.
Kardinia Pool underground infrastructure upgrade and leak prevention		OnS	Some work commenced. Majority of works programmed for after the pool season finishes in April 2015.
Leisurelink Aquatic and Recreation Centre - aquatic area air handling		OnS	Investigation works required to determine extent of current loss of energy through building structure design.
Leisurelink Aquatic and Recreation Centre gymnasium extension construction		NS	Documentation complete, however funding is not going to occur this financial year.
Leisurelink Aquatic and Recreation Centre main pool headwall replacement		OnS	Information received for the Aquatic Engineer. Works to be carried out this financial year.
Splashdown aquatic play park plan and construction		OnS	Aquatic Engineer has started planning works. Will prepare a design and works brief to be used for tendering for next financial year.
Splashdown main pool tiling		NS	Work to be rolled over until next financial year to be done at the same time as aquatic play area and concourse works.
Waterworld gymnasium roof replacement		OnS	Problems with roof penetrations from air handling units with some air handling works to be repaired/replaced.
Waterworld outdoor pools boiler replacement	Mar 2015	C	Works completed.
Outcome: Connected, creative and strong communities			
Aboriginal Action Plan implementation		OnS	Annual report to be presented to Council in the coming months, reporting on the Karreenga Aboriginal Action Plan 2014-2017, which was adopted by Council on 27 May 2014. There are 50 actions in the Plan and these actions are being progressively implemented. Further discussion continues with the Aboriginal communities.
Barwon Heads Community Arts Hub feasibility study		OnS	Meeting held with committee and project on track for completion prior to end of financial year.
Children's Week activity program	Oct 2014	C	Children's Week was officially launched by the Mayor on 17 October, 2014. Calendar consisted of over 70 events and was a great success.
Councillor Community Grants Program		OnS	The total allocation to the end of March is approximately $209,000 for the 2014-2015 financial year to date.
Geelong After Dark - city centre night festival		OnS	Geelong After Dark 2015 is in full planning and on schedule for delivery in May 2015. Marketing Plan in effect, website live. Geelong After Dark Artist Expressions of Interest period attracted over 70 submissions.
Geelong Library and Heritage Centre collection stock purchase		OnS	Three instalment payments of $250,000 (total of $750,000) have now been disbursed to Geelong Regional Library Corporation.
Geelong Regional Library contribution		OnS	Excellent results continue with the Geelong Regional Library Corporation being acknowledged as delivering one of the best services in Victoria.
Geelong Seniors Festival	Nov 2014	C	The Seniors Festival 2014 was successful with attendances of 10,880 and 117 events. The festival was the largest in its history. Feedback at the thank you morning tea held on 25 March 2015 was overwhelmingly positive and bodes well for another successful event in 2015.
Indigenous kindergarten assistance		OnS	Report and targets on track, funding agreement ends June 30 2015.
Lara Performing Arts Centre stage 2 development		OnS	Currently awaiting completed paperwork from the school.

Description	Completion Date	Status	Comments
Linking Learning Program - Eastern Suburbs		OnS	Project worker commenced on 5 February 2015. Action plan finalised and implementation commenced. Meetings held with key stakeholders, parents, professionals and management across 3219 early years, education, family support and state government departments to consult and drive delivery on action plan activities. Murdoch Institute tracking specific outcomes and collecting evidence related to aims of parent engagement in children's learning and early literacy.
Multicultural Action Plan 2014-2015 implementation		OnS	As per Multicultural Action Plan ongoing actions, the annual Cultural Diversity Week events were held for 2015. Two major events were held during the quarter - 1. Multi Faith forum was held on 19 March 2015 at Simonds Stadium which attracted over 100 people of all backgrounds. The event was a live forum broadcasted by 94.7 The Pulse. The forum involved various faith leaders forming a panel of speakers:- Christian, Budhist, Bahai, Aboriginal, Jewish and an Atheist. The theme of the forum was "Diversity and Difference, Unity and Oneness". This initiative has been a collaboration between Council's Community Development Unit, Diversitat, Geelong Interfaith Network and 94.7 The Pulse. Councillor Andy Richards attended and spoke on the day. 2. "Mayoral Welcome to New Arrivals to Geelong" was held on 20 March 2015 at the Geelong West Town Hall, with approximately 300 people attending. There has been a broad representation from local VIPs and various groups within Geelong including skilled migrants, international students from all tertiary and secondary institutions, refugees and asylum seekers. A Welcome Certificate and show bags were presented to all new arrivals. Councillor Michelle Heagney, Deputy Mayor attended on behalf of the Mayor and spoke on the day. Councillors Eddy Kontelj and Jan Farrell also attended this event. Council worked in partnership with Deakin University, Tourism Greater Geelong and the Bellarine and Think Geelong.
M~M 24 Hour Extreme Arts Walk		OnS	Concept development is underway, State Funding application submitted. Working Group formed and website live. Major federal funding application planning underway. Four M~M District Co-ordinators working with communities and artists to prepare M~M@GAD2015 pop-up installations that will have ongoing life for M~M 2015.
Rosewall/Connections Park land acquisition		Min	Land exchange agreed in principle between Department of Education and Early Childhood Development and Council. Rezoning approved and plan to manage exchange provided to Department of Education and Early Childhood Development. Lack of contact from Department of Education and Early Childhood Development is holding up project.
School Holiday Program		OnS	School Holiday Program utilisation rates: Belmont 97 per cent, Newtown 92 per cent which was slightly higher than expected – April is usually a quiet program. Leopold 98 per cent - increase due to operating from a new centre with reduced room capacity. Ocean Grove 100 per cent - 12 month anniversary of the program operating from Boorai shows program has increased from 50 per cent to 100 per cent within the first 12 months. North Shore 73 per cent - increase due to operating from a new centre.
Supported playgroups and parent groups initiative		OnS	Playgroups have commenced in the new Integrated Children's Service at Norlane, engaging vulnerable families and linking them into universal services including Maternal Child Health, parenting and kindergarten. Groups also commenced at Armstrong Creek in the community lounge. Corio Village shopping centre activities undertaken on session by session basis promoting universal services for families to engage in.
Women in Community Life project implementation		OnS	Continue to support and resource the Women in Community Life Advisory Committee (WiCLAC) and associated activities. Finalists were recognised and the winner of the Inaugural Women in

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Description	Completion Date	Status	Comments
			Community Life Award (an initiative of the WiCLAC) was announced, at an International Women's Day event held on 27 February 2015. Applicants are currently being accepted until 3 April 2015, to fill casual vacancies on this committee.
Youth activities, programs and events including Skaart, National Youth Week, Courthouse Youth Arts, SSAGQYSP initiative, GASP implementation,Engage it up , Youth action teams, Lara Youth Centre, Switch magazine, multicultural youth development,		OnS	Wide range of youth activities continued to be implemented, with a jam-packed program planned for National Youth Week 10-19 April (during this week the City celebrates and recognises the contributions young people make within the Greater Geelong community). The 2015 Impetus Awards are being held as part of National Youth Week. Youth activities, programs and events including successful school holiday programs run across the unit; 17 Secondary schools committed to submitting films for the Odyssey Film Festival; TRIUMPH Festival, Funding for Cyber Republic, Equip Grant, SKAART Committee implemented, Left Overs music gig, GASP Stand Out in Schools Forum and Stand Out Camp.
Armstrong Creek			
Armstrong Creek East - Neighbourhood Activity Centre pavilion construction		OnS	The project has experienced ongoing delays in finalising a funding agreement with State Government for this critical $3 million facility. Agreement was signed in December 2014, with a delivery program that will see the facility completed by 2018. The new completion date means design work is likely to commence in 2015-2016. The only funds that will be utilised during 2014-2015 are previous grant funds for design work (carried over from 2013-2014). The $500,000 capital grant will now be received in part payments during the delivery of the project (2015-2018).
Armstrong Creek Health and Wellbeing Centre construction		NS	Council's Community Development Unit are currently exploring the option of building this facility in conjunction with school under Public Private partnership model.
Armstrong Creek West - Neighbourhood Activity Centre		OnS	Project is currently being scoped by Council's Community Development department.
Arts, Culture and Heritage			
Community arts and festivals grant programs		OnS	Following completion of main round, high level demand has continued for the Quick Response and Professional Development component with only a small amount remaining for projects in the last quarter.
Children Services			
Acquisition and replacement of resources and equipment at City Learning and Care Centres		OnS	Project is on track for completion mid June 2015.
Children services facilities upgrades		OnS	Barton Street underway. Apollo Place Pre-school landscape quote completed.
Fyans Park Kindergarten extension		Min	Awaiting Notice of Decision from Statutory Planning. Design Development prepared.
Community Facilities			
Ceres Temperance Hall remedial and renwal works		NS	Heritage funding not applicable to this project, new scope and works program being developed to do works as funding permits.
Community halls upgrade program		OnS	Multiple minor works to be delivered within this program at various sites across the municipality.
Disability access program		OnS	Kardinia Park Senior Citizens - Construction works are now underway - demolition completed. Frames, windows and plumbing currently underway. Ocean Grove Senior Citizens - Estimate of cost for proposed works received. Service Manager (Council's Community Development Unit) has decided this project will be funded by the 2015-2016

Description	Completion Date	Status	Comments
			Disability Access Budget. Works anticipated to commence January 2016. Additional funding required. Marcus Hill Hall - Toilet upgrade designed and costed for future budget allocation. No construction this financial year. Lara Hall - Project is currently under construction. Stage one works (toilets) have been completed. Stage two works - Provision of a new disabled ramp and car park has been awarded with construction due to commence late April 2015.
Portarlington Senior Citizens Centre upgrade		Min	Currently reviewing brief and requirements with stakeholders prior to works beginning.
Community Hubs			
Barwon Heads Early Learning Centre construction	Jan 2015	C	Facility completed and in use. Internal handovers taking place.
Bellevue Highton Family Hub concept development		OnS	Department of Education and Training have provided "in principle" support for Council to investigate a new centre to be located at the Bellaire Primary School site. Council report is being developed. Site investigation to commence shortly.
Grovedale Children's and Community Centre construction	Mar 2015	C	Facility reached practical completion and in use.
Jetty Road –Regional Community and Learning Hub construction		OnS	Project currently being scoped by Council's Community Development department. Delays have been incurred due to urgency for Drysdale Integrated Children's Centre and the current site potentially prejudicing the ability to co-locate with the future Learning Hub (ie: Library). Work is likely to commence in the coming months.
Jetty Road– Childrens and Community Hub planning and design		OnS	Project currently being scoped by Council's Community Development department in consultation with the Department of Education. Delays have been incurred due to ongoing discussion with the Department of Education regarding potential relocation of this facility onto the school site. Work is likely to commence in the coming months.
Leopold Community Hub stage 1 construction	Jan 2015	C	Centre operating. Minor additional works required.
Leopold Community Hub stage 2 concept design		OnS	Federal funding application submitted. Announcement due May 2015.
Windsor Park Early Learning Centre construction	Jan 2015	C	Windsor Park Early Learning Centre has been completed and is operational. Currently working through the handover process.
Neighbourhood Houses			
Grovedale Neighbourhood House	Mar 2015	C	Building is now fully operational. An official opening is planned for 23 May 2015. The name will be the Grovedale Community Hub incorporating the Grovedale Neighbourhood House, the Grovedale Senior Citizens and the integrated children's service.
Neighbourhood Houses support		OnS	Currently negotiating funding ageements for all Neighbourhood Houses. Some Neighbourhood House agreements have been finalised, others nearing completion and on schedule.
Ocean Grove Neighbourhood House upgrade		OnS	Ocean Grove Neighbourhood House project is currently under construction and due to be completed shortly.
Whittington Place Based Activities			
Bellarine Living and Learning Centre expansion		Maj	Corangamite Catchment Management Authority amended its position and approved the application. Project is on hold until further notice. Revised scope and funding being discussed.
Linking The Link pedestrian and active transport improvements		OnS	Contractors have been selected for concreting and asphalting works. Works will commence in early April and will continue through to May/June. Fencing works are also currently being awarded.
Whittington community building and engagement. Implement Whittington Action Plan.		OnS	Quarterly East forums are held, bringing together organisations and residents who play a key role in the ongoing support to improve economic, physical and social prosperity in 3219. 3219 forums held with current focus on the new Early Years project, the Digital Inclusion project,

Description	Completion Date	Status	Comments
			and community safety.
Whittington Flamefest 2014	Nov 2014	C	FlameFest was held on Friday October 31 in the Whittington Link. This free annual community event celebrates local connections in a fun and safe environment through supported programs. In 2014 WAY (Whittington Advocates for Youth) took on a lead organisational role. Approx 1000 people attended with 40 organisations/agencies involved and over 50 volunteers (65 per cent local) supporting the event.
Strategic Direction: Growing our Economy			
Outcome: Support existing businesses and encourage new and emerging growth sectors			
Avalon Airshow - Enterprise Geelong business connections opportunity	Mar 2015	C	Delivered collaborative expo site. Partners were Avalon Airport and Linfox Defence. Geelong Precinct Networking function and Business connections chalet function held as a key event during the airshow.
Economic Development Industrial Investment Support		OnS	Projects delayed due to other partners and change in State Government. Will occur fourth quarter of financial year.
Enterprise Geelong Strategy development		OnS	Project currently being scoped with commencement expected in April 2015.
Marketing skill capability and lifestyle attributes of the Geelong region		OnS	Project to be delivered during the final quarter of financial year. Regional Victorian Living Expo to be held 1-3 May 2015.
Online communications platform development - Enterprise Geelong		OnS	State Government funding application delayed due to change in State Government following November's election. Project re-scoped to be delivered in-house.
Six Ways roundabout redevelopment - Lara		OnS	Proposal for fountain now being confirmed and detail worked on for delivery timeframes.
Outcome: Facilitate major infrastructure and investment to enable economic growth			
Bellarine Structure Plans review - St Leonards Structure Plan review finalisation, Portarlington and Ocean Grove Structure Plan reviews to commence		Min	Work commenced on Ocean Grove Structure Plan review. Project charter agreed. Internal and external referrals to agencies undertaken. Community consultation to be undertaken in May. Additional retail and urban design advice sought on planning for new activity centre. Work commenced on Portarlington and Indented Head reviews. Internal and external referrals underway.
Lara Town Centre expansion project		OnS	Supermarket opened in December 2014. Works have commenced on next stage of of Austin Park redevelopment.
Managing future growth - Lovely Banks and Batesford South growth investigation		OnS	Scope of project changed due to decision by Minister for Planning on Lovely Banks rezoning. Change of scope considered by Council on 10 February 2015. Currently seeking alternative external funding sources, preparing brief for technical studies and undertaking financial assessment.
Municipal Strategic Statement review 2014		OnS	Internal and external agency referrals completed. Report to Council delayed due to resourcing constraints - Report to Council in June 2015.
Portarlington Safe Harbour Strategic Plan		OnS	Consultation undertaken with industry. Draft report anticipated mid April.
Western Beach boat yard environment reclamation		OnS	Detailed design to address land contamination issues is being developed. Private developer is undertaking detailed design to inform next stage of environmental investigation and to enable planning permit application. Regional Development Victoria grant funding application for $300,000

Description	Completion Date	Status	Comments
			submitted.
Armstrong Creek			
Armstrong Creek Urban Growth Plan continued implementation		Min	Armstrong Creek Town Centre and Horseshoe Bend Precinct Structure Plans were both approved by the Minister for Planning prior to Christmas. Works have commenced for Marshall Precinct Structure Plan during early 2015, along with Amendment C301 - Rezoning 892-990 Barwon Heads Road (expansion of Armstrong Creek East Precinct).
Armstrong Creek West - Baanip Boulevard / North South connector intersection		OnS	Project is progressing very well as part of VicRoads Baanip Boulevard (Geelong Ring Road Section 4C) construction project. Total project, including this intersection, is scheduled for completion in mid/late 2015. Invoice from VicRoads for completed works is due around August 2015.
Geelong Ring Road Employment Precinct			
Development of 25 McManus Road, Corio	Nov 2014	C	Project now complete. Future works are depending on new sales.
Elcho infrastructure services construction - industrial estate at 162 McManus Road, Corio		OnS	Nearing completion. Success Way tendered and commenced.
Geelong Ring Road Employment Precinct (GREP) design and implementation		OnS	On schedule for financial year.
Outcome: A prosperous and innovative Geelong			
BioGeelong cluster development		OnS	Project budget transferred to the Land 400 Defence Office project.
Geelong Centre for Emerging Infectious Disease –City of Greater Geelong Contribution		OnS	Project on schedule with milestones being met.
Knowledge economy facilitation project		OnS	Draft Strategy and Implementation Plan complete. Draft to go to Council for endorsement prior to end of financial year.
Skilled migration program	Dec 2014	C	Project has ceased.
Whittington Place Based Activities			
Implementation of the Whittington Works project		OnS	Three programs have commenced: Cleaning Operations Certificate II and General Construction Certificate II both being delivered by The Gordon, and Aged and Community Care Certificate III delivered by Advanced Career Training. Expressions of Interest guidelines and forms have been released for Registered Training Organisations interested in delivering the following programs commencing in July 2015: Health Services Assistance (Certificate III) and General Automotive (Certificate II). Eleven students have graduated with their Certificate II in Cleaning Operations. Five employment outcomes. Three Education to Employment programs are scheduled to commence in March 2015 and, after the submission of expressions of interests, Registered Training Organisation's have been appointed and participant information sessions have been held.
Outcome: A successful and vibrant city centre			
Central Geelong Marketing programs and activities		OnS	Strong networking and social media results, activation of nine empty shops and support of new businesses in the Little Malop Street precinct.
Central Geelong Park and Ride shuttle service		OnS	Linked to the work of the Central Geelong Task Force review of traffic and the new City Loop

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Description	Completion Date	Status	Comments
			project.
Geelong Library and Heritage Centre Car Park construction		OnS	Corio Street closed, completed additional soil assessment and tree clearing works. Stage one of the site remediation has commenced with the tanks removed.
Geelong Library and Heritage Centre construction		OnS	Internal lifts now active. External façade progressing well. Expect building to be watertight - April 2015.
Central Geelong Action Plan			
Central Geelong Action Plan - Investment, facilitation and attraction		Min	Proposal made to Central Geelong Action Plan Committee in November 2014 not progressing. New project yet to be scoped. Meeting held on 31 March 2015. Project will need to commence in the next four weeks to enable action in this financial year.
Central Geelong Action Plan Monitoring Data		OnS	Preliminary Geelong Advancement Fund data collection. VicClue to be undertaken in July/August 2016.
Central Geelong Advancement Fund - matching fund		OnS	Expressions of Interest for Design Service advertised on 17 January 2015 and closed 11 February, 2015.
Central Geelong Building Advisory Service		NS	Project deferred by Central Geelong Task Force.
Central Geelong Design Assessment Panel		OnS	Terms of Reference currently being finalised. Considered by Task Force on 27 February 2015.
Central Geelong Lighting Strategy implementation	Dec 2014	C	Project consolidated with the Public Realm Strategy by the Central Geelong Task Force.
Central Geelong Major Heritage Fund		OnS	Grants program endorsed by Central Geelong Task Force. Round one applications currently open, closing in May.
Central Geelong Task Force Team		OnS	Team appointed, projects underway.
City Heart Investigation		OnS	Task Force to consider approach to study on 13 April 2015.
City loop bus feasibility and expansion of park and ride services		Min	With Central Geelong Task Force and being considered as part of a larger traffic review.
Detailed plantings in Central Geelong		OnS	Works are at 98 per cent complete.
Improve pedestrian connections to Deakin University and The Gordon		OnS	Central Geelong Task Force decided on 27 February 2015 to design bike/pedestrian bridge over rail line at Little Malop Street. Scoping complete. Consultant brief under development.
Myer and Bellerine Street parking, cycling and safety improvements		OnS	Project has numerous party involvement with external funding. Discussions and details of project still under review to determine best outcomes.
Myers Street unifying streetscape works		OnS	Project review currently underway. Design Urban engaged to scope and design completion of works between Gheringhap and Moorabool Streets.
Postcode 3220 Strategy		OnS	Discussion with City of Melbourne about approach. Project scoped, structure of policies established.
Public Realm Strategy		OnS	Project scope and processes established. Design Urban/City of Melbourne "City in a Park" concepts developed to be further considered by the Task Force. Outlines engaged to undertake character study and materials resolution.
Transport Network Operation Plan		OnS	Plan is largely determined in road hierarchy and purpose only. Likely to be adopted under task force delegation. Substantive works are required to further analyse, prepare, communicate and apply physical or remedial works of some form to reflect strategic intentions. Strong directions on improving pedestrian and cycle and Public Transport connectivity is a key step forward. Removing erroneous commuter traffic on key corridors such as Ryrie Street as a step to improve road amenity and improve City appeal is also a key direction.
Visible Voices installation		OnS	Awaiting response from funding application.
Weight restriction for heavy vehicles in Central Geelong		OnS	Draft economic report has been prepared detailing benefits of introducing truck restrictions on Ryrie Street as part of City core regeneration. Report details elements of positive and negative impact on Ryrie Street and alternate routes.

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Description	Completion Date	Status	Comments
Outcome: Greater Geelong is a leading city for tourism, arts, culture and events			
Australian International Airshow 2015	Mar 2015	C	The Australian International Airshow was staged between 24 February and 1 March 2015. The City had a sponsorship contract with the event which provided the City with business opportunities within the Trade Expo and associated Exhibitor Business Units (EBU). In 2015 Enterprise Geelong hosted an expanded Geelong branded trade stand during the Airshow focusing on industry development opportunities. The EBU (formerley known as the Chalet) was used for specific project based meetings on Trade Days - strategic projects are related to Aeronautical Industry or Tourism and Major Events. Council used its EBU as a corporate Chalet on the public days of Friday, Saturday and Sunday where guests was hosted in the Chalet.
Community and Visitor Information Centre - Portarlington Rotunda		OnS	Council's Community Development Team has been working on finalising the use of this space by the Portarlington Business Association. The project will be managed by this team as the premises is being developed as a Community Information Centre. Tourism Greater Geelong and The Bellarine will provide Visitor guides and maps for the Centre, however it will not be managed through the Visitor Information Centre structure, as the policies surrounding only displaying membership based material were not accepted by the Community group. As such the Portarlington Business Association will volunteer to staff the Centre and general visitor information will be provided accordingly.
Conference Marketing and Delegate Boosting programs	Jun 2015	OnS	Represented the region at the Asia-Pacific Incentives and Meetings Expo which is Australia's largest international trade event held in Melbourne. Over the two days, the show attracted 4,776 attendees including 2,574 international and domestic trade visitors, 488 hosted buyers from 19 different countries across industries as varied as consulting, finance, cosmetics, IT, communications, pharmaceutical, legal, insurance, sport and entertainment, 40 per cent of which were new to Asia-Pacific Incentives and Meetings Expo this year. Business Events Geelong supplied 4,630 delegate welcome bags to various conference's within our region since 1 January 2015. Two large Rotary District conferences have been secured for consecutive weekends within Geelong in March 2017. These two conferences have a combined attendance of 850 delegates generating over 2,000 room nights across multiple venues within region
Geelong Art Gallery contribution	Mar 2015	C	Second and final instalment paid to Geelong Art Gallery. Some disruptions to the Gallery visitation has continued with the breakthrough between Geelong Library Heritage Centre and Gallery building.
Geelong Botanic Gardens interpretive signage and plant labelling		OnS	Connection of Geelong Botanic Garden plant database to plan label engraving machine currently in test. Visitor signs to be designed.
Geelong Major Events funding		OnS	Funding is allocated at the discretion of the Geelong Major Events Committee, throughout the year. Currently all funding for 2014-2015 year has been committed.
Light and decorate Geelong		OnS	Lara and Barwon Heads still to be completed, all other sites complete. Catenary lighting due to start April. All other elements completed and working group has reformed looking at 2015.
Provide for tourist information and administrative support centres within the Geelong region		OnS	The Bellarine Visitor Information Centre has remained open 9am-5pm, seven days a week at The Bellarine Flying Brick Cider House, Bellarine Highway. Signage has now been completed. Below is a summary of the current services that will also be open for the rest of the 2015; -Geelong and Great Ocean Road Visitor Information Centre; an accredited centre located at the BP

Description	Completion Date	Status	Comments
			Service Centre on the Princes Highway, Little River. -Geelong Visitor Information Centre; at the National Wool Museum. -The Market Square Shopping Centre Information Booth; offers a service to visiting friends and relatives. -The Waterfront Information Booth; offers information surrounding the Geelong waterfront area, which operates dependant on the weather. -The Barwon Heads Information Caravan is currently open every weekend (including Friday to Monday over Easter) until numbers are low – this is a longer time period than previous years. Numbers to all centres have increased compared to this time last year.
Walter Conservatory repairs - Geelong Botanic Gardens		OnS	Roofing contractor appointed, concrete to be quoted.
Strategic Direction: Sustainable Built and Natural Environment			
Outcome: Enhance and protect natural areas and ecosystem health			
Barwon River infrastructure project implementation (Mt Brandon Landscape Plan)		OnS	Construction works to commence in April 2015. On track to be completed by the end of the financial year.
Barwon River trail realignment at Queens Park		OnS	Track works commenced in March and to be ongoing for the next 4 weeks. New asphalt path to be placed in early April with fencing to follow.
Clifton Springs coastal erosion mitigation works		OnS	These works are scheduled for late Summer/Autumn 2015.
Clifton Springs Dell maintenance		Min	Delay in the commencement of some works, awaiting engineering computations for structures. Due to undertake coastal maintenance works in April - May 2015.
Coastal reserves infrastructure maintenance		OnS	Expenditure and maintenance works on schedule.
Council environmental reserves maintenance and improvement works		OnS	Final approval from Department of Environment, Land, Water and Planning in terms of Coastal Management Act Consent recently received. Works have commenced.
Friends of Buckley Falls contribution		OnS	On-going program of works along the Barwon River by the Friends of Buckley Falls in partnership with Council.
Geelong / Queenscliffe coastal adaptation planning program		OnS	Funds for this program have recently been secured, the project plan has been finalised and approved.
Ramblers Road Foreshore Management Plan review		Min	Works are behind schedule. Consultants are about to commence preparing the revisions to the existing Management Plan.
The Dell Access Path, Stage 2		OnS	Final design completed, engineering and all ability advice has been recently provided. There are issues associated with being able to meet a preferred gradient of 1:14, only 1:10 is achievable in this environment where areas of land instability need to be avoided.
Tree planting, establishment and aftercare		OnS	Program on target. Tree watering program completed and tree planting program will commence.
Water programs			
Geelong Healthy Waterways program		Min	New lease for Barwon Valley Golf Club now approved by Department of Environment, Land, Water and Planning and awaiting approval by the golf club. Once approved the fencing and gates can be erected as per agreements made with the golf club. Other associated capital works required to be undertaken at both Jerringot Wetland and Barwon Valley Golf Club are likely to be commenced by Council's Capital Projects Unit, however unlikely to be fully completed by 30 June 2015. The upgrade to the Gateway Sanctuary reserve pathway is being delayed due to other work

Description	Completion Date	Status	Comments
			demands.
Stormwater Quality Management Plan implementation		OnS	Amended Stage three design for Lake Lorne boardwalk provided to Council. Awaiting sign-off by Engineering Services. Contractors will commence intial earthworks after Easter. Overall construction to begin shortly. Corio Gross Pollutant Trap project well underway by Council's Capital Projects Unit.
Water quality programs		OnS	Australian Laboratory Services appointed as the contractor to undertake summer Blue-Green Algae monitoring program. Program commenced in January. Meeting was held with Friends of Begola Wetlands and new aquatic contractor in November outlining the planned approach to aquatic management in this reserve and the specific approach to Typha within the waterway. Meeting held with members of new Friends of Cowies Creek to discuss issues and ways to address these moving forward. On-going water quality monitoring being undertaken in Cowies Creek and further liaison to occur with Barwon Water.
Outcome: Support our community to live sustainably			
Future Proofing Geelong		OnS	Future Proofing Geelong program will continue to be delivered as per previous year with an emphasis on business and industry, commercial buildings and community engagement. The budget funds part staff resourcing and part projects, with the projects to be delivered throughout the financial year.
Peninsula Park and Ride service	Dec 2014	C	Funding contribution of $12,000 allocated to Barwon Coast to manage the Peninsula Park and Ride Service.
Victorian Adaptation Sustainability grants		OnS	Victorian Adaptation Sustainability Parnership Grants: Embedding Climate Change Adaptation in Local Government: 1. Literature review: Assess both City of Yarra and Geelong's organisational processes for considering climate change impacts and identify barriers and gaps. Literature review developed by RMIT identified international best practice for organisations and common barriers including resource constraints, lack of information, and leadership. 2. Gap analysis completed for both Councils which included interviews with key staff.
Waste			
Hard waste pick up service for eligible Home and Community Care (HACC) clients		Min	Roll out has begun with first clients assessed for eligibility. Expect expenditure to be under budget.
Hardwaste Initiatives		OnS	Program still ongoing with various components being delivered from month to month.
Waste Hardship Support		Min	First potential clients have been assessed under program criteria. Expect spending to be under budget.
Outcome: Advocate for and promote sustainable design and development			
Implement and promote actions within Councils Sustainable Buildings Policy		OnS	The Geelong Library and Heritage Centre achieved a five star Greenstar rating. Community hubs at Leopold, Windsor Park Norlane, Grovedale and Barwon Heads are being developed as equivalent buildings and likely to achieve a four-five star rating. A review of the capital cost requirement for the building uplift from Part J compliance is being prepared.
Promotion and assistance with National Sustainable House Day	Sep 2014	C	The Sustainability Unit assisted Geelong Sustainability Group to coordinate another successful

Description	Completion Date	Status	Comments
			Sustainable House Day event for 2014. The day involved 13 open houses and many volunteers to assist in the running of the day. Assistance with the event included media and marketing to the value of $4,000 and inkind officer support to the value of $3,000. This included working closely with the marketing department in the design to develop a communication and marketing plan for the event, printing and booking of four community notice boards, three weeks of City News advertising, several media releases prior to the event and supply of promotional material for each house.
Outcome: Minimise our environmental footprint			
Civic Car Park green roof and vertical garden installation		OnS	Subject to funding confirmation.
Development of an integrated water cycle management plan		OnS	This document is now incorporated into the Environment Management Strategy 2014-2017: Actions 1.09, 1.10 and 1.11 and the development of the Water Sensitive Urban Design Growth Strategy being undertaken by Engineering. Parks staff will be actively involved in the development and implementation of the strategy.
Geelong Botanic Gardens irrigation upgrade		OnS	Stage four works are due to commence mid-April and will continue into August/September 2015.
Leopold Reserve Oval 1 - irrigation system upgrade	Jan 2015	C	Works have been completed.
Landfill works			
Closed landfills monitoring project - 2014-2015		OnS	Dialogue with Environment Protection Authority is continuing, however yet to finalise date for meeting to discuss Hede Street.
Corio landfill rehabilitation		Min	Clay sourced from Elcho Basin is being conditioned and placed.
Drysdale landfill - construction of cell 6		OnS	Contractor has completed 90 per cent of clay liner. Geosynthetic Clay Liners available for installation in May.
Drysdale Landfill - Desilting and improvements to eastern dam		OnS	Desilting is currently underway and progressing well. Two components of this project have been completed (dam bank raising and dewatering). Desilting component to be adressed once silt areas have dried out over summer.
Drysdale Landfill - Leachate management		Min	Requirements for new leachate collection capability is being reviewed on account of the plan now to split the construction of Cell six in two. Preliminary design investigation has been undertaken and consultant advised that detailed design is to be undertaken. Following the finalisation of the design, the procurement process will be undertaken and then works will commence.
Drysdale Landfill Cell 4A - separation bund construction		OnS	Stage six of 14 western clay bund completed. Stage three of three south wall liners completed.
Drysdale Quarry - quarry to landfill feasibility		Min	This project is currently on hold as greenwaste site establishment and other more immediate issues have taken precedence.
Strategic Direction: How We Do Business			
Outcome: Lead by advocating and collaborating on issues important to the Greater Geelong community			
Electoral Representation Review		OnS	Met with Victorian Electoral Commission, indicative schedule for the review presented and Public Information sessions for late 2015 and early 2016 scheduled.
G21 Contribution		OnS	Monthly contribution made.

City Plan Council Report for 2014/15

For Quarter Ending: Mar 2015

Description	Completion Date	Status	Comments
Outcome: Efficient and customer focused organisation			
Project Server upgrade		OnS	Project initiation meeting scheduled and project progressing.
DataWorks (data management system) upgrade 4.03		OnS	Tender evaluation in progress. Report to go to Executive Leadership Team early April 2015. Out to tender to look at potential alternative Document Management Systems. The outcome of the tender will determine how the funds will be utilised ie upgrade of Dataworks or implementation of new system.
Drainage design and construction program		OnS	Program ahead of schedule - 72 per cent complete versus 57 per cent projected. All remaining projects are programmed with Council's Construction Unit.
Implement change control and business transformations around new integration communications system		OnS	Tender awarded and project plan being created.
Implement the new Information Services Strategy		OnS	Roll out of the strategic actions continues to be guided by the Information Services Business Plan.
Kerb and channel renewal program		OnS	Program ahead of schedule - 97 per cent complete versus 63 per cent projected.
Maternal Child Health IT system update		OnS	Community Child Health Coordinator attended presentation of new system plus information regarding proposed costs. Current plan indicates pilot site to have completed testing by July. Training to be rolled out between August and November.
Mayor and Councillor accommodation improvements		OnS	Drawings have been completed and currently await quotes.
New parking machine installations	Dec 2014	C	New machines installed and operational.
Parking machine upgrades to comply with EFTPOS/credit card security requirements	Dec 2014	C	Completed project.
Roads - construction and design including local roads, Federal Roads Program and Vic Roads Funded works		OnS	Roads to Recovery program on schedule, only minor resheets to be completed along with resurfacing of Old Melbourne Road. The VicRoads program on schedule with works having commenced.
Special rates and charges to carry out roads, footpaths, kerb and channel and drainage works		OnS	Albert Street laneway and The Avenue, Ocean Grove to commence shortly.
Traffic management - investigation, design and construction		OnS	All projects are on schedule for completion by end of financial year.
Bridge upgrades			
Bridge upgrades - major renewal works		OnS	Bailey Street bridge installation completed. Other works on schedule including inspections.
Lee's Road bridge replacement		OnS	Construction drawings received, construction team scheduling works. Program to be complete before end of June.
Outcome: Responsible and sustainable financial management			
Completion of the Buildings Asset Management Plan inclusive of community service levels		Min	No (known) progress by Service Managers.
Financial Sustainability Review project actions implementation		OnS	Service Planning stage is complete. Project Management review is progressing with options put forward for 2015-2016 budget development and further being considered for the 2016-2017 Budget development. Strategic Asset Management review is following the Municipal Association of Victoria National STEP program for continued improvement opportunities. Service Reviews currently underway/complete include Face-to-Face Customer Service, Geelong Saleyards, Golf Courses,

City Plan Council Report for 2014/15

For Quarter Ending: Mar 2015

Description	Completion Date	Status	Comments
			Breamlea Caravan Park and Long Day Care Service. Construction Unit review is complete.
Outcome: Informed and engaged community			
Community engagement training to staff who conduct these activities, based on the International Association for Public Participation (IAP2) principles.		OnS	Training has commenced with sessions booked into the Corporate Training Calendar. We are running sessions on 'Engage in CoGG' (general introduction to engagement session), Survey Development, Facilitating Focus Groups and Workshops and World Cafes. Training continues in 2015 with an 'Engage in CoGG' and 'Survey' sessions recently completed.
Corporate banner and billboard program		OnS	Tender will be developed in April for management. Program has been well used last six months.
Distribution of Community Update via electronic media six times per year		OnS	Community Update is now being published as an e-newsletter. Three editions have been produced
Expand the use and increase the promotion of the MyGeelong personal web space to residents and ratepayers		OnS	Promotion to internal departments continuing. The mobile use of the site is increasing exponentially. Subscription based services are also on the rise.
General Local Law Review	Feb 2015	C	Project completed.
Publication and distribution of annual calendar	Nov 2014	C	The 2015 calendar was produced as a community competition. Calendar has been printed and distributed. Launching of the 2016 photo competition scheduled for end of March.
Publication of City News advertising weekly	Aug 2014	C	City News design review has resulted in cost savings.
Social media development of channels and content		OnS	Social media has become a primary communications channel for the organisation. Service is provided seven days a week. Effective tool for communication, looking at options for analytic and management tools.
Undertake internal Plain English campaign		OnS	Plain English is a key corporate objective. Training is delivered through the corporate training program and support available through corporate communications.
Outcome: Motivated and skilled staff in a safe work environment			
Actively seek feedback to continuously improve training and development opportunities for staff within Council		OnS	Hard copy feedback forms are provided at the conclusion of each session for evaluation. Roadshows seeking feedback in group environments within own workplaces to communicate where training and development is heading. One-on-ones are offered for participants to communicate any feedback they may have after completing qualifications. Analysing performance reviews to improve on programs offered.
Develop best practice and innovative HR functional delivery through Centres of Excellence		OnS	Communicating brokering service through each division.
Improve HR access and service to all employees through HR Service Desk		OnS	In the process of creating email and Human Resources phone number hotline. Preparing to launch new contact details. Software installed, phone number created, staff currently being trained in new system.
Improve strategic HR support to the organisation through HR Business Partners	Aug 2014	C	Human Resources business partner role has developed, and a new business model is to be rolled out throughout the organisation.
Ongoing review and communication of CitySafe procedures		OnS	Smoke Free Workplace, Emergency Plans and Asbestos Management Procedures with Chief Executive Officer for final sign-off. Drug and alcohol policy currently in consultation phase, with feedback due shortly. Definition of 'refuge' in the Heat and UV procedure being finalised prior to going to Chief Executive Officer for final sign-off.
Provide training and development opportunities to enhance and support		OnS	Selection process for new group commencing shortly.

Description	Completion Date	Status	Comments
potential leaders throughout the organisation			

5. COMBINED AMENDMENT C261 AND PLANNING PERMIT 1163/2013 130- 150 FOREST ROAD SOUTH, LARA - ADOPTION

Portfolio:	**Planning - Cr Michelle Heagney**
Source	**Planning and Tourism - Strategic Implementation**
General Manager:	**Peter Bettess**
Index Reference	**Amendment C261 & Planning Permit 1163/2013**

Purpose

The purpose of this report is to consider the submissions about Amendment C261 which is a Combined Amendment/Planning Permit to enable a residential development in Forest Road South, Lara and to adopt the Amendment.

Summary

- Amendment C261 resulted from an application made by TGM Group P/L on behalf of L Bisinella Developments P/L for a combined Planning Scheme Amendment/Planning Permit on a vacant 15.48 ha site at the south west corner of Canterbury Road West and Forest Road South, Lara.
- The exhibited Amendment proposes the rezoning of the land from Farming Zone to part General Residential Zone Schedule 1 (GRZ1), part Public Use Zone 6 and part Public Park and Recreation Zone. The permit would approve a conventional 108 lot subdivision on the northern half of the site and removal of native grassland. Most of the southern half of the land has been set aside for a retarding basin and open space.
- The proposal is generally consistent with State and Council planning policies. The Lara Structure Plan designates land on the south side of Canterbury Road West as “investigation area for increased residential densities” which applies to the northern half of the subject land. The town’s settlement boundary runs through the subject land with its southern half falling within the non-urban buffer to the Geelong Ring Road Employment Precinct.
- Amendment C261 was placed on public exhibition from 9 October 2014 until 10 November 2014. A total of five submissions have been received, one from the applicant and four from public authorities.
- The applicant lodged an initial submission seeking removal of the 0.5 ha neighbourhood park. However following subsequent negotiations between the owner and the Council the applicant has agreed to provide an unencumbered 0.5 ha park in accordance with the arrangements outlined in this report. Other issues raised in the applicant’s initial submission have also been successfully resolved.
- All public authority issues have also been successfully addressed as described in this report.
- As no outstanding issues remain, this Amendment can now be adopted.

Cr Heagney moved, Cr E Kontelj seconded -

That Council resolves to:

1) **adopt Amendment C261 in the form as outlined in Appendix 6 of this report;**

2) **submit the adopted Amendment with the prescribed information to the Minister for Planning requesting approval;**

3) **recommend to the Minister for Planning that Planning Permit 1163/2013 be approved in the form outlined in Appendix 7 of this report; and**

4) **sign and seal the accompanying Section 173 Agreement (Appendix 5 of this report).**

Carried.

Background

Amendment 261 resulted from an application made by TGM Group P/L on behalf of L. Bisinella Developments P/L for a combined Planning Scheme Amendment/Planning Permit on land situated at 130-150 Forest Road South, Lara, pursuant to section 96A of the Planning and Environment Act.

The exhibited Amendment proposes the rezoning of the vacant 15.48 hectare site from Farming Zone to part General Residential Zone Schedule 1 (GRZ1), part Public Use Zone 6 and part Public Park and Recreation Zone. The permit would approve a conventional 108 lot residential subdivision on the northern half of the site and removal of some native grassland. Most of the southern half of the land has been set aside for a retarding basin and open space which will be transferred to Council's ownership. A remnant portion of the land along the Forest Road frontage does not form part of the subdivision development proposal and will remain in the ownership of L. Bisinella Developments.

Appendix 1 shows the exhibited zoning as described above and Appendix 2 shows the conceptual future development of the site. An aerial photo of the subject land and the surrounding area is Appendix 3.

At its meeting on 12 August 2014 the Council resolved to exhibit the combined Amendment C261/draft permit 1163/2013. The Council report addressed the main issues requiring consideration in the assessment of this proposal which can be briefly summarised as follows:-

- Strategic Planning

  The Lara Structure Plan (clause 21.13-4 of the MSS) provides strategic support for the residential zoning of the northern half of the site, with the southern half falling within the buffer area to the Geelong Ring Road Employment Precinct.

- Open Space

  Council officers indicated to the applicant that as part of the 10% open space provision requirement an unencumbered 0.5 hectare neighbourhood park must be provided. It was also indicated that Council would be prepared to accept areas around the perimeter of the proposed retarding basin as part of the open space network provided it is satisfied it will constitute usable and functional open space. The applicant proposes to construct a 2.5 metre wide shared path around the edge of the basin.

  The open space arrangements which provide for a 0.5 ha unencumbered open space together with the recreational use of land surrounding the retarding basin satisfy the open space/recreational requirements for the proposed subdivision.

- Public Acquisition Overlay

  A Public Acquisition Overlay (PAO) to provide for the potential future widening of Forest Road affects the whole eastern edge of the subject land. Whilst the subdivision application showed two residential lots and a local road within the PAO, permit conditions require amended plans to show the future subdivision layout avoiding the PAO area.

- Stormwater Management

  The subject land and surrounding area is generally flat with grades of approx 1:100. It drains naturally to the north-west into Grand Lakes but there is a localised entrapped low area on the subject land and adjoining properties which plays an important flood storage role. The subject land is also subject to significant sheet flows from the rural and industrial land to the south.

  The applicant was also requested, as part of their detailed investigations and modelling, to consider the potential future development of all of the properties on the south side of Canterbury Road South.

  The 1% AEP Modelled flood extents are similar in nature to the Grand Lakes Estate and adjoining Amendment C266 land (Point Cook P/L) in that flooding is contained in some of the road reserves.

  Whilst the site sits within the same floodplain as Grand Lakes and the major drainage infrastructure forms an extension to the Grand Lakes waterway, the proposed local subdivision road network is only marginally affected by a 1:100 flood event. The subdivision permit includes conditions requiring finished levels of residential lots to ensure inundation cannot occur.

  The planning permit also includes a number of detailed conditions relating to construction of storm water and road infrastructure to give effect to concept designs prepared by the applicant's engineering consultants.

  The proposed retarding basin site comprises a detention basin with a relatively flat base totalling 3.7 ha which will be subject to intermittent inundation. The surrounding sloping sides of the basin and remnant flat areas which will be outside the 1 in 100 year flood event comprise a further 1.89 ha. A wetland area through which the retarding basin will discharge storm water will occupy another 0.77 ha.

- Vegetation Removal

  The planning permit allows the removal of native grassland identified in the applicant's Vegetation Assessment Report and includes conditions requiring the provision of offsets for its removal.

Discussion

Amendment C261 was placed on public exhibition from 9 October 2014 until 10 November 2014. Notices were placed in the Geelong Advertiser and Independent and sent to all adjoining and opposite landowners and occupiers and all relevant public authorities.

As a result of the exhibition of the Amendment the Council received 5 submissions, one from the applicant and four from public authorities. These submissions are summarised in Appendix 4.

The next section of the report addresses the issues raised in the submissions:

Applicant's Submission

The applicant lodged an initial submission seeking removal of the 0.5 ha neighbourhood park on the grounds that the storm water retention basin and wetland reserve would satisfy Council's 10% open space requirement. The initial submission also sought the following changes to the accompanying permit:

- Deletion of reference to removal of nature vegetation in light of evidence that it is exempt from the permit requirement; and
- Removal of a condition requested by VicRoads referring to compensation payable for future Forest Road widening.

Council officers consider that an unencumbered 0.5 ha landscaped neighbourhood park incorporating a children's playground must be provided as the minimum open space requirement to serve future residents.

Following further negotiations between Council officers and the applicant, and in an effort to avoid the need for a potentially time consuming and costly Panel hearing, Bisinella Developments has agreed to provide the unencumbered 0.5ha park as described above. In addition Bisinella Developments propose that the stormwater retention basin be constructed and grassed in a manner which also makes it suitable as an informal recreation area, further enhancing the open space provision of the area.

To give effect to these arrangements and provide the applicant with some flexibility in the detailed design of the storm water basin and the 0.5 ha park, Bisinella Developments are seeking removal of the exhibited Public Park and Recreation zone (PPRZ) from the Amendment to be replaced by a Section 173 Agreement requiring provision of the park. In the short term the land to be used for the park will remain in the Farming zone and the PPRZ will be applied when its exact boundaries are established. Council officers support these changes. The proposed S173 Agreement, signed by the applicant, is Appendix 5.

Following exhibition of the Amendment the applicant has submitted evidence, confirmed by Council's Environment Unit, that the native grassland on the subject land is considered to be "re-growth" which has naturally established and is less than 10 years old. In these circumstances the exemption from a permit requirement as contained in Clause 52.17 applies. The permit to accompany the Amendment has been amended to remove reference to native vegetation removal.

The applicant has decided to withdraw its objection to one of the VicRoads permit conditions as contained in their initial submission.

- **Public Authority Submissions**

1. Barwon Water

Barwon Water's only concern is that the residential subdivision needs to be designed such that residential lots and local roads do not impact on its 12 metre wide water supply easement along the west side of Forest Road South. This easement falls within the existing Public Acquisition Overlay (PAO). The permit includes conditions to meet VicRoads requirements that the PAO setback be retained, also addressing Barwon Water's concern.

2. APA GasNet

APA raised the issue of the existence of a high pressure gas pipeline to the south of the subject land. It has subsequently indicated it has no objection to the proposed development proceeding in accordance with the draft permit.

3. Department of Primary Industries (now Department of Environment, Land, Water & Planning)

DEPI submitted that the vegetation assessment report submitted with the application required a further review to assess the existence of remnant vegetation.

No permit is required for vegetation removal for the reasons set out in the above section of this report.

The Department acknowledges the changed circumstances since it wrote its submission and has no objection to the amendment now proceeding.

4. Public Transport Victoria (PTV)

PTV raises no objections to the amendment and has sought the inclusion of additional permit conditions requiring the developer to construct new bus stops on both sides of Forest Road South.

The additional conditions have been included in the permit and agreed to by the applicant.

As there are now no outstanding issues to be resolved this Amendment can now be adopted. Appendix 6 is the modified Amendment C261 being recommended for adoption as described in this report. Appendix 7 is Permit 1163/2013 to be recommended to the Minister for Planning for approval incorporating the changes arising from the consideration of issues raised by the applicant and public authorities. The changes made to the exhibited permit are highlighted.

Environmental Implications

The Amendment gives effect to recommendations of the Lara Structure Plan which has addressed the wider environmental implications of development of the town.

A Vegetation Assessment report accompanying the application rates the site as having local significance for biodiversity conservation which does not present limitations to development.

Financial Implications

All the costs associated with the development and the provision of additional services to the area will be met by the developer. The Council will become responsible for the ongoing maintenance of the new retarding basin and neighbourhood park.

Policy/Legal/Statutory Implications

The proposed Amendment is considered to be generally consistent with a range of State and Council planning policies in the Planning Scheme. In particular, this area has been identified for investigation for future residential growth in the adopted Lara Structure Plan as described in this report.

The Lara Structure Plan (a reference document in the MSS) aims to ensure adequate levels of open space are provided within new residential areas to cater for the recreation needs of the community. To achieve this outcome it directs that a 10% unencumbered open space contribution be made as part of residential rezoning applications, unless otherwise negotiated.

Alignment to City Plan

Amendment C261 supports both the Growing our Economy and Sustainable Built and Natural Environment strategic directions of City Plan, particularly insofar as it is facilitating sustainable development in accordance with an adopted township Structure Plan.

Officer Direct or Indirect Interest

No Council officers have any direct or indirect interest, in accordance with Section 80 (c) of the Local Government Act.

Risk Assessment

No risks have been identified in adopting Amendment C261 and the accompanying planning permit as being recommended by this report.

Social Considerations

Whilst the subject land is located on the edge of the town, it is located on a public bus route and is within easy walking distance to Lara Lake primary school. It adjoins existing and developing residential areas and will have good access to the town's open space network.

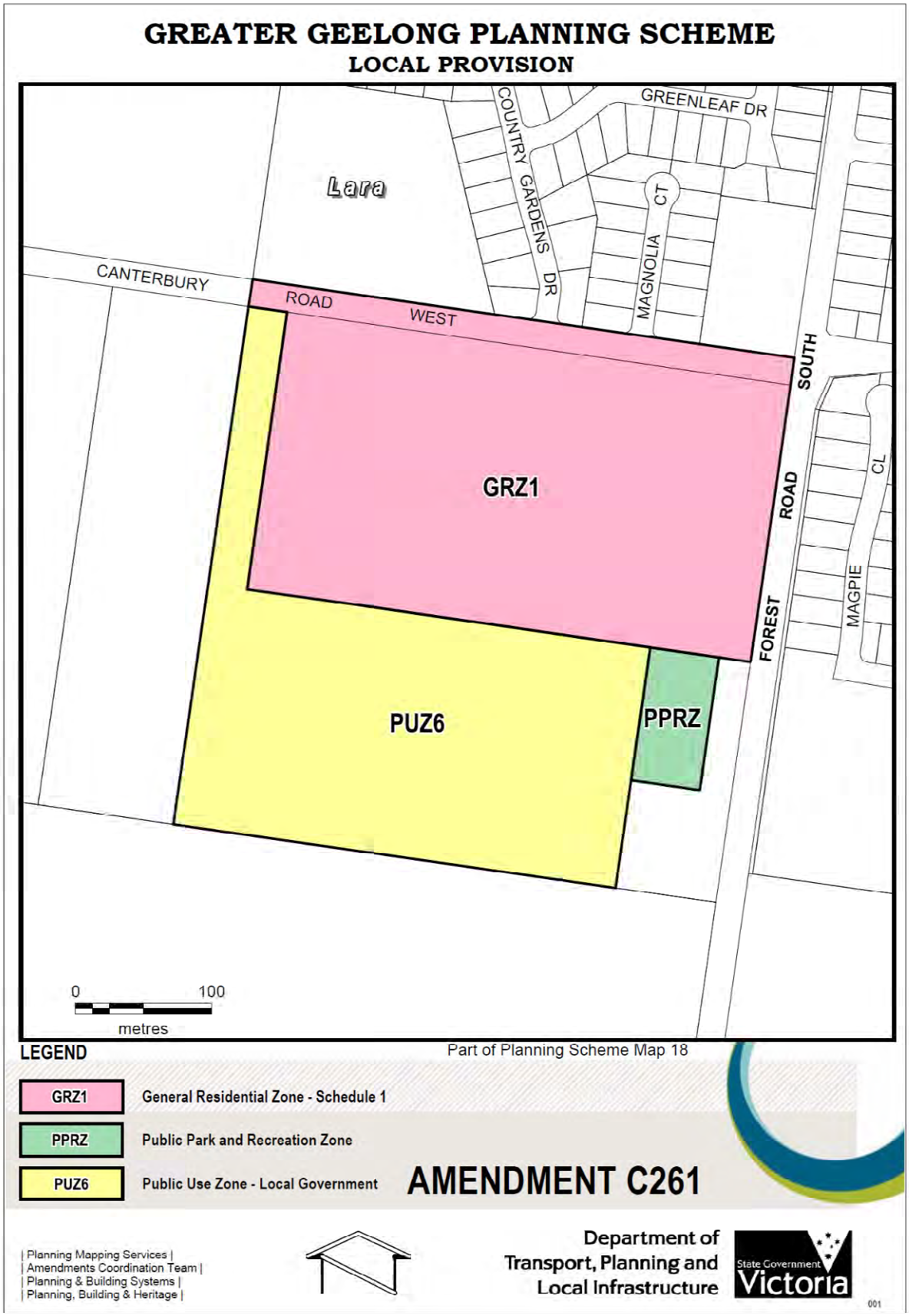
Human Rights Charter

Amendment C261 does not impact on any basic rights, freedoms and responsibilities as set out in the Charter. Planning legislation ensures an open Community Consultation process enabling people to freely express their views and obtain a fair hearing before an Independent Panel.

Consultation and Communication

Full public notification of the Amendment was given in accordance with the provisions of the Planning and Environment Act. All adjoining and nearby property owners received direct notification of the exhibition of the Amendment. No owners or occupiers in the surrounding area have made a submission to Amendment C261.

Appendix 1 – Exhibited Zoning



Appendix 2: Exhibited Future Site Development



Appendix 3: Aerial Image



Appendix 4: Summary of Submissions

No	Name/Company	Attn:	Address	Suburb	Type	Summary of Submission
1	APA GasNet Australia	Lachlan Marshall	P O Box 4204	DANDENONG	No objection	APA advises a high pressure gas pipeline runs parallel to and approx 430 metres south of the southern boundary of the subject land. APA has a direct interest in the design and development of any land within 550 metres of the pipeline to ensure the risk to life & property is reduced in the event of a rupture of the pipeline. It requested further discussion with Council Officers. Following further advice provided to APA by Council, it has confirmed "that APA GasNet has no objection to the development proceeding" as provided for in the draft permit.
2	Barwon Water	Rhys Bennett	P O Box 659		No Objection	All service upgrades to be funded by the developer. Conditions to be included on the permit have been provided. Barwon Water has a 12 metre easement containing the Northern Water Supply Feeder main and requires the proposed residential subdivision to be relocated such that residential lots and a service road avoid the easement (which falls within the VicRoads PAO)
3	DEPI (now DELWP)	Geoff Brooks	P O Box 103	GEELONG VIC 3220	Further Review	DELWPI has reviewed the vegetation assessment report submitted with the application and considers it fails to provide adequate evidence that the native vegetation on the site is not a remnant patch which requires assessment under current decision-making arrangements. Suggests the report requires further review.
4	Public Transport Victoria	Richard McAliece	P O Box 4724	MELBOURNE VIC 3001	No Concerns	PTV has no concerns about the rezoning changes. Requests additional permit condition to improve public transport access requiring provision of new bus stops on both sides of Forest Road South, adjacent to the subject land.

No	Name/Company	Attn:	Address	Suburb	Type	Summary of Submission
5.	TGM Group on behalf of L Bisinella Development P/L	Chris Marshall	P O Box 1137	GEELONG VIC 3220		Generally supports the amendment and draft permit which is consistent with the Lara Structure Plan. The initial submission requested deletion of the 0.5 ha neighbourhood park on the basis the adjoining storm water detention basin and wetland reserve is sufficient to comply with Council's open space requirements. The initial submission provided evidence that the subject land has been cropped within the past 10 years. On this basis, deletion of reference to Native Vegetation removal from the permit and conditions 30 and 31 which apply to it are sought. The initial submission also objects to the VicRoads' condition which seeks to prevent compensation payable for the Forest Road widening (subject to existing PAO) Submits condition should be deleted. The applicant has subsequently submitted, in an effort to avoid the need for a Panel Hearing, it will provide the 0.5 ha unemcumbered park as sought by Council. It regards deletion of the exhibited PPRZ to provide increased design flexibility, with the 0.5 park requirement to be implemented by means of a Section 173 Agreement. The applicant has subsequently withdrawn its initial objection to the VicRoads condition.

Appendix 5: Section 173 Agreement signed by Bisinella Developments

Date / /2015

Agreement under Section 173 of the Planning and Environment Act 1987

Subject Land: 130 – 150 Forest Road, Lara
Purpose: Creation of a Reserve

Greater Geelong City Council

and

L Bisinella Developments Pty Ltd

[6381107: 14462003_1]
ME_120474891_1 (W2007)

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Agreement under Section 173 of the Planning and Environment Act 1987

DATE / /2015

BETWEEN

GREATER GEELONG CITY COUNCIL
of **(Council)**

AND

L BISINELLA DEVELOPMENTS PTY LTD

(the Owner)

RECITALS

A. Council is the Responsible Authority pursuant to the Act for the Planning Scheme.

B. The Owner is the registered proprietor of the Subject Land which will be rezoned pursuant to the Amendment.

C. The parties enter into this Agreement to ensure that, as part of any future residential subdivision of the Subject Land , an appropriate area of open space is created and vested in Council.

THE PARTIES AGREE

1. DEFINITIONS

In this Agreement the words and expressions set out in this clause have the following meanings unless the context admits otherwise:

Act means the *Planning and Environment Act* 1987.

Agreement means this agreement and any agreement executed by the parties expressed to be supplemental to this agreement.

Amendment means amendment C261 to the Planning Scheme.

Mortgagee means the person or persons registered or entitled from time to time to be registered by the Registrar of Titles as Mortgagee of the Subject Land or any part of it.

Owner or **Owners** means the person or persons registered or entitled from time to time to be registered by the Registrar of Titles as proprietor or proprietors of an estate in fee simple of the Subject Land or any part of it and includes a Mortgagee-in-possession.

party or parties means the Owner and Council under this Agreement as appropriate.

Planning Permit means any planning permit for multi-lot residential subdivision of the Subject Land including but not limited to Planning Permit 1163/2013.

Planning Scheme means the Greater Geelong Planning Scheme and any other planning scheme that applies to the Subject Land.

Reserve means the reserve for open space required by clause 3 of this Agreement.

Subject Land means 130 – 150 Forest Road, Lara (Volume number 01692 and Folio number 261 being Lot 1 on Title Plan 606397D)

2. INTERPRETATION

In this Agreement unless the context admits otherwise:

2.1 The singular includes the plural and vice versa.

2.2 A reference to a gender includes a reference to each other gender.

2.3 A reference to a person includes a reference to a firm, corporation or other corporate body and that person's successors in law.

2.4 If a party consists of more than one person this Agreement binds them only in so far as the obligations in this Agreement are relevant to that part of the Subject Land in which they have an interest. This Agreement does not impose joint and several obligations but only several obligations.

2.5 A term used in this Agreement has its ordinary meaning unless that term is defined in this Agreement. If a term is not defined in this Agreement and it is defined in the Act it has the meaning as defined in the Act.

2.6 A reference to an Act, Regulation or the Planning Scheme includes any Acts, Regulations or amendments amending, consolidating or replacing the Act, Regulation or Planning Scheme.

2.7 The introductory clauses to this Agreement are and will be deemed to form part of this Agreement.

2.8 The obligations of the Owner under this Agreement, will take effect as separate and several covenants which are annexed to and run at law and equity with the Subject Land provided that if the Subject Land is subdivided, this Agreement must be read and applied so that each subsequent owner of a lot is only responsible for those covenants and obligations which relate to that owner's lot.

3. SPECIFIC OBLIGATIONS OF THE OWNER

3.1 The Owner acknowledges and agrees that prior to the issue of a Statement of Compliance for the first stage of any residential subdivision of the Subject Land, an area of 0.5ha of unencumbered land must be set aside as a Reserve so as to vest in Council generally in the location set out in the plan at 'Attachment A'.

3.2 The Owner acknowledges and agrees that it must undertake improvements to the Subject Land, including at its own cost, the provision of a children's playground to the satisfaction of Council and the provision of landscaping to be carried out in accordance with a landscape plan that is approved by Council.

3.3 The works and facilities must be;

3.3.1 provided and completed; or

3.3.2 bonded,

as the case may be, before the issue of a statement of compliance for the first stage of the subdivision of the Subject Land unless Council agrees to a different time.

4. ACKNOWLEDGEMENT OF THE OWNER AND COUNCIL

The Owner and Council acknowledge and agree that the Reserve shall be generally located in the area as shown marked 'Public Open Space Reserve' in the plan at 'Attachment A'.

5. FURTHER OBLIGATIONS OF THE OWNER

5.1 Notice and Registration

The Owner further covenants and agrees that the Owner will bring this Agreement to the attention of all prospective purchasers, lessees, mortgagees, chargees, transferees and assigns.

5.2 Further actions

The Owner further covenants and agrees that:

5.2.1 the Owner will do all things necessary to give effect to this Agreement;

5.2.2 the Owner will consent to Council making application to the Registrar of Titles to make a recording of this Agreement in the Register on the Certificate of Title of the Subject Land in accordance with Section 181 of the Act and do all things necessary to enable Council to do so including signing any further agreement, acknowledgment or document or procuring the consent to this Agreement of any mortgagee or caveator to enable the recording to be made in the Register under that section.

5.3 **Costs**

The Owners acknowledge and agree that the Owners must pay to Council within 14 days after a written request for payment, Council's reasonable costs and expenses (including legal expenses) of and incidental to the preparation, drafting, finalisation, engrossment, execution and registration of this Agreement.

6. OBLIGATION OF COUNCIL

Council acknowledges and agrees that the setting aside and vesting of the Reserve together with the provision of useable and functional open space around the perimeter of the stormwater retarding basin satisfies any requirements for the provision of public open space in respect of the Subject Land under the provisions of the Planning Scheme and / or the *Subdivision Act 1988*.

7. ENDING OF AGREEMENT

7.1 Unless otherwise agreed earlier by the Owner and the Council, this Agreement ends upon the earlier of

7.1.1 the registration of a plan of subdivision vesting the Reserve in the Council; or

7.1.2 the lapsing of the Amendment pursuant to the provisions of the Act.

7.2 Upon the ending of the Agreement Council must, as soon as practicable at the request and at the cost of the Owner, execute all documents necessary to make application to the Registrar of Titles under section 183(1) of the Act to cancel the recording of this Agreement on the register.

8. AGREEMENT UNDER SECTION 173 OF THE ACT

Without limiting or restricting the respective powers to enter into this Agreement and, insofar as it can be so treated, this Agreement is made as a deed in accordance with section 173 of the Act.

9. OWNER'S WARRANTIES

Without limiting the operation or effect which this Agreement has, the Owner warrants that apart from the Owner and any other person who has consented in writing to this Agreement, no other person has any interest, either legal or equitable, in the Subject Land which may be affected by this Agreement.

10. SUCCESSORS IN TITLE

Without limiting the operation or effect that this Agreement has, the Owner must ensure that, until such time as a memorandum of this Agreement is registered on the title to the Subject Land, successors in title shall be required to:

10.1 give effect to and do all acts and sign all documents which will require those successors to give effect to this Agreement; and

10.2 execute a deed agreeing to be bound by the terms of this Agreement.

11. GENERAL MATTERS

11.1 Notices

A notice or other communication required or permitted to be served by a party on another party must be in writing and may be served:

11.1.1 by delivering it personally to that party;

11.1.2 by sending it by prepaid post addressed to that party at the address set out in this Agreement or subsequently notified to each party from time to time; or

11.1.3 by sending it by facsimile provided that a communication sent by facsimile shall be confirmed immediately in writing by the sending party by hand delivery or prepaid post.

11.2 Service of Notice

A notice or other communication is deemed served:

11.2.1 if delivered, on the next following business day;

11.2.2 if posted, on the expiration of 2 business days after the date of posting; or

11.2.3 if sent by facsimile, when the sending party receives a confirmation of transmission except that where this occurs after 4 pm, the service is deemed to have been effected on the next following business day.

11.3 No Waiver

Any time or other indulgence granted by Council to the Owner or any variation of the terms and conditions of this Agreement or any judgment or order obtained by Council against the Owner will not in any way amount to a waiver of any of the rights or remedies of Council in relation to the terms of this Agreement.

11.4 **Severability**

If a court, arbitrator, tribunal or other competent authority determines that a word, phrase, sentence, paragraph or clause of this Agreement is unenforceable, illegal or void then it must be severed and the other provisions of this Agreement will remain operative.

11.5 **No Fettering of Council's Powers**

It is acknowledged and agreed that this Agreement does not fetter or restrict the power or discretion of Council to make any decision or impose any requirements or conditions in connection with the granting of any planning approval or certification of any plans of subdivision applicable to the Subject Land or relating to any use or development of the Subject Land.

11.6 **Inspection of documents**

A copy of any planning permit, document or plan referred to in this Agreement is available for inspection at Council offices during normal business hours upon giving Council reasonable notice.

11.7 **Governing law**

This Agreement is governed by and is to be construed in accordance with the laws of Victoria.

11.8 **Commercial Agreement**

The parties acknowledge and agree that in addition to being an Agreement pursuant to s173 of the Act, this Agreement is also a commercial agreement between the parties.

11.9 **Dispute Resolution**

The parties agree that if any dispute arises as to obligations of the Agreement that cannot be resolved under the provisions of the *Planning and Environment Act* 1987, then the parties must refer the dispute to an expert appointed by the President for the time being of the Law Institute of Victoria or by the President's nominee. The expert must determine the dispute, and the parties:

(a) must sign any consent, appointment or authority required by the expert to give effect to the expert's appointment;

(b) will be bound by the determination of the expert; and

(c) must bear the expert's costs and expenses equally between them.

12. COMMENCEMENT OF AGREEMENT

This Agreement commences on the date specified on page one or if no date is specified on page one, the date Council executes this Agreement.

SIGNED, SEALED AND DELIVERED as a Deed by the parties on the date set out at the commencement of this Agreement.

SIGNED SEALED AND DELIVERED on behalf of the **GREATER GEELONG CITY COUNCIL** by Peter Bettess, General Manager Planning & Tourism pursuant to an instrument of delegation authorised by Council resolution, in the presence of:

.....
P Bettess

.....
Witness

SIGNED SEALED AND DELIVERED by)
L BISINELLA DEVELOPMENTS PTY LTD)

in the presence of

Common Seal
L. BISINELLA DEVELOPMENTS PTY. LTD. A.C.N. 006 806 677

Signature of Witness

Richard Bisinella

Name of Witness

.....


LEGEND
FOREST ROAD SOUTH
CANTERBURY ROAD WEST
INDICATIVE OPEN SPACE CONCEPT PLAN
INDICATIVE OPEN SPACE CONCEPT PLAN
CIVIL DRAWING
CONCEPT - OVERALL LAYOUT PLAN
11573-200
CITY OF GREATER GEELONG
Bisinella
TGM

Appendix 6: Amendment to be Adopted

Planning and Environment Act 1987

GREATER GEELONG PLANNING SCHEME

AMENDMENT C261

INSTRUCTION SHEET

The planning authority for this amendment is Greater Geelong Planning Scheme

The Greater Geelong Planning Scheme is amended as follows:

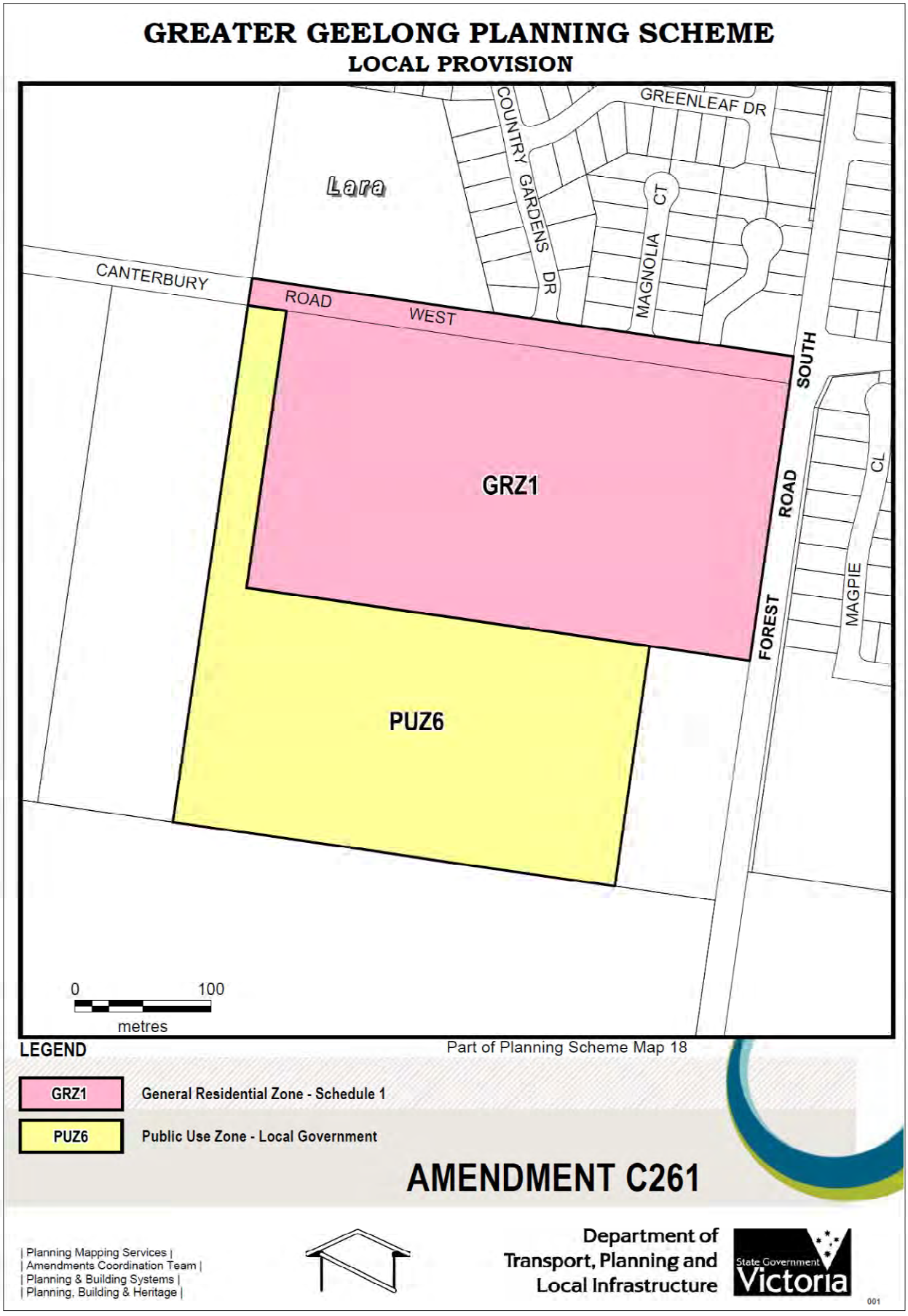
Planning Scheme Maps

The Planning Scheme Maps are amended by a total of 1 attached map.

Zoning Maps

Planning Scheme Map No18 in the manner shown on the attached map marked "Greater Geelong Scheme, Amendment C216."

End of document


GREATER GEELONG PLANNING SCHEME
LOCAL PROVISION
Lara
GREENLEAF DR
COUNTRY GARDENS DR
MAGNOLIA CT
CANTERBURY ROAD WEST
SOUTH FOREST ROAD
MAGPIE CL
GRZ1
PUZ6
0
100
metres
LEGEND
Part of Planning Scheme Map 18
GRZ1
General Residential Zone - Schedule 1
PUZ6
Public Use Zone - Local Government
AMENDMENT C261
| Planning Mapping Services |
| Amendments Coordination Team |
| Planning & Building Systems |
| Planning, Building & Heritage |
Department of Transport, Planning and Local Infrastructure
State Government Victoria
001

Appendix 7: Final Planning Permit (No. 1163/2013) for Adoption

PLANNING PERMIT

Permit No.	**1163/2013**
Planning Scheme	**Greater Geelong Planning Scheme**
Responsible Authority	**Greater Geelong City Council**

ADDRESS OF THE LAND	**130-150 FOREST ROAD SOUTH, LARA**
THE PERMIT ALLOWS	**STAGED MULTI LOT SUBDIVISION GENERALLY IN ACCORDANCE WITH THE ENDORSED PLANS**

THE FOLLOWING CONDITIONS APPLY TO THIS PERMIT:

AMENDED PLANS

1. Prior to the certification of the first stage of the Plan of Subdivision, amended plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. When approved the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions and three copies must be provided. The plans must be generally in accordance with the plans submitted with the application, but modified to show:

   a) The plan of subdivision layout revised to incorporate the requirements of VicRoads conditions 30 and 31.

   b) The .5ha Public Open Space in accordance with the requirements of the S173 Agreement accompanying Amendment C261.

ENDORSED PLANS

2. The layout and site dimensions of the proposed subdivision as shown on the endorsed plan(s) shall not be altered or modified without the written consent of the Responsible Authority. There are no requirements to alter or modify the endorsed plan if a plan is certified under the provisions of the Subdivision Act 1988 that is generally in accordance with the endorsed plans.

CONSTRUCTION MANAGEMENT PLAN

3. Prior to commencement of works for each stage of the subdivision, a Construction Management Plan must be submitted to and approved by Council's Engineering Services and Environment departments and must address items including (but not be limited to) the following:

   a) The protection of all existing vegetation and waterways;

   b) Show access locations for construction vehicles;

   c) All appropriate control of site emissions during construction and the defects liability period;

   d) A staging plan for all construction phases including indicative dates for commencement and completion;

   e) Intended access for construction vehicles;

f) Engineering assessment of assets that will be impacted on by construction and recommended techniques to minimise any adverse impact;

g) Details of actions to be implemented to in the event of damage to abutting assets;

h) Details of where construction personnel will park;

i) Hours/days of construction, including deliveries. (Note: These hours must be consistent with the Environment Protection Authority (EPA) legislation/guidelines);

j) Phone numbers of on-site personnel or other supervisory staff to be contactable in the event of issues arising on site;

k) Details of site cleanliness and clean up regimes;

l) Location of material storage;

m) Dust suppression management;

n) Details of measures to be maintained during the housing construction phase of development to prevent sediment entering downstream drainage infrastructure;

o) Any other measures that are consistent with the following Environmental Protection Authority publications: 'Environmental Management Guidelines for Major Construction Sites', 'Construction Techniques for Sediment and Pollution Control' and 'Doing it Right on Subdivisions'

4. All development and works must be carried out in accordance with the Construction Management Plan endorsed under this permit, all to the satisfaction of the Responsible Authority. Any non-compliance identified by the Responsible Authority must be rectified immediately at no cost to Council.

ENGINEERING

5. Excavated material shall not be carted off the site except with the written approval of the Responsible Authority.

6. No material shall be brought onto the site for use as filling within the subject area under this Permit, unless with the written approval of the Responsible Authority. Prior to any approval being issued by the Responsible Authority for imported filling to be used on the site, the applicant must submit for approval to the Responsible Authority, samples of proposed filling, details of the source of the filling, details of proposed traffic routes to be traversed, soil testing results and reports in regard to the presence of contaminants in the filling, and the suitability of filling to be placed on site.

7. All areas to be filled shall be stripped of vegetation and any top soil shall be removed and stockpiled for reuse over the filled areas. Only approved filling material shall be placed on the site. The filling shall be placed in maximum 150 mm layers, or as approved otherwise by the Responsible Authority, and compacted to the applicable level for filling on allotments and within future roadways in accordance with AS3798, to the satisfaction of the Responsible Authority.

8. At the completion of the bulk earthworks, and at completion of the works for each stage, all disturbed areas shall be hydro mulched with an approved seed and fertilizer mixture to the satisfaction of the Responsible Authority to suppress dust, and minimise erosion, unless approved otherwise by the Responsible Authority.

9. All works must be undertaken in accordance with the recommendations of any geotechnical reports.

10. Prior to the commencement of site works for any stage of the subdivision, the developer is required to submit detailed drainage construction plans to the Responsible Authority for approval. The plans shall generally be in accordance with the TGM Concept Design (Ref

11573-200) and Grand Lakes Regional Hydraulic Modelling and Impact Report – Addendum 8 (BMT WBM, Nov 2013) and include, but not limited to:

a) Details of pits and pipes sizes;

b) Finished and existing surface levels;

c) Creation of appropriate easements;

d) Detention basin(s) including any required drainage reserves, water quality treatment; and, Connection to the legal point of discharge in accordance with the Drainage Masterplan. The Consulting Engineer must show that the design for the drainage system complies with the requirements of the Infrastructure Design Manual and any other relevant standards. Site run-off shall be limited to equivalent pre-developed levels for rainfall events up to and including the critical 100 year ARI event. An appropriate on site detention system shall be designed to limit site run-off to the pre-developed levels to the satisfaction of the Responsible Authority.

e) The stormwater drainage system on the site must be designed such that stormwater run-off exiting the land meets the current best practice performance objectives for stormwater quality as follows:

   a) 80% retention of the typical annual load of suspended solids;
   b) 45% retention of the typical annual load of total phosphorous;
   c) 45% retention of the typical annual load of total nitrogen; and
   d) 70% retention of the typical annual load of gross pollutants.

f) Details of access requirements for maintenance vehicles into the stormwater detention basins and wetlands.

Note: Detailed Design Plans for any stage that result in flood levels on existing properties being adversely affected by the proposed works will not be approved for construction.

11. Prior to the commencement of site works for any stage of the subdivision, the developer is required to submit detailed roadwork construction plans to the Responsible Authority for approval. The plans shall generally be in accordance with the TGM Concept Design (Ref 11573-200) and Grand Lakes Regional Hydraulic Modelling and Impact Report – Addendum 8 (BMT WBM, Nov 2013) and include, but not limited to:

a) Fully sealed pavement with kerb and channel for new internal roads;

b) Construction of Canterbury Road so that the minimum road width is 10m;

c) Any external roadworks and treatments;

d) Concrete footpaths;

e) Line-marking and signage installation.

Note: Detailed Road Plans for any stage that result in flood levels on existing properties being adversely affected by the proposed works will not be approved for construction.

PRIOR TO CERTIFICATION

12. Prior to certification of the Plan of Subdivision for each stage, easements for the purposes of 'Drainage' must be set aside in favour of the City of Greater Geelong, to the satisfaction of the Responsible Authority.

13. The plan of subdivision submitted for certification for each stage of the development shall nominate a minimum finished floor level for each lot, to the satisfaction of the Responsible Authority. The FFL shall be a minimum of 300mm above top of kerb or the 1% AEP flood extent as depicted in fig 7-7 of 'Grand Lakes Regional Hydraulic Modelling and Impact Report – Addendum 8' (BMT WBM, Nov 2013).

PRIOR TO STATEMENT OF COMPLIANCE

14. Prior to the issuing of a Statement of Compliance for the relevant stage of the subdivision, road and drainage works, including basin(s), must be constructed in accordance with the approved plans and specifications to the satisfaction of the Responsible Authority.

15. Prior to the issuing of a Statement of Compliance for the relevant stage of subdivision, relevant street sign/s must be erected to the satisfaction of the Responsible Authority.

16. Prior to the issuing of a Statement of Compliance for the relevant stage of subdivision, street lighting must be provided within the site and along external frontages in accordance with the relevant Australian Standard(s), unless otherwise agreed in writing by the Responsible Authority and unless it can be demonstrated that existing street lighting is sufficient for public safety to the satisfaction of the Responsible Authority.

TRAFFIC

17. Prior to works commencing for each stage of the subdivision, an Independent Road Safety Audit must be carried out for the internal and external intersection treatments at the detailed design stage by a suitably qualified auditor in accordance with Austroads "Road Safety Audit" (2002). The findings of the Independent Road Safety Audit must then be formally responded to and implemented by the subdivider with the results submitted to the Responsible Authority for approval.

18. A Local Area Traffic Management (LATM) plan must be developed prior to the lodgement of Stage 1 construction drawings in conjunction with Council's Traffic Engineering unit. The developed LATM plan must include indicative lot numbering and street names to coincide with the internal street network and any modifications to intersections.

LANDSCAPE MASTER PLAN

19. Prior to the commencement of works, a landscape master plan (incorporating a street tree master plan) for the permit area, prepared by a person suitably qualified or experienced in landscape design, must be approved by the responsible authority. When approved, the plan will be endorsed and will then form part of the permit. The plan must be drawn to scale with dimensions and three hard copies plus an electronic copy must be provided. The plan must show and include the following to the satisfaction of the responsible authority:

    a) A survey (including location, size and botanical name) of all existing vegetation on the land;

    b) Any vegetation that is approved to be retained, removed and/or lopped, including details of tree protection zones;

    c) The landscaping theme and graphical concepts to be developed for the subdivision and reserve;

    d) The species to be used for and general layout of all street tree planting;

    e) A species list of all proposed vegetation including aquatic vegetation of local provenance;

f) The areas which will be available for landscaping;

g) A play space in the public open space reserve;

h) Footpath and on-road bicycle linkages through the permit area and public reserves, indicative connections to nearby open space and indicative connections to the external path network;

i) The location and indicative design of drainage and/or WSUD infrastructure within public reserves;

j) Maintenance vehicle access points;

k) The style and location of fencing, which is to be visually permeable, to all private property that directly abuts a reserve (except road reserve).

LANDSCAPING PLANS

20. Prior to Statement of Compliance being issued for each relevant stage of the subdivision, landscape plans to the satisfaction of the Responsible Authority for all landscape works in that particular stage of subdivision must be submitted to and approved by the Responsible Authority. When approved, the plans will be endorsed and will then form part of the permit. The plan must be drawn to scale with dimensions and three hard copies plus an electronic copy must be provided. The plan must be consistent with the endorsed landscape master plan and provide detailed planting, construction and specification details for all of the proposed landscaping works on public reserves and road reserves. The landscape plan must show the following to the satisfaction of the responsible authority:

a) A survey (including location, size and botanical name) of all existing vegetation on the land;

b) The proposed Q10 and Q100 events extent;

c) Any tree(s) proposed for retention within a road reserve or public open space for any stage of the development must be independently assessed by a suitably qualified arborist which details suitability for retention and ongoing management recommendations for the tree(s). The detailed landscape response for the area in which the tree(s) are located must be informed by the arboricultural assessment;

d) The layout of new planting in all road reserves and municipal reserves;

e) The layout and zonation detail of new aquatic planting in waterways and any constructed water bodies in municipal reserves;

f) A detailed planting schedule of all proposed terrestrial trees, shrubs, and groundcovers including botanical names, common names, pot sizes, sizes at maturity and quantities of each plant;

g) A detailed planting schedule of all proposed aquatic planting including botanical names, common names, supply sizes, sizes at maturity, zonation detail, planting densities and quantities of each plant with a note that plants must be sourced from local provenance material;

h) The proposed layout, materials and finishes of paths, areas of pavement, structures, play spaces, fences, maintenance access gates and street furniture;

i) Detailed planting and construction drawings including site contours and any proposed changes to existing levels including any structural elements such as retaining walls;

j) Additional supporting information, such as certified structural designs or building forms;

k) A playground design complying with AS4685:2004 Playground Equipment Safety and AS/NZS4422:1996 Playground Surfacing;

l) All proposed street tree planting using semi-advanced trees with a minimum container size of 45 litres;

m) The maintenance schedule for all proposed landscaping, including hard and soft landscaping elements;

n) Bicycle parking to support cycling routes throughout the subdivision; and,

o) Details of access requirements for maintenance vehicles into the stormwater detention basins, wetlands and public open space areas where relevant.

21. Utility service substations, kiosk sites and the like must not be located on any land identified as public open space or land to be used for any municipal purpose unless otherwise agreed by the responsible authority.

COMPLETION OF LANDSCAPE WORKS

22. The landscaping works shown on the approved landscape plan for each stage must be carried out and completed to the satisfaction of the Responsible Authority prior to the issue of a Statement of Compliance for that stage, or any other time when agreed in writing by the Responsible Authority and suitably bonded to the satisfaction of the Responsible Authority.

23. Prior to the issue of practical completion of landscaping works, or any other time as agreed in writing by the Responsible Authority, the following must be provided to the Responsible Authority:

a) Building permits and structural engineering compliance where necessary;

b) Landscaping maintenance plan including playground inspection regime and asset listing;

c) As-built landscaping plans in PDF and GIS-ready AutoCAD (DXF) format; and

d) An independent playground auditor's report with evidence of rectification of any identified defects. The report must relate to all playground equipment, fitness equipment, natural play elements, soft fall areas and edging to ensure that all aspects of the playground construction meet Playground Standards AS/NZS4422 1996 and AS4685 parts 1-6 2004 and is in good working order and safe condition.

24. Prior to Statement of Compliance being issued for any relevant stage of the subdivision, any reserve or land set aside for public open space or any tree reserve or the like must be graded, top dressed and sown to grass to the satisfaction of the Responsible Authority unless otherwise agreed in writing by the Responsible Authority and suitably bonded to the satisfaction of the Responsible Authority..

25. Unless otherwise agreed in writing by the Responsible Authority, a maintenance bond must be submitted to the Responsible Authority at the time of application for practical completion of landscaping works.

Note 1: The incomplete landscape works bond or bank guarantee must be 125 per cent of the estimated cost of incomplete landscape works; the maintenance bond or bank guarantee must be 100 per cent of the estimated cost of maintenance of landscape works for a two (2) year period.

Note 2: A practical completion inspection is required to satisfy this condition and must be organised by the permit holder with two weeks' notice given for onsite inspections. The incomplete landscape works bond will be returned on award of practical completion.

MAINTENANCE OF LANDSCAPING

26. All works forming part of the endorsed landscaping plans must be maintained for a minimum period of 24 months, to the satisfaction of the Responsible Authority. The maintenance period will commence on the date of issue of the Statement of Compliance for all, or a particular stage, or a subdivision only where the landscaping works have been completed to the satisfaction of the Responsible Authority. Where the landscape works are bonded or covered by a bank guarantee, the maintenance period will commence from the time that the landscape works have been awarded Practical Completion by the Responsible Authority. During this time, any dead, diseased or damaged plants, landscaped areas and hard landscape elements are to be repaired or replaced by the permit holder and at no cost to Council. Handovers will not be accepted during the summer period between 1 December and 1 March each year.

    The landscape maintenance bond will be returned on acceptance handover.

COMMUNITY INFRASTRUCTURE CHARGE

27. Prior to the issue of a Statement of Compliance for each stage, a community infrastructure charge of $900.00 per residential lot created must be paid in relation to any plan of subdivision which creates a residential lot.

TELECOMMUNICATIONS

28. The owner of the land must enter into agreements with:

    a) A telecommunications network or service provider for the provision of telecommunication services to each lot shown on the endorsed plan in accordance with the provider's requirements and relevant legislation at the time; and,

    b) A suitably qualified person for the provision of fibre ready telecommunication facilities to each lot shown on the endorsed plan in accordance with any industry specifications or any standards set by the Australian Communications and Media Authority, unless the applicant can demonstrate that the land is in an area where the National Broadband Network (NBN) will not be provided by optical fibre.

29. Before the issue of a Statement of Compliance for any stage of the subdivision under the Subdivision Act 1988, the owner of the land must provide written confirmation from:

    a) A telecommunications network or service provider that all lots are connected to or are ready for connection to telecommunications services in accordance with the provider's requirements and relevant legislation at the item; and,

    b) A suitably qualified person that fibre ready telecommunications facilities have been provided in accordance with any industry specifications or any standards set by the Australian Communications and Media Authority, unless the applicant can demonstrate that the land is in an area where the National Broadband Network will not be provided by optical fibre.

VICROADS

30. The Plan of Subdivision must set aside the area of the Public Acquisition Overlay - Schedule 3 for future road widening of Forest Road South.

31. Any buildings and works must be setback 2 metres from the Public Acquisition Overlay's western boundary.

32. No compensation is payable under part 5 of the Planning and Environment Act 1987 in respect of anything done under this permit.

POWERCOR

33. The plan of subdivision submitted for certification under the Subdivision Act 1988 shall be referred to Powercor Australia Ltd in accordance with Section 8 of that Act

34. The applicant shall provide an electricity supply to all lots in the subdivision in accordance with Powercor's requirements and standards, including the extension, augmentation or re-arrangement of any existing electricity supply system, as required by Powercor (A payment to cover the cost of such work will be required). In the event that a supply is not provided the applicant shall provide a written undertaking to Powercor Australia Ltd that prospective purchasers will be so informed.

35. The applicant shall, where buildings or other installations exist on the land to be subdivided and are connected to the electricity supply; they shall be bought into compliance with the Service and Installation Rules issued by the Victorian Electricity Supply Industry. You shall arrange compliance through a Registered Electrical Contractor

36. Any Buildings must comply with the clearances required by the Electricity Safety (Network Assets) Regulations

37. Any construction work must comply with Energy Safe Victoria's "No Go Zone" rules

38. The applicant shall set aside on the plan of subdivision for the use of Powercor Australia ltd reserves and/or easements satisfactory to Powercor Australia Ltd where any electric substation (other than a pole mounted type) is required to service the subdivision.

    Alternatively, at the discretion of Powercor Australia Ltd a lease(s) of the site(s) and for easements for associated powerlines, cables and access ways shall be provided. Such a lease shall be for a period of 30 years at a nominal rental with a right to extend the lease for a further 30 years. Powercor Australia Ltd will register such leases on the title by way of a caveat prior to the registration of the plan of subdivision

39. The applicant shall provide easements satisfactory to Powercor Australia Ltd, here easements have not been otherwise provided, for all existing Powercor Australia Ltd electric lines on the land and for any new powerlines required to service the lots and adjoining land, save for lines located, or to be located, on public roads set out on the plan. These easements shall show on the plan an easement(s) in favour of Powercor Australia Ltd for 'Powerline Purposes' pursuant to Section 88 of the Electricity Industry Act 2000

40. The applicant shall obtain for the use of Powercor Australia Ltd any other easement external to the subdivision required to service the lots

41. The applicant shall adjust the position of any existing easement(s) for powerlines to accord with the position of the line(s) as determined by survey

42. The applicant shall obtain Powercor Australia Ltd's approval for lot boundaries within any area affected by an easement for a powerline and for the construction of any works in such an area

43. The applicant shall provide to Powercor Australia Ltd, a copy of the version of the plan of subdivision submitted for certification, which shows any amendments which have been required

TENIX

44. The plan of subdivision submitted for certification must be referred to SP AusNet (Gas) in accordance with Section 8 of the Subdivision Act 1988.

BARWON WATER

General

45. The owner shall create easements for Pipelines or Ancillary Purposes and or reserves in favour of Barwon Region Water Corporation on the plan of subdivision in accordance with Barwon Water's Land Development Manual, without cost to Barwon Water, over existing and proposed water and sewerage infrastructure within the land. If further easements or reserves are required following design of water and sewerage infrastructure these must be added to the plan of subdivision prior to seeking baron Water's consent to the issue of a statement of compliance of the subdivision.

46. The plan of subdivision must be referred to Barwon Water in accordance with the Subdivision Act 1988 and any subsequent amendments to the plan provided to Barwon Water.

Water

47. The provision and installation of individual water services to all lots in the subdivision in accordance with Barwon Water's requirements and Victorian Plumbing Regulations. Note that tappings and services are not to be located under existing or proposed driveways.

48. The payment of New Customer Contributions for each additional lot created and/or each additional metered connection for water supply within the subdivision.

49. Reticulated water assets are required to service the proposed development.

50. Barwon Water's records indicate that an existing water service and meter is located on this property. A dimensioned plan showing the location of existing meters, and the location of the meter relative to the existing boundaries, and its number, is to be submitted. Private water service pipes are not permitted to cross allotment boundaries and must be plugged and abandoned at the boundaries of such allotments.

Sewer

51. The provision of sewerage services to all lots in the subdivision in accordance with Barwon Water's requirements and Victorian Plumbing Regulations. Individual allotment house connection drains are to be provided for and extend into each allotment.

52. The payment of New Customer Contributions for sewer for each additional lot created and/or each additional metered connection within the subdivision.

53. Reticulated sewer mains or a sewer main extension are required to service the proposed development.

PUBLIC TRANSPORT VICTORIA

54. Unless otherwise agreed in writing with Public Transport Victoria, prior to certification of the plan of subdivision for the first stage, amended plans to the satisfaction of Public Transport Victoria must be submitted to and approved by the Responsible Authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions and three copies must be provided. The plans must be generally in accordance with the plans submitted with the application but modified to show bus stops to be constructed:

    a) On either side of Forest Road South, adjacent to the subdivision;

    b) Containing a concrete hard stand for passengers with tactile ground surface ' indicators (based upon PTV standard drawings STD_0064, STD_0065, STD_0066 or STD_0067);

c) With a barrier kerb for the 9.2m prior to the bus flag position (situated as per PTV standard drawings & barrier kerb built to VicRoads standard design);

d) Containing a bus stop pole, flag and timetable case to PTV requirements (as per PTV standard drawings STD_0062 & STD_0063).

e) Compliant with the Disability Discrimination Act — Disability Standards for Accessible Public Transport 2002;

f) Be provided with connecting path or ramps (if required) built between the bus stop hardstand and the nearby public footpath.

55. Prior to the issue of a Statement of Compliance for the first stage of the subdivision, all works outlined on the endorsed plans associated with the bus stops on Forest Road South must be completed to the satisfaction of Public Transport Victoria at the full cost of the permit holder.

CFA

Hydrants

56. Operable hydrants, above or below ground must be provided to the satisfaction of CFA.

57. The maximum distance between these hydrants and the rear of all building envelopes (or in the absence of the building envelope, the rear of all lots) must be 120m and hydrants must be no more than 200m apart.

58. Hydrants must be identified as specified in 'Identification of Street Hydrants for Firefighting purposes' available under publications on the Country Fire Authority web site (www.cfa.vic.gov.au)

Roads

59. Roads must be constructed to a standard so that they are accessible in all weather conditions and capable of accommodating a vehicle of 15 tonnes for the trafficable road width.

60. The average grade must be no more than 1 in 7 (14.4%) (8.1 degrees) with a maximum of no more than 1 in 5 (20%) (11.3 degrees) for no more than 50 meters. Dips must have no more than a 1 in 8 (12%) (7.1 degree) entry and exit angle.

61. Roads must have a minimum trafficable width of:

a) 5.5m if parking is prohibited on one or both sides of the road.

b) 7.3m where parking is allowable on both sides of the road.

EXPIRY

62. This permit will expire if one of the following circumstances applies:

a) The first stage of the plan of subdivision has not been certified within two years of the date of this permit.

b) All stages of the plan of subdivision have not been certified within five years of the date of this permit.

c) A statement of compliance is not issued within five years of the date of certification of a particular stage of subdivision.

The Responsible Authority may extend the periods referred to if a request is made in writing before the permit expires or within six (6) months afterwards.

Notes:

1. The design and construction of civil infrastructure to become council assets must be approved and supervised by council. A fee of 3.25% of the cost of the works is to be paid to council for the checking and supervision of these works.
2. A maintenance bond of 5% of the cost of the works is to be paid to council and will be returned after successful completion of a 12 month maintenance period.
3. The developer is to apply to Barwon Water for details relating to costs and conditions required for the provision of water supply and sewerage services to the subdivision. It would be appreciated if all communications between the developer/agent and Barwon Water quote Barwon Water reference number **L010609.**
4. All buildings and works must be in accordance with Cultural Heritage Plan #12670 approved on the 14 April 2014 by the Wathaurung Aboriginal Corporation.

Cr Ellis declared an Indirect Interest by a Conflicting Duty in Agenda Item 6 – C274 HO1600 Heritage Review, Batman Park, Indented Head in that he is a Board Member of the Bellarine Bayside Foreshore Committee, and left the meeting room prior to discussion at 8.02pm.

6. C274 HO1600 HERITAGE REVIEW, BATMAN PARK INDENTED HEAD

Portfolio:	**Planning – Cr Heagney**
Source	**Planning and Tourism - Strategic Implementation**
General Manager:	**Peter Bettess**
Index Reference	**Council Reports 2015** **Application C274**

Purpose

This report acknowledges submissions to Amendment C274 and recommends adoption of the Amendment, including changes to accommodate issues raised in submissions.

Summary

The amendment will:

- adopt the *Batman Park and Boat Sheds, The Esplanade, Indented Head, Heritage Review, August 2013*, and introduce it as an incorporated document in the schedule to Clause 81; and
- amend the schedule to Clause 43.01 in accordance with the recommendations of the *Batman Park and Boat Sheds, The Esplanade, Indented Head, Heritage Review, August 2013.* This includes:
    - the deletion of the four individual Heritage Places within Batman Park;
    - the listing of all of all of the identified land as a Heritage Place and
    - The introduction of an incorporated plan within the listing in the heritage schedule.

Cr Heagney moved, Cr Harwood seconded -

That Council:

1) Adopt the Batman Park and Boat Sheds, The Esplanade, Indented Head Heritage Review, August 2013, as exhibited, with the changes identified in Appendix 4 to this report;

2) Adopt the Batman Park Indented Head Incorporated Plan, February 2015, in the form contained at Appendix 2 to this report;

3) Adopt Amendment C274 in the form as outlined in Appendix 1 (A) – (E) to this report; and

4) Submit the adopted Amendment together with the prescribed information to the Minister for Planning requesting approval.

Carried.

Background

As part of the 2012-2013 budget process a Councillor initiated allocation of $10,000 was set aside to undertake a review of the heritage overlays at Batman Park and adjoining public land at Indented Head.

On the basis of this allocation, in 2013 Council engaged Dr David Rowe to undertake a review of the heritage overlays which apply to parts of Batman Park and some of the boat sheds within the park.

The report is titled *Batman Park and Boat Sheds, The Esplanade, Indented Head, Heritage Review, August 2013.*

As part of the review process Council consulted with the following groups and individuals:

- Indented Head Boatshed Tenants;
- Indented Head Community Association;
- Indented Head Yacht Club
- Bellarine Bayside Foreshore Committee of Management Inc

Amendment C274 seeks to implement the findings of the heritage review.

The Report was modified in a manner consistent with the submissions received prior to the Exhibition of the Amendment.

A table describing the changes sought is contained at Appendix 4.

Discussion

Authorisation to exhibit the Amendment was sought under delegation by Council officers – i.e. without a report to Council – and, following receipt of Authorisation from the Minister for Planning, the Amendment was exhibited from 6th February 2014 to 18th March 2014. Notice of the amendment was given to owners and occupiers of properties on The Esplanade, opposite the land affected by the Amendment, to relevant authorities and Ministers in accordance with the requirements of the Planning and Environment Act 1987.

Submissions were received from the following six (6) public Authorities / organisations:

- The Country Fire Authority (CFA);
- The Corangamite Catchment Management Authority (CCMA)
- St Quentin Consulting Pty Ltd, on behalf of Bellarine Bayside Foreshore Committee of Management Incorporated (Bellarine Bayside)
- The Environment Protection Authority (EPA).
- VicRoads;
- The then Department of Environment and Primary Industries (DEPI), now Department of Environment, Land, Water & Planning (DELWP);
- The Wathaurung Aboriginal Corporation (Wadawurrung)

These submissions are included as Appendix 3(A) – (G).

Consistent with the extensive community consultation which occurred prior to exhibition, no submissions were received from members of the public.

Responses fall into two categories.

1. No objection responses, received from:
    - CFA,
    - CCMA,
    - EPA and
    - VicRoads.
2. Submissions seeking detailed changes to the controls proposed by the amendment. Received from:
    - Bellarine Bayside Committee of Management (the managers of the land);
    - DEPI (representing the landowner); and
    - Wadawurrung (Wathaurung Aboriginal Corporation)

Both Bellarine Bayside and DEPI were concerned that the HO covers a larger area and triggers the need for permits for a broad range of buildings and works – many of which aren't related to heritage.

The Wadawurrung were concerned that insufficient recognition was given to Aboriginal heritage and to its protection under the Heritage Overlay.

Council officers have met with these three parties and an incorporated plan under the Heritage Overlay has been prepared which addresses the matters raised to the satisfaction of each organisation.

In particular, the additional exemptions allowed under the Incorporated Plan will facilitate Bellarine Bayside to go about their normal management activities without a requirement to apply for planning permits unless the heritage elements identified in the Report and the Incorporated plan are impacted by the proposed works.

As all of the objecting submitters have provided advice in writing that their concerns have been addressed, Council may adopt the Amendment without the need for a Planning Panel to be appointed to consider submissions.

Environmental Implications

The changes to the planning scheme will not have any adverse environmental implications.

Financial Implications

The changes to the planning scheme will have no adverse financial implications for Council.

Policy/Legal/Statutory Implications

The amendment is considered to be consistent with State and Local planning policies as set out in the Explanatory Report, which forms part of the amendment documentation.

Alignment to City Plan

The report and recommendations are consistent with the 'Built and Natural Environment and Community Wellbeing' elements of City Plan.

Officer Direct or Indirect Interest

No Council officers involved in the preparation of this report have a direct or indirect interest, in accordance with Section 80(c) of the Local Government Act, to the matters to which this amendment relates.

Risk Assessment

There are no risks to Council associated with the adoption of the revised heritage controls and the inclusion of the *Batman Park and Boat Sheds, The Esplanade, Indented Head, Heritage Review, August 2013* as an incorporated document in the planning scheme or with the adoption of the planning scheme amendment.

Social Considerations

No adverse impacts on the community have been identified as arising from the adoption of this amendment.

Human Rights Charter

The recommendations raised in this report recognise and respect those groups connected to Batman Park and environs, including both earlier generations of post contact settlers and pre and post contact activity by the traditional owners of the land.

Consultation and Communication

Amendment C274 has been the subject of community consultation as part of the heritage review, in addition to the formal exhibition process, as a result of which suggestions contained in supporting submissions have been incorporated into the amendment and matters of concern contained in three objecting submissions have been addressed in the revised amendment documentation to be adopted to the satisfaction of the submitters.

Appendix 1 Instruction Sheet and Ordinance & Map Changes

1A Instruction Sheet

Planning and Environment Act 1987

GREATER GEELONG PLANNING SCHEME

AMENDMENT C274

INSTRUCTION SHEET

The planning authority for this amendment is the City of Greater Geelong.

The Greater Geelong Planning Scheme is amended as follows:

Planning Scheme Maps

The Planning Scheme Maps are amended by a total of four (4) attached map sheets.

Overlay Maps

1. Amend Planning Scheme Map No 44HO in the manner shown on the 4 attached maps marked "Greater Geelong Planning Scheme, Amendment C274 001, 002, 003 & 004".

2. Amend Planning Scheme Map No 62HO in the manner shown on the attached map marked "Greater Geelong Planning Scheme, Amendment C274 004".

3. Insert new Planning Scheme Map No 45HO in the manner shown on the attached map marked "Greater Geelong Planning Scheme, Amendment C274 004

Planning Scheme Ordinance

The Planning Scheme Ordinance is amended as follows:

4. In Overlays – Clause 43.01 replace the Schedule with a new Schedule in the form of the attached document.

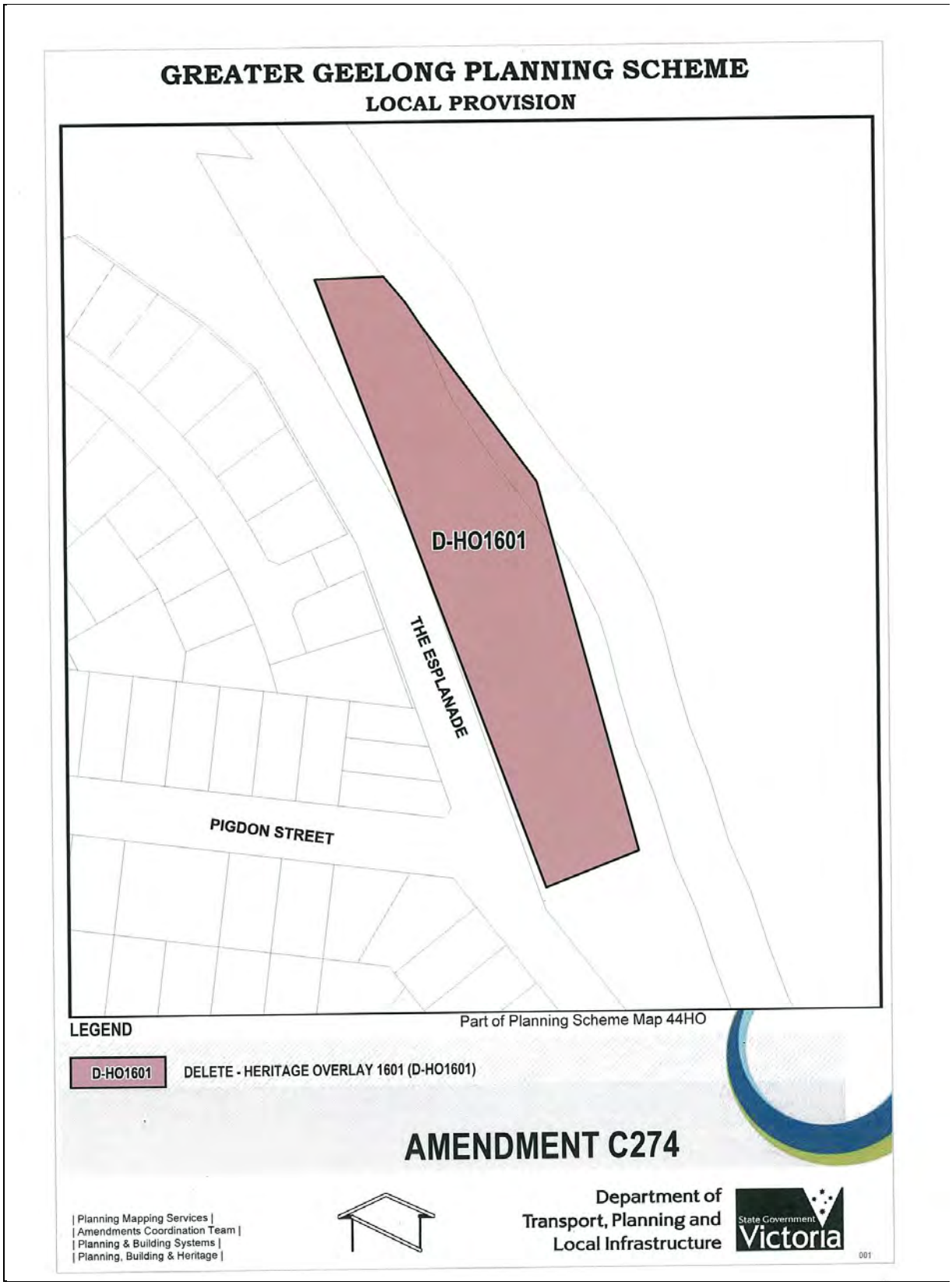
5. In General Provisions – Clause 61.03, replace the schedule with a new Schedule in the form of the attached document.

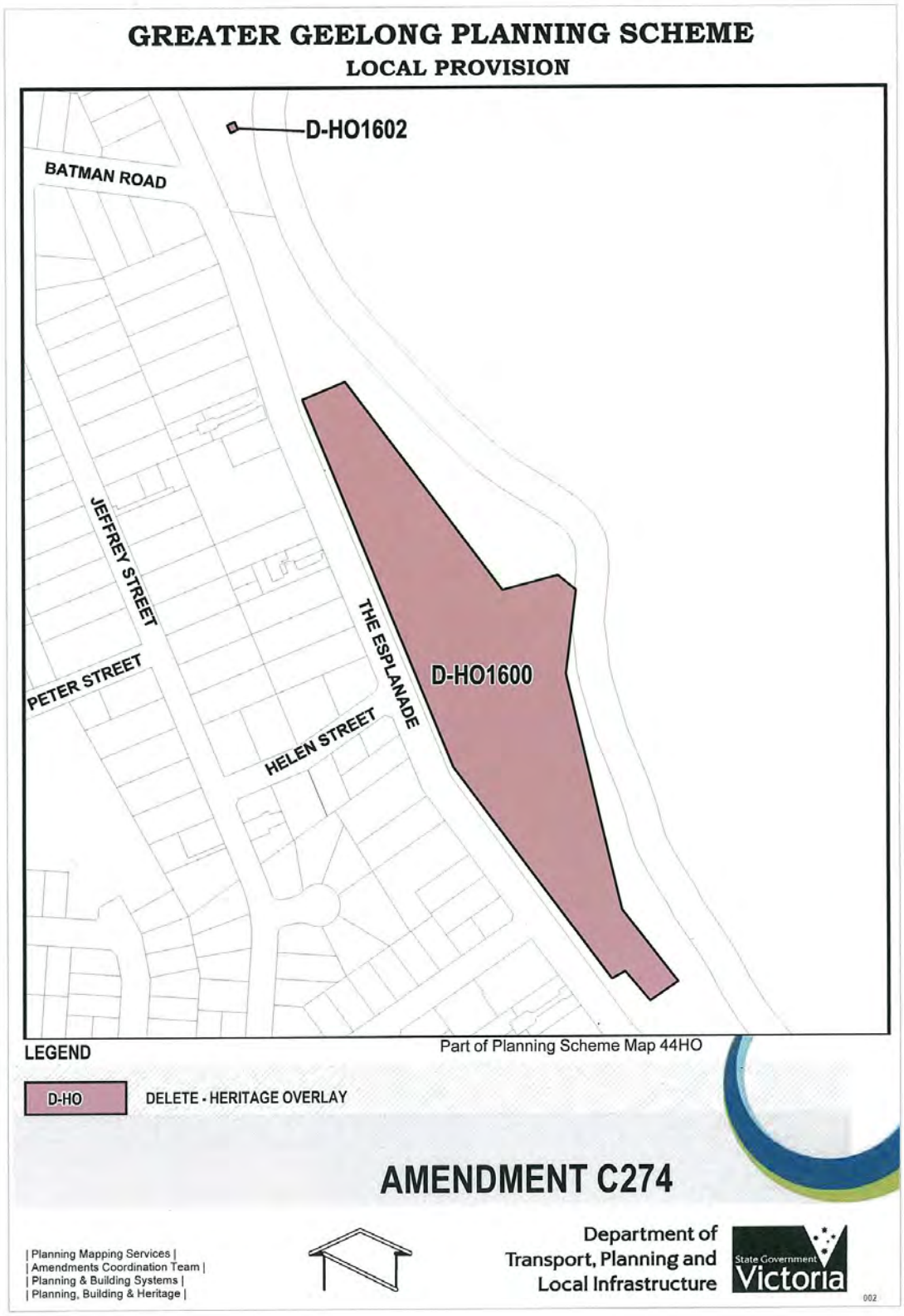
6. In Incorporated Documents – Clause 81.01, replace the Schedule with a new Schedule in the form of the attached document.

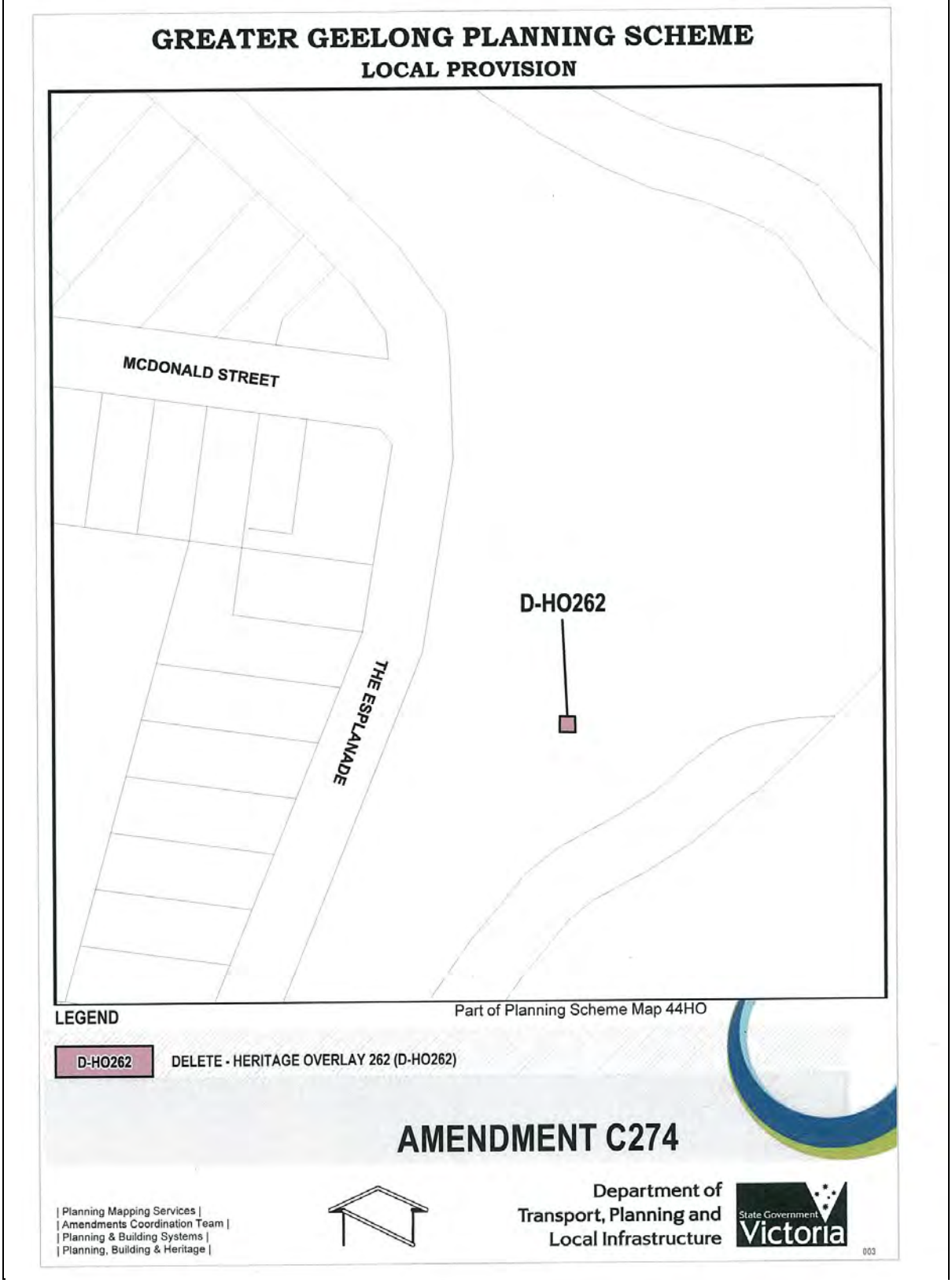
End of document

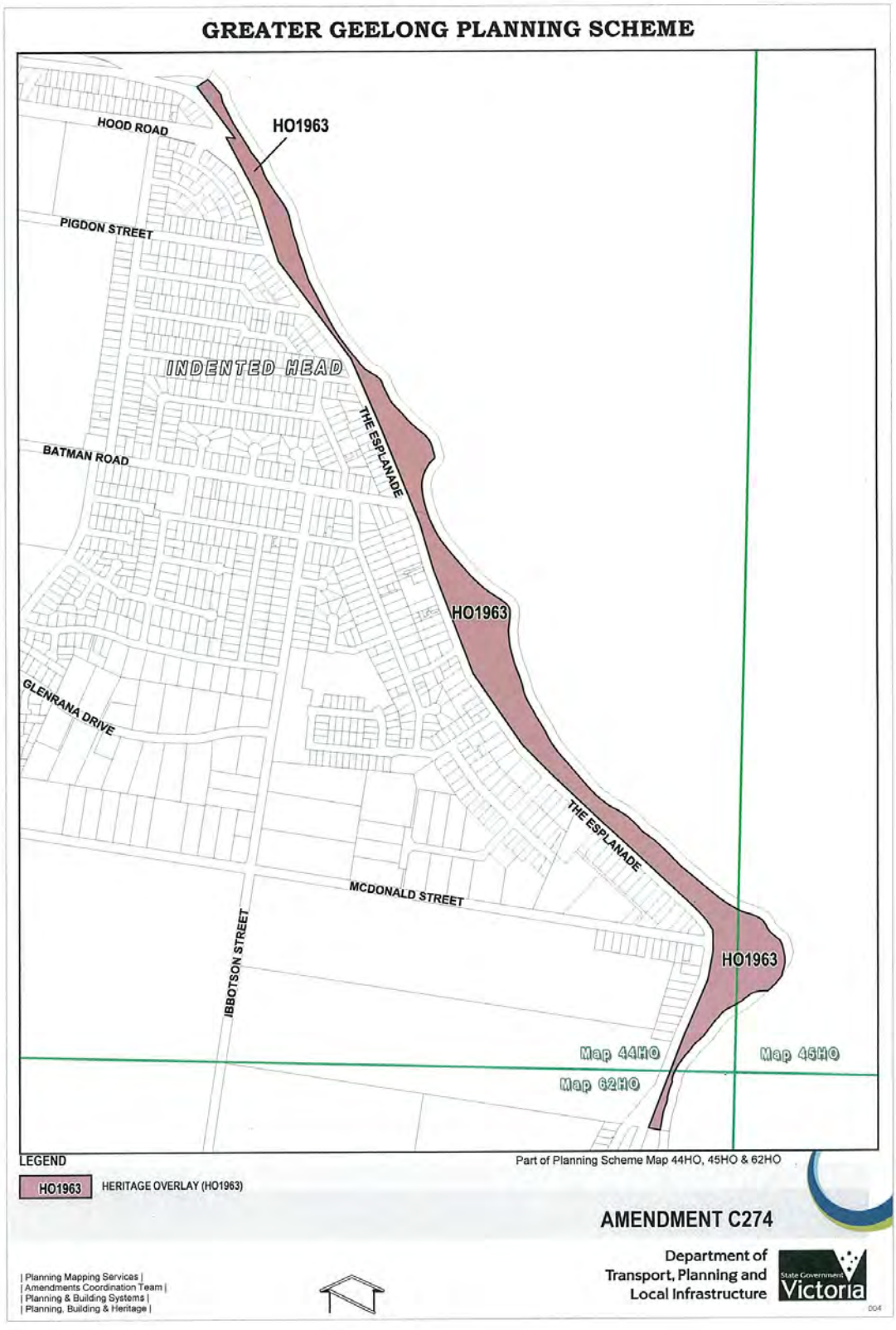
C04

1B Amendment Maps




GREATER GEELONG PLANNING SCHEME
LOCAL PROVISION
D-HO1602
BATMAN ROAD
JEFFREY STREET
PETER STREET
HELEN STREET
THE ESPLANADE
D-HO1600
LEGEND
Part of Planning Scheme Map 44HO
D-HO
DELETE - HERITAGE OVERLAY
AMENDMENT C274
| Planning Mapping Services |
| Amendments Coordination Team |
| Planning & Building Systems |
| Planning, Building & Heritage |
Department of
Transport, Planning and
Local Infrastructure
State Government
Victoria
002


GREATER GEELONG PLANNING SCHEME
LOCAL PROVISION
MCDONALD STREET
THE ESPLANADE
D-HO262
LEGEND
Part of Planning Scheme Map 44HO
D-HO262
DELETE - HERITAGE OVERLAY 262 (D-HO262)
AMENDMENT C274
| Planning Mapping Services |
| Amendments Coordination Team |
| Planning & Building Systems |
| Planning, Building & Heritage |
Department of
Transport, Planning and
Local Infrastructure
State Government
Victoria
003


GREATER GEELONG PLANNING SCHEME
HOOD ROAD
HO1963
PIGDON STREET
INDENTED HEAD
THE ESPLANADE
BATMAN ROAD
HO1963
GLENRANA DRIVE
THE ESPLANADE
MCDONALD STREET
IBBOTSON STREET
HO1963
Map 44HO
Map 45HO
Map 62HO
LEGEND
HO1963
HERITAGE OVERLAY (HO1963)
Part of Planning Scheme Map 44HO, 45HO & 62HO
AMENDMENT C274
Department of Transport, Planning and Local Infrastructure
State Government Victoria
| Planning Mapping Services |
| Amendments Coordination Team |
| Planning & Building Systems |
| Planning, Building & Heritage |

1C – Heritage Overlay Schedule – Changes

30/01/2014
C294
Proposed C274

SCHEDULE TO THE HERITAGE OVERLAY

The requirements of this overlay apply to both the heritage place and its associated land.

PS Map Ref	Heritage Place	External Paint Controls Apply?	Internal Alteration Controls Apply?	Tree Controls Apply?	Outbuildings or fences which are not exempt under Clause 43.01-3	Included on the Victorian Heritage Register under the Heritage Act 1995?	Prohibited uses may be permitted?	Name of Incorporated Plan under Clause 43.01-2	Aboriginal heritage place?
HO1599	**Residence** 111 The Avenue, Ocean Grove	Yes	No	No	No	No	No		No
HO1600	**Batman Park** The Esplanade, Indented Head	No	No	Yes	No	No	No		No
HO1601	**Anderson's Reserve** The Esplanade, Indented Head	No	No	Yes	No	No	No		No
HO1602	**Ozone Monument** The Esplanade, Indented Head To the extent of all the land within 5 metres of the monument.	No	No	No	No	No	No		No
HO262	**Batman Memorial** The Esplanade, Indented Head To the extent of all the land within 5 metres of the memorial.	Yes	No	No	No	No	No		No
HO1963	**Batman Park**	Yes, to the	Yes to the	Yes, to:	Yes, the Boat	No	No	Batman Park	Yes

PS Map Ref	Heritage Place	External Paint Controls Apply?	Internal Alteration Controls Apply?	Tree Controls Apply?	Outbuildings or fences which are not exempt under Clause 43.01-3	Included on the Victorian Heritage Register under the Heritage Act 1995?	Prohibited uses may be permitted?	Name of Incorporated Plan under Clause 43.01-2	Aboriginal heritage place?
	The Esplanade Indented Head The full extent of Batman Park, from White Woman's Rock to Indented Head, bounded by the high water mark to the east and The Esplanade, to the west.	Boat Sheds and Indented Head Boat Club and Hall building only.	interiors of Boat Sheds 20 'Te Whare' and 22 'Dalhousie' only.	Rows of Monterey Cypress trees in Batman Park Reserve. Monterey Cypress, Golden Cypress, Canary Island Palm and Norfolk Island Pine trees in Wrathall Reserve. Monterey Cypress trees, Anderson Reserve. Cypress trees Aylmer Reserve. Cypress trees, Taylor Reserve.	Sheds, Indented Head Boat House and Hall building, former Administration Building and the amenities block (public toilets) immediately west of the former Administration Building.			Indented Head Incorporated Plan February, 2015, .	
HO324	**Matthew Flinders Memorial** The Esplanade,	Yes	No	No	No	No	No		No

1D Schedule to Clause 61.03

23/10/2014
C267
C274

SCHEDULE TO CLAUSE 61.03

Maps comprising part of this scheme:

- 1, 1VPO, 1SLO, 1WMO
- 2, 2ESO, 2VPO, 2SLO, 2HO, 2WMO
- 3, 3ESO, 3VPO, 3HO, 3LSIO-FO, 3PAO
- 4, 4ESO, 4HO, 4PAO
- 5, 5ESO, 5VPO, 5SLO, 5HO, 5WMO
- 6, 6ESO, 6VPO, 6SLO, 6HO, 6LSIO-FO
- 7, 7ESO, 7VPO, 7SLO, 7HO, 7LSIO-FO, 7PAO, 7WMO
- 8, 8ESO, 8SLO, 8HO, 8LSIO-FO, 8PAO, 8WMO
- 9, 9ESO, 9HO, 9LSIO-FO
- 10, 10ESO, 10HO, 10LSIO-FO
- 11, 11ESO, 11LSIO-FO, 11DCPO
- 12, 12ESO, 12SLO, 12LSIO-FO, 12VPO, 12WMO, 12DCPO, 12DPO
- 13, 13ESO, 13SLO, 13HO, 13VPO, 13WMO
- 14, 14ESO, 14VPO, 14LSIO-FO
- 15, 15ESO, 15PAO, 15VPO, 15HO, 15LSIO-FO
- 16, 16ESO, 16LSIO-FO
- 17, 17ESO, 17HO, 17DDO, 17VPO, 17DCPO
- 18, 18ESO, 18DDO, 18DPO, 18LSIO-FO, 18PAO, 18EAO, 18SBO, 18DCPO
- 19, 19ESO, 19VPO, 19HO, 19LSIO-FO, 19DDO
- 20, 20ESO, 20VPO, 20DPO, 20LSIO-FO, 20DDO
- 21, 21ESO, 21DPO, 21DDO, 21LSIO-FO
- 22, 22ESO, 22PAO, 22LSIO-FO
- 23, 23ESO, 23LSIO-FO
- 24, 24ESO, 24HO, 24LSIO-FO
- 25, 25ESO, 25DPO, 25LSIO-FO, 25PAO, 25EAO, 25HO, 25DDO14, 25DDO, 25SBO
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- 27, 27ESO, 27VPO, 27HO, 27LSIO-FO, 27EAO
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- 39
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- 74, 74ESO, 74DDO14, 74SLO
- 75, 75VPO
- 76, 76VPO, 76PAO
- 77, 77VPO, 77HO, 77LSIO-FO, 77ESO, 77DCPO
- 78, 78ESO, 78VPO, 78LSIO-FO, 78PAO, 78HO, 78DCPO
- 79, 79ESO, 79VPO, 79LSIO-FO, 79PAO, 79HO, 79SLO
- 80, 80ESO, 80LSIO-FO, 80SBO, 80PAO, 80HO, 80SLO
- 81, 81ESO, 81VPO, 81SLO, 81HO, 81DDO, 81LSIO-FO, 81SBO, 81PAO, 81DDO14, 81WMO
- 82, 82ESO, 82VPO, 82SLO, 82HO, 82DDO, 82DPO, 82LSIO-FO, 82PAO 82DDO14, 82WMO
- 83, 83ESO, 83VPO, 83HO, 83DDO, 83LSIO-FO, 83PAO, 83DDO14, 83WMO, 83DPO, 83SLO

- 84, 84ESO, 84VPO, 84SLO
- 85, 85ESO, 85WMO, 85DDO
- 86, 86ESO, 86HO, 86LSIO-FO, 86WMO, 86DDO
- 87, 87ESO, 87HO, 87SLO, 87SBO
- 88, 88ESO, 88HO, 88LSIO-FO, 88DDO, 88SBO
- 89, 89ESO, 89DDO14, 89WMO, 89SLO, 89DPO

1E Schedule to Clause 81.03

27/11/2014 C259 Proposed C274

SCHEDULE TO CLAUSE 81.01

Name of document	Introduced by:
14 Shepherd Court, North Geelong, Cotton On Office Redevelopment, July 2011	C257
Adventure Park Comprehensive Development Plan May 2014	C288
Advertising Sign Guidelines, City of Greater Geelong, November 1997, Amended October 2014.	C296
Armstrong Creek East Native Vegetation Precinct Plan, May 2010	C206
Armstrong Creek East Precinct Structure Plan, May 2010 Amended November 2011.	C214
Armstrong Creek East Precinct Development Contributions Plan, Version 4.1 Alternate Version November 2011.	C214
Armstrong Creek Horseshoe Bend Precinct Structure Plan September 2014.	C259
Armstrong Creek North East Industrial Precinct Development Contributions Plan, May 2010.	C207
Armstrong Creek North East Industrial Precinct Growling Grass Frog Conservation Management Plan, May 2010.	C207
Armstrong Creek North East Industrial Precinct Native Vegetation Precinct Plan, May 2010.	C207
Armstrong Creek North East Industrial Precinct, Precinct Structure Plan, May 2010.	C207
Armstrong Creek Town Centre Precinct Structure Plan, March 2014	C267
Armstrong Creek Town Centre Development Contributions Plan, March 2014	C267
Armstrong Creek Town Centre Native Vegetation Precinct Plan, March 2014	C267
Armstrong Creek Urban Growth Plan Framework Plan, November 2008, Updated September 2012	C240
Armstrong Creek West Precinct Development Contributions Plan, February 2013	C240
Armstrong Creek West Precinct Native Vegetation Precinct Plan, November 2012	C240
Armstrong Creek West Precinct Structure Plan, September 2012	C240
Australian Standard AS 2021-1994, Acoustics - Aircraft Noise Intrusion - Building Siting and Construction. Standards Association of Australia 1994.	NPS1
Batman Park & Boatsheds The Esplanade, Indented Head, Heritage Review, August 2013	C274
Batman Park Indented Head Incorporated Plan, February 2015	C274
Environmental Weeds, City of Greater Geelong, September 2008	C129(Part 1)
Geelong City Urban Conservation Study Vol. 1 Restoration and Infill Guidelines, Commercial and Civic Buildings, Graeme Butler for the City of Geelong, 1993	C258
Geelong Library and Heritage Centre Redevelopment, March 2013	C287
Geelong Ring Road – Section 4C Incorporated Document, June 2010.	C232
Geelong TAC Office Development, October 2006.	C142

Name of document	Introduced by:
New Station Estate Restructure Plan, July 2010	C187
Rail Infrastructure Projects (comprising the Rail Gauge Standardisation Project, the Regional Fast Rail Project and the Fibre Optic Project), December 2002.	VC17
Rail Upgrades at Geelong Port Project, May 2010.	C211
Rippleside Comprehensive Development Plan, February 2000.	C2
Rippleside Urban Design Guidelines, June 2000.	C2
Thirteenth Beach Golf Resort Barwon Heads, Barwon Heads Comprehensive Development Plan, Land Design Partnership, Anthony Cashmore & Associates and the Planning Group, May 2001 amended September 2006.	C54
Waterfront Geelong Design and Development Code, Keys Young, July 1996	NPS1
West Fyans-Fyans Street Precinct Structure Plan, June 2009	C205

Appendix 2 Batman Park Indented Head Incorporated Plan, February 2015

FOR ADOPTION ***10/02/2015***

BATMAN PARK INDENTED HEAD

INCORPORATED PLAN, FEBRUARY 2015

1.0 Application

This incorporated plan applies to Batman Park, The Esplanade, Indented Head, identified in the Greater Geelong Planning Scheme as HO1963, including all of the land described at 2.1, below.

2.0 Statement of Significance

2.1 What is significant

The land between The Esplanade and the high water mark of Port Phillip Bay, from White Woman's Rock to Indented Head. This comprises two Crown land parcels, Allotment 128A, Township of Portarlington, and Allotment 43, Section 1, Parish of Paywit.

All of the land to which the plan applies is Crown land which has been under the long term management of community based Committees of Management, a role currently performed by Bellarine Bayside Foreshore Committee of Management Inc.

2.2 Why is it significant

Batman Park has historical significance for its associations with coastal recreation including picnicking, camping and fishing since at least the 20th century, and with successive Foreshore Committees, committee members and other figures that have shaped its development.

Batman Park is aesthetically significant for its important coastal scenic qualities, combining the natural beach frontages of Port Phillip Bay with the developed landscape of native and exotic plantings.

The Indented Head Boat Club and Hall building in Batman Park is architecturally significant as a substantially intact and prominent mid-20th century boat compartment building combined with a community hall on the foreshore.

Batman Park, including the 24 boat sheds and the Boat Club and Hall building are socially significant as they are recognised and valued by the local and wider community for the long-serving roles they play in boating and fishing recreation.

Batman Park is also significant for its connection to Aboriginal places, Aboriginal cultural heritage and Aboriginal historical references.

FOR ADOPTION ***10/02/2015***

3.0 Significance of Components

Primary Significance

The following fabric within Batman Park is of primary significance:

- Rows of Monterey Cypress trees in Batman Park Reserve, as identified in the table at **5.0**;
- Monterey Cypress, Golden Cypress and Canary Island Palm trees in Wrathall Reserve, as identified in the table at **5.0**;
- 24 boat sheds on foreshore fronting Half Moon Bay and Hood Bight;
- Interiors of Boat Sheds 20 and 22 (particularly the early winches and guide rails);
- Indented Head Boat Club and Hall building, Batman Park Reserve;
- Batman – Flinders Memorial, Wrathall Reserve;
- Wrathall Memorial Shelter, Wrathall Reserve;
- Ozone ANCHOR Memorial, Taylor Reserve; and
- Evidence of Aboriginal cultural heritage, including shell middens, sub-surface cultural deposits, artefact scatters and Aboriginal historical references.

Contributory Significance

The following fabric within Batman Park is of contributory significance:

- Timber sea wall, Anderson Reserve;
- Monterey Cypress trees, Anderson Reserve as identified in the table at **5.0**;
- Cypress trees, Aylmer Reserve as identified in the table at **5.0**;
- Cypress trees, Taylor Reserve as identified in the table at **5.0**;
- Amenities Block (public toilets), west of former Administration Building, Batman Park Reserve;
- Former Administration Building, Batman Park Reserve;
- Boat Club Boat Ramp, Batman Park Reserve;
- Circular layout of car park, Wrathall Reserve;
- Boat Ramp, Wrathall Reserve;
- Jetty, Wrathall Reserve; and
- Tennis Court, Wrathall Reserve.

Historical Interest

The following fabric within Batman Park is of historical interest (it is not considered to have heritage value but it does provide some additional appreciation of the evolution of the Park):

- Indented Head Yacht Club Building, Batman Park Reserve;
- Amenities Block, east of former Administration Building, Batman Park Reserve;
- Ramp and Steps, Aylmer Reserve; and
- Timber sea wall, Aylmer Reserve.

FOR ADOPTION ***10/02/2015***

No Significance

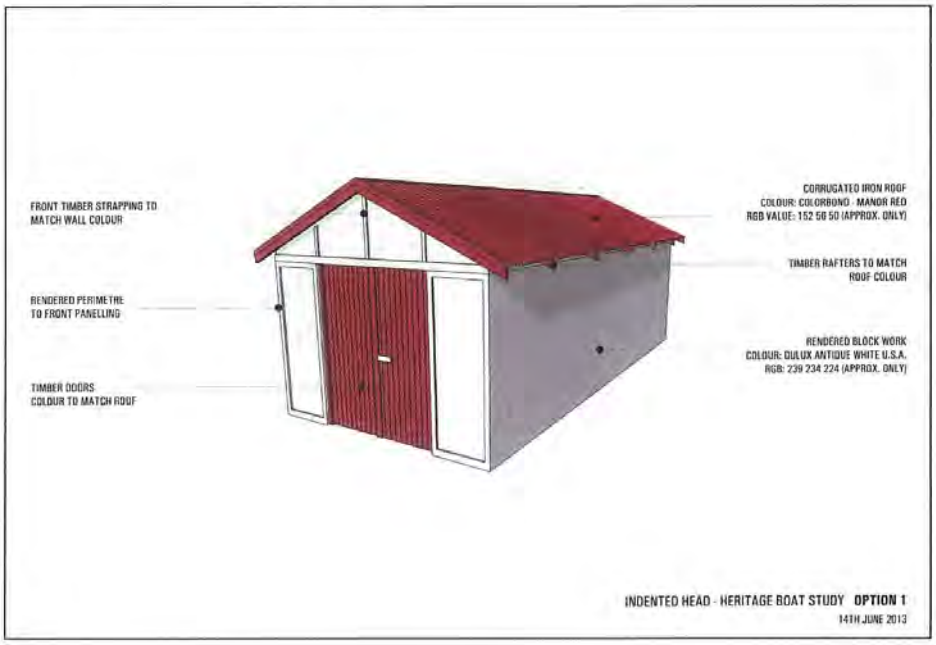
The following fabric within Batman Park has no significance:

- Amenities Blocks and Barbeque Shelter, Anderson Reserve;
- Car Park, Anderson Reserve;
- Children's Playground nad Picnic Tables and Seats, Aylmer Reserve;
- Amenities Block, Taylor Reserve;
- Children's Playgrounds and Barbeque Shelter, Taylor Reserve;
- Car Park, Batman Park Reserve;
- Amenities Block north-west of Indented Head Yacht Club Building, Batman Park Reserve;
- Rock revetment, Batman Park Reserve; and
- Children's Playground, Picnic Tables and Seats, and Barbeque Shelters, Batman Park Reserve.

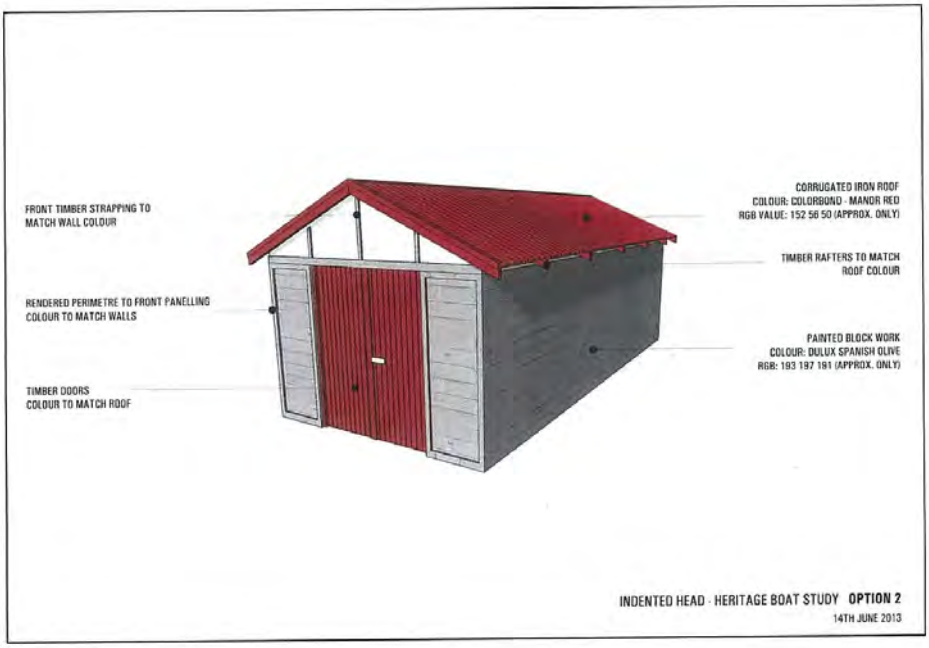
4.0 No Planning Permit Required

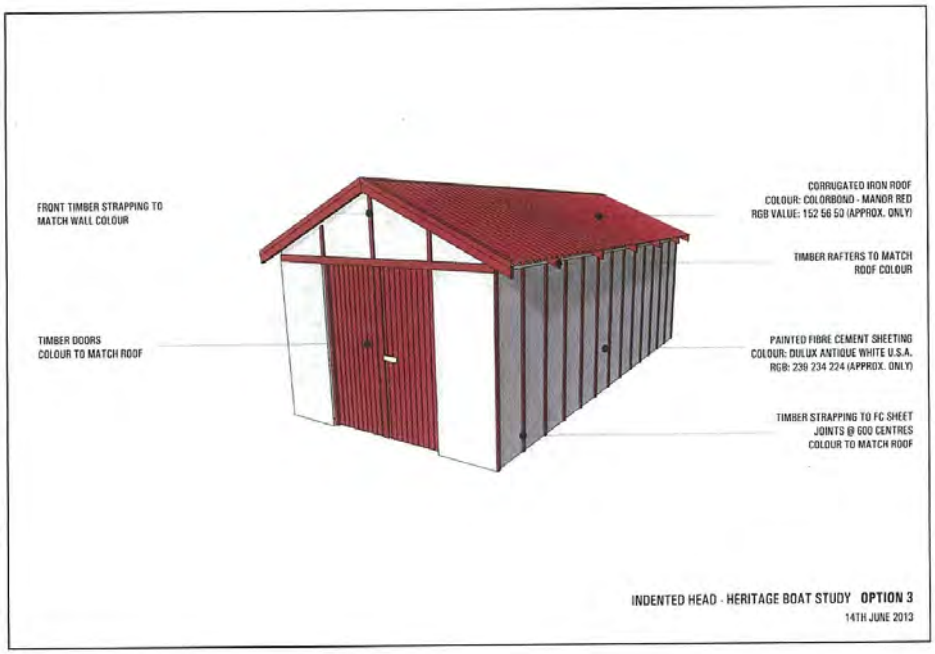
Under clause 43.01-2 of the Planning Scheme, no planning permit is required for the following development within the extent of all of the land described at 1.0, above:

4.1 Repairs and refurbishment of the Boat sheds, including the removal and replacement of existing roof cladding and lightweight wall cladding and external painting, in accordance with one of the following six options:

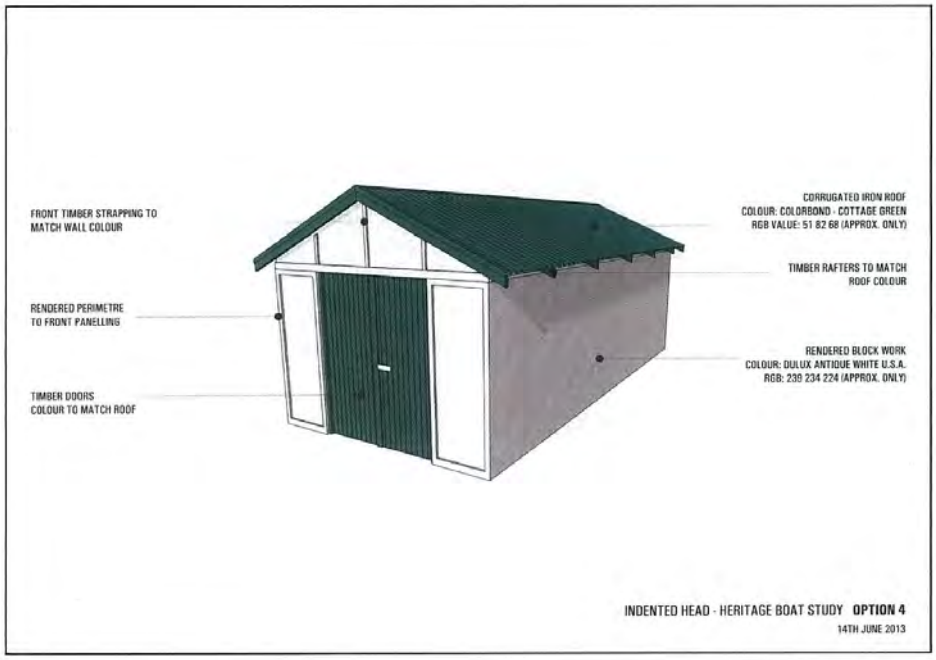


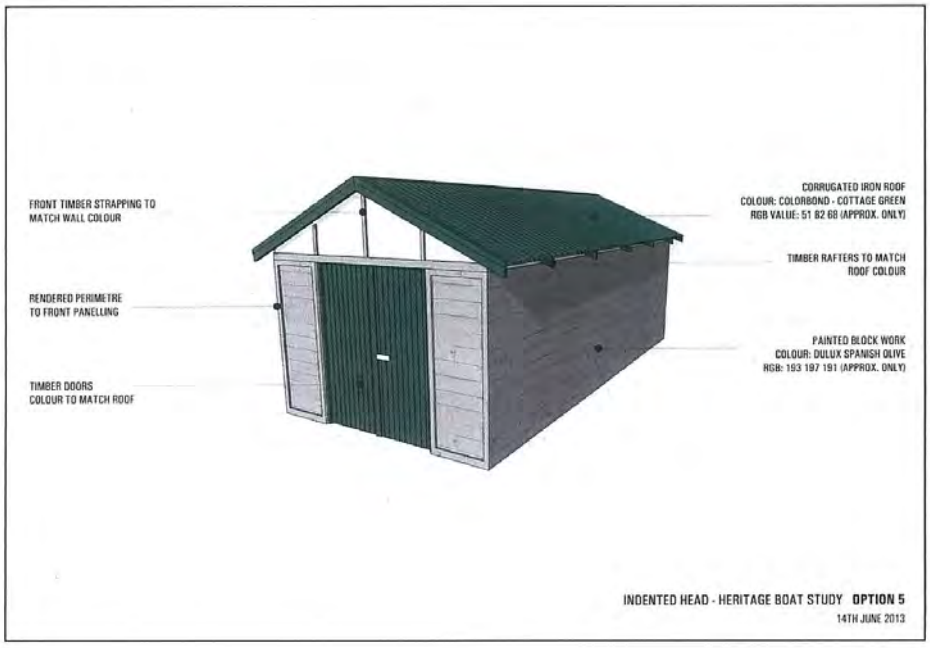
FOR ADOPTION ***10/02/2015***





FOR ADOPTION ***10/02/2015***





FOR ADOPTION ***10/02/2015***



4.2 Buildings and works that have been approved under the Coastal Management Act 1995 (see *Note 1*) and are shown in a Master Plan adopted by the Committee of Management, except in relation to:

a) The 24 boat sheds located on the foreshore fronting Half Moon Bay and Hood Bight other than in relation to the works exempted in Clause 4.1;
b) The interiors of Boat sheds 20 and 22;
c) Indented Head Boat Club and Hall building, Batman Park Reserve;
d) Batman – Flinders Memorial, Wrathall Reserve; and
e) Ozone Anchor Memorial, Taylor Reserve.
f) Buildings and works within the extent of areas identified as containing items of Aboriginal cultural significance, unless in accordance with an approved Cultural Heritage Management Plan.

4.3 Construction of the following buildings and works:

a) Temporary shed or temporary structure for construction purposes;
b) Park furniture;
c) Children's playground equipment;
d) Signage;
e) Roadworks;
f) Rainwater tank with a capacity of not more than 4500 litres and of non-reflective construction;
g) Bicycle pathways and trails;
h) Beach access structures, including disabled access ramps;

FOR ADOPTION ***10/02/2015***

i) Measures to manage shoreline erosion and inundation;
j) Shade sails; and
k) Fencing and Screening.

4.4 Tree removal or lopping of trees other than those of primary and contributory significance at Table 5.0.

4.5 Tree pruning of trees of primary and contributory significance, where not exempt under clause 43.01-1, if carried out in accordance with an Arborist's Report. (see *Note 2*)

5.0 Trees of Primary and Contributory Significance

Primary Significance	Species & No.	Committee of Management Tree Inventory tag numbers
Batman Park Reserve	Monterey Cypress - 27 Trees -	1135, 1136, 1139, 1140, 1141, 1142, 1143, 1151, 1156, 1157, 1160, 1161, 1162, 1163, 1164, 1165, 1166, 1167, 1168, 1181, 1183, 1184, 1188, 1192, 1193, 1194, 1195, 1197, 1199, 1205, 1207, 1208, 1211, 1212, 1214, 1218, 1219.
Wrathall Reserve	Monterey Cypress - 52 Trees -	1120, 1221, 1222, 1223, 1224, 1225, 1226, 1228, 1230, 1231, 1232, 1234, 1235, 1236, 1238, 1240, 1242, 1243, 1244, 1246, 1247, 1248, 1249, 1252, 1253, 1254, 1273, 1274, 1275, 1288, 1289, 1290, 1292, 1293, 1294, 1295, 1296, 1297, 1298, 1299, 1300, 1301, 1302, 1303, 1305, 1307, 1308, 1309, 1310, 1312, 1674, 1676.
Wrathall Reserve	Golden Cypress - 19 Trees -	1245, 1255, 1256, 1257, 1258, 1259, 1260, 1261, 1262, 1263, 1264, 1265, 1266, 1267, 1268, 1269, 1270, 1271, 1272.
Wrathall Reserve	Canary Island Palm - 1 Tree -	1233
Contributory Significance		
Taylor Reserve	Cypress Trees - 4 Trees -	1131, 1132, 1133, 1134.
Aylmer Reserve	Cypress Trees - 7 Trees -	1121, 1122, 1123, 1125, 1126, 1127, 1129
Anderson Reserve	Monterey Cypress - 3 Trees -	1117, 1118, 1119

Note 1: Prior to undertaking any ground disturbing works within 50 metres of a registered Aboriginal Place it should **also** first be established if there is a requirement to obtain a Cultural Heritage Permit under the *Aboriginal Heritage Act 2006.*

FOR ADOPTION ***10/02/2015***

Note 2: Clause 43.01 provides an exemption from the need for a planning permit for the removal, lopping or destruction of trees to the following extent:

- "To any action which is necessary to keep the whole or any part of a tree clear of an electric line provided the action is carried out in accordance with a code of practice prepared under Section 86 of the *Electricity Safety Act 1988*.
- If the tree presents an immediate risk of personal injury or damage to property.

Appendix 3 Submissions to Exhibited Amendment

3A Country Fire Authority.

7000-365148-371315
Telephone: 5240 2700
Fax: 5277 1515
Council Ref: Amendment C274
Peter Hamilton

17 March 2014

Peter Smith
City Of Greater Geelong
Po Box 104
GEELONG VIC 3220

Dear Peter,

SUBMISSION TO PLANNING SCHEME AMENDMENT

Proposal:
- **Adopt the Batman Park and Boat Sheds, The Esplanade, Indented Heads, Heritage Review, August 2013, and introduce it as an incorporated document in the schedule to Clause 81; and**
- **Amend the schedule to Clause 43.01 in accordance with the recommendations of the Batman Park and Boat Sheds, The Esplanade, Indented Head, Heritage Review, August 2013. This includes the deletion of the four individual Heritage Places within Batman Park and the listing of all of Batman Park as a Heritage Place**

Council: **City of Greater Geelong**
Location: **Batman Park, The Esplanade, Indented Head 3223**

Thank you for providing CFA notice of Amendment C274 to the Greater Geelong Planning Scheme in accordance with section 19 of the *Planning and Environment Act 1987.*

CFA has assessed the proposed planning scheme amendment and has no objection to the amendment in its current form

If you wish to discuss this matter in more detail, please do not hesitate to contact James Hayley, Manager Community Safety, on 0355 511511.

Yours sincerely

Peter Hamilton
Fire Safety Officer
CFA Barwon South West Region

BARWON SOUTH WEST REGION
District 7
61-63 Separation Street, North Geelong Vic 3215
PO Box 586, North Geelong Vic 3215
Telephone: (03) 5240 2700 Fax: (03) 5277 1515
www.cfa.vic.gov.au

3B Corangamite Catchment Management Authority.

CORANGAMITE CMA

CMA Reference No: F-2014-0120
Document No: 1
Council No: C274
Date: 5 March 2014

Ms Melissa Garrett
Statutory Planning Coordinator
City of Greater Geelong
Po Box 104
Geelong Vic 3220

statplanning@geelongcity.vic.gov.au

Dear Ms Garrett,

CMA Reference Number: **F-2014-0120**
Section: **S 19**
Location **Street:** **The Esplanade, Indented Head, Victoria 3223**
Cadastral: **CA 43, Section 1, Parish of PAYWIT**

I refer to your correspondence dated 30 January 2014, received at the Corangamite Catchment Management Authority on 11 February 2014 in accordance with section 19 *of the Planning and Environment Act 1987*.

The Authorities understanding of the proposed planning scheme amendment C274, includes:

- Listing the Batman Park and Boat Sheds, The Esplanade, Indented Head, in accordance with the Heritage Review (August 2013) in the schedule to Clause 81.01 of the planning scheme; and
- Amends the schedule to Clause 43.01 by the deletion of 4 heritage listings located within Batman Park and the addition of a single heritage listing which applies to all of Batman Park, in accordance with the recommendations of the Batman Park and Boat Sheds, The Esplanade, Indented Head, Heritage Review, August 2013.

The Authority has reviewed the planning amendment documentation and has determined that the proposed amendment will have negligible impaction in relation to administering its responsibility with regards to waterway and floodplain management.

In light of the above information and pursuant to *Section 56* of the *Planning and Environment Act 1987*, the Authority **consents** to the proposed planning scheme amendment C274.

In accordance with Section 66 of the *Planning and Environment Act 1987*, please provide an electronic copy of the outcome of this proposal to the Authority for our records.

Should you have any queries, please do not hesitate to contact Geoff Taylor, on (03) 5232 9100 or floodinfo@ccma.vic.gov.au. To assist the CMA in handling any enquiries please quote **F-2014-0120** in your correspondence with us.



Corangamite Catchment Management Authority ABN: 60 355 974 029
PO Box 159, 64 Dennis Street, Colac, Victoria, 3250
t: 03 5232 9100 f: 03 5232 2759
e: info@ccma.vic.gov.au w: www.ccma.vic.gov.au

CORANGAMITE CMA

Yours sincerely,

Dr Geoff Taylor
Floodplain Statutory Manager

Cc: Mr Peter Smith, Greater City of Geelong, PSmith@geelongcity.vic.gov.au

3C Environment Protection Authority.

EPA VICTORIA

Mr. Peter Smith
Coordinator Strategic Implentation
GREATER GEELONG CITY COUNCIL
30 GHERINGHAP ST
GEELONG VIC 3220

Lvl 3, 200 Victoria Street
Carlton
Victoria 3053
GPO Box 4395
Melbourne, Victoria 3001
T: 1300 EPA VIC
DX 210082
www.epa.vic.gov.au

04/03/2014

Reference: 5004309

Dear Mr. Smith

RE: PLANNING SCHEME AMENDMENT: C274

Thank you for your correspondence in relation to the above planning scheme amendment, referred to EPA on 30/01/2014.

EPA has no concerns with the proposed amendment to this planning scheme with the information that has been provided.

If you need additional information or assistance, please contact our Assessing Officer, Joanne Coupar on 1300 EPA VIC (1300 372 842).

Yours sincerely

Peter Kerr
Team Leader
Metro Field 1
EPA Victoria

State Government Victoria

3D VicRoads.

vicroads

CORPORATE RECORDS
CONF | PERSONAL | INTER
R/C P Smith
PROP | STREET | MISC
SUBJ | FROM
ACTION Strat Imp
NOTES | ATTRIBUTE | +/COPY
BOX# S
DOC#

South Western Region
180 Fyans Street
South Geelong Victoria 3220
PO Box 775 Geelong Victoria 3220
Fax (03) 5221 6102
vicroads.vic.gov.au

Mr Peter Smith
Coordinator Strategic Implementation
City of Greater Geelong
P O Box 104
GEELONG VIC 3220

20 February 2014
Contact: Christine Delaney
Our Ref: 2391715 QD
Your Ref: C274
File No: SY030 GLG 001

Dear Mr Smith

GREATER GEELONG PLANNING SCHEME AMENDMENT C274

I refer to your letter dated 30 January 2014, seeking VicRoads' comments on Greater Geelong Planning Scheme Amendment C274.

The above amendment proposes the review of Heritage Overlay 1600 which affects land Batman park, The Esplanade, Indented Heads .

Amendment C274 amends the schedule to clause 43.01 by the deletion of 4 heritage listings located within Batman Park and the addition of a single heritage listing which applies to all of Batman Park, in accordance with the recommendations of the Batman Park and boat sheds, The Esplanade, indented Head, heritage Review, August 2013.

VicRoads would not object to the proposed amendments.

Should you require further information, please contact Christine Delaney at this office on telephone number 5225 2527.

Yours sincerely

DAVID FARY
ACTING MANAGER PLANNING
SOUTH WESTERN REGION
20 February 2014

RECEIVED
26 FEB 2014
COGG

State Government Victoria

VicRoads ABN 61 760 960 480

PSL 59

3E Bellarine Bayside.

ST. QUENTIN
Surveyors • Town Planners • Engineers

St. Quentin Consulting Pty Ltd
51 Little Fyans St, South Geelong 3220 P.O. Box 919 Geelong 3220
P: (03) 5201 1811 F: (03) 5229 2909 E: admin@stqc.com.au
www.stqc.com.au ACN: 120 048 857 ABN: 45 120 048 857

Ref: 13343P/asg

18th March 2014

The Coordinator
Strategic Implementation
City of Greater Geelong
PO Box 104
GEELONG VIC 3220

Dear Sir / Madam,

RE: AMENDMENT C274
BATMAN PARK, INDENTED HEAD

St. Quentin Consulting has been retained by **Bellarine Bayside Foreshore Committee of Management Incorporated** (hereafter referred to as '**Bellarine Bayside**') with respect to Planning Scheme Amendment C274 to the Greater Geelong Planning Scheme.

Bellarine Bayside were appointed as a Committee of Management under Section 14 of the *Crown Land (Reserves) Act* 1978 for coastal Crown Land between Point Richards (in the north) to St. Leonards (in the south). Their management responsibility extends over the whole of the land now proposed to be included within Heritage Overlay (HO1963) via Amendment C274.

On behalf of Bellarine Bayside we request that the Planning Authority change the Amendment by:

1. listing the proposed Incorporated Document titled 'Batman Park & Boat Sheds, The Esplanade, Indented Head, Heritage Review, August 2013' in the Schedule to the Heritage Overlay as an Incorporated Plan under Clause 43.01-2; and

2. amending the Incorporated Document to provide specified exemptions where no heritage impacts will arise. i.e. for all buildings and works relating to all matters other than Primary or Contributory Significance listed fabric.

Our rationale for the above options is further elaborated upon below.

Context

Bellarine Bayside currently have management responsibility for Crown Land extending from Point Richards (north) to St. Leonards (south) a linear distance of approximately 15 kilometres. All land proposed for inclusion within the area to be mapped within HO1963 is managed by Bellarine Bayside and zoned 'Public Park and Recreation Zone' (PPRZ) reflective of its use as a Foreshore Reserve.

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Presently, four (4) individual Heritage Overlays apply selectively to land within the area managed by Bellarine Bayside:

PS Map Ref	Heritage Place	Area (Hectares)
HO262	***Batman Memorial*** *The Esplanade, Indented Head* *To the extent of all the land within 5 metres of the memorial.*	0.0025
HO1600	***Batman Park*** *The Esplanade,* *Indented Head*	2.4
HO1601	***Anderson's Reserve*** *The Esplanade, Indented Head*	0.85
HO1602	***Ozone Monument*** *The Esplanade, Indented Head* *To the extent of all the land within 5 metres of the monument.*	0.0025
	Aggregate Area	3.255

These are proposed to be Deleted, and replaced by a single Heritage Overlay (HO1963) of approximately 19.14 Hectares applying to all of Batman Park, Indented Head and surrounds (more particularly described as: *"The full extent of Batman Park, from White Woman's Rock to Indented head, bounded by the high water mark to the east and The Esplanade, to the west"*).

The Northern Bellarine Foreshore Plan, 2012 (NBFP) is Bellarine Bayside's key strategic planning document to guide the protection, enhancement, development and management of the coastal areas managed by Bellarine Bayside. The Minister for Environment and Climate Change approved the NBFP under Section 32 of the *Coastal Management Act* 1995. The Foreshore Plan includes all land proposed for inclusion within HO1963. Separately, a more detailed *Northern Bellarine Master Plan*, 2013 (NBMP) which accompanies this document has also been prepared. The Master Plan maps out the projects and improvement needed to turn the vision of the Foreshore Plan into a reality. The Master Plan was adopted by the Bellarine Bayside Board in June 2013 and is currently awaiting Ministerial approval.

Both documents were subject to a formal exhibition process. The NBFP gives effect to the *Victorian Coastal Strategy*, 2008 (VCS) - Government's key coastal policy.

Part 1 of the VCS seeks to: *Provide for the protection of significant environmental and cultural values.* On this basis, Part 1.5.2 (Non-Aboriginal heritage) outlines the below:

Context
Heritage buildings and places - ranging from coastal ports and settlements to shipwrecks, landscapes and buildings - influence the character of Victoria's coast. They demonstrate our historic links to the coast and the sea…They enhance our understanding of the past, aid social cohesion and help communities build strong futures. The Victorian Heritage Strategy recognises that places of cultural significance range from past and present Aboriginal traditions to places created by early and recent settlers.

Whilst acknowledging that Policies within Part 1.5.2 support the listing of heritage places "on asset and heritage registers and within local planning schemes" this should not preclude the public land manager discharging their management obligations under the Crown Land (Reserves) Act where other legislation and supporting strategies already oblige protection of recognised heritage places.

Implications

Consultation with DEPI (Barwon South West Region) has confirmed that Bellarine Bayside, in their capacity as Committee of Management continue to act *on behalf* of the Public Land Manager (The Minister) in undertaking their day to day management duties. Despite no Incorporated Plan (as may be provided via Clause 36.02-6) being prepared under the zone provisions, Clause 36.02-2 of the PPRZ also provides an exemption from requirement for a planning permit for buildings and works as below:

36.02-2 Permit requirement
A permit is required to:

- *Construct a building or construct or carry out works. This does not apply to:*
  - *Pathways, trails, seating, picnic tables, drinking taps, shelters, barbeques, rubbish bins, security lighting, irrigation, drainage or underground infrastructure.*
  - *Playground equipment or sporting equipment, provided these facilities do not occupy more than 10 square metres of parkland.*
  - *Navigational beacons and aids.*
  - *Planting or landscaping.*
  - *Fencing that is 1 metre or less in height above ground level.*
  - *A building or works shown in an Incorporated plan which applies to the land.*
  - ***A building or works carried out** by or **on behalf of a public land manager** or Parks Victoria **under the** Local Government Act 1989, the Reference Areas Act 1978, the National Parks Act 1975, the Fisheries Act 1995, the Wildlife Act 1975, the Forest Act 1958, the Water Industry Act 1994, the Water Act 1989, the Marine Act 1988, the Port of Melbourne Authority Act 1958 or the **Crown Land (Reserves) Act 1978**. (emphasis added in bold)*

Notwithstanding the above, buildings and works would currently require a permit for land within any of the four (4) Heritage Places as presently mapped, subject to a limited number of exemptions provided for beneath Clause 43.01-1 of the Heritage Overlay, or as provided for within Clause 62.02-1 (Buildings and works not requiring a permit) and Clause 62.02-2 (Buildings and works not requiring a permit unless specifically required by the planning scheme).

Amendment C274 would significantly extend the quantum of land covered by the Heritage Overlay, covering almost 20% of the linear distance of all foreshore land managed by Bellarine Bayside.

In the absence of an Incorporated Plan, there remain few exemptions from the proposed Heritage Overlay requirement for a permit to undertake buildings and works, even where such proposals present no challenge to the significance of the heritage place.

The lack of an Incorporated Plan setting out permit exemptions for buildings and works which are either of 'no significance' or of 'historical interest only (which do not have individual or contributory significance) will unnecessarily capture buildings and works, adding unreasonably to an administrative and resource cost burden for both the land manager *and* responsible authority, whilst adding nothing to the protection of the heritage place.

Clause 43.01-2 (No permit required) of the Heritage Overlay states:

43.01-2 No permit required
No permit is required under this overlay:

- *For anything done in accordance with an incorporated plan specified in a schedule to this overlay.*

The Heritage Review of August 2013 (proposed to be listed in the Schedule to Clause 81.01) which underpins the application of HO1963 clearly recommended use of such an Incorporated Plan:

"It is recommended that consideration is given to the preparation of an Incorporated Plan that might assist with the ongoing management of Batman Park through planning permit exemptions where no heritage impacts will arise. Discussions with the Bellarine Bayside Foreshore Committee may assist in determining the potential for an Incorporated Plan which may include permit exemptions." (p. 89, Batman Park & Boat Sheds, The Esplanade, Indented Head, Heritage Review, August 2013')

Regrettably, the Amendment was prepared and Exhibited *without* a suitable Incorporated Plan. Whilst Bellarine Bayside continues to support the thrust of the review and the protection of significant designated heritage places from inappropriate development or alteration which may adversely impact upon the cultural significance of the heritage place, the Amendment as Exhibited is considered premature as it does not include any exemptions for buildings and works where no heritage impacts will arise, as was recommended by the August 2013 Heritage Review which underpins the Amendment.

On this basis, we submit that the Planning Authority should:

1. list the proposed Incorporated Document titled 'Batman Park & Boat Sheds, The Esplanade, Indented Head, Heritage Review, August 2013' in the Schedule to the Heritage Overlay as an Incorporated Plan under Clause 43.01-2; and

3. amend the Incorporated Document to provide specified exemptions where no heritage impacts will arise. i.e. for all buildings and works relating to all matters other than Primary or Contributory Significance listed fabric.

I may be contacted on (03) 5201 1833 should you have any queries regarding the above.

Yours faithfully

ANTHONY SANG
Town Planner at **St Quentin Consulting Pty Ltd**

on behalf of
Bellarine Bayside Foreshore Committee of Management Incorporated

Bellarine Bayside
Coastal Management

10 December 2014 Ref 392

Peter Smith
Coordinator
Strategic Implementation
City of Greater Geelong
PO Box 104
GEELONG VIC 3220

Dear Peter

Re: Review of Incorporated Plan for Amendment C274

I refer to correspondence dated 18 March 2014 from St Quentin Consulting on behalf of Bellarine Bayside Foreshore Committee of Management Inc. (Bellarine Bayside).

Bellarine Bayside has reviewed the draft Batman Park Indented Head Incorporated Plan, dated 8 December 2014 and is satisfied that the draft Incorporated Plan addresses our concerns which were presented in the 18 March 2014 submission.

Accordingly I confirm that Bellarine Bayside withdraws its initial 18 March 2014 submission.

Thank you for working with Bellarine Bayside to incorporate a degree of operational flexibility into the Incorporated Plan.

Yours sincerely

Kevin Craig
CEO

Bellarine Bayside Foreshore Committee of Management Incorporated. ABN: 12 722 496 556
3 Sproat St, Portarlington, VIC 3223 | Tel: 03 5254 4000 | info@bellarinebayside.com.au
PO Box 40, Portarlington, VIC 3223 | Fax: 03 5259 3564 | bellarinebayside.com.au

3F Department of Environment, Land, Water and Planning.

Department of Environment and Primary Industries

State Government Offices
Cnr Fenwick & Little Malop Streets
PO BOX 103 GEELONG VIC 3220
Facsimile: 03 5226 4725
ABN 90 719 052 204
DX 216048

Our ref: SP449202
Your ref: C274

17 March 2014

Mr Peter Smith
Coordinator Strategic Implementation
City of Greater Geelong
PO Box 104
GEELONG VIC 3220

Dear Mr Smith

Planning Scheme Amendment: **C274**
Description: **Review of Heritage Overlay**
Address: **Batman Park, The Esplanade, Indented Head**

I refer to your Notices addressed to the Minister for Environment and Climate Change and to the Minister for Agriculture and Food Security as prescribed Ministers under the *Planning and Environment Act 1987* in respect of Planning Scheme Amendment C274, dated 30 January 2014 and received on 13 February 2014.

The Department of Environment and Primary Industries (DEPI) provides these comments to assist Council under delegation from the Secretary to the Department of Environment and Primary Industries (as constituted under part 2 of the *Conservation, Forests and Lands Act 1987*). I acknowledge also that Council notified DEPI on seeking Authorisation to prepare the Amendment under Section 8A of the *Planning and Environment Act 1987* in December 2013. DEPI has consulted Bellarine Bayside Foreshore Committee of Management Inc, the appointed manager of the land covered by the Amendment in preparing these comments.

The Amendment
Amendment C274 seeks to update the Schedule and change the mapping associated with the Heritage Overlay in the Greater Geelong Planning Scheme as it applies to the Batman Park section of the Indented Head Foreshore Reserve. It also seeks to make the "*Batman Park and Boat Sheds, The Esplanade, Indented Head, Heritage Review, August 2013*" (the Review) an Incorporated document in the planning scheme.

DEPI appreciates the commitment Council has made to recording heritage values on this section of Crown land. DEPI supports identifying and recognising heritage values and assets particularly on coastal Crown land, and supports the principle of a Heritage Overlay on this land to this end. However DEPI is not convinced that additional protection layers, which could impair ongoing management of the land for the purpose for which it has been reserved, are warranted. This letter provides a number of observations and recommendations to improve the Overlay's operation in practice, in a way that supports ongoing management of the land for the reservation purpose.

Privacy Statement
Any personal information about you or a third party in your correspondence will be protected under the provisions of the Information Privacy Act 2000. It will only be used or disclosed to appropriate Ministerial, Statutory Authority, or departmental staff in regard to the purpose for which it was provided, unless required or authorised by law. Enquiries about access to information about you held by the Department should be directed to the Manager Privacy, Department of Environment and Primary Industries, PO Box 500, East

State Government Victoria

Content

The Review details how heritage values and assets at Batman Park have resulted directly from the activities of Bellarine Bayside and its predecessor committees of management over decades to manage and maintain the reserve and to serve the demands of the public. Additionally, heritage value is ascribed to the wide public use and enjoyment of the reserve. DEPI regards the Review document as celebrating the efforts of the volunteer members of those committees, and their staff, in planning for, developing, managing and maintaining the reserve and its assets. These activities, and the relationship with the public, continue essentially unchanged today, and are planned to continue in the future. DEPI is not expert in heritage matters, and has not considered the Review for factuality, rather accepts Council's perspective that it is fit for purpose. It appears to be a particularly useful document for current and future managers of the Indented Head Foreshore Reserve.

DEPI and associated land management agencies manage Crown land in order to fulfil responsibilities laid down in various state Acts. The Minister for Environment and Climate Change has appointed Bellarine Bayside as a committee of management under Section 14 of the *Crown Land (Reserves) Act 1978* to manage, improve, maintain and control the land as a foreshore reserve. As the land is coastal Crown land as defined in the *Coastal Management Act 1995* (CMA), Bellarine Bayside is further influenced, guided and constrained by the requirements of that Act. These include having regard to the Victorian Coastal Strategy (VCS) in planning and management of the land, requirements to prepare management plans for approval by the Minister under the CMA, implementing those plans, and the need to obtain consent for use and development under the CMA. Other Acts which serve at times to constrain Bellarine Bayside as it discharges its legislated responsibilities include the *Aboriginal Heritage Act 2006*.

The Minister for Environment and Climate Change approved *The Northern Bellarine Foreshore Plan 2012* under Section 32 of the CMA. The Plan took effect on gazettal of this approval on 13 December 2012. The Review document references the preparation of the draft of this Plan for community consultation. The approved Plan provides for a substantial package of uses and developments along Bellarine Bsydie's foreshore. It also includes numerous Vision and Objective statements reflecting a commitment to protecting and valuing cultural heritage sites, assets and values on the foreshore, as well as associated actions. One action is to complete a Cultural Heritage Management Plan, and another is to develop a program of upgrades and maintenance for existing memorials and historic places. The Plan is available on Bellarine Bayside's website: www.bbfcom.com.au

The VCS (2008) includes a Policy statement at 1.5 as follows: "*Identify, assess, document and protect cultural landscapes, heritage places, archaeological sites and historic shipwrecks on the coast and underwater and on coastal Crown and private land and include them on asset and heritage registers and within local planning schemes.*" Applying the Heritage Overlay is consistent with this Policy statement. However the legislative and policy context prevailing on the current land manager provides strong and clear guidance on the need actively to protect cultural heritage on the land. To this extent, as the Review does not identify any specific threat, DEPI sees no risk to or particular vulnerability for heritage values and assets located on the Indented Head Foreshore Reserve from Bellarine Bayside's operations and activity. The wide range of permit triggers, based on the blanket mapping across the whole foreshore, to a significant degree duplicates controls and constraints already in place, and could at times significantly impair Bellarine Bayside's ability to manage and develop the land as expected in its appointment.

DEPI recommends that the Amendment be refined in a manner which avoids such duplication of controls.

Incorporated Document – permit exemptions
The Review recommends development of a further Incorporated Document to identify permit exemptions available to Bellarine Bayside. Consistent with the discussion above, DEPI supports this recommendation. However, the Amendment documents do not indicate Council's intentions in relation to this specific recommendation. I understand Council has not commenced discussion with Bellarine Bayside with the aim of preparing such a document. Accordingly exhibition of Amendment C274 as currently comprised appears premature. DEPI presumes that if a further Incorporated Document is prepared to document permit exemptions, then a further amendment would be required. In the circumstances DEPI strongly prefers that Council consolidate these matters within the current amendment. DEPI recommends that Council defer further consideration of the Amendment until an additional table of permit exemptions can be developed and prepared either as a further Incorporated Document of as an appendix to the Review document for re-exhibition.

DEPI also recommends that any Incorporated Document prepared to support the application of the Heritage Overlay to this location also be listed in the relevant Schedule to the Overlay as per Clause 43.01-2.

Mapping
By the description in the Explanatory Report, Amendment C274 applies to land between The Esplanade and the high water mark of Port Phillip Bay, from White Woman's Rock to Indented Head. This comprises two Crown land parcels, Allotment 128A, Township of Portarlington, and Allotment 43, Section 1, Parish of Paywit. These parcels were Permanently Reserved as Foreshore Reserve in 1949 and 1873 respectively. I note the Amendment Map appears also to include Allotment 44, Section 1, Parish of Paywit, which is mapped to represent the Crown land between high and low water marks. I note the available cadastre represents high and low water mark figuratively rather than by reference to any survey. I enclosed an extract from the Parish Plan showing the allotments. DEPI recommends that the amendment documents be reviewed to eliminate inconsistency between the mapping and the intent described in the Review or the Ordinance.

DEPI recommends that a meeting is scheduled with Council and Bellarine Bayside to discuss this submission and the scope for co-operation on any consequent changes. Please contact me on telephone (03) 5226 4693.

Yours sincerely

Geoff Brooks

GEOFF BROOKS
Program Manager Regional Planning
Barwon South West Region

Encl.


Indented Head Foreshore
Department of Environment and Primary Industries
Victoria
128A
44/1 = Intertidal Zone
43/1
Point George
Indented Head
Private Rd
A 19
Jetty Rd
Legend
Map Scale 1:7,336
Locality Map
Crown Land Manager A3 portrait
GDA
Victoria
Produced on Mon Mar 17 15:23:45 EST 2014

Barry Gough

Subject: FW: C274 Draft Incorporated Plan including recommended changes from all parties.

From: Geoff.Brooks@delwp.vic.gov.au [mailto:Geoff.Brooks@delwp.vic.gov.au]
Sent: Monday, 2 March 2015 11:08 AM
To: Barry Gough; Peter Smith
Cc: John@wathcorp.com.au; nick.wynn@bellarinebayside.com.au
Subject: C274 Draft Incorporated Plan including recommended changes from all parties.

Barry,

Thanks for sending through the latest draft earlier in February, and my apology for not responding sooner.

I confirm DELWP is satisfied with the version circulated on 3 February 2015, AND supports Bellarine Bayside's suggested addition.

Geoff Brooks | Program Manager Regional Planning & Approvals
Barwon South West Region | Department of Environment, Land, Water & Planning
Cnr Fenwick & Little Malop Streets, PO Box 103, Geelong, Victoria 3220
T: 03 5226 4693 | **M**: 0411 264 329 | **E**: Geoff.Brooks@delwp.vic.gov.au

www.delwp.vic.gov.au



----- Forwarded by Geoff Brooks/DSE/VICGOV1 on 02/03/2015 11:05 AM -----

From: Nick Wynn <nick.wynn@bellarinebayside.com.au>
To: 'Barry Gough' <BGough@geelongcity.vic.gov.au>, "'Geoff.Brooks@depi.vic.gov.au'" <Geoff.Brooks@depi.vic.gov.au>, 'John Young' <John@wathcorp.com.au>,
Date: 09/02/2015 10:55 AM
Subject: RE: Draft Incorporated Plan including recommended changes from all parties.

3G Wadawurrung.

Barry Gough

From: John Young [John@wathcorp.com.au]
Sent: Wednesday, 26 February 2014 4:48 PM
To: Barry Gough
Subject: Planning Scheme Amendment C274
Attachments: A4 Portrait Map Report-1064068846691540890.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Hi Barry,

I write in relation to Planning Scheme Amendment C274.

I note that the Planning Scheme Amendment C274 results in the removal of four heritage listings (HO1600, HO1601, HO1602 and HO262) and the creation of a single heritage listing (HO1963) encompassing all of the heritage listings to be removed.

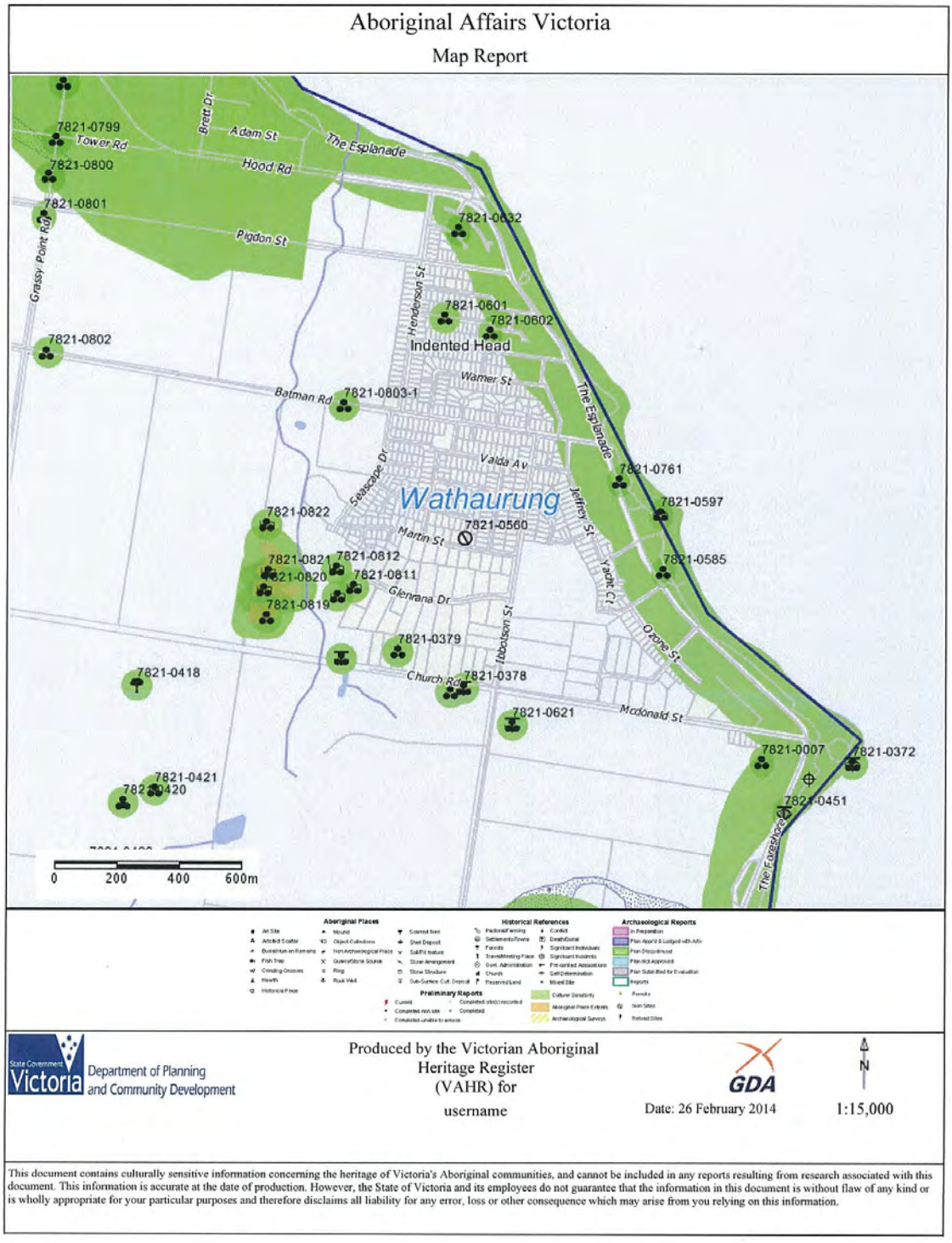
I refer you to the attached map showing the locations of Aboriginal Places within the area proposed to be included within the heritage listing HO1963. As you can see there are a number of Aboriginal Places located within the area including artefact scatters, sub-surface cultural deposits and Aboriginal historical references.

I query then why the Explanatory Note makes only a passing mention of Aboriginal cultural heritage – is it proposed to include Aboriginal Places and Aboriginal cultural heritage in the heritage listing HO1963? The Wadawurrung are of the opinion that the heritage listing HO1963 should also include Aboriginal cultural heritage and would like to be engaged to ensure that the Aboriginal Places and Aboriginal cultural heritage within the heritage listing HO1963 are appropriately acknowledged and protected.

I would welcome the opportunity to discuss this matter with you further.

Thanks
John

John Young
RAP Manager
Wadawurrung
(Wathaurung Aboriginal Corporation)
99 Mair Street East, Ballarat, VIC 3350
PO Box 734 BALLARAT VIC 3353
P: (03) 4308 0420
M: 0457 008 616



This document contains culturally sensitive information concerning the heritage of Victoria's Aboriginal communities, and cannot be included in any reports resulting from research associated with this document. This information is accurate at the date of production. However, the State of Victoria and its employees do not guarantee that the information in this document is without flaw of any kind or is wholly appropriate for your particular purposes and therefore disclaims all liability for any error, loss or other consequence which may arise from you relying on this information.

Submission - Wathaurung Aboriginal Corporation – C274

From: John Young [mailto:John@wathcorp.com.au]
Sent: Wednesday, 26 February 2014 5:01 PM
To: Barry Gough
Subject: Planning Scheme Amendment C274

Hi Barry,

I write to provide additional information in relation to Planning Scheme Amendment C274.

I previously provided the following statement –

I note that the Planning Scheme Amendment C274 results in the removal of four heritage listings (HO1600, HO1601, HO1602 and HO262) and the creation of a single heritage listing (HO1963) encompassing all of the heritage listings to be removed.

I refer you to the attached map showing the locations of Aboriginal Places within the area proposed to be included within the heritage listing HO1963. As you can see there are a number of Aboriginal Places located within the area including artefact scatters, sub-surface cultural deposits and Aboriginal historical references.

I query then why the Explanatory Note makes only a passing mention of Aboriginal cultural heritage – is it proposed to include Aboriginal Places and Aboriginal cultural heritage in the heritage listing HO1963? The Wadawurrung are of the opinion that the heritage listing HO1963 should also include Aboriginal cultural heritage and would like to be engaged to ensure that the Aboriginal Places and Aboriginal cultural heritage within the heritage listing HO1963 are appropriately acknowledged and protected.

I would welcome the opportunity to discuss this matter with you further.

I draw your attention to the Municipal Strategic Statement that states 'recognition, respect and protection of Greater Geelong's Indigenous and European cultural heritage is of critical importance to the City's identity...' and that an objective is 'to conserve and enhance individual places and areas of pre and post contact cultural heritage significance'. The City of Greater Geelong is required therefore recognise, respect and protect the registered Aboriginal Places and all other Aboriginal cultural heritage within heritage listing HO1963.

Thanks
John

John Young
RAP Manager
Wadawurrung
(Wathaurung Aboriginal Corporation)
99 Mair Street East, Ballarat, VIC 3350
PO Box 734 BALLARAT VIC 3353
P: (03) 4308 0420
M: 0457 008 616

Barry Gough

From: John Young [John@wathcorp.com.au]
Sent: Tuesday, 3 February 2015 3:53 PM
To: Barry Gough
Subject: RE: Draft Incorporated Plan including recommended changes from all parties.

Hi Barry,

I have reviewed the amended final draft of the Incorporated Plan and advise that I am happy with the addition of the additional note pertaining to the requirement for a Cultural Heritage Permit within 50m of a registered Aboriginal Place.
I therefore advise that you have satisfactorily responded to Wadawurrung's submission and that I withdraw my 'objection' to the amendment and thank you for your patience in relation to this matter.

Thanks
John

John Young
RAP Manager
Wadawurrung
(Wathaurung Aboriginal Corporation)
99 Mair Street East, Ballarat, VIC 3350
PO Box 734 BALLARAT VIC 3353
P: (03) 4308 0420
M: 0457 008 616

From: Barry Gough [mailto:BGough@geelongcity.vic.gov.au]
Sent: Tuesday, 3 February 2015 3:44 PM
To: 'Nick Wynn'; 'Geoff.Brooks@depi.vic.gov.au'; John Young
Subject: Draft Incorporated Plan including recommended changes from all parties.

Hello Gents,

Please find attached the final draft of the Incorporated Plan which includes all changes based on the suggestions of your respective organisations.

The sole change from the last circulated version is the inclusion of an additional note, highlighted in yellow, on the last page, based on the suggestion of Wauthaurung Aboriginal Corporation.

It is the view of Council officers that the inclusion of this note to advise of potential permit requirements under the *Aboriginal Heritage Act 2006,* is consistent with the already agreed use of a note to advise of the extent of exemptions from the need for a planning permit for tree clearing, which reference the Code of Practice under the *Electricity Safety Act 1988*.

Appendix 4 Pre-Exhibition Changes to Batman Park Heritage Report, August 2013

Batman Park Heritage Review: Table of Submissions Received 2 August 2013

Date & Submitter	Summary of Information
2 June 2013 Sally Cohen	Corrections to boat shed 22.
10 June 2013 Ingrid Novosel	Corrections provided to Ingrid from Bob Cooper on the Cooper family, as well as corrections required to Figures 2.10, 2.13, 2.15, 2.16, 2.35, 2.64, 2.79, 2.80, 2.81.
11 June 2013 Ingrid Novosel	Further information that Cooper's home was built in 1921-22 (incorrectly given as Hood's home).
11 June 2013 Ingrid Novosel	Correction required to Figure 2.36 (source should be Wanda Nelson).
18 June 2013 Ingrid Novosel	Corrections from Dawn Rowe for Figures 2.33, 2.40, 2.44, page 44, Figure 2.82a and boat shed no. 6 datasheet. Reference suggested to Ozone as P.S. Ozone.
22 June 2013 Beverley Morwood	Letter to Peter Smith. Suggested corrections to boat shed no. 24 and particularly corrections to the original owner's name – being Mr Edwin L Backwell.
23 June 2013 Tony Marks	Suggested corrections to Section 2.4.5. Suggested corrections to page 40, figure 2.71 (that the photo was not supplied by him). [It appears to have been supplied by Ruth Marks and forwarded to me by Ingrid Novosel]. Suggested corrections to boat shed 22.
26 June 2013 Ingrid Novosel	Confirming source of Figure 2.71 as Ruth Marks.
27 June 2013 Ingrid Novosel	Bob Cooper provided further info to Ingrid to forward to me: Further details on Cooper family.
27 June 2013 Judy Idle	Addition of cloth Batman Park notice Correction of owner's name to boat shed 20 (to J. Idle [nee Rooke]).
9 July 2013 Marian Vessey	Corrections to figures on p.12 and p24 and error on p30. Mis-spelling of Marian Vessey's name.
26 July 2013 Cr Lindsay Ellis	Information on Cox family for page 11, para 2.

Cr Ellis re-entered the meeting room at 8.03pm

7. PRIVATE SPORTING INFRASTRUCTURE CAPITAL CO-CONTRIBUTION POLICY

Portfolio:	**Sport and Recreation – Cr Irvine**
Source:	**Projects, Recreation & Central Geelong**
Act/General Manager:	**Jenny McMahon**
Index Reference:	**Subject: Leisure and Recreation Facilities / Recreation Facility Issues**

Purpose

To seek endorsement for a Private Sporting Infrastructure Capital Co-contribution Policy for capital works on sporting infrastructure not on Council owned or managed land.

Summary

- Council regularly receives requests from owner/operator(s) of sport and recreation facilities not on Council owned or managed land regarding opportunities for sporting infrastructure capital works support.
- The City of Greater Geelong has a mix of publicly and privately owned/managed sport and recreation facilities throughout the municipality.
- Council does not currently have a framework to provide financial support for capital works projects at privately owned/managed sport and recreation facilities.
- The Co-contribution Policy provides Council and the community with a clear direction as to the level of contribution it may provide to eligible sporting infrastructure projects.
- An application for funding must be received via Council's annual budgetary process and demonstrate strong community benefit.
- Private clubs that are the recipient of Council funds must agree to appropriate mechanisms to protect the community investment.
- All requests for Council funding will be subject to approval through Council's annual budget process.

Cr Harwood moved, Cr Irvine seconded -

That Council endorse the Private Sporting Infrastructure Capital Co-contribution Policy (Appendix 1), with the following amendments:

- **Private facilities will be considered alongside council owned facilities when considered for State funding opportunities;**
- **Private facilities will be considered in Council's strategic planning for sport, in order to support any funding contribution from other bodies;**
- **Sporting clubs that can demonstrate hardship may apply for exemption from the contribution policy funding ratio. In applying for exemption, clubs must agree to an audit of their finances and administration.**

Carried.

Background

The City of Greater Geelong provides a vast array of facilities for community sport and recreation. Many of these facilities play a dual purpose in providing sport and recreation opportunities for surrounding communities and providing open space which the community is free to use outside of formal sports bookings. Council subsidises fees paid for facilities by sporting clubs to ensure that community sport is accessible and to encourage active, healthy communities through the provision of sport and passive open space.

Council has not generally provided subsidies for capital works projects on sporting infrastructure not on Council owned or managed land due to the significant financial cost that would be incurred and limitations of ongoing community access.

Sport and recreation facilities that have been established on private or non-Council managed land are generally the result of a local sporting club/organisation having a desire to establish a facility for their specific purpose. The sporting club/organisation has then subsequently bought or have been gifted a parcel of land to establish a facility. Land ownership has generally (but not exclusively) been in non-residential areas (ie rural, industrial).

At Council's Ordinary meeting held 28 October 2014 a 'Privately Managed Sport and Recreation Facilities' report was presented to determine Council's position on providing financial assistance to privately owned and/or managed sport and recreation facilities. Council resolved to:

1) *continue to invest in the capital renewal and prioritise the maintenance of Council owned and/or managed sport and recreation facilities;*

2) *consider requests from privately owned/managed not for profit sport and recreation clubs and organisations for contribution to capital works that demonstrate community benefit;*

3) *direct officers to develop a co-contribution policy that sets out Council's criteria for contributing funds for capital projects on properties and facilities privately owned/managed by not for profit sport and recreation clubs and organisations whereby Council may contribute an amount up to, or equal to funds contributed by the organisation and/or State and Federal Government;*

4) *private clubs that are the recipient of Council funds agree to appropriate organisational wind-up clauses or contractual arrangements to protect Councils investment; and*

5) *present a policy for adoption by February 2015.*

This report recommends a Private Sporting Infrastructure Capital Co-contribution Policy that provides Council with a clear direction as to the level of contribution it may provide to eligible sporting infrastructure projects that are approved through Council's annual budget process. Council regularly receives requests from owner/operators of sport and recreation facilities not on Council owned or managed land regarding opportunities for sporting infrastructure capital works support that may include:

- Capital Replacement - includes the replacement of assets or facilities at the end of their life-cycle with like-for-like replacement.
- Capital Improvement - refers to enhancing an existing asset to provide a higher level of service that will increase the life of the asset beyond what it had originally been.

- New Works - includes the construction of a new asset where one never existed.

For the purposes of this report the term private facilities refers to sport and recreation facilities not on Council owned or managed land that are:

- Owned and managed by not-for-profit sporting clubs either on their own land or Crown Land;
- Not based on a commercial business model (for-profit).

Discussion

Sport and recreation facilities within the City of Greater Geelong provide a wide range of participation opportunities for residents and visitors to the municipality. While the majority of sport and recreation facilities are owned and/or managed by Council, a small number of facilities are privately owned and/or managed by sporting clubs or other management authorities. From time to time, funding for minor capital works and community grants have been made available to clubs operating within private facilities, however no ongoing financial commitments toward capital works have been provided by Council.

The Private Sporting Infrastructure Capital Co-contribution Policy will provide clubs and organisations on privately owned or managed land with clear funding mix guidelines and allow them to plan effectively to implement their project proposal.

The policy encourages a variety of contribution sources so the cost for an eligible sporting infrastructure project is shared and not seen as the sole responsibility of one organisation. The policy also acknowledges the importance of the local contribution from clubs and organisations both in terms of cash, voluntary labour and donated materials.

Maintenance related projects will not be considered.

Facility Categories and Land Ownership/Management

While the majority of sport and recreation facilities within the municipality are located on Council owned and/or managed land, there are a range of facility ownership and management models across the municipality not on Council owned or managed land. The following assets **are** considered eligible:

- Privately owned – Not-for-profit sporting club owns and manages the sport and recreation facilities on their own land.
- Crown land (direct lease and Coastal Committee of Management) – Sporting club has the same responsibility as a privately owned club, but does not own the land. This includes Coastal Committee's of Management where maintenance is shared between the Committee of Management and the sporting club.

The following assets **are not** considered eligible:

- Department of Education & Early Childhood Development (joint use) – Already receive a specified level of support from Council via the joint use agreement where a gap in public provision exists.
- Department of Education & Early Childhood Development (direct tenancy to club) – Facilities primarily for school use. Tenancy arrangements managed by the school directly. Maintenance responsibility remains with the school/DEECD.
- Tertiary institutions (Deakin) – Facilities hired directly to sporting clubs. Asset maintenance is the responsibility of the land owner.

- For-profit business - Facilities based on a for-profit commercial business model are not considered eligible which include indoor stadiums, golf courses, aquatic facilities and private businesses such as equestrian schools.

Based on the information above, the asset base of private facilities within the municipality that may be considered for capital works support are:

Sport	Facility Type	Amount	Description
Soccer	Pitches	7	7 x turf
	Pavilions	4	3 x large, 1 x medium
Tennis	Courts	31	13 x lawn, 12 x en tout cas, 6 x hard-court, 1 x synthetic grass
	Pavilions	2	1 x large, 1 x medium
AFL	Ovals	1	1 x turf
	Pavilions	1	1 x medium
Netball	Courts	2	2 x hard courts
Lawn Bowls	Greens	18	8 x turf, 10 x synthetic grass
	Pavilions	8	6 x large, 2 x medium

Benchmarking of Local Government Authorities

Benchmarking of current practices regarding local government support of private facilities was undertaken with Mitchell Shire, City of Whittlesea, City of Casey, Surfcoast Shire, Cardinia Shire, Colac Otway Shire, Hume City Council, City of Greater Bendigo, Warrnambool City Council and the City of Wodonga. The outcomes of the benchmarking exercise produced a clear position across all municipalities:

- All Councils indicated that they have private sport and recreation facilities within their municipalities.
- All Councils indicated that they do not provide re-current support in the way of maintenance or financial contributions.
- Sporting clubs at private sport and recreation facilities are eligible to apply for grants as they become available.
- Warrnambool City is the only Council with a Capital Co-contribution Policy that includes private facilities and these applicants must demonstrate the extent to which community access is provided.

Key Rationale

The following information outlines the key rationale considered in developing the policy:

1. Contribution to the Open Space Network

If Council contribute funds for capital works projects on privately owned and/or managed land, the expectation would be that these facilities are made available for community access outside of scheduled training and competition. This would have a positive impact on the provision of open space and access to reserves for the wider community.

2. Tenancy and Public Access

Public access to privately owned sport and recreation facilities is at the discretion of the owner/operator and resident sporting clubs are not required to enter into tenancy agreements with Council for the seasonal use of facilities. While priority will be given to funding applications which demonstrate a commitment to facilities being readily available for community use it should be noted that ongoing access can not be guaranteed.

3. Facility Ownership

Private facilities may be sold by the owner/s at any time, with Council having limited control over the sale of a privately owned or managed asset. The risk of contributing significant resources to a private facility that could be sold by it's owner/s at any time is generally seen as prohibitive to contributing capital improvement resources.

The policy recommends that clubs and organisations that are successful in securing Council support take full responsibility for the ongoing maintenance of any capital project improvements and enter into a formal Project Funding Agreement that outlines commitments of all parties to the project and agree to organisational wind-up clauses or contractual arrangements to protect Council's investment for the term of the asset life.

Community access to private facilities raises issues related to public liability and Council's inability to ultimately control facilities that are being provided by the owner/operator. The public liability risk is considered minimal as the policy does not include maintenance requests and applies to capital works projects only.

4. Capital Cost to Council

The financial cost of capital works is generally seen as the most significant obstacle to Council committing to ongoing capital support for privately owned/managed facilities.

The following estimated capital costs relate to the private asset categories considered in the policy:

Sport	Facility	Components	Capital	Lifespan
Soccer	Turf field	One hectare turf, sportlights, irrigation, goals, player shelters and fencing (410 metres).	$450,000 - $550,000	15 - 25 years
Tennis	Court enclosure	Two-court enclosure with sportslights, acrylic hard-court surface, nets, posts, fencing and one shelter.	$117,000 - $143,000	15 - 25 years
AFL	Oval	1.5 hectare turf, sportslights, irrigation, goals, player shelters and fencing.	$512,000 - $625,000	15 - 25 years
Netball	Court	Two-court enclosure with sportlights, acrylic hard-court surface, goals, fencing and one shelter.	$124,000 - $151,000	15 - 25 years
Lawn Bowls	Green Replacement	Single green enclosure with four sportslights, one synthetic surface, one shelter and fencing (170m)	$130,000 - $158,000	10 - 15 years

All	Pavilion (Small)	250 square metres	$750,000	35 - 50 years
	Pavilion (Medium)	500 square metres	$1,500,000	35 - 50 years
	Pavilion (Large)	1000 square metres	$3,000,000	35 - 50 years
All	Miscellaneous	2000 square metres of car park, one water tank, one storage shed.	$126,000 - $154,000	25 - 35 years

The capital works cost on sporting infrastructure not on Council owned or managed land is based on the following assumptions:

- Turf field provision based on a "B" ground rating, with sportslighting to meet the relevant competition standard.
- Tennis court provision based on acrylic hard-court surface, with sportslighting to meet the relevant competition standard.
- Netball court provision based on acrylic hard-court surface, with sportslighting to meet the relevant competition standard.
- Lawn Bowls green replacement provision based on synthetic grass surface, with sportslighting to meet the relevant competition standard.
- Capital replacement of the pavilions is estimated at $3,000 per square metre.
- A lifespan of 10 years is assumed for all facilities, based on the assumption that existing private facilities are partially through their life-cycle and scheduled maintenance undertaken may not be to standards required for a public facility.

The financial implication of Council assuming entire responsibility for capital works on sporting infrastructure not on Council owned or managed land is projected at:

- $4 – 4.4 million annually ($45,875,500 - $47,762,500 over the next 10 years)

It should be noted that not all private facilities will be applying for funding in any given year and submissions will be evaluated via Council's annual budgetary process and ranked according to urgency. Council contributions to successful community concept projects will be subject to approval through Council's annual budget process.

Assessment Criteria

Projects are required to demonstrate a strong community benefit and is assessed against the following criteria:

- The project must be of a capital works nature.
- Partnership projects with other community organisations are encouraged.
- Priority will be given to projects where there is a strong financial and/or in-kind contribution.
- Projects need to align with the strategic directions of Council's City Plan 2013-2017.

Council's Recreation and Open Space Unit will rank submissions as mandatory, critical, high, medium or low priority in-line with Council's annual budget process.

The community value of a project that is not on Council owned or managed land will also be considered in-line with the Department of Transport, Planning and Local Infrastructure's Community Facility Funding criteria that considers to what extent the project:

- Responds to community need and is supported by local, regional or state sporting association planning
- Clearly identifies the project scope including schematic plans
- Consults and collaborates with project stakeholders
- Demonstrates what the project will achieve.

Contribution Framework

The recommended contribution framework for capital works on sporting infrastructure not on Council owned or managed land is:

Council to contribute up to one-third (1/3) of the total project cost, with the club/organisation to contribute a minimum two-thirds (2/3) of the total project cost including any other funding sources.

Considerations

- All requests for Council funding will be subject to approval through Council's annual budget process.
- Groups that occupy private land must demonstrate the extent to which facilities will be will be made available for community access outside of scheduled training and competition.
- In-kind contributions should be calculated in line with the Department of Transport, Planning and Local Infrastructure's Voluntary Labour and In-kind Support Proforma, and must be no greater than 25% of the total project cost.
- Clubs and organisations that are successful in securing funds are required to:
  - Take full responsibility for the ongoing maintenance of any capital project improvements.
  - Enter into a formal project funding agreement with Council that outlines commitments of all parties to the project and agree to sale of asset, organisational wind-up clauses or contractual arrangements to protect Council's investment for the term of the asset life.

Environmental Implications

There are no environmental implications relating to this report.

Financial Implications

Council contributions to capital works projects will be subject to approval through Council's annual budget process.

Policy/Legal/Statutory Implications

The following Council policies have implications for the recommendations of this report:

- Fees and Charges for Outdoor Sporting Facilities – Council's policy on fees and charges for outdoor sporting facilities are currently being reviewed as part of the Sustainable Sports Strategy. This policy does not refer to private sporting facilities, as Council does not currently maintain or manage facilities in private ownership or management.

- Open Space Policy – refers to Council's role in developing the open space network based on strategic planning and community needs. While private sporting facilities contribute to the open space network, their location is not based on strategic planning or broader community needs.

  Council's Open Space Strategy is currently being reviewed, with gaps in open space provision to be determined as part of the planning process. A preliminary review suggests that private facilities provide limited value in the provision of publicly accessible open space.

Alignment to City Plan

This report is aligned to the Community Well-Being objective of City Plan. The provision of sport and recreation facilities promotes healthy lifestyle through physical activity.

Council prioritises the development of sport and recreation facilities within Council owned and managed reserves, however investing in private facility infrastructure improvements will also contribute to providing community well-being outcomes, including physical activity, social connectedness, mental health, inclusion and accessibility.

Officer Direct or Indirect Interest

No persons engaged in the writing of this report have a direct or indirect interest in the matters considered within the report.

Risk Assessment

Should Council agree to contribute funds toward private sport and recreation facilities within the municipality, a number of risks would require consideration:

- Financial – there are significant cost implications for Council to renew facilities in accordance with relevant facility standards.

- Wind-up Clause – within the formal project funding agreement that commits the applicant to organisational wind-up clauses that will protect Council's investment for the term of the asset life.

- Sale of Asset Clause – applicant commits to paying back Council a portion of funds relative to the useful life of the asset i.e. an asset useful life calculated at ten years would have a straight-line depreciation set at 10% annually, therefore if sold at year five then 50% of Councils contribution is to be refunded.

- Liability – the policy recommends that successfully funded applicants take full responsibility for the ongoing maintenance and liability arising from injury or loss connected with any capital works.

- Occupational Health and Safety – providing funding for capital works on private property raises OH&S issues for Council. As facilities would remain in 100% private ownership, compliance with relevant OH&S policies and procedures may be difficult to ensure.

- Access – privately owned facilities could be sold by the owner(s) at any time, subject to public access agreements that could be established between Council and the owner(s).

Social Considerations

Sport and recreation plays a key role in the health of our community. Whilst the physical health of the community is the most apparent benefit, sport and recreation promotes increased mental health, social connection and community leadership. Sporting clubs at private sport and recreation facilities provide similar community benefits as those on Council-owned land, but Council has limited ability to influence club activities through tenancy agreements and licensing.

Human Rights Charter

This report has no impact on compliance with the Human Rights Charter.

Consultation and Communication

No formal consultation process has been undertaken relating to this report. From time to time, Council receives requests from owner/operator(s) of sport and recreation facilities not on Council owned or managed land regarding opportunities for sporting infrastructure capital works support.

The current position is that Council does not provide capital works or maintenance support for privately owned or managed sport and recreation facilities.

COUNCIL POLICY

Private Sporting Infrastructure Capital Co-contribution Policy	Document No:	CPL
	Approval Date:	Draft
	Approved By:	Council
	Review Date:	xxxx
Responsible Officer: **General Manager Projects, Recreation and Central Geelong**	Version No	xxxx
Authorising Officer:		**Chief Executive**

1. PURPOSE

To establish guidelines for contributing Council funds toward capital works on sporting infrastructure not on Council owned or managed land.

2. SCOPE

The policy applies to community based sporting clubs and organisations that are incorporated associations and are seeking to undertake capital works on sporting infrastructure not on Council owned or managed land. It provides a framework to inform the level of funding contribution Council will provide toward such projects.

3. REFERENCES

- Open Space Strategy
- Fees and Charges for Outdoor Sporting Facilities
- Department of Transport , Planning and Local Infrastructure's Voluntary Labour and In-kind Support Proforma & Community Facility Funding criteria

4. DEFINITIONS

- **Private Facilities** - refers to sport and recreation facilities that are maintained and/or managed by the user group; not located on Council owned or managed land; not managed or maintained by Council and/or not based on a commercial business model ('for-profit').
- **Cost of Project** - includes the physical works, architectural concept designs, structural engineering assessments, permit approvals, project management and appropriate allowances for contingencies and project cost escalations. It should also include the value of any labour or materials that are to be donated or provided in kind to the project.
- **Community Infrastructure Project** - refers to physical works at sports grounds and recreation reserves.
- **Funding Mix** - refers to the contributions from various sources expressed in dollar terms for cash, voluntary labour and donated materials to support the implementation of a project. The total amount of the funding mix should equate to the total cost of the project.

- **Capital Replacement** - includes the replacement of assets or facilities at the end of their life-cycle with like-for-like replacement.
- **Capital Improvement** - refers to enhancing an existing asset to provide a higher level of service that will increase the life of the asset beyond that which it had originally.
- **New Works** - includes the construction of a new asset.
- **Capital Works** – Includes capital replacement, improvement and new sporting infrastructure projects.

5. COUNCIL POLICY

5.1 Policy Statement

This policy recognises the value of sport and recreation assets and that some are privately owned and managed within the municipality. Council regularly receives requests from owners/operators of sport and recreation facilities not on Council owned or managed land regarding opportunities for sporting infrastructure capital works support.

The City of Greater Geelong has a mix of publicly and privately owned/managed sport and recreation facilities throughout the municipality. The policy provides Council with a clear direction as to the level of contribution it may provide to eligible sporting infrastructure projects that are approved through Council's annual budget process.

The policy will provide clubs and organisations on privately owned or managed land with clear funding mix guidelines and allow them to plan effectively to implement their project proposal.

The policy encourages a variety of contribution sources that so the cost for an eligible sporting infrastructure project is shared and not seen as the sole responsibility of one organisation. The policy also acknowledges the importance of the local contribution from clubs and organisations both in terms of cash, voluntary labour and donated materials.

Maintenance related projects will not be considered.

5.2 Eligibility

There are a range of facility ownership and management models across the municipality not on Council owned or managed land. The following assets **<u>are</u>** considered eligible:

- **Privately owned** – Not-for-profit sporting club owns and manages the sport and recreation facilities on their own land.
- **Crown land (direct lease and Coastal Committee of Management)** – Sporting club has the same responsibility as a privately owned club, but does not own the land. This includes Coastal Committee's of Management where maintenance is shared between the Committee of Management and sporting club.

The following assets **<u>are not</u>** considered eligible:

- **Department of Education & Early Childhood Development (joint use)** – Already receive a specified level of support from Council via the joint use agreement where a gap in public provision exists.
- **Department of Education & Early Childhood Development (direct tenancy to club)** – Facilities primarily for school use. Tenancy arrangements managed by the school directly. Maintenance responsibility remains with the school/DEECD.
- **Tertiary institutions (Deakin)** – Facilities hired directly to sporting clubs. Asset maintenance is the responsibility of the land owner.
- **For-profit business** - Facilities based on a for-profit commercial business model are not considered eligible which include indoor stadiums, golf courses, aquatic facilities and private businesses such as equestrian schools.

5.3 Contribution Framework

The contribution framework for capital works on sporting infrastructure not on Council owned or managed land is:

Council to contribute up to one-third (1/3) of the total project cost, with the club/organisation to contribute a minimum two-third's (2/3) of the total project cost including any other funding sources.

5.3.1. Considerations

- All requests for Council funding will be subject to approval through Council's annual budget process.
- Achieving the club/organisation funding threshold of two-third's (2/3) does not automatically obligate Council to fund the project. Projects will be considered within Council's budgetary prioritisation framework
- In-kind contributions should be calculated in line with the Department of Transport, Planning and Local Infrastructure's Voluntary Labour and In-kind Support Proforma, and must be no greater than 25% of the total project cost.
- Clubs and organisations that are successful in securing funds are required to:
  - take full responsibility for the ongoing maintenance of any capital project improvements.
  - enter into a formal project funding agreement with Council that outlines commitments of all parties to the project and agree to sale of asset, organisational wind up clauses or contractual arrangements to protect Council's investment for the term of the asset life.

5.4 Approval Process

Applications for capital works on sporting infrastructure not on Council owned or managed land will be subject to approval through Council's annual budget process.

6. QUALITY RECORDS

Quality Records shall be retained for at least the period shown below.

Record	Retention/Disposal Responsibility	Retention Period	Location

7. ATTACHMENTS

8. REVISED TERMS OF REFERENCE FOR SPECIAL COMMITTEES

Portfolio: **Governance - Cr Lyons (Mayor)**
Source **Strategy & Performance - Administration & Governance**
General Manager: **Dean Frost**
Index Reference **Council Reports 2015**

Purpose

To update the Terms of Reference for Special Committees of Council (as defined by Section 86 of the *Local Government Act 1989*) to reflect changes to the *City of Greater Geelong Act 1993* (The Act).

Summary

- Section 11E of *the City of Greater Geelong Act 1993* (The Act) gives the Mayor the power to appoint Councillors to certain committees. Specifically, section 11(E)(I)(b) of the Act allows for the Mayor to appoint Councillors to chair special committees of Council. The special committee must have at least one Councillor as part of the membership.
- By virtue of the Mayoral appointment to Chair, the Councillor will automatically become a Committee member even if they had not previously been a member of that special committee.
- Existing Terms of Reference (TOR) for Council special committees have been reviewed to ensure compliance with the Act and the TOR for Central Geelong Task Force Special Committee contains some other minor amendments.

Cr Heagney moved, Cr Nelson seconded -

That Council endorses the updated Terms of Reference for Special Committees for:

1) **Bellarine Multi Arts Facility (Potato Shed)**
2) **Central Geelong Task Force Special Committee**
3) **Central Geelong Marketing Committee (no Mayoral appointment to Chair 2015)**
4) **Development Hearing Panel**
5) **Geelong Major Events**
6) **Performance Review – Chief Executive**
7) **Planning Committee**

Carried.

Background

This report updates Council's Special Committee Terms of Reference to ensure compliance with Section 11E of *the City of Greater Geelong Act 1993* (The Act).

Discussion

The Act gives the Mayor the power to appoint Councillors to certain committees.

The Mayor's power to appoint Councillors under section 11E (1) (b) is limited to their appointment:

- as chairpersons to Special Committees of Council (i.e. those established under s86 of the Local Government Act).

The Mayor may also choose not to appoint a Chair to a special committee and may at any time remove a member from the Chair position.

Section 86 of the *Local Government Act 1989* provides for Council to appoint any additional Councillor(s).

Existing Terms of Reference have been reviewed and updated to reflect changes to the Act, for the following special committees:

- Bellarine Multi Arts Facility (Potato Shed)
- Central Geelong Task Force Special Committee (no Mayoral appointment to Chair 2015)
- Central Geelong Marketing Committee
- Development Hearing Panel
- Geelong Major Events
- Performance Review – Chief Executive
- Planning Committee.

Environmental Implications

There are no environmental implications associated with the contents of this report.

Financial Implications

Funding arrangements (where in place) are provided within Council's budget parameters. There are no specific implications in updating the Terms of Reference for Special Committees.

Policy/Legal/Statutory Implications

Terms of Reference have been updated to ensure compliance with the Act.

Special Committee (s86) Meetings are open to the public, except where matters of a confidential nature, as prescribed by the Act, are to be considered. These committees may be delegated various responsibilities by the Council, including the expenditure of monies and entering into contracts.

Alignment to City Plan

Special Committees align with the City Plan objectives of Community Wellbeing, Growing the Economy, Sustainable and Built Environment, and also How We Do Business.

Officer Direct or Indirect Interest

No officer involved in the preparation of this report had a direct or indirect interest.

Risk Assessment

By adopting and reviewing the Terms of Reference of the special committees any perceived risk is minimised and ensures adherence to regulatory requirements. The operations of the committees in this report are designed to offer transparency and to ensure good governance procedures are in place.

Social Considerations

Appointments to special committees allow the Chair and committee members to gain expertise in a variety of social considerations in a forum which is readily accessible and open to the community.

Human Rights Charter

No human rights are impacted by the contents of this report. Committees will generally align with the principles of the Human Rights Charter.

Consultation and Communication

Updated terms of reference and minutes of special committees are available on Council's website or upon request. All relevant areas of Council were consulted in updating their Terms of Reference.

COMMITTEE TERMS OF REFERENCE

Potato Shed Committee of Management	Document No:	CTR300.2
	Approval Date:	12 February 2013
	Approved By:	Council
	Review Date:	12 February 2017
Responsible Officer: **General Manager Community Services**	Expiry Date:	N/A
	Version No:	02
Authorising Officer:		**Chief Executive Officer**

1. SUMMARY

On 28 March 2000, the City of Greater Geelong entered into a Development and Joint Use Agreement for the development of a multi-arts facility at the Bellarine Sub-Regional Centre, Drysdale, now known as The Potato Shed. Joint venture partners are the Bellarine Secondary College and the Roman Catholic Trusts Corporation.

The Agreement makes provision for the establishment of a Committee of Management for the facility in order to ensure its appropriate long-term management and promotion. Under Clause 2.1(3) of the Agreement, the Council: "will establish the Committee as a special committee of the Municipal Council, and will pursuant to Section 86 of the Local Government Act 1989 delegate to the Committee the powers and functions necessary for it to perform its functions under this Agreement".

The Terms of Reference reflect the Joint Use Agreement, however, due to a number of practical constraints in exercising the exact terms of the Agreement, appropriate measures to operate the facility have been developed in consultation with the Committee. Where necessary, the administration process currently undertaken by Council on behalf of the Committee, is noted in brackets.

2. OBJECTIVES

To ensure:

- the operation of the facility in a reputable manner;
- responsible scheduling of its use;
- establishment and maintenance of operating and capital reserve accounts; and
- financial powers and obligations are in accordance with the Agreement.

3. DEFINITIONS

"Agreement" - means the Development and Joint Use Agreement.
"College" - means the Bellarine Secondary College.
"President" - means the most senior officer of the Association of Conical Administrators for the Catholic Regional College, Geelong.
"Council" - means the City of Greater Geelong.
"Facility" - means the Bellarine Multi-arts centre, known as the Potato Shed.

Note: Throughout this document references in the form (16.2) relate to a clause number in the Agreement.

4. TERMS OF REFERENCE

4.1. Expected / Definite life of the Committee

- The Committee is ongoing unless terminated in accordance with the terms of the Agreement

4.2. Constituency of the Committee

4.2.1. The Committee shall consist of (16.2):

4.2.1.1. two persons appointed by Council, who must be either Councillors or Officers of the Council;

4.2.1.2. the College Principal or his or her nominee;

4.2.1.3. one member of the College Council nominated by the College;

4.2.1.4. two persons nominated by the President, one of whom must be the Principal of the Catholic Regional College; and

4.2.1.5. not more than two persons appointed by Council from nominations submitted by each user or potential user group of the facility.

4.2.2. The parties to the Agreement shall each notify the secretariat of the committee of the persons nominated for or appointed to the Committee.(16.3)

4.2.3. The Committee shall meet at least four times in each financial year at such places and at such times as the Committee may determine. (16.4).

4.2.4. A member of the Committee being a person nominated under 4.2.1.1, 4.2.1.4, & 4.2.1.5 will hold office for a period not exceeding 2 years, but will be eligible for re-appointment.

4.2.5. Appointments may be revoked or terminated in accordance with the Agreement (16.8, 16.9, 16.10)

4.2.6. The Mayor pursuant to section 11E(1)(b) of the City of Greater Geelong Act 1993, may at his or her discretion, appoint a Councillor to be chairperson. If the Mayor elects not to exercise this discretionary power, the Committee at its first meeting in each year, the shall elect a Committee member to be the chairperson (16.16.1)

4.3. Authority of the Committee

- The Committee will be responsible for: (20)

4.3.1. operating the Facility in a reputable manner appropriate to a facility in the nature of the Facility, and not permitting it to be used for any purpose other than a Permitted Use (*undertaken by Council and reported to the Committee*);

4.3.2. promoting and marketing the Facility (*recommended by the Committee and undertaken by Council)*;

4.3.3. fixing the terms and conditions for the use of the Facility including, but not limited to, the general fees for its use and requiring that all users leave the Facility in a tidy condition (*undertaken by Council and reported to the Committee*);

4.3.4. hiring the Facility out for use by members of the public *(undertaken by Council and reported to the Committee)*;

4.3.5. collecting fees for the use of the Facility (*collected by Council through CoGG standard invoicing processes or in accordance with cash management protocols, reported back to Finance Sub-committee and then to Committee*);

4.3.6. payment of all costs in respect of the Facility, including Operating Costs and Capital Costs (*undertaken by Council, reported back to Finance Sub-committee and then to Committee*);

4.3.7. the employment of staff and the engagement of contractors to provide services for the purposes of the Facility. (*Administered by Council. Appointment of key staff ie Project Officer, undertaken by Council representative and the School Principals)*;

4.3.8. the general operating, cleaning, maintenance, repair and security of the Facility, and for the landscaping and cleanliness of the area immediately surrounding the Facility, to meet a standard not less than that generally considered appropriate for a facility in the nature of the Facility *(undertaken by Council*, *reported to the Committee*);

4.3.9. complying with and observing all statutes, ordinances, proclamations, orders and regulations, present or future, and all notices, orders, demands, directions, requests or requirements made by any authority having jurisdiction or authority over or in respect of the Facility, including all safety and heath policies and guidelines of the Department of Education, which apply in respect of a facility in the nature of the Facility;

4.3.10. ensuring the Facility is not used in any way which, in the reasonable opinion of any of the parties, will or may be or become or cause disturbance, nuisance, damage or danger to people entering the Facility or to the owners or occupiers of adjoining or neighbouring premises, including the College Council, the President, the Minister and persons frequenting or using the Land;

4.3.11. approving the establishment of a kiosk or other facilities to sell food and beverages, if thought appropriate, provided that the operation of those facilities during School Hours is:

- approved by the Principals; and
- in accordance with all relevant legal requirements, including necessary municipal and other approvals for operating those facilities and selling food and beverages.

4.3.12. encourage the discretionary use of the Facility by user groups, with such use to be administered by the Committee, provided that such use does not conflict with any curricular activities of the College or Catholic Schools and that reasonable fees are charged in respect of such use, subject to the overriding obligations in the Agreement (*administered by Council*).

4.4. Meeting Procedure

4.4.1. The Secretariat will provide written notice of each meeting to each member of the Committee at least 72 hours prior to the meeting (16.11)

4.4.2. The quorum for the Committee shall be established where 4 members are present, comprising at least one of the persons referred to in 4.2.1.1, one of the persons referred to in 4.2.1.2 & 4.2.1.3, and one of the persons referred to in 4.2.1.4 (16.13)

4.4.3. Each member present is entitled to one vote. If there is an equality of votes on any question, the chairperson may exercise a second or casting vote. (16.14)

4.4.4. The Secretariat shall keep minutes of meetings and circulate copies to members within one month of each meeting. (16.19)

4.4.5. Meetings are required to be open to the public unless the Committee determines that the meeting be closed in accordance with Section 89 of the Act.

4.5. Secretariat

- The Manager Arts & Culture will provide the secretariat to the Committee.

4.6. Facilities & Resources

- This document provides guidelines for the Committee, however, the Agreement sets out the detailed obligations and responsibilities of the Committee in performing its functions under the Agreement.

5. QUALITY RECORDS

Quality Records shall be retained for at least the period shown below.

Record	Retention/Disposal Responsibility	Retention Period	Location
Agreement	Corporate Records	Permanent	File G060-07-10

6. ATTACHMENTS

- Nil

COMMITTEE TERMS OF REFERENCE

Central Geelong Task Force Special Committee	Document No:	CTR235.3
	Approval Date:	TBC
	Approved By:	Council
	Review Date:	30 June 2018
Responsible Officer: **General Manager, Projects, Recreation & Central Geelong**		
	Version No:	03
Authorising Officer:	**Chief Executive Officer**	

1. OBJECTIVES

The Central Geelong Task Force Special Committee (the Committee) will advise the Council in the implementation of the Central Geelong Action Plan which is focused on making Central Geelong the premier mixed use activity hub for Geelong and the region.

In particular, the Committee will:

1. Oversee the implementation of the Central Geelong Action Plan consistent with the principles of the Action Plan;

2. Provide advice on key strategic policy and statutory processes relating to central Geelong including making decisions of major planning permit applications referred to it by Council or the Manager Central Geelong Action Plan;

3. Oversee the development of business incentives and programs that could be considered to support Central Geelong development; and

4. Identify events and activities to bring more vitality to Central Geelong.

2. TERMS OF REFERENCE

2.1. Expected / Definite life of the Committee

- Committee members appointed from the date as determined by Council will be appointed until 30 June 2018 to coincide with the short term actions timeframe identified in the Central Geelong Action Plan or other period as determined by the Council.

2.2. Constituency of the Committee

- The Committee shall consist of up to eleven (11) persons. The Committee will comprise:
  - Mayor;
  - Brownbill Ward Councillor;
  - Councillor, Transport Portfolio Holder;
  - CEO;

- Up to seven (7) external independent experts in one or more of the following fields: business and investment, development feasibility, planning, marketing and promotions, and place making.

- A vacancy for a member (not being a Councillor) may occur upon their resignation, death, failure to attend without cause three consecutive meetings, or by removal by resolution of the Council.
- The Committee may establish Priority Action Advisory Committees, informal sub-committees or working groups comprising Committee members or other persons to assist in fulfilling its responsibilities and functions.
- Councillors not appointed to the Committee will be invited to attend in an observer capacity.
- The Committee may invite other observers as it sees fit.
- The Manager Central Geelong Action Plan and General Manager Projects, Recreation & Central Geelong will attend the Committee as advisors.

2.3. Authority of the Committee

- The Council endorses the establishment and function of the Committee as a Section 86 Special Committee of Council. The powers, duties and functions of the Committee are as described in the sealed Instrument of Delegation. The Committee will have the ability to develop procedures as required to perform its assignment.
- The Committee has the capacity to reallocate funds within the budget provided through the Council Budget process, provided it is to projects within the scope of the Central Geelong Action Plan.

2.4. Appointment of the Chair of the Committee

- The Chairperson is to be appointed by the Mayor, pursuant to section 11E(1)(b) of the City of Greater Geelong Act 1993. Alternatively, if the Mayor elects not to exercise this discretionary power, the Committee shall elect the Ward Councillor as the Chairperson and the Mayor as lead spokesperson for the Committee.

2.5. Appointment to the Committee

- Appointment of Committee members shall occur as part of a public Expressions of Interest process.
- In the event of a vacancy, it is proposed that the Council would invite relevant individuals or organisations to nominate a member or members to the Committee.
- Nominees will be appointed to the Committee by resolution of the Council.

2.6. Committee Responsibilities and Functions

- The Committee will be responsible for:

- Overseeing the implementation of the Central Geelong Action Plan;
- Overseeing the development of business incentives and programs that could be considered to support Central Geelong development; and
- Identifying events and activities to bring more vitality to Central Geelong.

- The Committee must work with Enterprise Geelong and Central Geelong Marketing to align efforts and activities.
- The Committee may establish Priority Action Advisory Committees which comprise membership from a mix of external and City of Greater Geelong representatives from related areas of expertise and service delivery, a member of the Committee, Enterprise Geelong and Central Geelong Marketing and other stakeholders including agencies, public and private sector stakeholders as appropriate to:
  - Guide and inform the implementation of priority actions identified in the Central Geelong Action Plan;
  - Inform policy and strategy development, provide feedback on suggestions and comments or identify collaborative actions;
  - Respect any confidentiality requirements.

2.7. Obligations of Committee Members

- Committee Members, in performing their duties, shall:
  - Act in accordance with Council's Values.
  - Act honestly and in good faith.
  - Participate in the work of the Committee.
  - Perform their duties in a manner that public trust in the integrity, objectivity, and impartiality of the Committee is conserved and enhanced.
  - Exercise the care, diligence and skill that would be expected of a reasonable person in comparable circumstances.
  - Comply with the Terms of Reference of the Committee.
  - Comply with Council's Code of Conduct.

2.8. Conflicts of Interest

- In the event of a conflict of interest arising for any member of the Committee, the conflict must be immediately declared and the member must leave the room and abstain from any discussion or decision making regarding the matter.

2.9. Meetings and Minutes

- The Committee will establish its own schedule of meeting which it will provide to the Council. It is anticipated that the Committee will meet determine its own meeting pattern, although it is expected to

meet no less than six (6) times per year. Committee members must be either physically present at the meeting or participate in the meeting through pre-arranged technologies.

- Meetings of the Committee shall be called by the Chairperson with notice of the meeting being forwarded to members with an agenda with at least seven (7) day's notice.
- In the absence of the Chairperson at a meeting, the Committee will elect a Chairperson from the members present to chair that meeting.

The quorum for meetings shall be one more than 50% of the appointed members of the Committee.

- If the Committee decides to record a vote, the Chairperson will have a casting vote, as well as an original vote.
- Committee meeting minutes are to be approved for distribution by the Chairperson and confirmed at the next Meeting of the Committee. The Minutes will be distributed to Committee members, Councillors, Council's Executive Management Team and available on Council's website for general access. As per normal Council procedures, any items of a commercial in-confidence nature will be excluded from the publicly available minutes.

2.10. Reports

- Advice and recommendations of the Committee relating to specific Council projects and policies will be reported to Council as part of the project reporting process.
- Any other matters identified by the Committee that require a separate decision of Council will be reported to Council by the Manager Central Geelong Action Plan through the CEO.
- The Committee shall submit a report of its activities to the Council at least annually.

2.11. Media Communication

- Media communication will be managed through the Council's Media Unit, unless the CEO authorises another person to be spokesperson on an issue.

2.12. Evaluation and Review

- A review of the Committee will be undertaken every two years to ensure that the purpose, membership and operation of the Committee is current and to make appropriate changes if required.

2.13. Remuneration and Expenses

- The reasonable sitting and attendance expenses of the external independent experts will be paid with prior approval of Manager Central Geelong Action Plan. These expenses must relate directly to tasks completed for the Committee business.
- No member of the Committee will incur any expenses in relationship to his or her activities as a member of the Committee, without prior approval.

3. QUALITY RECORDS

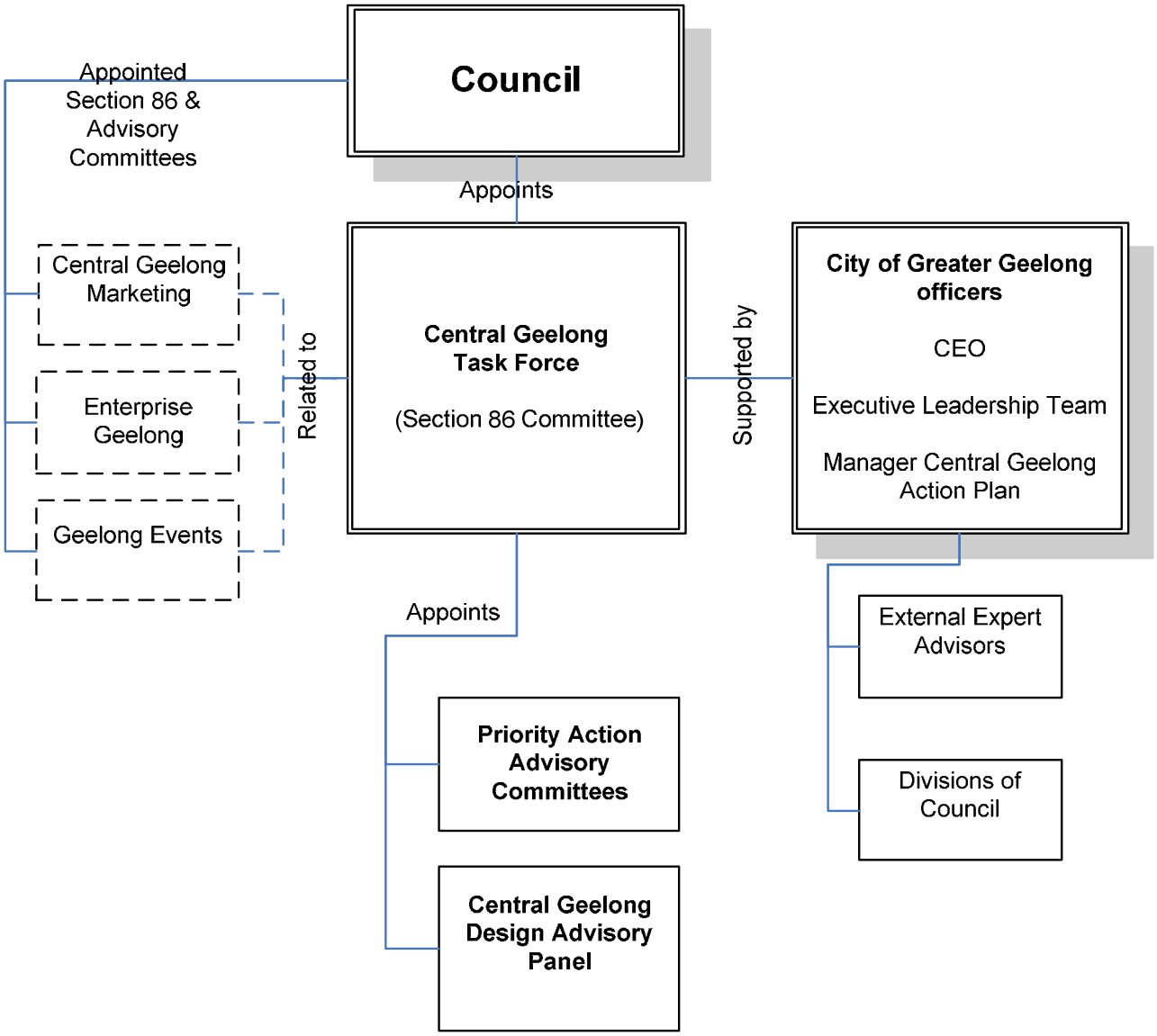
Quality Records shall be retained for at least the period shown below.

Record	Retention/Disposal Responsibility	Retention Period	Location

4. ATTACHMENTS

- Organisation Structure

Organisation Structure: Committee Governance



COMMITTEE TERMS OF REFERENCE

Central Geelong Marketing Committee	Document No:	CTR 220.1
	Approval Date:	
	Approved By:	Council
	Review Date:	
	Expiry Date:	N/A
Responsible Officer: ***General Manager Projects Recreation and Central Geelong***	Version No:	
Authorising Officer: ***Chief Executive Officer***		

1. SUMMARY

Council is committed to maintaining the Central Geelong Area as the commercial centre for the Geelong Region, representing the hub for a number of higher-order activities. It has made it quite clear from the outset however, that to achieve this will require business helping itself and therefore the success of the whole program will depend upon the harnessing of a partnership between Council, Central Geelong businesses and the community.

Council has established a Centre Marketing Body that will play a major role in helping shape and promote the business environment.

Centre Marketing deals with the way the centre operates, the mix of businesses, the way businesses are promoted and marketed and the image of the centre. It enables the centre to act as a single entity for its combined strength and resources to be focused in the most efficient fashion.

Management systems similar to this already exist in more than 60 business/retail activity centres in Victoria. These management bodies are generally funded through special rate schemes levied on the property owners in the centre through a variety of mechanisms. The Committee is drawn from the businesses and property owners in the centre and is supported and facilitated by the local Council. A unit coordinator will be employed to manage its functions

2. OBJECTIVES

Mission Statement

The role of the Central Geelong Marketing Committee is to market and promote Central Geelong in a coordinated and integrated manner aimed at enhancing its economic and social viability and its general amenity, making it an exciting and vibrant focus for the whole of the Geelong region.

The Central Geelong Marketing Committee will be considered by Council and other stakeholders as the peak body representing the traders and property owners in the Central Geelong area.

The Committee will pursue and initiate activities aimed at:

- Increasing the number of visitors to Central Geelong.
- Promoting business activities in Central Geelong.
- Providing opportunities for the businesses and organisations in Central Geelong to network, exchange information and work in a cooperative fashion.
- To provide the businesses in the City with a central marketing focus.
- To improve Stakeholders Perceptions of Central Geelong.
- To establish an ongoing viable Marketing Program for Central Geelong.

3. DEFINITIONS

Committee The Central Geelong Marketing Committee.

4. TERMS OF REFERENCE

4.1. Expected / Definite life of the Committee

The Committee will have a life span of five-years. This period represents the lifespan of the Special Rate.

Membership to the committee is for a period of two years, concluding at June 30 in the year of expiry. Prior to the completion of these periods nominations will be sought from the representative organisations and via an election process for nominated positions.

It is the role of the Committee to establish its meeting regime, evaluate its effectiveness and membership and to make adjustments as necessary.

4.2. Constituency of the Committee

The Committee is to comprise the following representatives. Depending upon the area of representation the member may be nominated, selected via a postal ballot of contributors to the special rate or inherit the membership as part of the core function of the position. Voting members are expected to have a commercial interest in the scheme boundaries (see Plan on page 4) to be eligible for appointment to the Committee. The committee is to comprise thirteen members from the following categories:

- one Councillor ;
- one member of the Geelong Chamber of Commerce;
- one member of the Victorian Employers Chamber of Commerce and Industry – South-west region (VECCI)
- one representative of the shopping centre known as Westfield Geelong;
- one representative of the shopping centre known as Market Square;
- one representative of the Arts sector and based within the special rate scheme boundaries;
- four representatives of strip retail/business premises within the special rate scheme boundaries;
- A representative from the property management sector and nominated by the Real Estate Institute of Victoria (REIV);
- A representative nominated by Tourism Greater Geelong and the Bellarine.
- One representative of the Waterfront business operators group.

The unit coordinator will act as Executive Officer to the group.

The Chairperson is to be appointed by the Mayor, pursuant to section 11E(1)(b) of the City of Greater Geelong Act 1993. If the Mayor elects not to exercise this discretionary power, the Committee shall elect its Chairperson during the first meeting of each financial year. The Committee may also, at its sole discretion, elect a Deputy Chair and Treasurer.

Should a vacancy arise within the strip retail and arts sector areas the vacancy may be filled by the next eligible candidate in order of votes cast at the previous election. Otherwise nominations for these positions will be sought via a general ballot of contributors.

The Committee may invite additional individuals or representatives including Council Officers to attend meetings in order to respond to issues that arise during its lifespan.

The Committee will, from time to time, review the membership and structure and identify the most appropriate composition for the ongoing management of the centre.

4.3. Authority of the Committee

The Council endorses the establishment and function of the Committee as a Section 86 Special Committee of Council. The powers, duties and functions of the Committee are as described in the sealed Instrument of Delegation. The Committee will have the ability to develop procedures as required to perform its assignment.

Special Committee Responsibilities and Functions

The Special Committee will be responsible for:

- Overseeing the development of a 5 year strategic plan for Central Geelong Marketing
- Overseeing the development of an annual activities plan for Central Geelong Marketing

4.4. Meeting Procedure

Committee meetings will be held on a monthly basis. Minutes of key actions and decisions only will be recorded.

The quorum for meetings shall be shown in the following table:

Number of committee members appointed	Quorum
13	7

The failure to attend 3 consecutive meetings in any one-year without reasonable grounds will result in dismissal from the Committee. In such instances a replacement for the position will be sought as per the process applicable to the position on the Committee.

4.5. Reporting requirements

Annual status reports will be provided to the Council.

4.6. Secretariat

The Executive Officer will provide the secretariat to the Committee.

4.7. Facilities and Resources

A unit coordinator will be employed to manage its functions including the development, implementation and resourcing of the committee's marketing and development initiatives as detailed in the strategic plan.

Adequate resources shall be provided to assist the effective operation of the Central Geelong Marketing Committee including council support services such as IT, OD and Finance and the physical provision of appropriate office accommodation and facilities.

5. QUALITY RECORDS

Quality Records shall be retained for at least the period shown below.

Record	Retention/Disposal Responsibility	Retention Period	Location
Committee Minutes	Projects, Recreation and Central Geelong	Permanent	Records Department.
Public marketing and promotional literature	Projects, Recreation and Central Geelong	Permanent	Records Department.

COMMITTEE TERMS OF REFERENCE

Development Hearings Panel	Document No:	CTR220.2
	Approval Date:	12 February 2013
	Approved By:	Council
	Review Date:	12 February 2017
Responsible Officer: **General Manager Economic Development Planning and Tourism**	Expiry Date:	N/A
	Version No:	05
Authorising Officer:	**Chief Executive Officer**	

1. SUMMARY

The Development Hearings Panel has been formed to consider and determine upon Planning Permit Applications which:

- are referred by either a Councillor or Planning Officers, or
- are recommended for refusal, or
- have 6 or more objections lodged.

The Development Hearings Panel has delegated authority as expressed by Council in the sealed Instrument of Delegation.

The Development Hearings Panel will operate within the context of Planning and Environment Act 1987, the *Subdivisions Act* 1998 together with any other Act or Regulation where Council may exercise the powers of a Responsible Authority.

2. OBJECTIVES

To establish a process for consideration of development proposals which have 6 or more objections lodged against them, are referred by a Councillor or Officers, or are recommended for refusal.

3. DEFINITIONS

"Responsible Authority" has the same meaning as Responsible Authority under the Planning and Environment Act 1987.

"Development Hearings Panel" means the Panel comprised of Officers and one Councillor appointed by Council with delegated power to determine development applications.

"Planning Committee" means the Committee comprised of Councillors appointed by Council with delegated power to determine development applications.

"Officers" means members of Council Staff listed in Column 4 of the sealed Instrument of Delegation of Planning Matters to Members of Council staff.

4. TERMS OF REFERENCE

4.1 Expected / Definite life of the Committee

- The Panel is established by Council and shall continue until revoked by Council.

4.2 Constituency of the Committee

- 1 Councillor; Manager City Development; Manager Planning Strategy & Economic Development; Manager Engineering Services; Statutory Planning Co-ordinator; Strategic Implementation Co-ordinator; Planning Strategy Co-ordinator.
- Chairperson: To be appointed by the Mayor, pursuant to section 11E(1)(b) of the City of Greater Geelong Act 1993. If the Mayor elects not to exercise this discretionary power, the role will be performed by the City Development Manager.
- Quorum: A minimum of four members is required to form a quorum.
- Meetings are open to the public and other than in circumstances where the Panel resolves to close the meeting in accordance with Section 89 of the Local Government Act 1989, decisions shall be made in the public forum.

4.3 Authority of the Committee

- The Panel operates under delegated authority as expressed by Council in the sealed Instrument of Delegation.
- The Development Hearings Panel will operate within the context of Planning and Environment Act 1987, the Subdivisions Act 1988, together with any other Act or Regulation under which Council may exercise the powers of a Responsible Authority.

4.4 Meeting Procedure

- The Panel operates under the Council's Meeting Procedures Local Law (or any subsequent replacement Local Law), with such modifications and adaptations as the Panel deems necessary for the orderly conduct of meetings.
- The Chairperson of the Development Hearings Panel shall have a casting vote.
- The process for submitters to be heard by the Panel shall be:
    - the officer to present the report
    - the applicant to present a submission
    - the objectors to present submissions
- Applicants and objectors are to be limited to three minutes per person at the discretion of the Chairperson.

4.5 Secretariat

- The Manager City Development is responsible for the convening of meetings, recording of minutes and implementation of decisions of the Panel.

4.6 Information to Councillors

- On a fortnightly basis the Manager City Development will furnish all Councillors with a list of Planning Applications received.
- Where objections are lodged, Council officers will routinely hold mediation meetings between applicants and objectors in an attempt to resolve differences or reach compromise.
- Ward Councillor to be notified of mediation meetings to enable attendance.

4.7 Process for calling in items in to Planning Committee

Any Councillor may call a matter in to be heard by the Planning Committee upon written justification setting out the reasons for the "call in". This information will be recorded in minutes of the Development Hearing Panel for those "call ins".

Councillors should endeavour to call a matter in no later than 48 hours prior to the scheduled Development Hearings Panel in order for applicants and objectors to be notified.

5. QUALITY RECORDS

Quality Records shall be retained for at least the period shown below.

Record	Retention/Disposal Responsibility	Retention Period	Location
Minutes	Manager, City Development	Permanent	Initially within City Development, for archive purposes Heritage Centre.

6. ATTACHMENTS

COMMITTEE TERMS OF REFERENCE

Geelong Major Events Committee	Document No:	CTR60.5
	Approval Date:	12 February 2013
	Approved By:	Council
	Review Date:	12 February 2017
Responsible Officer: **General Manager Projects, Recreation & Central Geelong**	Version No:	06
Authorising Officer:		**Chief Executive Officer**

1. SUMMARY

Geelong Major Events (GME) has been formed to coordinate all issues related to the attraction, assistance and funding of events (as defined by the terms of reference) on behalf of the Greater Geelong City Council.

2. OBJECTIVES

GME will strive to stimulate and encourage events that offer the best opportunity to provide measurable economic benefits, potential to market Geelong outside the municipality and enhance local community life through participation of residents,

GME will support the development and improvement of hallmark, major and developing events while focusing its activities on a clearly defined strategic program.

GME will establish and maintain strong links with the private sector, government and our communities to achieve high levels of stakeholder investment and activity required to realise the events potential of Geelong.

Specific elements to the achievement of the objectives include –

1. A Geelong Major Events Strategy and Annual Business Plan in accordance with terms of reference.
2. Maintenance of a funding submissions and evaluation process.
3. The development and attraction of new events.
4. The continuous improvement of current events.
5. Facilitation of state, federal government and private sector funding wherever possible.
6. Recommendations to Council regarding event infrastructure needs.
7. Allocation of funds from the budget or make recommendations to the Chief Executive Officer or Council for funding of proposals that have satisfied the criteria and are in accord with the strategy.

In accordance with Council's Policy for Grants, Contributions, Donations and Sponsorships and the GME Guidelines, GME shall not fund the following activities:

- Capital or infrastructure works
- Events of a charitable nature – GME does not provide donations
- Religious, political or racial events
- Events that are not open to the general public, for example conventions, conferences, or club events where access is restricted to members or delegates.
- Events not held in the Municipality

3. DEFINITIONS

Event – an occasion where people gather with a common purpose that aims to enhance community life through participation of residents, measurable economic benefits, and potential to market Geelong outside the municipality. Within the context of the operation of the Geelong Major Events Committee an event shall include hallmark events, major events and developing events as provided by Schedule 1.

Act – Local Government Act 1989

4. TERMS OF REFERENCE

4.1 Expected /life of the Committee

- This is an ongoing committee subject to review by Council from time to time.

4.2 Constituency of the Committee

Geelong Major Events' membership shall be constituted by:

- The Mayor and up to three other Councillors appointed by Council;
- The Chief Executive Officer;
- The Executive Director of Geelong Otway Tourism; and
- Four external representatives of the business/media/arts or events community. Each external representative shall be appointed, following the public advertising calling for expressions of interest, for a term of up to four years. Two members shall initially be appointed for two years and the remaining two for four years, ensuring that half the external members terms expire every two years.

  All members shall have full voting rights.

4.3 Authority of the Committee

- GME is a Special Committee of Council in accordance with Section 86 of the Local Government Act
- The powers duties and functions of the Committee are as described in the sealed Instrument of Delegation.

4.4 Chair

- The Chairperson is to be appointed by the Mayor, pursuant to section 11E(1)(b) of the City of Greater Geelong Act 1993. If the Mayor elects not to exercise this discretionary power, the role will be performed by the Councillor responsible for the Major Events Portfolio.

4.5 Quorum

- A quorum of the Committee shall constitute a number equating to one more than 50% of the appointed members of the Committee.

4.6 Meeting Procedure

- It is the role of the Committee to establish a meeting regime, evaluate its effectiveness and to make adjustments as necessary.
- Minutes of key actions and decisions shall be recorded and retained in a minute book which shall be available for public inspection and published on Council's Website, except for those parts of the minutes for which the meeting has been closed to members of the public under section 89 of the Act.
- All members of the Committee shall be notified in writing not less than 48 hours before the meeting of the time, place and purpose of each meeting provided that where urgent circumstances exist, the Executive Officer may at the instruction of the Chair convene a meeting within a lesser timeframe following contact with members and circulation of any issues to be considered at the meeting.
- The Act requires that all members of the Committee be required to declare any interest or conflict of interest at each meeting as well as completing a return of pecuniary interest on an annual basis.

4.7 Reporting Requirements

- Quarterly Update reports will be presented to Council during the financial year and minutes of meetings will be distributed to all Councillors.

4.8 Secretariat

- An Executive Officer shall provide secretariat support to the Committee.

4.9 Facilities & Resources

- An Executive Officer as deemed appropriate by the Chief Executive Officer shall be appointed to support GME in the achievement of its objectives.
- Adequate resources shall be provided to ensure the effective operation of the GME Committee.

QUALITY RECORDS

Quality Records shall be retained for at least the period shown below.

Record	Retention/Disposal Responsibility	Retention Period	Location
Meeting Minutes	Corporate Records	Permanent	Geelong City Council

ATTACHMENTS

- Attachment 1: Event matrix

MATRIX OF EVENTS

PRIMARY CATEGORY	MEGA EVENT	HALLMARK EVENT	MAJOR EVENT	SPECIAL EVENT SPONSORSHIP
	Likely to be a once–off event International title or brand Economic Impact likely to be above $20million Unique and exclusive to Australia Significant international and interstate visitation (from both participants and spectators) for multiple nights Legacy benefits to the region Significant international television and media exposure Aligns with Victoria's and Australia's events and tourism objectives and will attract State & Federal funds.	Likely to occur annually or biennially An Internationally recognised event Economic Impact likely to be above $10million Or a significant Cultural contribution Unique to Victoria Significant interstate (and some international) visitation for multiple nights Opportunities for local community to engage with event Significant media exposure outside of Geelong Aligns with Victoria's major event and tourism objectives and attracts State funding.	May occur annually or a one-off event A Nationally recognised (and may be internationally recognised) event Strong economic return or a strong cultural showcase Builds on local participation and community life Potential for Intrastate media coverage and exposure Significant interstate and intrastate visitation by participants and spectators. Showcases and uses Geelong's facilities and attractions Event is of strategic value and positions Geelong for other events.	One-off events or recurring Sport, Cultural or Industry special event. A Regional, State or National title event. A satellite event of an umbrella program. A round of a 'series' Can be hosted by a local Club, Group or Association or at a Council owned or strategic venue. Triple bottom line - Economic Benefit - Brand Benefits - Social Benefits Provides strong sponsorship benefits in return for cash sponsorship.
SECONDARY CATEGORY **DEVELOPING EVENT CAN BE IN ANY CATEGORY**		**DEVELOPING HALLMARK EVENT** Annual or Biennial hallmark event which has the potential to be a mega event for Australia.	**DEVELOPING MAJOR EVENT** Annual or Biennial event which has the potential to be a hallmark iconic event for Geelong.	**DEVELOPING SPECIAL EVENT** Recurring event which has the potential to become a major event
No. per year	Every 5 to 10 years	3 to 4 per year	10 to 15 per year	10 to 20 per year
Anticipated support *(not publicly promoted)*	$500,000 plus cash and significant in-kind support. Potential for some capital works required to support/win event.	From $100,000 to $500,000 cash and substantial in-kind support. Potential for some capital works to retain the event.	From $20,000 to $100,000 cash and potential for additional in-kind support.	Sponsorships amounts may vary due to available budget but expected to be between $5,000 and $20,000.

COMMUNITY (GRASSROOTS) EVENTS – *does not meet GME criteria*
Is an event that celebrates an aspect of community life in Geelong - Generally run by volunteer group Does not usually attract participants or spectators from outside the Region Limited likelihood of media exposure outside Geelong Limited economic benefit expected Generally seeking sponsorship or support in-kind up to the value of $5,000 per event
UNLIMITED - Hundreds of these events staged each year in the municipality – May qualify for other CoGG Community based funding grants

COMMITTEE TERMS OF REFERENCE

Performance Review Committee - Chief Executive	Document No:	CTR5.2
	Approval Date:	12 February 2013
	Approved By:	Council
	Review Date:	12 February 2017
Responsible Officer: **Chief Executive Officer**	Expiry Date:	Ongoing
	Version No:	02
Authorising Officer:		**Chief Executive Officer**

1. SUMMARY

The Committee has been appointed by Council as a Special Committee pursuant to Section 86 of the Local Government Act 1989 to undertake a performance assessment of the Chief Executive Officer in the terms of the contract.

2. OBJECTIVES

To establish the authority and responsibility conferred by Greater Geelong City Council on the Performance Review Committee – Chief Executive Officer.

3. DEFINITIONS

• "Contract" refers to the Chief Executive Officer Employment contract.
• "Instrument of Delegation" refers to the Delegation conferred on the Committee by resolution of Council on 12 February 2013.

4. TERMS OF REFERENCE

4.1. Expected / Definite life of the Committee

- The Committee shall continue until Council varies or revokes these Terms of Reference.

4.2. Constituency of the Committee

- Chairperson to be appointed by the Mayor, pursuant to section 11E(1)(b) of the City of Greater Geelong Act 1993. If the Mayor elects not to exercise this discretionary power, Council may elect to appoint.
- The Mayor of the day and two other Councillors appointed by Council.

4.3. Authority of the Committee

4.3.1. The Officer's performance must be reviewed annually.

4.3.2. The review must:

4.3.2.1. be conducted in accordance with the Council's Performance Management System;

4.3.2.2. measure the Officer's achievement of the Performance Criteria; and

4.3.2.3. evaluate the Officer's adherence to the Position Description.

4.3.3. The Officer's Position Description and Performance Criteria must be reviewed and, if necessary, amended by agreement within three months after each performance review.

4.3.4. The Committee's role is to consider and make a recommendation to Council in relation to the revision (by mutual agreement with the officer) of the allocation of the remuneration package in accordance with the Contract.

4.3.5. In circumstances where the Committee may consider that the Officer's performance has not been satisfactory it must:

4.3.5.1. Provide written details to the Officer, and

4.3.5.2. Refer the matter to Council.

4.4. Meeting Procedure

- The committee shall be chaired by the Mayor and may determine its meeting procedures.

4.5. Reporting Requirements

- The Committee shall report to Council at the earliest opportunity after it has conducted the annual performance review.

4.6. Facilities & Resources

- Where necessary the Committee may call upon the services of the Manager Organisation Development or other Council staff.

5. QUALITY RECORDS

Quality Records shall be retained for at least the period shown below.

Record	Retention/Disposal Responsibility	Retention Period	Location
Instrument of Delegation	Co-ordinator Governance	Permanent	Council Minutes
Employment contract including any variations.	Manager Organisation Development	Permanent	Corporate Records

COMMITTEE TERMS OF REFERENCE

Planning Committee	Document No:	CTR45.2
	Approval Date:	12 February 2013
	Approved By:	Council
	Review Date:	12 February 2017
Responsible Officer: **General Manager Economic Development, Planning and Tourism**	Expiry Date:	N/A
	Version No:	04
Authorising Officer:	**Chief Executive Officer**	

1. SUMMARY

The Planning Committee has been formed to consider and determine upon Planning Permit Applications which have been called in by a Councillor.

The Planning Committee has delegated authority as expressed by Council in the sealed Instrument of Delegation.

The Planning Committee will operate within the context of Planning and Environment Act 1987, the *Subdivisions Act* 1998 together with any other Act or Regulation where Council may exercise the powers of a Responsible Authority.

2. OBJECTIVES

To establish a process for consideration of development proposals which have been called in by a Councillor.

3. DEFINITIONS

"Responsible Authority" has the same meaning as Responsible Authority under the Planning and Environment Act 1987.

"Planning Committee" means the Committee comprised of all Councillors appointed by Council with delegated power to determine development applications.

"Development Hearings Panel" means the Panel comprised of Officers and one Councillor appointed by Council with delegated power to determine development applications.

4. TERMS OF REFERENCE

4.1. Expected / Definite life of the Committee

- The Committee is established by Council and shall continue until revoked by Council.

4.2 Constituency of the Committee

- The Committee shall consist of all Councillors.
- Chairperson: To be appointed by the Mayor, pursuant to section 11(1)(b) of the City of Greater Geelong Act 1993. If the Mayor elects not to exercise this discretionary power, the role will be performed by the Councillor responsible for the Planning Portfolio (or other named Portfolio with responsibility for Council's role as a Responsible Authority).
- Quorum: A minimum of a majority of Councillors.
- In the absence of the Chairperson, the meeting shall elect a temporary Chairperson.
- Meetings are open to the public and other than in circumstances where the Committee resolves to close the meeting in accordance with Section 89 of the Local Government Act 1989, decisions shall be made in the public forum.

4.3 Authority of the Committee

- The Committee operates under delegated authority as expressed by Council in the sealed Instrument of Delegation.
- The Planning Committee will operate within the context of Planning and Environment Act 1987, the Subdivisions Act 1988, together with any other Act or Regulation under which Council may exercise the powers of a Responsible Authority.

4.4 Meeting Procedure

- The Committee operates under the Council's Meeting Procedures Local Law (or any subsequent replacement Local Law), with such modifications and adaptations as the Committee deems necessary for the orderly conduct of meetings.
- The Chairperson of the Planning Committee shall have a casting vote.
- The process for submitters to be heard by the Committee shall be:
    - the officer to present the report.
    - the applicant to present a submission. A ten minute time limit applies to the applicant addressing the meeting.
    - the objectors to present submissions. A three minute time limit applies to each person addressing the meeting.
    - At the discretion of the Chairperson, the applicant may be permitted to make points of clarification. A three minute time limit applies.

4.5 Secretariat

- The Manager City Development is responsible for the convening of meetings, recording of minutes and implementation of decisions of the Committee.

4.6 Information to Councillors

- On a fortnightly basis the Manager City Development will furnish all Councillors with a list of Planning Applications received.
- Where objections have been lodged, Council officers will routinely hold mediation meetings between applicants and objectors in an attempt to resolve differences or reach compromise.
- Ward Councillor to be notified of mediation meetings to enable attendance.

4.7 Process for calling in applications to Planning Committee

- Any Councillor may call a matter in to be heard by the Planning Committee in line with the following process:

    1. Ward Councillor contacts Planning Portfolio holder to agree on a call in.
    2. Ward Councillor provides written justification setting out reasons for the “call in”. This information will be recorded in the register for “call ins”.
    3. Officers will contact applicants and objectors to notify them of the meeting and details.

- Councillors should endeavour to call a matter in no later than 48 hours prior to the scheduled Development Hearings Panel in order for applicants and objectors to be notified.
- Planning Committees shall be scheduled once a month and notice of meeting dates published in accordance with section 89 (5) of the Local Government Act.
- Notice of Meetings together with Officer reports shall be delivered to members in accordance with the Local Law. (48 Hours notice)

5. QUALITY RECORDS

Quality Records shall be retained for at least the period shown below.

Record	Retention/Disposal Responsibility	Retention Period	Location
Minutes	Manager, City Development	Permanent	Initially within City Development, for archive purposes Heritage Centre.

6. ATTACHMENTS

Cr Nelson declared an Indirect Interest in Agenda Item 9 – Highton Drainage/Flood Study as he owns a property in the flood overlay zone and left the meeting room prior to discussion at 8.12pm.

9. HIGHTON DRAINAGE/FLOOD STUDY

Portfolio:	**Infrastructure, Parks & Gardens – Cr Ellis**
Source	**City Services – Engineering Services**
General Manager:	**William Tieppo**
Index Reference	**Flood/Drainage Management – Flood Mitigation**

Purpose

This report seeks Council adoption of the Final Report of the Highton Drainage/Flood Study, following the public consultation undertaken in July and August 2014.

Summary

- The significant drainage related flooding problems within the catchment at Highton, Wandana Heights and Belmont are related to the size of the catchment and nature of the drainage systems. Generally the drainage systems within the catchment are substandard, having been designed using the much lower standards that were the accepted practice at the time of the most significant development, i.e. from the 1950's to the 1970's.
- The City commissioned the Highton Drainage/Flood Study as part of the ongoing program of studies. Studies are prioritised based on the assessed seriousness of flooding within particular catchments.
- The Study found that at least 2318 properties within the study area are affected by the 100 year Average Recurrence Interval flood event, with at least 35 of these properties subject to above-floor flooding of habitable buildings.
- The Executive Summary of the Study is included as Appendix 1. The Study effectively concludes that physical constraints make it very expensive and in some locations unfeasible; to 'retrofit' the required drainage infrastructure to achieve the industry recognised 100 year Average Recurrence Interval flood protection.
- After considering three structural mitigation options, the Study recommends further investigation into the feasibility of localised flood mitigation measures in order to reduce the flood risk for properties that have been the subject of previous drainage/flooding requests for service, which have identified capacity deficiencies.
- The Study also recommends designation under the Victorian Building Regulations 2006 of flood-prone areas shown on the Study's flood mapping (refer to Appendix 2). Designation by Council enables control of floor levels via building permits and disclosure of flood status within statutory information certificates.
- It is proposed that a future planning scheme amendment be undertaken to incorporate the relevant flood zone/overlay into the Greater Geelong Planning Scheme. This would enable control of development via assessment of planning permit applications in accordance with best practice guidelines for development within or upstream of flood-prone areas.

Cr Ellis moved, Cr Fisher seconded -

That Council:

1) **note the report for the Mitigation Options as outlined in the Highton Drainage/Flood Study Final Report;**

2) **endorse the Final Report and Flood Extent Map produced by the Highton Drainage/Flood Study as contained in Appendix 1 (Executive Summary) and Appendix 2 (Flood Extent Map);**

3) **designate that land identified within the Highton Drainage/Flood Study and shown in Appendix 2 (Flood Extent Map) as likely to be inundated by a 100 year Average Recurrence Interval flood event, as liable to flooding pursuant to Regulation 802(2) of the Building Regulations 2006; and**

3) **commence the amendment process to incorporate the relevant flood zones and overlays into the Greater Geelong Planning Scheme, based on the flood mapping produced by the Highton Drainage/Flood Study.**

Carried.

Background

The Highton catchment that was studied is known as the Kardinia Creek catchment, named after the creek that has now been piped. This catchment covers a significant urbanised area within the suburbs of Highton, Wandana Heights and Belmont (refer to Attachment 1 for Study Area). The catchment drains to the Barwon River via an outfall located west of Shannon Avenue.

In total the Kardinia Creek catchment has an area of approximately 1,050 ha, with 60% of this area urbanised. The rural portion of the catchment is located upstream of the urbanised portion, with the Geelong Ring Road generally comprising the boundary between the urban and rural portions.

The Kardinia Creek catchment has some serious and frequent drainage-related or 'stormwater' flooding. The severity of flooding (significant risk or hazard) within the catchment is reflective of the size, topography, development density and age (up to 60 years) of the contributing catchment, i.e. significant developed catchment with *pre-1980 drainage systems*. A *pre-1980 drainage system* typically has underground drainage with limited capacity (lower order minor storms) and a lack of clear overland flow paths for surcharge or excess flows.

Given the scale and complexity of the flooding within the Kardinia Creek catchment, specialist consulting engineers BMT WBM Pty Ltd were engaged to undertake a detailed drainage/flood study.

The Draft Final Report of the Highton Drainage/Flood Study was placed on public exhibition for 4 weeks during July and August 2014. Forty six written submissions and 66 verbal submissions/enquiries were received. The major issues of concern and the City's responses are listed within Attachment 2. Following the consideration of submissions, the Final Report was prepared. A copy of the executive summary of the Final Report of the Highton Drainage/Flood Study is appended as Appendix 1.

Discussion

The drainage/flood study or flood management plan consists of the analysis and production of flood maps, identification and modelling of flood mitigation options, preparation of cost estimates, feasibility analysis, identification of preferred options and development of a strategy.

Computer modelling was used to assess the extent and depth of flooding over the flood mapping area for both the existing conditions and for each of the mitigation options under consideration.

The study estimated that at least 35 properties would suffer from internal flooding of habitable buildings in the event of a 100-year Average Recurrence Interval flood under existing conditions.

As flooding events tend to occur on a random basis, the cost of flood damage is generally expressed as an average annual amount that can be expected to be incurred in the long term. The annualised cost of flood damage for existing conditions within the Highton catchment is estimated at $389,000 pa. This annualised cost was estimated using the ANUFLOOD and Rapid Appraisal Method, which take account of potential tangible losses such as damage to infrastructure, buildings and contents, loss of production, etc.

In addition to the flood damage assessment, the flood hazard or risk to public safety associated with particular events was quantified. Flood hazard is generally measured using Melbourne Water's criteria for 'safe' flood depth and velocity, with the safety of children as the primary concern. Some of the flooding within the catchment was found to be hazardous or unsafe.

The study proposed the following three major flood mitigation scheme options for consideration:

- Scheme 1: Augmentation of the existing Barrabool Road Upper, Barrabool Road Lower and Wandana Drive Retarding Basins to increase potential storage volume, including works to improve diversion of overland flows into the retarding basins. New pipe, with connecting side entry pits, laid along Mt Pleasant Road, to provide extra flow conveyance.
- Scheme 2: The excavation of the Highton Recreation Reserve to provide storage of high flows diverted from the piped system along Barrabool Road. This scheme is designed to reduce the surcharging of the pipe system downstream of the Reserve. In addition a new pipe on the east side of Belle Vue Avenue, from south of Roslyn Road, to alleviate flooding along Belle Vue Avenue.
- Scheme 3: A combination of the retarding basin works from Scheme 1 and the works from Scheme 2.

An additional 'do nothing' (structural) scheme was considered as Scheme 4.

The study found that Scheme 1 with capital cost of $6.69 million would alleviate internal above floor flooding of at least 2 of the 35 affected properties for the 100 year Average Recurrence Interval flood event, i.e. $3.35 million capital cost per protected property. The benefit to some of the remaining flood affected properties includes a varying reduction in flood levels and duration of flooding. The Benefit Cost Ratio for this option was estimated as 0.01.

The Benefit Cost Ratio (BCR) is a measure of the benefit of implementing a project, in consideration of direct and tangible costs.

A Benefit Cost Ratio greater than one indicates that the total economic benefit received over the lifetime of the project exceeds the cost of undertaking the works. A Benefit Cost Ratio less than one indicates that the costs exceed the benefits over the lifetime of the project.

Scheme 2 with capital cost of $21.10 million would alleviate internal flooding of at least 5 of the 35 affected properties for the 100 year Average Recurrence Interval flood event, i.e. $4.22 million capital cost per protected property. The benefit to the remaining flood affected properties again includes a varying reduction in flood levels and duration of flooding. The Benefit Cost Ratio for this option was estimated as 0.01.

Scheme 3 with capital cost of $27.25 million would alleviate internal flooding of at least 6 of the 35 affected properties for the 100 year Average Recurrence Interval flood event, i.e. $4.54 million capital cost per protected property. The benefit to the remaining flood affected properties again includes a varying reduction in flood levels and duration of flooding. The Benefit Cost Ratio for this option was estimated as 0.01.

Following an assessment of economic, environmental, social, feasibility and performance factors, Scheme 4 ('do nothing scheme) is considered to be the preferred mitigation option, in conjunction with an education and awareness program, development controls and further investigation into property-specific measures to manage flood risk. The other potential schemes (structural) were found to have very low BCR's with high capital costs per floor saved; in the order of $4 million in capital cost. This reflects the high cost of 'retrofitting' major drainage works into an established urban area.

The study was deliberately limited to an examination of improvements to the drainage system and broad scale improvements to reduce the extent and public safety risk of flooding within the affected areas. It did not provide a detailed examination of property specific measures such as flood proofing. These are options that may be considered further, as to date the City has only investigated provision of community benefit infrastructure to deal with the problems on a catchment-wide basis.

The study analysed flood behaviour and produced flood mapping that needs to be incorporated into the City's flood-prone areas information system in accordance with the City's statutory obligations under Regulation 802 of the Victorian Building Regulations 2006. Council's designation of the new flood mapping is requested in this report to Council following the public exhibition and subsequent consideration of submissions. Designation enables control of minimum floor levels via building permits and disclosure of flood status of flood affected properties within Land Information Certificates and other statutory information certificates. A planning scheme amendment to create flood overlays normally follows the designation of flood mapping by Council.

The overall flood management strategy recommended in the Highton Drainage/Flood Study comprises the following:

- Further investigation into the feasibility of localised flood mitigation measures (structural), such as lifting footpaths and/or underground drainage augmentation, in order to reduce the flood risk for properties that have been the subject of previous drainage/flooding requests for service, which have identified capacity deficiencies. These investigations would be undertaken in accordance with the priority ranking established by the City's prioritisation method for drainage investigation/design work.

- Further investigation into the feasibility of property-specific measures to manage flood risk. Potential measures include flood-proofing of individual or groups of buildings/properties by landowners, and property buy-back with on-sell following modifications (where feasible) with conditions known to purchaser.
- Education and awareness program to inform landowners how to minimise the magnitude of damage in a flood event.
- Development controls via designation of areas as liable to flooding in accordance with Building Regulations 2006 and use of flood zones/overlays within the Greater Geelong Planning Scheme.
- Recognition that further development within the catchment has the potential to increase flood risk to people and property. Assessment of rezoning proposals to include application of principle of zero adverse flood impact on adjacent, upstream and downstream areas. Assessment of development and subdivision applications to include application of best practice guidelines for development within or upstream of flood-prone areas.
- Best practice environmental management for stormwater runoff to be encouraged as part of development and subdivision applications in order to reduce runoff and improve water quality, where not a statutory requirement.

Environmental Implications

The designation of an area as being liable to flooding does not result in any significant adverse environmental impacts.

The proposed flood management strategy for the Highton catchment recommends that best practice environmental management for stormwater runoff be encouraged as part of development and subdivision applications in order to reduce runoff and improve water quality, where not a statutory requirement.

Financial Implications

The overall flood management strategy recommended in the Highton Drainage/Flood Study comprises further investigatory work and non-structural measures, which in the main are covered by departmental operating budgets. Project specific funding may need to be sought to enable flood zones/overlays to be prepared and implemented within the Greater Geelong Planning Scheme.

Policy/Legal/Statutory Implications

The City has various statutory responsibilities for drainage management and flood management as set out in the *Local Government Act 1989, Local Government Regulations 1990, Planning and Environment Act 1987, Building Regulations 2006, Water Act 1989, Subdivision Act 1988 and Emergency Management Act 1986*. The study complies with these statutory obligations.

The study is also consistent with the *Victoria Flood Management Strategy* and the *COGG Flood Management Plan.*

The flood data produced by the studies will assist the City in meeting its statutory obligations with regard to flood data within the catchment. Regulation 802(2) of the Victorian Building Regulations 2006 provides Council with the powers to 'designate' land liable to flooding. Regulation 802(3) provides that consent must be obtained from Council for an application to build on land liable to flooding.

Section 229 of the Local Government Act and Regulation 2.10 of the Victorian Building Regulations provide for the issue of information certificates containing prescribed information, including the flood status of properties.

The flood data will also assist in improving the quality of the flood risk assessment within the Municipal Emergency Management Plan.

The proposed flood management strategy has the overall objective of addressing flooding problems resulting from inadequacies in the Council's drainage system within the Highton catchment and enabling Council to meet its obligations in tort to extend its duty of care to the community. The legal implications of not providing appropriate drainage infrastructure or flood management strategies, and not implementing appropriate development controls, are mainly related to liability for subsequent flood damages.

The flood management strategy recommended in the final report is also considered to be consistent with any other relevant Council policies.

Alignment to City Plan

The Highton Drainage/Flood Study aligns with City Plan, mainly within the strategic directions of Sustainable Built and Natural Environment (drainage and flood management strategies and plans) and Community Wellbeing (emergency response).

Officer Direct or Indirect Interest

There are no officer direct or indirect interests with respect to this report.

Risk Assessment

Failure to manage its drainage responsibilities in a reasonable manner and to provide reasonable main drainage infrastructure or flood management strategies, all circumstances considered, may expose the City to litigation for the cost of resultant flood damages. It may be possible to establish the City's liability if a flooding problem has occurred over a significant period of time, and the City has been aware of the problem and not taken 'reasonable' measures, given all the circumstances, to remedy the problem. In the case of flooding problems within the Highton catchment, the City could be vulnerable if the proposed flood management strategy was ignored and no action planned, given the long history of flooding.

Council also has a significant risk exposure through its statutory obligations under the Victorian Building Regulations to:

1) designate land as liable to flooding where it reasonably knows it to be prone to flooding;

2) specify minimum floor levels in consultation with the relevant floodplain management authority, the Corangamite Catchment Management Authority; and

3) refuse consent to building applications where there is likely to be a danger to life, health or safety due to flooding.

This drainage/flood study is a key step toward minimising Council's exposure to risks within the Highton catchment.

Social Considerations

The frequency and duration of flooding in the Highton catchment has an adverse social impact on business owners, employees, customers, visitors and residents. The drainage/flood study has considered social factors in the identification and assessment of mitigation options.

With regard to the designation of flood mapping, Council has a responsibility to the community to provide the best possible information on areas that are flood-prone. Providing flood-prone areas information is generally stating the fact relating to a natural event. Such information is also important in managing response and recovery operations during flooding emergencies.

Human Rights Charter

No human rights are adversely affected by the contents of this report.

Consultation and Communication

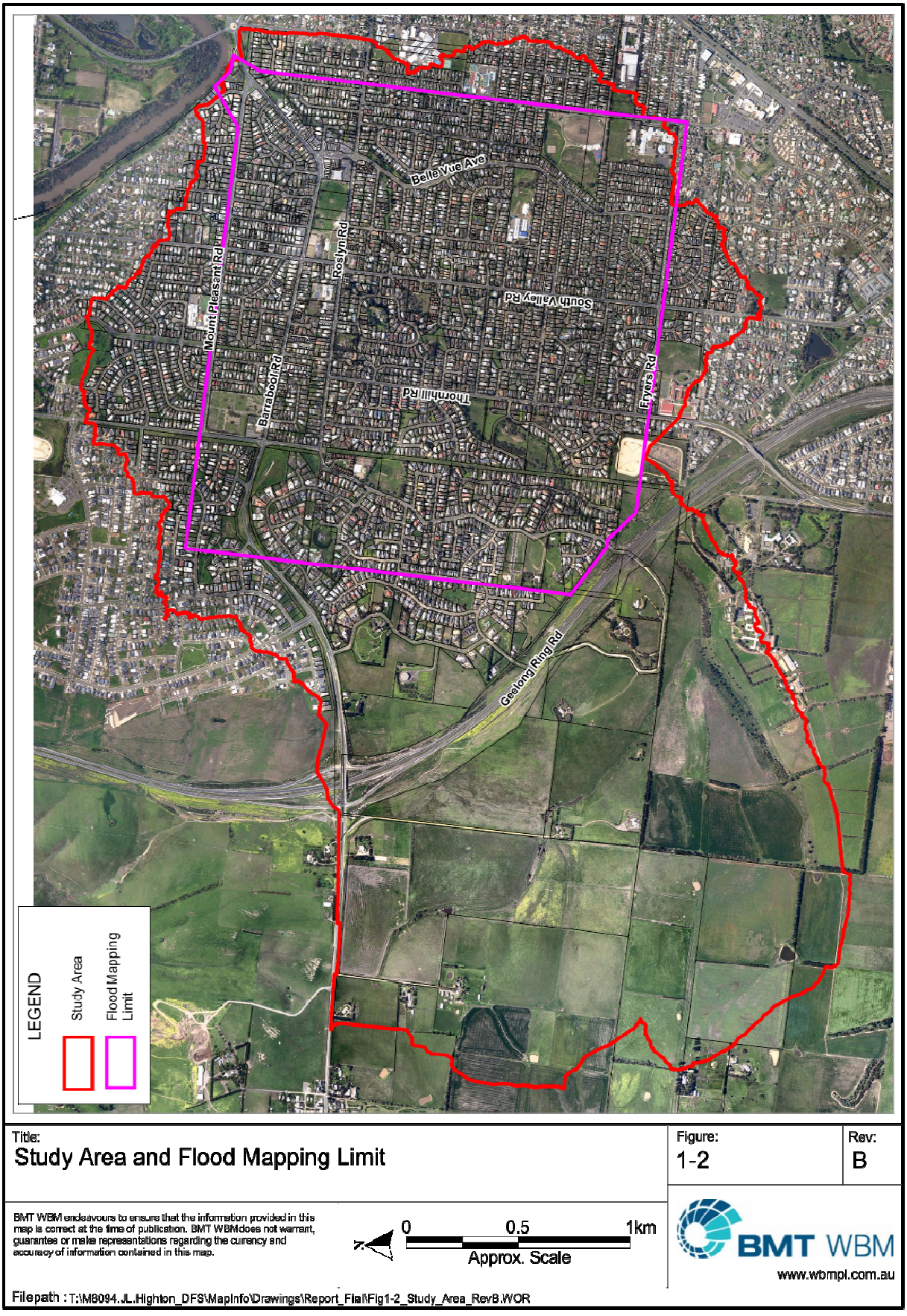
The Draft Final Report of the Highton Drainage / Flood Study was placed on public exhibition with an invitation for submissions. The general public was advised of the exhibition via a public notice, and owners of properties affected by the 100 year Average Recurrence Interval flood event within the study area – approximately 2300 properties - received individual letters with explanatory fact sheets.

Forty six written submissions and 66 verbal submissions/enquiries were received. Each written submission was provided with a written response. Verbal submissions/enquiries were answered by phone or face-to-face. The major issues of concern and the City's responses are listed within Attachment 2.

This consultation is not a substitute for the future and formal planning scheme amendment to incorporate the relevant flood zone/overlay into the Greater Geelong Planning Scheme, where again the community would be able to make submissions.

An education and awareness program is proposed to inform landowners how to minimise the magnitude of damage in a flood event.

Attachment 1



Attachment 2

PUBLIC SUBMISSIONS AND RESPONSES

Forty six written submission and 66 verbal submissions or enquiries were received. Some of the submitters acknowledged that their properties or roads had experienced flooding in the past in a manner consistent with the Study's flood-mapping.

The major issues of concern raised by owners of affected properties are listed below with the relevant responses:

1. How can my property be considered subject to flooding when it has never flooded (e.g. November 1995 flood event)?

Response:

It cannot be assumed that flooding has not previously or will not occur at any given property, on the basis that there are no records of flooding or flooding to the extent identified by the mapping of the 1 in 100 year or 100 year Average Recurrence Interval (ARI) overland flows.

There is no evidence that the 1 in 100 year or 100 year ARI flood event for the catchment or sub-catchments studied has occurred within living memory. When reliable rainfall figures from a suitably located pluviograph have been available, proper analysis has indicated that actual storms were less than the critical event for 1 in 100 year flooding within the catchment or sub-catchments.

Flooding of the Barwon River in November 1995 was due to riverine flooding rather than stormwater or drainage related flooding due to runoff from local catchment exceeding capacity of drainage systems.

2. Where do the flood waters affecting my property come from?

Response:

In general the flood water consists of stormwater runoff from higher land within the sub-catchment upstream of your property. Flood water is the portion of runoff that can not be accommodated within the drainage system due to lack of capacity, i.e. runoff flow from upstream that exceeds the capacity of the drainage system. Easement and property drainage systems are not designed to capture and convey 100 year ARI runoff.

3. How can my property flood when it is "on top of a hill"?

Response:

In all such cases, a check of topography and existing drainage systems has confirmed that the properties in question are located on the side of a hill with a large enough upstream sub-catchment and substandard drainage systems (property, easement and street), allowing surface flows to be generated within private property. Even modern property or easement drainage systems are not designed to capture and convey 100 year ARI runoff.

4. I don't consider the sheet flow of stormwater (on the surface) within my property to be 'flooding'.

Response:

This type of inundation is considered to be flooding within the relevant best practice guidelines, strategies and legislation.

5. I don't believe the flood mapping is accurate.

Response:

The flood mapping is based on industry best practice computer modelling techniques, which have been carried out by reputable specialist consulting engineers. The modelling outcomes were also validated against available records of real time flood events. The flood mapping at the location in question is considered to be credible. (A significant number of locations under question were sampled and analysed in detail using alternative best practice methods).

6. Why is my property considered to be liable to flooding when the neighbouring property is not?

Response:

The difference in flood status is normally due to the hydrological and hydraulic routing of overland flows across the terrain and the location of the relevant properties within the terrain relative to the overland flows. The "flood-free" properties tend to have a higher elevation. A decision was also made to clip shallow flood depths from the initial flood mapping in order to have flood extents that equated to a real flood risk or material flood damages. This has removed the flood extent from some lots.

7. Are flood mitigation works proposed?

Response:

The drainage/flood study found that major drainage works could not be justified, and recommended further investigation into the feasibility of localised flood mitigation measures, such as lifting footpaths and/or underground drainage augmentation, in order to reduce the flood risk for properties that have been the subject of previous drainage/flooding requests for service that have identified capacity deficiencies rather than blockages. These investigations would be undertaken in accordance with the priority ranking established by the City's prioritisation method for drainage investigation/design work.

8. Will my rates increase as a result of the study's recommendations?

Response:

The Study does not propose major drainage works. (In recent years the Council has fully funded major drainage works).

9. Shouldn't the City fix up the drainage system rather than spend money on study?

Response:

The limited expenditure on the Study would have little or no beneficial impact if diverted to improving council drainage systems, given costs involved. The Study is also required to identify effective mitigation measures in a holistic manner for the complex drainage system, rather than wasting funds on ineffective works or works that transfer problems from one location to another.

10. Will the designation affect my house insurance?

Response:

The Insurance Council of Australia has advised Melbourne Water that most home insurance policies, which provide coverage for storm damage, include cover for damages resulting from overland flows. Residents are advised to check with their insurance companies, but the nature of flooding, i.e. drainage-related rather than waterway, would need to be disclosed to the insurer.

As with any type of insurance cover, a premium is applied for flooding based on the insurance company's assessment of flood risk as it applies to a property. Some insurance companies have indicated that they would be prepared to re-assess the premium following evidence being provided by the property owner that the flood risk has been over-estimated by the company. Property owners also have the option of 'shopping around' for an insurance company that is more competitive with respect to premiums.

11. Designation of my property will result in significant addition construction costs in the event of any new building works.

Response:

The freeboard requirements for floors of habitable buildings on designated properties can impact on slab-on-ground construction costs, particularly when compared with common practices that are non-compliant with the Building Regulations requirements for minimum floor heights on non-designated properties. There may be a marginal increase in construction costs when a waffle raft slab system is used instead of a conventional slab system. The additional expenditure however results in improved property drainage and reduced flood risk.

12. Is the information being gathered by Council going to affect property values or saleability?

Response:

It is important to note that designation of an area as liable to flooding does not cause or change the likelihood of flooding, but recognises the existing condition of land.

The designation will not be described on title, but will be disclosed in Land Information Certificates issued under the Local Government Regulations, and for building permits under the Building Regulations.

The value of any property is determined by the complex interplay of many different factors such as demand/supply, location, streetscape and amenity, and it is difficult to assign what effect if any, the identification of land as liable to flooding may have on the value of a property. Devaluation of properties (identified as being liable to flooding) is considered unlikely once the nature of flooding is explained and taken into account.

13. If the value of my property is adversely affected by the flood mapping information, is there compensation available?

Response:

There is no reason for payment of compensation, as nothing has changed about the likelihood of a severe storm occurring or the path that overland flow will take. The City now has accurate information which, in many cases, may already be known by people who have lived at a property for many years.

There is also no case for compensation for subdivision of flood-prone land or construction of dwellings without elevated floors as subdivision and building permit applications were assessed in accordance with the planning scheme provisions and the building regulations, respectively, which were in place at that time.

14. Why was designation or a flood overlay not applicable to my property prior to purchase?

Response:

The City's knowledge of actual flooding within the catchment studied has tended to be anecdotal in nature and therefore it was not suitable for designation of the 1 in 100 year flood extent, as required under State Government legislation. Reliable and credible flood data relating to the 1 in 100 year flood event is needed and this data can only be derived from a detailed flood study such as the Highton Drainage/Flood Study.

The proposed flood overlay on the Planning Scheme is a future planning scheme amendment, as recommended in the Study. The planning scheme amendment generally follows designation by Council under the Building Regulations 2006.

15. Will the flooding information and planning scheme overlay controls stop redevelopment of my property?

Response:

Generally not. The information will only be used to ensure that any future development of your property is carried out in a manner that recognises the location of areas that may be subject to flooding. Requirements for any proposed development will depend upon the flooding characteristics of the land such as depth and velocity, and the nature of the development proposed. Both Corangamite Catchment Management Authority and Council officers can provide preliminary advice on any likely requirements that will need to be met.

It should be noted that development controls, apart from minimum floor levels, are only applicable in a statutory context once the flood overlay is created within the planning scheme. The overlay creation requires a planning scheme amendment where again submissions from the public are invited.

16. I object to the flood status of my property being disclosed on a Land Information Certificate

Response:

The City is obligated under State Government legislation to disclose the flood status of a property that is considered to be liable to flooding as defined in the Building Regulations 2006.

17. Can't wording on Land Information Certificates be altered to provide property specific information such as impact of 1 in 100 year flood event or that flooding is stormwater flooding that is insurable?

Response:

Wording used on Land Information Certificates reflects State Government legislative requirements.

18. I believe flooding of my property is due to blocked drains and pits.

Response:

Flooding is due mainly to lack of hydraulic capacity within older drainage systems that were designed to the lower standards that were applicable at that time, as well as the lack of easement drainage in some areas.

The City's Infrastructure Operations Unit endeavours to check critical council drainage assets for blockages or obstructions, in order to maximise use of capacity that may be available.

Appendix 1

EXECUTIVE SUMMARY

Study Objective

The Kardinia Creek Catchment (C 250) is named after the waterway that existed prior to the construction of the main drainage system within the suburbs of Highton, Wandana Heights, Waurn Ponds and Belmont. This catchment has been identified as having a known problem with drainage related or "stormwater" flooding. The City of Greater Geelong has received numerous reports of flooding problems within the Kardinia Creek catchment, especially within the suburb of Highton, in the lower portion of the catchment. The majority of the problems relate to the characteristics of the catchment (topography, development density and age). The removal of the natural waterway and the installation of various main drains (typically built prior to the 1980's) has resulted in limited capacity in the underground pipes, whilst a lack of clear overland flowpaths results in surcharge and excess flows through private property. The primary objectives of the Highton Drainage/Flood Study were to characterise existing flooding and to develop an appropriate flood management strategy to mitigate stormwater flooding in the study area.

Study Methodology

The study was carried out under the following core elements.

1. *Preliminary Tasks* – These were project initiation, including an inception meeting and initial site inspection, along with a data collation and review exercise. The data collation and review phase included an analysis of previous drainage investigations, council policy, aerial photography of the area, topography, GIS datasets, digital plans and design information.

2. *Digital Terrain Model* – Photogrammetry and LiDAR data of the study area was provided by the City of Greater Geelong (CoGG) and used to assist in the hydrological model development. Additional continuous elevation strings representing features of hydraulic importance (such as retarding basin crests) were sourced for use in the modelling.

3. *Hydrological and Hydraulic Modelling, and Mapping of the Existing Conditions* – The hydrologic and hydraulic modelling was undertaken using the traditional approach of applying flow boundaries from the hydrological model (RORB) to the two-dimensional (2D) hydraulic model (TUFLOW). The existing flood characteristics were identified through hydrologic and hydraulic modelling of the 20%, 10%, 5% and 1% Annual Exceedance Probability (AEP) flood events. The flood results were mapped using GIS. An assessment of flood damage was undertaken using the stage-damage curve approach.

4. *Mitigation Option Assessment and Mapping* – A wide range of potential structural and non-structural flood mitigation measures were screened, from which a shortlist of three (3) alternative flood mitigation schemes were selected to be tested using the hydraulic model. Flood damage, scheme cost and benefit-cost ratios were determined for each of the schemes tested. A 'no structural works' option was also considered.

5. *Selection and Detailed Mapping of the Preferred Mitigation Scheme* – The mitigation schemes were assessed according to their ability to reduce flood damage. The schemes were ranked according to a range of economic and non-economic factors. A preferred strategy was then selected in consultation

with CoGG. The preferred scheme was mapped using GIS, with hardcopy plans of flood extent and flood levels produced.

The key results from the investigation are summarised in the following sections.

Existing Flooding Characteristics

The flood extent of the 1% Annual Exceedance Probability (AEP) flood, i.e. the 100 Year Average Recurrence Interval (ARI) flood, is shown in Figure E-1. The number of flood-affected properties was identified and the average annual flood damage (AAD) was calculated at $354,000. Table E-1 shows the total number of properties that have floor level information available and are inundated to above floor level in the range of flood events analysed. An analysis was also undertaken to determine the number of properties within the study mapping area, ie, not the full catchment, that have flooding within the property boundaries in the 1% AEP event. This information is also detailed in Table E-1.

Table E-1 Number of Flooded Properties

AEP	Number of Flooded Properties - Existing Conditions	
	Within Property	Above Floor*
20%	1402	14
10%	1719	16
5%	1976	22
1%	2318	35

* Results based on properties surveyed by CoGG.

Hazard mapping was undertaken using the methodology prescribed in the Melbourne Water document *Guidelines for Development in Flood-prone Areas* (Melbourne Water 2008). The analysis is designed to determine if it is safe for people to move about on a property during a flood event. Safety is defined in terms of the depth, velocity and velocity-depth product. The existing 1% AEP hazard mapping for the study area is shown in Figure E-2. As expected, the majority of the main overland flow through the catchments is classified as safe in a 1% AEP event. This is due to the relatively shallow flow depths experienced across the majority of the study area. The majority of the flooding that has been deemed unsafe occurs within the retarding basins or road corridors, however there are other isolated areas deemed unsafe in the 1% AEP event. These include properties on Belle Vue Avenue immediately south of Roslyn Road and on the major drainage path between Roslyn Road and Mount Pleasant Road, adjacent to Barrabool Road.



Title:

Existing Conditions 1% AEP Peak Flood Depth

Figure: **E-1**

Rev: **B**

BMT WBM endeavours to ensure that the information provided in this map is correct at the time of publication. BMT WBM does not warrant, guarantee or make representations regarding the currency and accuracy of information contained in this map.

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0 250 500m

Approx. Scale

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Title:

Existing Conditions 1% AEP Peak Flood Hazard

Figure: E-2

Rev: B

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www.bmtwbm.com.au

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Mitigation Option Assessment

A full range of structural and non-structural flood mitigation elements were considered when developing the three mitigation schemes. The elements considered ranged from upgraded underground pipe systems through to planning scheme amendments and education and awareness programs. These elements were screened to provide a list of elements that were considered suitable for use in the study area. Through discussion with Council officers, the elements were combined to form the mitigation schemes for detailed modelling and assessment. The 'no structural works' strategy, i.e., the existing flood conditions, was also considered.

The schemes were assessed using the hydraulic model for each flood event. Table E-2 shows the number of flooded properties under each scenario assessed. Table E-3 outlines the benefit (as a result of reduced flooding), the capital and on-going costs and Benefit to Cost Ratio (BCR).

Table E-2 Flood Affected Properties

Scenario	Flood Affected Property Floors *			
	20% AEP	10% AEP	5% AEP	1% AEP
Existing Conditions	**14**	**16**	**22**	**35**
Scheme One	14	16	21	33
Scheme Two	13	15	21	30
Scheme Three	13	15	20	29
Scheme Four (No Structural Works)	14	16	22	35

* Flood Affected Property Floors are defined as those with flood levels above the surveyed floor level.

Table E-3 Mitigation Option Economic Summary

Scheme	Annual Damages	Average Annual Benefit	Total Benefit (NPV)*	Capital Cost	Ongoing Costs over 30 Years (PA)	Ongoing Costs over 30 Years (NPV)*	Total Option Cost	BCR
One	$381,000	$8,000	$99,000	$6,694,000	$161,000	$1,998,000	$8,692,000	0.01
Two	$362,000	$27,000	$335,000	$21,102,000	$506,000	$6,279,000	$27,381,000	0.01
Three	$363,000	$26,000	$323,000	$26,600,000	$638,000	$7,917,000	$34,517,000	0.01
Four	$389,000	-	-	-	-	-	-	-

* NPV – Net Present Value discounted at 7% over 30 years

Preferred Mitigation Scheme

Scheme Four is the preferred mitigation scheme for the study area. Through consultation with the CoGG, the preferred scheme was selected as the mitigation works adopted in Schemes One to Three have very low benefit cost ratios (BCRs). The very low BCRs have resulted in high capital costs per floor level saved, to the order of $4M in capital cost.

Whilst each of the schemes delivers benefits in reducing the above floor flooding, the nature of the flooding within the catchment has meant that large numbers of properties are still inundated during the modelled flood events. The bulk of the calculated flood damages are a result of property inundation rather than above floor flooding, and consequently despite reductions in the above floor flooding, commensurate reductions in the calculated AAD have not been realised.

Whilst structural mitigation measures have not been recommended, the overall flood management strategy recommended in the Highton Drainage/Flood Study comprises the following:

- Further investigation into the feasibility of localised flood mitigation measures, such as lifting footpaths and/or underground drainage augmentation, in order to reduce the flood risk for properties that have been the subject of previous drainage/flooding requests for service that have identified capacity deficiencies rather than blockages. These investigations would be undertaken in accordance with the priority ranking established by applying the City's prioritisation method for drainage investigation/design work.

- Further investigation into the feasibility of property-specific measures to manage flood risk. Potential measures include flood-proofing of individual or groups of buildings/properties by landowners, and property buy-back with on-sell following modifications (where feasible) with conditions known to purchaser.

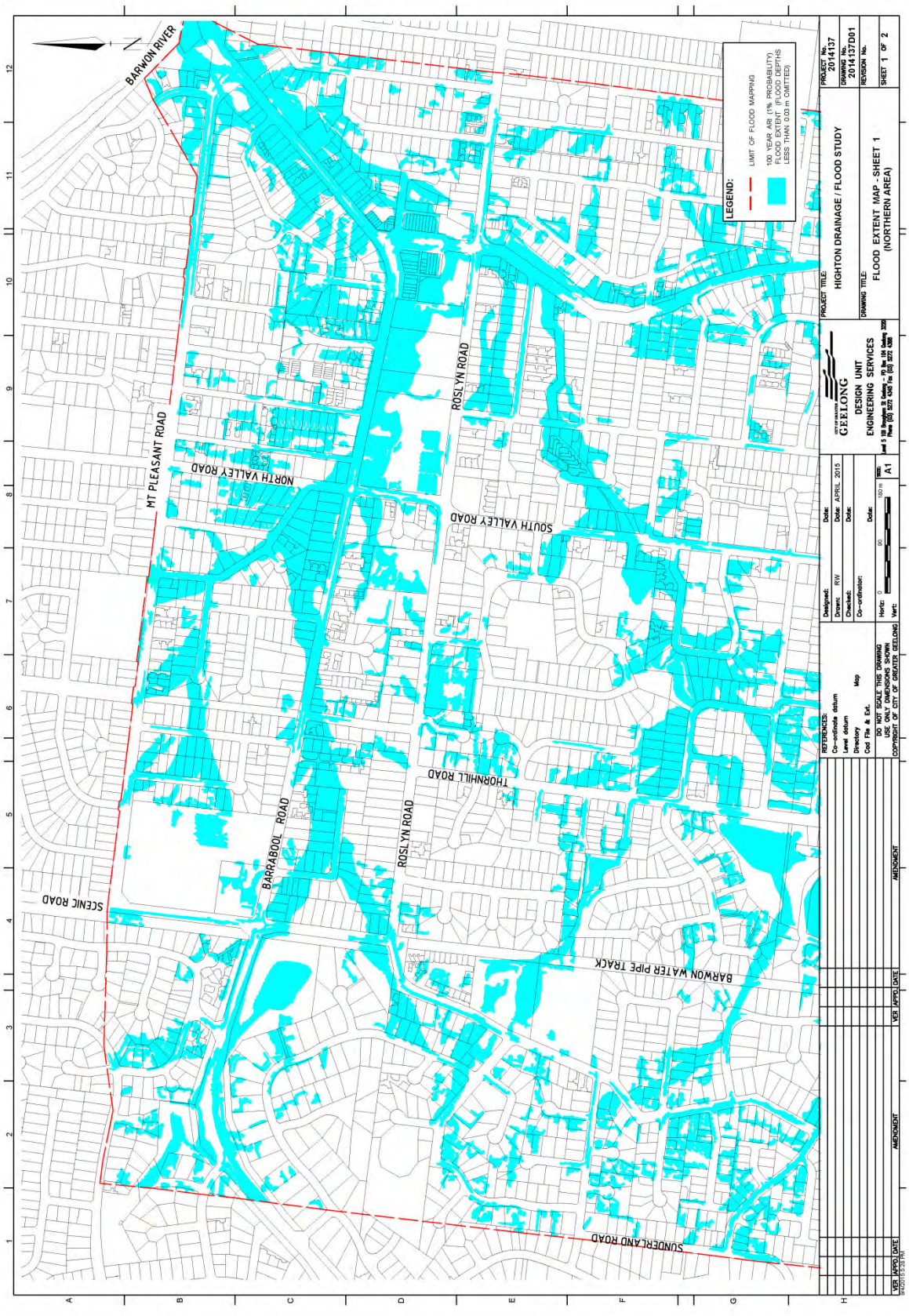
- Education and awareness program to inform landowners how to minimise the magnitude of damage in a flood event.

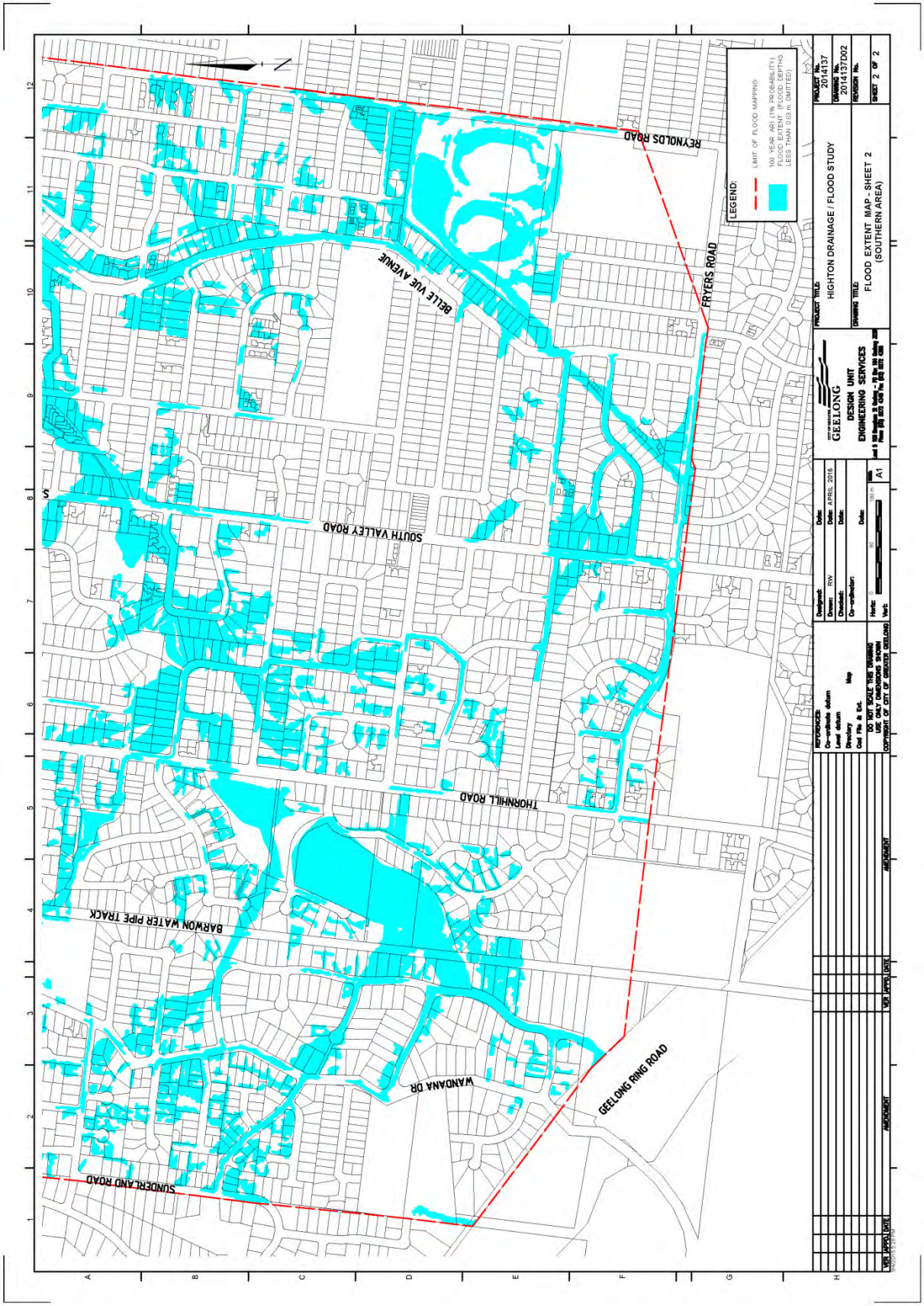
- Development controls via designation of areas as liable to flooding in accordance with Building Regulations 2006 and use of flood zones/overlays within the Greater Geelong Planning Scheme.

- Recognition that further development within the catchment has the potential to increase flood risk to people and property. Assessment of rezoning proposals to include application of principle of zero adverse flood impact on adjacent, upstream and downstream areas. Assessment of development and subdivision applications to include application of best practice guidelines for development within or upstream of flood-prone areas.

- Best practice environmental management for stormwater runoff to be encouraged as part of development and subdivision applications in order to reduce runoff and improve water quality, where not a statutory requirement.

Appendix 2


BARWON RIVER
MT PLEASANT ROAD
NORTH VALLEY ROAD
ROSLYN ROAD
SOUTH VALLEY ROAD
THORNHILL ROAD
BARRABOOL ROAD
ROSLYN ROAD
SCENIC ROAD
BARWON WATER PIPE TRACK
SUNDERLAND ROAD
LEGEND:
LIMIT OF FLOOD MAPPING
100 YEAR ARI (1% PROBABILITY) FLOOD EXTENT (FLOOD DEPTHS LESS THAN 0.03 m OMITTED)
PROJECT TITLE: HIGHTON DRAINAGE / FLOOD STUDY
DRAWING TITLE: FLOOD EXTENT MAP - SHEET 1 (NORTHERN AREA)
PROJECT No. 2014137
DRAWING No. 2014137D01
REVISION No.
SHEET 1 OF 2
GEELONG
DESIGN UNIT
ENGINEERING SERVICES
Designed:
Drawn: RW
Checked:
Co-ordinator:
Date:
Date: APRIL 2015
Date:
Date:
Horiz: 0
Vert:
SIZE: A1
REFERENCES:
Co-ordinate datum
Level datum
Directory
Cad File & Ext.
Map
DO NOT SCALE THIS DRAWING
USE ONLY DIMENSIONS SHOWN
COPYRIGHT OF CITY OF GREATER GEELONG
VER APPD DATE
AMENDMENT


REYNOLDS ROAD
BELLE VUE AVENUE
FRYERS ROAD
SOUTH VALLEY ROAD
THORNHILL ROAD
BARWON WATER PIPE TRACK
WANDANA DR
GEELONG RING ROAD
SUNDERLAND ROAD
LEGEND:
LIMIT OF FLOOD MAPPING
100 YEAR ARI (1% PROBABILITY) FLOOD EXTENT (FLOOD DEPTHS LESS THAN 0.03 m OMITTED)
PROJECT TITLE:
HIGHTON DRAINAGE / FLOOD STUDY
DRAWING TITLE:
FLOOD EXTENT MAP - SHEET 2 (SOUTHERN AREA)
PROJECT No.
2014137
DRAWING No.
2014137D02
REVISION No.
SHEET 2 OF 2
GEELONG
DESIGN UNIT
ENGINEERING SERVICES
A1
APRIL 2015

ASSEMBLY OF COUNCILLORS RECORD

Portfolio: **Governance – Cr Lyons (Mayor)**
Source: **Strategy & Performance**
General Manager: **Dean Frost**

Summary

- Section 80A (2) of the Local Government Act 1989 requires the record of an Assembly of Councillors be reported to the next practicable Ordinary Meeting of Council.
- A record of Assembly of Councillors meeting(s) is attached as an Appendix to this report.

Cr Macdonald moved, Cr Heagney seconded -

That the information be received.

Cr Nelson re-entered the meeting room at 8.15pm

Carried.

RECORD OF ASSEMBLIES OF COUNCILLORS
(Council Meeting 12 May 2015)

Assembly Details	Councillor Attendees	Officer Attendees	Matters Discussed	Conflict of Interest Disclosures
Central Geelong Special Taskforce **22 April 2015**	Crs Heagney and Lyons	G Miles (CEO) J McMahon (A/GM) W Tieppo (GM) H Rutledge (MGR)	• Strategy for Streetscape Upgrades across the CBD and advice on quick wins "City in a Park" • Potential Road Network Changes • Potential Johnson Park Improvements • Lessons from Melbourne Revitalisation	• Nil
CEO Employment Matters **28 April 2015**	Crs Ansett ,Irvine, Ellis, Farrell, Fisher, Harwood, Heagney, E Kontelj, Lyons, Macdonald, Nelson, Richards	J Brown (MGR) A Keen (MGR)	• Interim CEO Arrangements • Final Day of Employment/Contractual Matters – Gillian Miles • Proposed Recruitment Process • Governance and Committee Arrangements	• Nil
Councillor Briefing **5 May 2015**	Crs Ansett, Ellis, Farrell, Harwood, Heagney, Irvine, S Kontelj, Lyons, Macdonald, Richards	G Miles (CEO) P Bettess (GM) W Tieppo (GM) D Frost (GM) J McMahon (ACT/GM) L Quinn (ACT/GM) H Rutledge (MGR) A Paterson (Exec Officer – Mayor) R Bourke (CO ORD)	• Presentation - 'City in a Park – a vision for Greening the CBD' • Geelong Saleyards Feasibility Study • City Plan 2013-2017 (2015/16 Update) • Council Priority Projects (Confidential) • Light & Decorate Geelong Summary Report 2014 • Notice of Motion – Social Media • Highton Drainage/Flood Study • Private Sporting Infrastructure Capital Co-contribution Policy • Amendment C261 and Planning Permit 1163/2013 – 150 Forest Road South, Lara – Adoption • Amendment C274 – Batman Park Indented Head Heritage Review – Consideration of Submissions and Adoption • Budget Referrals 2015-16 • City Plan 2013-2017 Progress Report to March 2015 • Revised Terms of Reference for Special Committees • 2015/16 Proposed Budget (Confidential)	• Cr Heagney declared an Indirect Financial Interest in the Geelong Saleyards Feasibility Study.
CEO Employment Matters **5 May 2015**	Crs Lyons, Heagney, Irvine, Farrell, Richards, Ellis, S Kontelj, Harwood, Ansett, Macdonald	A Keen (MGR)	• Interim CEO Candidates • Interim CEO – Potential Candidates Discussion (Unqualified) • Next Steps	• Nil.

CLOSE OF MEETING

As there was no further business the meeting closed at 8.15pm. Tuesday, 12 May 2015.

Signed: _____
Chairperson

Date of Confirmation: _____